



The Journal of the 142nd Annual Convention  
of the Diocese of Southern Ohio

November 11-12, 2016  
Columbus, Ohio



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**About this Journal:** The Journal for the 142nd Annual Convention of the Diocese of Southern Ohio includes minutes and reports from the November 11-12, 2016 gathering at the Crowne Plaza Hotel in Columbus, Ohio, as well as the Constitutions and Canons of the Diocese of Southern Ohio.

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**Clergy of the Diocese of Southern Ohio, in order of Canonical Residence**  
as of November 7, 2016

William George Huber	May 31, 1958
William Norton Bumiller	June 10, 1958
John Leland Clark	October 29, 1958
Charles Randolph Leary	September 1, 1959
Edward Noyes Burdick, II	July 1, 1960
David Knight Mills	September 19, 1960
Lawrence Dean Rupp	June 25, 1961
Christopher Fones Neely	August 8, 1961
Jack Calvin Burton	June 15, 1963
Frederick Gordon Krieger	December 26, 1963
Jerome Maynard Baldwin	March 1, 1964
David Ormsby McCoy	June 13, 1964
Frank Beaumont Stevenson	June 13, 1964
Albert Harold MacKenzie, Jr.	September, 1964
John Edward Bowers	June 26, 1965
John Ainslee Morrison	September 25, 1965
Robert Davis Hughes, III	June 28, 1969
Melvin Aubrey Hoover	July 3, 1971
Wilson Howard Willard, Jr.	January 23, 1973
Andrew MacAoidh Jergens	June 2, 1973
James Edward Mobley	January 25, 1975
Robert Donald Fenwick, D.D.	May 1, 1975
Clarence Ferdinand Decker	January 20, 1977
George Aldrich Hill, III	February 12, 1978
Noel Stephen Julnes-Dehner	May 27, 1978
James Andrew Hanisian	January 1, 1979
John Nicholas Gill	January 1, 1979
William Gray Galbreath	May 4, 1979
Thomas Burton Kinsey	May 1, 1980
Robert Bolman Dwight	August 29, 1980
Bert Huntington Hatch	June 1, 1981
Timothy Oliver Carberry	May 1, 1982
Anne Wilson Robbins	June 10, 1982
Hancella Marie Newberry	November 4, 1982
Milton Saville	June 1, 1983
Anne McGrath Warrington Wilson	June 4, 1983
Colin Vere Barrow	September 30, 1985
John Timothy West	October 1, 1985
Stephen Holmes Applegate	November 1, 1985
David Clarke Helms	February 1, 1986
James Stevens Miner, II	March 1, 1986
Patricia Shackelford Hobson	June 14, 1986
Gretchen Anne Wood	October 15, 1986
William Edward Lyle	November 30, 1986

William George Gartig	March 18, 1987
Angelo Joseph Puopolo, Jr.	July 21, 1987
Paula Marie Jackson	December 30, 1987
John Raymond Fisher	January 1, 1988
Henry Keats Perrin	April 1, 1988
Lorentho Wooden	April 15, 1989
Thomas Ronald Shaver	July 1, 1989
Cynthia Jean Snodgrass	July 20, 1989
Jacqueline Edith Matisse	September 1, 1989
Richard J. McCracken-Bennett	December 21, 1989
John Michael Jupin	August 6, 1990
William Eugene Scrivener	October 16, 1990
Alice Faye McWreath Herman	November 9, 1990
Roger Lee Foote	February 7, 1991
Theorphlis Marzetta Borden	May 4, 1991
Carol Potterton	May 4, 1991
Katharin K. Foster	May 4, 1991
Michael Alan Kreutzer	June 9, 1991
Karen Kartsimas Burnard	June 22, 1991
Don R. Greenwood	October 3, 1991
Carol Wharton Hull	September 26, 1991
Elizabeth Louise Bates Lilly	January 23, 1992
John Paul Brandenburg	March 8, 1992
Robert Arthur Hufford	May 1, 1992
Melody Sue Williams	November 1, 1992
Betty Ellen Gibson Coleman	January 23, 1993
Joan Marie Pearson Maynard	January 23, 1993
Charles David Cottrill	February 11, 1993
Roger Stewart Greene	August 20, 1993
H. Joanne Stearns	September 9, 1993
Arthur Clayton Hadley	October 1, 1993
Gary Bruce Givler	December 3, 1993
Heather Buchanan Wiseman	December 3, 1993
William George Pursley	December 18, 1993
Philip Anthony College	June 17, 1994
Jason Elliman Leo	July 1, 1994
Kenneth Lester Price, Jr., Bishop Suffragan	October 29, 1994
Lee Anne Reat	November 10, 1994
Nancy Anne Hopkins-Greene	December 3, 1994
Pamela Elaine Gaylor	June 24, 1995
Connie Jo McCarroll	October 24, 1995
William Oliver Bales	October 28, 1995
Cynthia Marie Hampton	June 29, 1996
Kenneth Paul St. Germain	September 10, 1996
Thomas Harvey Van Brunt	November 5, 1996
John Frederick Koepke, III	March 17, 1997
Edward Thomas Payne	May 24, 1997
Walter Joseph Mycoff, Jr.	June 8, 1997

Richard Alvin Burnett	September 3, 1997
Philip Marshall Wiseman	October 25, 1997
Wesley Walker Hinton	June 22, 1998
Robert Raymond Hansel	June 30, 1998
John Allen Bower	July 30, 1999
Susan Rebecca Michelfelder	June 19, 1999
Stephen James Cuff	July 12, 1999
David Robert Ruppe	October 18, 1999
David Z. Howard	October 26, 1999
Sherman Bradley Everett	October 30, 1999
Mooydeen Claire Frees	October 30, 1999
Keith Elizabeth Mathews	November 1, 1999
John Sheldon Paddock	November 2, 1999
Stephen Bondurant	November 16, 1999
Paul Edward Daggett	March 1, 2000
Barry Lynn Cotter	June 21, 2000
David Bruce Bailey	June 24, 2000
Alan Bruce Smith	June 24, 2000
Mary Burton Vidmar	June 24, 2000
Anne J. Wridler	October 1, 2000
Kathryn P. Clausen	October 28, 2000
Benjamin E. E. Speare-Hardy, II	February 12, 2001
George Henry Glazier, Jr.	April 1, 2001
Susan Patricia Mills	May 7, 2001
Edwin Edward Albert	June 3, 2001
Robert D. Matheus	August 1, 2001
Eileen O'Reilly	September 20, 2001
Stephanie Black Brugger	October 20, 2001
Nancy Howard Hardin	October 20, 2001
George Lewis Snyder	October 20, 2001
Jerome W. Burns	September 1, 2002
Edna Marguerite Denton	October 26, 2002
Gary Robert Lubin	October 26, 2002
Richard T. Schisler	October 26, 2002
Sallie C. Schisler	October 26, 2002
Philip J. Harris	April 16, 2003
Daniel Grossoehme	June 3, 2003
Stephen Smith	October 1, 2003
John R. Johanssen	April 19, 2004
Alice Elizabeth Connor	May 22, 2004
Charles E. Wilson, Jr.	May 22, 2004
Jeanette Belle Manning	June 12, 2004
Donald B. Eager	June 12, 2004
Ruth Paulus	November 17, 2004
Jane Gerdsen	May 14, 2005
Phyllis Armstrong	June 14, 2005
Myrick Cross	September 1, 2005
Emmanuel Twesigye	September 1, 2005

