
LETTERS DIMISSORY

The Rt. Rev. Thomas E. Breidenthal, IX Bishop of Southern Ohio

Transferring into the Diocese of Southern Ohio

For priests who seek to become canonically resident in the Diocese of Southern Ohio:

- ◆ Request that the Ecclesiastical Authority of your diocese of canonical residence send your **Letters Dimissory** to the Ecclesiastical Authority of the Diocese of Southern Ohio (Bishop Breidenthal) at the following address:

The Rt. Rev. Thomas E. Breidenthal
Diocese of Southern Ohio
412 Sycamore Street
Cincinnati, OH 45202

- ◆ When the Letters Dimissory is received by Bishop Breidenthal, a signed **Acceptance of Letters Dimissory** is sent back to the diocese of origin and a copy of that document is placed into the priest's file here at the Diocese of Southern Ohio.
- ◆ Church Pension Group is then notified of the Change in Canonical Residence by the diocesan Ordination Officer (Ann Sabo).

Transferring out of the Diocese of Southern Ohio

For priests who seek to transfer out of the Diocese of Southern Ohio:

- ◆ Send a written request for your **Letters Dimissory** to Bishop Breidenthal; please include the name and address of the Ecclesiastical Authority of the diocese where you wish to transfer.
- ◆ Upon receipt of your written request to transfer, the bishop's office will send a signed copy of the **Letters Dimissory** to the Ecclesiastical Authority of your new diocese.
- ◆ When the Letters Dimissory is received, the Ecclesiastical Authority of that diocese will send a signed **Acceptance of Letters Dimissory** to the Diocese of Southern Ohio. The Ordination Officer of that diocese will then notify Church Pension Group of the Change in Canonical Residence.

Questions? Contact Ann Sabo (Executive Assistant to the Bishop) at:
asabo@diosohio.org OR 513-421-0311