Joanna Chin Leiserson	October 1, 2005
Deborah Gamble	November 14, 2005
Ellen Cook	May 13, 2006
Jennie Crockett	May 13, 2006
Pamela Elwell	May 13, 2006
Colenthia Amanda-Hill Hunter	May 13, 2006
Irene Radcliff	May 13, 2006
Diana Shirley	May 13, 2006
Fredric C. Shirley	May 13, 2006
Trevor Babb	May 23, 2006
George C. Allen, II	September 13, 2006
Lynn Carter-Edmands	September 14, 2006
Carol Jean Christian	October 25, 2006
Thomas E. Breidenthal, Bishop Diocesan	April 28, 2007
Jacquelyn M. Burns	June 23, 2007
Leslie Abel Flemming	June 23, 2007
Craig Arthur Foster	June 23, 2007
Thomas R. Southerland	June 23, 2007
Frank A. Edmands, II	July 6, 2007
Williams A. McCleery	February 2, 2008
Robert MacArthur Howell	March 15, 2008
D. Douglas Argue	June 14, 2008
Thomas James Fehr	June 14, 2008
Denise Ray Mueller	June 14, 2008
Barbara J. Schmitt	June 14, 2008
Theresa Joan Thornton	June 14, 2008
Jacqueline Miller Williams	June 14, 2008
Paul Williams	September 10, 2008
Karl A. Ruttan	September 15, 2008
Gayle Hansen Browne	November 4, 2008
Nancy Turner Jones	November 12, 2008
Judith Ann Wiley	June 1, 2009
Otto Anderson	June 15, 2009
Kenneth Gregory Clarke	June 15, 2009
Christopher Cyril Richardson	June 15, 2009
Robert Blanchard Rideout	June 15, 2009
Jennifer K. West	October 29, 2009
Robert E. Willmann	March 1, 2010
Anne L. Reed	April 26, 2010
Frederick Jaeger McGavran	June 17, 2010
Brian William Turner	June 17, 2010
Darren R.S. Elin	August 9, 2010
Benjamin T.S. Phillips	October 6, 2010
Eric Lee Miller	November 1, 2010
Carin Bridget Delfs	February 8, 2011
Suzanne LeVesconte	June 29, 2011
Larry Crowell	September 2, 2011
James Strader	September 26, 2011

Susan Marie Smith	January 9, 2012
Meribah Mansfield	June 2, 2012
Karl Peter Stevens	July 31, 2012
David Edward Getreu	September 4, 2012
Scott Alan Gunn	September 4, 2012
Deborah Jean Woolsey	January 15, 2013
Jason Matthew Prati	April 9, 2013
Susan Riis	June 19, 2013
Joyce Jenkins Keeshin	June 29, 2013
Alexander David Martin	June 29, 2013
Mary Gay Raysa	June 29, 2013
Gail Greenwell	November 11, 2013
Joseph Kovitch	January 16, 2014
Manoj Mathew Zacharia	February 4, 2014
Sherilyn Kay Pearce	May 20, 2014
Michael John Smith	June 4, 2014
Carolyn Christine Cogar	June 7, 2014
William Frederick Sangrey	June 7, 2014
Robert Richard Rhodes	August 7, 2014
John Olasoji Agbaje	September 9, 2014
Nicholas B. England	June 6, 2015
Jennifer Lee Oldstone-Moore	June 6, 2015
Gene Alan Stack, Jr.	June 6, 2015
LindaMay Watkins	June 6, 2015
Phyllis Spiegel	November 4, 2015
L. Calvin Lane	March 17, 2016
Kevin D. Beesley	June 11, 2016
Margaret L. Foster Foote	June 11, 2016
Rick A. Incorvati	June 11, 2016
Sandra Sue Kidd	June 11, 2016
Paul J. Scanlan	June 11, 2016
Margaret C. Leidheiser-Stoddard	June 11, 2016
David A. Pfaff	August 15, 2016
Philip H. DeVaul	October 28, 2016

### **Parochial Priests, Canonically Resident**

Parochial priests, in alphabetical order, who were Canonically Resident in the Diocese of Southern Ohio as of November 7, 2016, and entitled to vote in the 142nd Annual Convention of the Diocese of Southern Ohio:

<b>Name</b>	<b>Congregation/Assignment</b>
Agbaje, John Olasoji	Rector, St. Andrew, Evanston
Applegate, Stephen	Rector, St. Luke, Granville
Babb, Trevor	Rector, St. Simon of Cyrene, Lincoln Heights
Brandenburg, John P.	Priest in Charge, Holy Trinity, Bellaire
Burnett, Richard Alvin	Rector, Trinity Church, Columbus
College, Philip Anthony	Rector, St. John, Worthington
Cuff, Stephen James	Rector, All Saints, Portsmouth
Daggett, Paul	Priest in Charge, St. Paul, Chillicothe
DeVaul, Philip	Rector, Church of the Redeemer, Hyde Park
Elin, Darren R. S.	Rector, St. Thomas, Terrace Park
Fehr, Thomas	Recasting Program Priest, Ascension, Middletown
Flemming, Leslie P.	Priest in Charge, St. Peter, Gallipolis
Getreu, David E.	Rector, St. Philip, Circleville
Glazier, George	Priest in Charge, Trinity, London
Greene, Roger Stewart	Rector, St. Timothy, Anderson Township
Greenwell, Gail	Dean, Christ Church Cathedral, Cincinnati
Hardin, Nancy	Assistant, Northern Miami Valley Cluster
Harris, Philip J.	Priest in Charge, St. James, Clintonville
Hopkins-Greene, Nancy Anne	Assistant, Church of the Redeemer, Hyde Park
Jackson, Paula Marie	Rector, Church of Our Saviour, Mt. Auburn
Jones, Nancy Turner	Priest in Charge, St. Barnabas, Montgomery
Keeshin, Joyce Jenkins	Assisting, Church of the Redeemer, Hyde Park
Kovitch, Joseph G.	Priest in Charge, St. Matthew, Westerville
Kreutzer, Michael Alan	Rector, St. Mark, Dayton
Leiserson, Joanna	Transition Priest, Calvary Church, Clifton
LeVesconte, Suzanne	Rector, Trinity, Hamilton
Martin, Alexander	Associate Priest, St. Timothy, Anderson Twp.
Matisse, Jacqueline Edith	Rector, St. Patrick, Lebanon
Michelfelder, S. Rebecca	Rector, St. Stephen's, Columbus
Miller, Eric	Rector, Ascension & Holy Trinity, Wyoming
O'Reilly, Eileen	Rector, All Saints, Pleasant Ridge
Oldstone-Moore, Jennifer	Resident, St. Anne's, West Chester
Paddock, John Sheldon	Rector, Christ Church, Dayton
Paulus, Ruth	Rector, St. Christopher, Fairborn
Pearce, Sherilyn Kay	Canon Pastor, Christ Church Cathedral, Cincinnati
Pfaff, David A.	Rector, Christ Church, Glendale
Phillips, Benjamin T.S.	Rector, St. George, Dayton
Prati, Jason	Transition Priest in Charge, All Saints, New Albany
Pursley, G. William	Rector, St. John, Lancaster
Reat, Lee Anne	Vicar, St. John, Columbus
Rhodes, Robert Richard	Canon Missioner, Christ Church Cathedral, Cincinnati

Richardson, Christopher Cyril	Assistant, St. Mark, Upper Arlington
Ruppe, David R.	Rector, St. Luke Marietta
St. Germain, Kenneth Paul	Rector, St. Mark, Upper. Arlington
Schisler, Sallie C.	Priest in Charge, Christ Church, Ironton
Smith, Stephen	Rector, St. Patrick, Dublin
Speare-Hardy, Benjamin E. E. II	Rector, St. Margaret, Trotwood
Spiegel, Phyllis	Rector, St. Anne, West Chester
Stack, Gene Alan	Resident, St. Peter's, Gallipolis and Christ Church, Ironton
Thornton, Theresa Joan	Priest in Charge, Holy Trinity, Kenwood
Wiley, Judith Ann	Rector, St. Mary, Hillsboro
Williams, Paul	Vicar, St. Andrew Pickerington
Willmann, Robert E.	Rector, St. James, Zanesville
Wilson, Charles	Rector, St. Philip, Columbus
Woolsey, Deborah	Priest in Charge, Good Shepherd, Athens
Zacharia, Manoj Mathew	Sub-Dean, Christ Church Cathedral, Cincinnati

## Extra-parochial Priests, Canonically Resident

Extra-parochial priests, in alphabetical order, who were Canonically Resident in the Diocese of Southern Ohio as of November 7, 2016, and entitled to vote in the 142nd Annual Convention of the Diocese of Southern Ohio:

<b>Name</b>	<b>City</b>
Albert, Edwin Edward	Loveland
Allen, George C. II	Cincinnati
Breidenthal, Thomas E. (Bishop)	Cincinnati
Carter-Edmands, Lynn	Fort Thomas, KY
Coleman, Betty Ellen Gibson	Englewood
Connor, Alice	Cincinnati
Crowell, Larry	Dublin
Delfs, Carin B.	Delaware
Gaylor, Pamela Elaine	Dayton
Gerdsen, Jane	Cincinnati
Greenwood, Don R.	Vancouver, WA
Grossoehme, Daniel	Cincinnati
Gunn, Scott A.	Cincinnati
Hampton, Cynthia	Cincinnati
Helms, David Clarke	
Hoover, Melvin Aubrey	Charlestown, WV
Hughes, Robert Davis III	Sewanee, TN
Julnes-Dehner, Noel	Terrace Park
Kinsey, Thomas	Minneapolis, MN
Koepke, John Frederick III	Dayton
Krieger, Frederick Gordon	Halifax, Nova Scotia
Leo, Jason Elliman	Cincinnati
Mathews, Keith	Cheyenne, Wyoming
Morrison, John A.	Cincinnati
Newberry, Hancella Warren	Columbus
Perrin, Henry Keats	Cincinnati
Rupp, Lawrence Dean	New London, NH
Smith, Michael John	Cincinnati
Snodgrass, Cynthia Jean	Vernon, CT
Stevens, Karl P.	Grandview Heights
Stevenson, Frank Beaumont	Oxford, England
Strader, James	Lewisburg, PA
Turner, Brian W.	Fredericksburg, VA
Twesigye, Emmanuel	Delaware
Van Brunt, Thomas H.	Amelia
Williams, Melody Sue	Troy
Wilson, Anne Warrington	Cincinnati
Wood, Gretchen Anne	Myrtle Beach, SC

### **Retired Priests (Extra-parochial), Canonically Resident**

Retired priests, in alphabetical order, who were Canonically Resident in the Diocese of Southern Ohio as of November 7, 2016, and entitled to vote in the 142nd Annual Convention of the Diocese of Southern Ohio:

<b>Name</b>	<b>City</b>
Bailey, David	Cincinnati
Baldwin, Jerome Maynard	Lenoir, NC
Barrow, Colin V.	Dayton
Bondurant, Stephen	Cincinnati
Bower, John Allen	Springdale
Bowers, John Edward	Lancaster
Browne, Gayle Hansen	
Bumiller, William Norton	Dayton
Burdick, Edward Noves	Newark
Burnard, Karen Kartsimas	Oxford
Burns, Jerome	Columbus
Burton, Jack Calvin	Edgartown, MA
Carberry, Timothy O.	Orrs Island, ME
Clark, John Leland	Windsor, Ontario
Clausen, Kathryn P.	Millersport
Cotter, Barry Lynn	Evanton, IL
Cottrill, Charles David	Cincinnati
Cross, Myrick	Freedom, ME
Decker, Clarence Ferdinand	Columbus
Dwight, Robert Bolman	Dayton
Edmands, Frank A.	Ft. Thomas, KY
Fenwick, Robert Donald	Dayton
Fisher, John Raymond	Cabot, AZ
Foote, Roger Lee	Cincinnati
Foster, Katharin	Athens
Gamble, Deborah	Cincinnati
Gartig, William George	Cincinnati
Gill, John Nicholas	Columbus
Hadley, Arthur Clayton	Sugarland, TX
Hanisian, James A.	NC
Hansel, Robert Raymond	Bluffton, SC
Hatch, Bert Huntington	Edisto Island, SC
Hill, George Aldrich III	Cincinnati
Hinton, Wesley W.	Milford
Hobson, Patricia Shackelford	Cincinnati
Howard, David Z.	Cincinnati
Huber, William George	
Hufford, Robert Arthur	Cincinnati
Hull, Carol Wharton	Lake Oswego, OR
Jergens, Andrew MacAoidh	Cincinnati
Johanssen, John R.	Thornville
Jupin, John Michael	Lancaster

Leary, Charles Randolph	Medway
Lilly, Elizabeth L.B.	Columbus
Lyle, William Edward	Sebring
MacKenzie, Albert Harold Jr.	Washington NC
Matheus, Robert	Columbus
McCleery, William	Lancaster
McCoy, David Ormsby	Athens
McCracken-Bennett, Richard J.	Johnstown
Mills, David Knight	Southwest Harbor, ME
Mills, Susan Patricia	Indianapolis, IN
Miner, James S. II	Columbus
Mycoff, Walter	Summerville, WV
Neely, Christopher F.	Cincinnati
Payne, Edward Thomas	West Chester
Price, Kenneth Lester, Jr. (Bishop Suffragan, retired)	Hilliard
Puopolo, Angelo Joseph	Cincinnati
Robbins, Anne W.	Plain city
Ruttan, Karl A.	Louisville, KY
Saville, Milton	Cincinnati
Scrivener, William Eugene	Cincinnati
Shaver, Thomas Ronald	St. Johns, FL
Smith, Alan Bruce	Cincinnati
Smith, Susan Marie	Columbus
Stearns, H. Joanna	Fairborn
West, Jennifer K.	Rhode Island
West, John Timothy	Urbana
Willard, Wilson Howard Jr.	Cincinnati
Wiseman, Heather	Cincinnati
Wooden, Lorentho	Cincinnati
Wridner, Anne J.	Cincinnati

### **Deacons, Transitional and Vocational, Canonically Resident**

Deacons, transitional and vocational, in alphabetical order, who were Canonically Resident in the Diocese of Southern Ohio as of November 7, 2016, and entitled to vote in the 142<sup>nd</sup> Annual Convention of the Diocese of Southern Ohio:

<b>Name</b>	<b>Placement</b>	<b>City</b>
Anderson, Otto	Christ Church	Springfield
Argue, D. Douglas	Convener of Deacons & St. Matthew	Columbus & Westerville
Armstrong, Phyllis	Latino Ministry & Gabriel's Place	Cincinnati
Bales, William Oliver	Retired	McArthur
Beesley, Kevin D.	St. Andrew's	Pickerington
Borden, Theorplis Marzetta	St. Simon of Cyrene	Cincinnati
Brugger, Stephanie Black	Trinity Church	Troy
Burns, Jacquelyn M.	St. John	Worthington
Christian, Carol J.	Extra-parochial	West Chester
Clarke, Kenneth Gregory	Holy Trinity	Cincinnati
Cogar, Carolyn Christine	St. Peter	Gallipolis
Cook Ellen P.	St. Timothy	Cincinnati
Crockett, Jennie Letitia	Retired	Columbus
Denton, Marguerite	Retired	Waynesville
Eager, Donald B.	St. Philip	Circleville
Elwell, Pamela McSwain	Retired	Columbus
England, Nicholas B.	St. John	Lancaster
Everett, Sherman Bradley	Retired	Columbus
Foote, Margaret L.	Ascension & Holy Trinity and Latino Ministry Center	Wyoming and Forest Park
Foster, Craig Arthur	St. John	Columbus
Frees, Mooydeen Claire	Retired	Cincinnati
Givler, Gary Bruce	Calvary	Clifton
Herman, Alice Faye	Retired	Worthington
McWreath		
Howell, Robert M.	St. James	Zanesville
Hunter, Colenthia Amanda-Hill	St. Simon of Cyrene	Cincinnati
Incorvati, Rick A.	Christ Church	Springfield
Kidd, Sandra Sue	Christ Church	Ironton
Leidheiser-Stoddard, Margaret	St. John's	Worthington
Lubin, Gary	Church of the Redeemer	Cincinnati
Mansfield, Meribah	St. John	Columbus
Manning, Jeanette Bell	St. Margaret	Trotwood
Maynard, Joan Marie Pearson	St. Mark	Upper Arlington
McCarroll, Connie Jo	St. Andrew	Dayton
McGavran, Frederick Jaeger	ERH	Cincinnati
Mobley, James Edward	Retired	Cincinnati
Mueller, Denise Ray	Legislative Liaison	Columbus

Potterton, Carol	Redeemer	Cincinnati
Radcliff, Irene Evelyn Miller	Retired	Columbus
Raysa, Mary	St. Luke	Granville
Reed, Anne L.	St. Andrew & Christ Church Cathedral	Cincinnati
Rideout, Robert Blanchard	St. Patrick	Dublin
Riis, Susan	St. James	Zanesville
Sangrey, William Frederick	St. Paul	Oakwood
Scanlan, Paul J.	All Saints	New Albany
Schisler, Richard	St. Paul	Chillicothe
Schmitt, Barbara J.	Extra-parochial	Hamilton
Shirley, Diana F.	Extra-parochial	Westerville
Shirley, Fredric C.	Retired	Columbus
Snyder, George L.	Retired	Troy
Southerland, Thomas R.	Church of Our Saviour	Cincinnati
Watkins, LindaMay	Christ Church	Dayton
Williams, Jacqueline M.	Extra-parochial	Cincinnati
Wiseman, Philip Marshall	Christ Church Cathedral	Cincinnati
Wright, Sr. Priscilla	Community of the Transfiguration	Cincinnati

### **Clergy, Licensed to Officiate, Not Canonically Resident**

Clergy licensed to officiate as of November 7, 2016, but not canonically resident in the Diocese of Southern Ohio and not entitled to vote in the 142nd Annual Convention of the Diocese of Southern Ohio.

Baldrige, Kempton  
Bessler, Jeffrey  
Dell, Mary Lynn  
Dower, Ronny  
Duford, Donald  
Ellis, Michael  
Ferguson, Thomas  
Ficks, Robert  
Flemister, Abeoseh  
Highland, Terry  
Hill, Robert  
Kauffman, John  
Kelly, Shannon  
Keydel, John  
Kimani, George  
Kryder-Reid, Thomas  
Larsen, Richard James  
Laymon, Mary  
Lehman, Susan  
Mensual, Marjorie  
Moore, Robert  
Morris, Robert  
Murray, Kathleen  
O'Reily, Lori Cameron  
Palmer, Sara  
Redder, Ronald  
Reynolds, Robert  
Sammons, Gregory  
Sammons, Margaret  
Salles, Stacey  
Sherrill, George  
Sherrill, Karen  
Silverstrim, Elaine  
Sinnott, Lynn  
Slenski, Mary  
Smith, Coleen  
Smoke, Joan  
Stitt, David  
Van Dam, Philip  
Washam, Charles  
Webster, Philip  
Willis, Anisa Cottrell

**Lay Delegates, Certified and eligible to vote at the 142<sup>nd</sup> Annual Convention**

<b>Congregation</b>	<b>Name</b>
Church of the Advent, Cincinnati	Paul Leffler Paul Jackson Ron Phillips Paul Keller
St. Alban's, Bexley	Carolyn Christy Michael Bissell June Robb Martha Kumler
All Saints, New Albany	Chuck Talley Nancy Talley Rick Ruud Jim Smith
All Saints, Portsmouth	Lee Daily Rhonda Yeager Mark Figlestahler Barb Figlestahler
St. Andrew's, Cincinnati	Natalie Hayes Teri Plear
St. Andrew's, Dayton	Julie Snow Patsy Stem Emmanuel Tuyishime
St. Andrew's, Pickerington	Steve Knorr Sue Knorr Joan Thorn* Eve Rogers*
<i>* Additional delegates seated when congregation was received as a parish by convention.</i>	
St. Andrew's Washington Court House	Liz Rea Tom Mitchell
St. Anne's, West Chester	Kyle Arthur Rob Turley Stacy Tuttle
Church of the Ascension, Middletown	Karin Benner Jack Wells Richard Johnson Lee Ann Holly

Ascension & Holy Trinity Wyoming	Rich Gomez Ariel Miller Mary Melville John Fitzwater
St. Barnabas, Montgomery	Kirk Murray Debbie Murray Laverne Montgomery John Byrne
Calvary Church, Cincinnati	Matthew Sauer Judy Sauer Daren Grayton Hannah Teetor
Christ Church Cathedral, Cincinnati	Betsy Harris Merelyn Bates-Mims Dawn Bruestle Elizabeth Brown
Christ Church, Dayton	Michael Clinch Kris Sexton Patricia Henrich Carole Ganim-Nelson
Christ Church, Glendale	Penny Young Art Pizzano Heather Watson Katie Janssens
Christ Church, Ironton	Chris McPherson Anne Shuff
Christ Church, Springfield	Ken Bladh Marilyn Howat Chris Oldstone-Moore Anne Stothman
Christ Church, Xenia	Tanya Ellenburg-Kimmet Pamela Feinour Richard Feinour Dana Rhyne
St. Christopher's, Fairborn	Judy Brainard Tammy Elliott Jean deDieu Mukunzi Lauren Faller

Church of St. Edward, Whitehall	J. Weyah Kawah-King Alonso Porte
Church of the Epiphany, Nelsonville	Amy Ambercrombie Andrea Wright
Church of the Epiphany, Urbana	No delegates attended
St. Francis, Springboro	No delegates attended
St. George's, Dayton	Eric Schryver Lynn Olive Diane Gentner Carol Herrick
Church of the Good Samaritan, Amelia	Dena Morris Jean Gordon
Church of the Good Shepherd, Athens	Allyn Reilly Anne Braxton Ted Foster Jack Flemming
Grace Church, Cincinnati	Carol Lyon Mary McLain
Grace Church, Pomeroy	No delegates attended
Holy Trinity, Oxford	Bob Dice Marianne Dice Susan Fortney-Harlan Greg McBee
Indian Hill Church	Blake Selnick Ellen Hammond Terry Ruhe Robin Armstrong
St. James, Cincinnati	Tim Rich Deb Rich Garyne Evans John Murray
St. James, Columbus	Krista Stanescu Martha Beckett Jean Cotting Meghan Western

St. James, Piqua	Sandra Abernathy Marisa Littlejohn Dana Warner David Jones
St. John's, Cambridge	Hank Wendorf
St. John's, Columbus	Kathy Foster Patrick Kaufman
St. John's, Lancaster	Mark Conrad Jean Conrad Mike Parker Barb Parker
St. John's, Worthington	Star Blackford Johnathan Johns Tricia Herban Rob Thurman
St. Luke's, Granville	Richard Warren Liz Barringer-Smith Wayne Piper Dave Proctor
St. Luke's, Marietta	Clifford Essig Jim Peebles Marybeth Peebles Hazel Boettcher
St. Mark's, Columbus	Craig Zimpher Jill Hinton Dave Yeager Ted Meyers
St. Margaret's, Dayton	Judy Battle James Bolden Meada Thompson Patricia Dungy
St. Mark's, Dayton	Dwight Cass Libby Nicholson Laura Leach Elizabeth Wagner

St. Mary's, Hillsboro	Connie Reynolds Larry Wiley Betty Heathcote Jim Heathcote
St. Mary's, Waynesville	Roger Butler Wenda Sesler
St. Mary Magdalene, Maineville	Michael Voshefski
St. Matthew's, Westerville	Clifton Flemister Harold Patrick Rebecca Wright Tom Wright
Church of Our Saviour, Cincinnati	Suzy Wilson Charles Wallner Dorothy Milford
Church of Our Saviour, Mechanicsburg	Todd Boeck Amy Boeck
St. Patrick's, Dublin	Wayne Holliday Lissa Barker Lisa Palchick Peter O'Neill
St. Patrick's, Lebanon	Bill Lasher Lisa Cronin Nancy Smith Jill Lane
St. Paul's, Chillicothe	Deborah Barrington Deirdre Barrington Gary Haslop Dan Kauffmann
St. Paul's, Dayton	Robert Couch Mary Hawn Linda Miller Lawrence Welsh
St. Paul's, Greenville	Philip Brumbaugh Marty Davis Gail Benesh Gary Benesh

St. Paul's, Logan	TJ Black Lynette Black
St. Peter's, Delaware	George Powell Janet Powell James Hinton Nichole Moats
St. Peter's, Gallipolis	Christina Cogar Tom Moulton Erin Polcyn Paul Polcyn
St. Philip's, Circleville	David Williams Sue Schiff Doug Kohli Paula Getreu
St. Philip's, Columbus	William Butler Linda Browne Yvonne Craft Michael Wayne
Church of the Redeemer, Cincinnati	Mike Newman Lisa Senter Stewart Lewis Marilyn Sesler
St. Simon of Cyrene, Lincoln Heights	Darlene Gray Denise Pitts
St. Stephen's, Columbus	Rae Fellows Janet McNaughton Norm Wernet Mignonne Whitlow
St. Thomas, Terrace Park	Jim Davis Liz Frederick Chris White Bill Davis
St. Timothy's, Cincinnati	Sallieann Atkins Beth Boyd Debby Corotis Brad Lockwood

Trinity, Columbus	Joel Norris Jacob Cunliffe David White Rhoda Allen
Trinity, Hamilton	Ginny Woods Sue Samoviski Linda Griffin Tom Woods
Trinity, Newark	Charles Morello, Jr. Whit Johnstone Gary Loveday Cathy Ford
Trinity, Troy	Joel Cade Jim Beerbower Susan Beerbower Audrey Cade

**Lay Delegates, Certified but not eligible to vote \*\***

<b>Congregation</b>	<b>Name</b>
All Saints, Cincinnati	Dorothy Powell Wendell Mulford Kay Whyburn Sherrie O’Rear
Holy Trinity, Bellaire	No delegates attended
Holy Trinity, Cincinnati	No delegates attended
St. James, Zanesville	Fritz Douthitt Amy Adams Laura Johnston Lee Donoho
Trinity, London	No delegates attended
Trinity, McArthur	Ronda Bivens

*\*\* Delegates seated with voice but no vote for failing to satisfy diocesan obligations.*

**Minutes of the 142nd Annual Convention of the Diocese of Southern Ohio  
November 11-12, 2016  
Crowne Plaza Hotel, Columbus, Ohio**

*"Christ All Around"*

**Friday, November 11, 2016**

The Rt. Rev. Thomas E. Breidenthal called the 142nd Annual Convention to order at 1 p.m. Bishop Breidenthal then introduced the Convention chaplains, Mr. Jonathan Youngman and the Rev. Maggie Foster Foote, who led the Convention in opening prayer in Spanish and English. Following the conclusion of prayers, Bishop Breidenthal told delegates that Room 113 was designated as a chapel for the Convention and the diocesan Necrology could be found in the Convention chapel.

Bishop Breidenthal called on diocesan Director of Communications David Dreisbach to make announcements about the technology used by the Convention i.e. passwords, technical help desk, and the new "DSO Connect" 'app' for smart phones and tablets which provided all official Convention documents.

Bishop Breidenthal then called on the Rev. Stephen Smith, chair of the Local Host Committee, who welcomed the Convention to the Columbus Deanery and the Crowne Plaza Hotel. Bishop Breidenthal also introduced Mr. Mike Miller, the Convention Site Manager, who gave delegates general information regarding the Crowne Plaza Hotel and its services and amenities.

**First Report of the Credentials Committee**

Bishop Breidenthal called on Ms. Sonja Bronson, chair of the Committee on Credentials. Ms. Bronson reported that there were 273 delegates (91 clergy and 182 lay) present. Bishop Breidenthal declared that this count constituted a quorum.

Ms. Bronson then moved the following resolution:

"In addition to those already granted seat and voice by the Constitution of this diocese, I move that: this 142nd Convention admit with seat and voice the following individuals: our youth delegation, the Sisters of the Community of the Transfiguration, all non-canonically resident clergy licensed to officiate, representatives from our Presbyterian partners at the Indian Hill Church, including the Rev. Stephen Caine, Presbyterian co-pastor of the Indian Hill Church, and the lay members of diocesan staff."

Bishop Breidenthal called for and received a second to the motion. The motion was approved without debate.

Ms. Bronson noted that Article X of the Constitution of the Diocese of Southern Ohio gives *ex officio* Convention seat and voice to the following persons: Lay Members of the Standing

Committee and Diocesan Council, the Lay Deputies to General Convention, the Lay Trustees of the Diocese of Southern Ohio, the Chancellor, the Treasurer of the Diocese, and members of the Executive Board of the Episcopal Church Women of the Diocese.

Ms. Bronson moved that "the aforementioned guests be given seat and voice at this Convention." Bishop Breidenthal called for and received a second to the motion. The motion was approved without debate.

Ms. Bronson noted that although Article X of the Constitution of the Diocese states that congregations who miss the stated deadlines of June 30 for paying their mission share assessment for the preceding calendar year may be deprived of lay representation in that year's convention, it had been the practice of previous Conventions to offer seat, voice, and vote to lay delegates from those congregations that have satisfied the obligation by the start of Convention.

The diocesan Finance Officer reported that All Saints', Cincinnati; Good Shepherd, Athens; Holy Trinity, Cincinnati; Church of Our Saviour, Cincinnati; St. Simon of Cyrene, Cincinnati; St. Thomas, Terrace Park; St. Alban's, Bexley; Trinity, Hamilton; Trinity, London; Trinity, McArthur; St. Luke's, Marietta; St. Matthew's, Westerville; St. John's, Worthington; St. James, Zanesville; and St. Andrew's, Pickerington, missed the June 30, 2016 deadline for full 2015 Mission Share payment. The Finance Office further reported four congregations had yet to satisfy that obligation: All Saints', Cincinnati; Holy Trinity, Cincinnati; Trinity, London; and St. James, Zanesville.

Ms. Bronson then moved that:

"The 10 congregations who missed the deadline, but have since satisfied the obligation, be seated with voice and vote at this Convention and that the lay delegates of the four congregations who have yet to satisfy that obligation be seated with voice but no vote."

Bishop Breidenthal called for and received a second to the motion. The motion was approved without debate.

Ms. Bronson noted that although the Canons of the diocese state that congregations who miss the stated deadline for filing their Parochial Report or Audit Report shall be deprived of lay representation in the Convention, it had been the practice of previous Conventions to offer seat, voice and vote to lay delegates from those congregations who have submitted their reports by the start of Convention. Ms. Bronson stated that the Finance Officer reported that two congregations were delinquent in filing Parochial Reports: Christ Church Cathedral, Cincinnati, and St. Alban's, Bexley; and that twelve congregations were delinquent in filing their 2015 Audit Report by the canonical deadline of September 1: Holy Trinity, Bellaire; Church of the Advent, Cincinnati; Grace Church, Cincinnati; Holy Trinity, Cincinnati; St. Timothy's, Cincinnati; St. Alban's, Bexley; St. Paul's, Dayton; St. Mary's, Waynesville; Trinity, McArthur; St. Luke's, Marietta; St. John's, Worthington; St. Mary Magdalene, Maineville.

Ms. Bronson noted that the Finance Officer has reported that all the aforementioned delinquent congregations had now submitted Parochial Reports, and that all but two congregations, Holy Trinity, Bellaire, and Trinity, McArthur, had submitted Audit reports.

Ms. Bronson then moved that:

"The lay delegates from all congregations be seated relative to the filing of their Parochial Reports and that the nine congregations who missed the Audit Report deadline but have since satisfied that obligation be seated with voice and vote at this convention, but that the two congregations which have yet to satisfy the Audit Report obligation be seated with voice but no vote at this convention."

Bishop Breidenthal called for and received a second. The motion was approved without debate.

### **Special Resolution to receive St. Andrew's Pickerington, as a parish.**

Bishop Breidenthal called on the Rev. Stephen Smith, chair of the Standing Committee, who presented the following resolution (**R2016-1**):

**WHEREAS**, on July 31, 2016 the Mission Council of St. Andrew's, Pickerington, voted to request the Bishop to change the canonical designation of St. Andrew's, Pickerington, from Mission to Parish, and

**WHEREAS**, in accordance with Canon XVI, Section 17 (a), the Commission on Congregational Life has determined that the Mission of St. Andrew's, Pickerington, has maintained a regular schedule of weekly celebrations of public worship, has maintained an adequate level of ordained leadership, compensated in accordance with diocesan standards, has regularly paid its annual Diocesan Assessment, is servicing all legal debts, and consists of twenty or more persons from separate households in good standing; *therefore be it*

**RESOLVED** that St. Andrew's, Pickerington, be received into union with the Diocesan Convention of Southern Ohio as a parish with two additional delegates to be seated with voice and vote.

Bishop Breidenthal called for and received a second. Bishop Breidenthal reminded delegates that voting on this resolution must be by orders, and that successful adoption required a 2/3 majority in each order.

There was no debate; resolution R2016-1 was passed unanimously in each order. The voting was followed by extended applause and a standing ovation. Bishop Breidenthal declared St. Andrew's Pickerington, to be a parish, and asked that two addition delegates from St. Andrew's be seated with voice and vote.

Bishop Breidenthal invited the Rev. Paul Williams, St. Andrew's Vicar, and lay leaders of the congregation to the podium to be recognized. The congregation thanked the Convention and presented gifts of a St. Andrew cross and snacks to delegates.

**Adoption of Convention Agenda and Appointments**

Bishop Breidenthal called on the Rev. Stephen Cuff, chair of the Committee on Dispatch of Business.

The Rev. Cuff presented the proposed Convention Agenda as published on the diocesan website and in the DSO Connect convention app, and moved adoption of the Agenda as published.

Bishop Breidenthal called for and received a second. The motion was approved.

The Rev. Cuff noted "Rule II, Sec. F of the Rules of Order of the Convention states that resolutions not submitted to the Resolutions Committee prior to the sixtieth day preceding the Convention, and not arising from the Bishop's Address, may be submitted during the morning of the first day at a time established by the Agenda Committee. A two-thirds majority vote of the Convention must approve such additional resolutions."

**Additional Resolution added to Convention Agenda**

Rev. Cuff told the Convention that the Resolutions Committee had received an additional resolution that would be available on the DSO Connect app. The following resolution was read:

**Resolution in Support of the Coalition of Immokalee Workers Wendy's Boycott**

**WHEREAS**, the Coalition of Immokalee Workers, an award-winning farm worker-based human rights organization, has taken on the giants of Big Agriculture and built a new system of labor protection called the Fair Food Program, and

**WHEREAS**, in five short years since its implementation, the Fair Food Program has prevented modern-day slavery and sexual violence, improved farm worker wages, and guaranteed basic safety protections for workers, and

**WHEREAS**, the penny-per-pound Fair Food Premium is received annually by approximately 35,000 farm workers and their families <sup>1</sup>, and

**WHEREAS**, 14 major fast food and supermarket chains have signed on to Fair Food, including Taco Bell (Yum Brands), McDonald's, Burger King, Subway, Chipotle, and WalMart, and

**WHEREAS**, Wendy's has sought to circumvent participation in the Fair Food Program by abandoning Florida to source its tomatoes from Mexico, buying tomatoes from a grower <sup>2</sup>, and with participating companies having funneled over \$20 million in Fair Food Premiums to improve workers' wages since 2011 and

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**WHEREAS**, The Coalition of Immokalee Workers is leading a **nationwide boycott of Wendy's**, to pressure the fast-food giant to join its competitors and participate in a worker-led social responsibility system that links corporate accountability with labor justice from farm to table, and

**WHEREAS**, the National Council of Churches endorsed the Wendy's boycott last month, *therefore be it*

**RESOLVED** that we, the Social Justice & Public Policy Committee of the Episcopal Diocese of Southern Ohio, endorse the Wendy's boycott, and raise our moral voice to call on Wendy's to protect the human rights of farm workers by joining the Fair Food Program.

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1 Fair Food Program 2015 Annual Report. The program's worker-directed grievance system fielded about 440 labor complaints from 2014 to 2015, most of which were resolved through correctional plans within a two-week period.

2 Kaliroy, an arm of the Mexican agro-giant Bioparques de Occidente.

Bishop Breidenthal moved that "the Convention approve consideration of the 'Resolution in Support of the Coalition of Immokalee Workers Wendy's Boycott' on Saturday, Nov. 12. The motion received a second. The Convention approved the motion to consider the foregoing resolution on Saturday, Nov. 12 by a 2/3 majority.

### **Convention Appointments**

The Rev. Cuff told the Convention that the diocesan Constitution and Canons require that the Presiding Officer make several appointments of officers as part of the organization of each Convention, and Bishop Breidenthal had appointed the following: Dana Speer O'Reilly as Convention Secretary, succeeding Dena Morris; Ann Sabo as Recording Secretary, and the Rev. Trevor Babb as Assistant Secretary and Timekeeper; the Honorable Rev. Richard Schisler as Parliamentarian; Sonja Bronson as Chief Teller; and that Diocesan Council 1<sup>st</sup> VP David Thomson, Diocesan Trustee the Rev. George Glazier, and Standing Committee VP Cathy Bagot and Jon B. Boss serve as a Committee to approve the minutes of the 142nd annual Convention.

Bishop Breidenthal asked that the Convention approve the foregoing appointments by acclamation. Convention approved.

The Rev. Cuff moved "approval of the Minutes of the 141st annual Convention as published in the Journal." The motion received a second.

Bishop Breidenthal asked that the minutes of the 141st Annual Convention be approved as published. Convention approved.

### **First Report of the Nomination Committee and the First Ballot**

Bishop Breidenthal introduced Mr. Jon Boss, a member of the Committee on the Dispatch of Business, to present the slate of nominees proposed by the Nominating Committee for elected office as presented in *Connections* and at the Pre-Convention meetings. On behalf of the Nominating Committee, Mr. Boss presented the following nominees:

**Budget Committee (3-year term; elect 1 lay, Class of '19)**

Bishop Breidenthal called for nominations from the floor. Kathy Mank was nominated and received a second. There being no further nominations, Bishop Breidenthal directed that nominations for the Budget Committee be closed.

**Diocesan Council, clerical order: (elect 2 clergy, each for a 3-year term; Class of '19)**

On behalf of the Nominating Committee, Mr. Boss nominated the Rev. Ruth Paulus and the Rev. William Sangrey. Each received a second. Bishop Breidenthal called for further nominations from the floor. There being no further nominations, Bishop Breidenthal directed that nominations for Diocesan Council clerical order be closed.

**Diocesan Council, lay order: (elect 3 lay, each for a 3-year term, Class of '19; elect 1 lay to fill an unexpired term, Class of '17)**

On behalf of the Nominating Committee, Mr. Boss nominated Karen Peeler, Eric Schryver, and Richard Warren for a 3-year term. Each received a second. Bishop Breidenthal called for nominations from the floor. Clifton Flemister was nominated to serve a 1-year term and received a second. Bishop Breidenthal directed that nominations for Diocesan Council be closed.

**Episcopal Community Services Foundation (elect 3 clergy or lay, each for a 3-year term, Class of '19)**

On behalf of the Nominating Committee, Mr. Boss nominated the Rev. Susan Riis and Michelle Dayton and each received a second. Bishop Breidenthal called for nominations from the floor. The Rev. Susan LaVesconte and the Rev. Maggie Leidheiser-Stoddard were nominated and each received a second. Bishop Breidenthal directed that nominations for Episcopal Community Services Foundation be closed.

**Standing Committee, clerical order (elect 1 clergy for a 3-year term, Class of '19)**

Bishop Breidenthal called for nominations from the floor. The Rev. Ellen Cook and the Rev. Joseph Kovitch were nominated and each received a second. Bishop Breidenthal directed that nominations for Standing Committee, clerical order be closed.

**Standing Committee, lay order (elect 1 lay for a 3-year term, Class of '19)**

On behalf of the Nominating Committee, Mr. Boss nominated Martha Lentz and received a second. Bishop Breidenthal called for nominations from the floor. There being no further nominations, Bishop Breidenthal directed that nominations for Standing Committee lay order be closed.

**Trustee of the Diocese (elect 1 clergy or lay for a 5-year term; Class of '21)**

On behalf of the Nominating Committee, Jon Boss was nominated and received a second. Bishop Breidenthal called for nominations from the floor. There being no further nominations, Bishop Breidenthal directed that nominations for Trustee of the Diocese be closed.

**Trustee of the Church Foundation (elect 1 clergy or lay for a 5-year term; Class of '21)**

On behalf of the Nominating Committee, Mr. Boss nominated Richard Warren and received a second. Bishop Breidenthal called for nominations from the floor. There being no further nominations, Bishop Breidenthal directed that nominations for Trustee of the Church Foundation be closed.

**Disciplinary Board, clerical order (elect 3 clergy for a 3-year term; Class of '19)**

Bishop Breidenthal called for nominations from the floor. The Rev. Heather Wiseman, the Rev. Lee Ann Reat, and the Rev. Stephen Smith, were nominated. Each received a second. There being no further nominations, Bishop Breidenthal directed that nominations for Disciplinary Board, clerical order, be closed.

**Disciplinary Board, lay order (elect 2 lay for a 3-year term; Class of '19)**

Bishop Breidenthal called for nominations from the floor. Michael Wayne and Elizabeth Barker were nominated. Each received a second. There being no further nominations, Bishop Breidenthal directed that nominations for Disciplinary Board, lay order, be closed.

**Procter Board of Directors (elect 1 clergy or 1 lay for a 3-year term; Class of '19)**

On behalf of the Nominating Committee, Mr. Boss nominated Amy Dohn Baird and received a second. Bishop Breidenthal called for nominations from the floor. There being no further nominations, Bishop Breidenthal directed that nominations for Procter Board of Directors be closed.

**General Convention Deputy, clerical order (elect 4 clergy and 4 clergy alternates)**

On behalf of the Nominating Committee, Mr. Boss nominated the Rev. Scott Gunn, the Rev. Manoj Zacharia, the Rev. Paula Jackson, the Rev. Jason Prati, the Rev. Richard Burnett, the Rev. John Agbaje, and the Rev. Suzanne LeVesconte. Each received a second. Bishop Breidenthal called for nominations from the floor. There being no further nominations, Bishop Breidenthal directed that nominations for General Convention Deputy, clerical order, be closed.

**General Convention Deputy, lay order (elect 4 lay and 4 lay alternates)**

On behalf of the Nominating Committee, Mr. Boss nominated Cathy Bagot, Meghan Western, Elizabeth Barker, Deborah Stokes, Harold Patrick, Eric Schryver, and David Jones. Each received a second. Bishop Breidenthal called for nominations from the floor. There being no further nominations, Bishop Breidenthal directed that nominations for General Convention Deputy, lay order, be closed.

Bishop Breidenthal directed the Convention Secretary to cast a unanimous ballot for those offices in which the number of nominees is less than or equal to the number to be elected.

The Convention Secretary cast a unanimous ballot for the following persons:  
Kathy Mank, Budget Committee

Karen Peeler, Eric Schryver, and Richard Warren, Diocesan Council, 3-year term  
Clifton Flemister, Diocesan Council, 1-year unexpired term  
Martha Lentz, Standing Committee  
Jon B. Boss, Trustee of the Diocese  
Richard Warren, Trustee of the Church Foundation  
Amy Dohn Baird, Procter Board of Directors

Before balloting began, Mr. Boss invited Director of Communications David Dreisbach to the podium to provide instructions on the electronic balloting process.

The Convention took a 15-minute break for balloting.

As the Convention reconvened, Bishop Breidenthal acknowledged the following clergy transitions since the 141st Annual Convention:

**Ordained as deacon**

The Rev. Kevin Beesley, serving residency at St. Andrew's, Pickerington  
The Rev. Maggie Foote, serving residency at Ascension & Holy Trinity, Wyoming, and the Latino Ministry Center  
The Rev. Rick Incorvati, serving residency at Christ Church, Springfield  
The Rev. Sandra Kidd, serving residency at Christ Church, Ironton  
The Rev. Margaret Leidheiser-Stoddard, serving residency at St. John's, Worthington  
The Rev. Paul Scanlan, serving residency at All Saints, New Albany

**Ordained as priest**

The Rev. Gene Alan (AJ) Stack, Jr., continuing residency at St. Peter's, Gallipolis and Christ Church, Ironton  
The Rev. Jennifer Oldstone-Moore, in second year of residency now serving at St. Anne, West Chester

**New to Diocese of Southern Ohio**

The Rev. Mary Carson, Priest in charge, St. James, Cincinnati (beginning 12/1)  
The Rev. Philip DeVaul, Rector, Church of the Redeemer, Cincinnati  
The Rev. Sara Palmer, Rector, Holy Trinity, Oxford  
The Rev. David A. Pfaff, Rector, Christ Church, Glendale

**New Licensed to Officiate**

The Rev. Donald Duford, Priest-in-charge, Northern Miami Valley Episcopal Cluster  
The Rev. Robert Hill, Assistant, St. Alban's, Bexley  
The Rev. Dr. Kathleen Murray  
The Rev. Lori Cameron O'Riley, Assistant, St. Patrick's, Dublin  
The Rev. Ronald Redder  
The Rev. George Sherrill  
The Rev. Karen Sherrill  
The Rev. Phillip Webster

**New Ministry settings**

The Rev. Douglas Argue, Spiritual Director at Cathedral Center for Spirituality, Christ Church Cathedral

The Rev. Thomas Fehr, Recasting Program Priest, Ascension, Middletown, and continuing as chaplain to the Sisters of the Transfiguration

The Rev. David Getreu, Rector, St. Philip's, Circleville (change from Priest-in-charge)

The Rev. George Glazier, Priest-in-charge, Trinity, London

The Rev. Joyce Keeshin, Assisting, Redeemer, Cincinnati and Spiritual Director at Cathedral Center for Spirituality, Christ Church Cathedral

The Rev. Calvin Lane

The Rev. Joanna Leiserson, Transition priest, Calvary Clifton

The Rev. Jason Leo, Missioner for Congregational Vitality

The Rev. Becky Michelfelder, Rector, St. Stephen's, Columbus

The Rev. Margaret Sammons, Transition priest, Christ Church, Springfield

The Rev. James Strader, Transition priest, St. Andrew's, Lewisburg (Diocese of Central PA)

**Retired**

The Rev. Gayle Hanson Browne

The Rev. Frank Edmands

The Rev. William McCleery

The Rev. Susan Smith

The Rev. Heather Wiseman

**Transferred out of the Diocese of Southern Ohio**

The Rev. Charlotte Collins Reed

The Rev. Charles Brumbaugh

**Clergy who have died**

The Rev. A. Raymond Betts III 1/13/2016

The Rt. Rev. Edmond L. Browning 7/11/2016

The Rev. Carol Callahan 6/19/2016

The Rev. John P. Cobb 9/25/2016

The Rev. Cara Jesse (CJ) Calvert 11/15/2015

The Rev. Robert L. Thomas 9/7/2016

Bishop Breidenthal asked Convention to rise for moment of silent prayer.

**Bishop Breidenthal then introduced his diocesan staff:**

The Rt. Rev. Kenneth L. Price, Jr., Assisting Bishop

The Rt. Rev. Nedi Rivera, Assisting Bishop

The Rev. Canon Lynn Carter-Edmands, Canon for Formation and Transitions

David Dreisbach, Director of Communications

The Rev. Canon John F. Koepke, Canon to the Ordinary

David Robinson, Chief Financial Officer  
The Rev. Jane Gerdsen, Missioner for Fresh Expressions  
The Rev. Jason Leo, Missioner for Congregational Vitality  
Aaron Wright, Missioner for Intentional Communities

**Administrative & Support Staff**

Angela Byrd, Bookkeeper/Accountant  
Susan Byrnside, Bookkeeper/Accountant  
Julie Murray, Associate Director of Communications  
Bob Penders, Property Manager/Consultant  
Patti Perkins, Bookkeeper/Accountant  
Ann Sabo, Executive Assistant to the Bishop  
Tammie Vanoss, Digital Communications and Data Specialist  
Erick Williams, Receptionist

Bishop Breidenthal acknowledged that the Rev. Karl Stevens is stepping down as Missioner for Campus Ministries.

Bishop Breidenthal also acknowledged those involved in **Special Ministries**

The Rev. Leslie Flemming, Chaplain to clergy spouses and partners  
The Rev. J. Michael Jupin, Chaplain to retired clergy  
The Rev. Bill Scrivener, Chaplain to clergy spouses and partners  
The Rev. Terri Thornton, ECSF Ministry Leader  
Joe Dehner, Chancellor  
Robert Kranz, Treasurer

Bishop Breidenthal introduced and welcomed Amy Boyd as the new Executive Director at the Procter Center. On behalf of the Bishop, Amy Boyd thanked Rob Konkol for eight years of service to the Diocese as Director of Youth and Young Adult Ministries and the Summer Camping Program at Procter, and wished Rob well in his new ministry with Habitat for Humanity.

**Ratification by Name of those appointments required by Canon:**

Bishop Breidenthal announced the following appointments: Robert Kranz as Treasurer, succeeding John Harris who is retiring; Ann Warrington Wilson as Registrar; and a Finance Committee consisting of: Nadya Richardson, Chair; Randy Young, Marcella Babb, Doug Langenfeld, William Riley, Carolyn Wilmesherr, Ernest Thompson, John Harris, and Bill Forbes; Cathy Bagot and the Rev. Alex Martin as co-chairs of the Committee on Congregational Life (COCL), succeeding Jan West, with thanks to Jan for her leadership.

Bishop Breidenthal then announced some additional appointments: Nadya Richardson as Chair of Dispatch of Business, succeeding the Rev. Steve Cuff; the Rev. Frank Edmands as 1<sup>st</sup> vice-Chair of the Procter Center Board, succeeding John Link who will continue on the Board; and thanks to Susan Sheridan Smith and Matthew Stone for their service on the

Procter Board as they have stepped down as their families have relocated out of the diocese.

### **Ratification of the written reports of committees and commissions**

Bishop Breidenthal stated that reports from committees and commissions are posted on the website and acknowledged receipt of these reports.

### **Special Item from the 78<sup>th</sup> General Convention**

Bishop Breidenthal called on The Rev. Canon Jack Koepke to speak to an item from the 2015 General Convention, posted on the diocesan website. Canon Koepke told the Convention that the Convention Secretary must sign a document certifying that the document has been read at the Convention. The document must be signed and returned to General Convention by December 1, 2017.

### **Report of the Committee on Constitution and Canons**

Bishop Breidenthal told the Convention that the Committee is not proposing any constitutional or canonical changes this year.

### **Report on First Ballot Results**

Bishop Breidenthal called on Jon Boss to read the results of the First Ballot. The results were as follows:

273 votes cast; 137 necessary to elect:

#### **Standing Committee, clerical order:**

The Rev. Ellen Cook, 169 votes

Bishop Breidenthal declared that the Rev. Ellen Cook is elected.

#### **Disciplinary Board, clerical order:**

The Rev. Lee Ann Reat, 211 votes

The Rev. Heather Wiseman, 209 votes

Bishop Breidenthal declared that the Rev. Lee Ann Reat and the Rev. Heather Wiseman were elected.

#### **General Convention Deputy, clerical order:**

**282 votes cast; 142 necessary to elect**

The Rev. Canon Scott Gunn 186 votes

The Rev. Canon Manoj Zacharia, 185 votes

The Rev. Paula Jackson, 175 votes

The Rev. Jason Prati, 154 votes

The Rev. Dick Burnett, 137 votes

The Rev. John Agbaje, 114 votes

The Rev. Suzanne LeVesconte, 110 votes

Bishop Breidenthal declared that the Rev. Canon Scott Gunn, the Rev. Canon Manoj Zacharia, the Rev. Paula Jackson, and the Rev. Jason Prati were elected General Convention Clerical Deputies, and that election of General Convention Clergy Alternate Deputy order would require a Second Ballot.

**General Convention Deputy, lay order:**

Cathy Bagot, 184 votes

Meghan Western 181 votes

Elizabeth Barker, 173 votes

Deborah Stokes, 167 votes

Harold Patrick, 136 votes

Eric Schryver, 100 votes

David Jones, 98 votes

Bishop Breidenthal declared that Cathy Bagot, Meghan Western, Elizabeth Barker, and Deborah Stokes were elected General Convention Lay Deputies, and that election of General Convention Lay Alternate Deputy order would require a Second Ballot.

The Convention then cast a second ballot, followed by a 15-minute break. Following the break, Bishop Breidenthal announced the appointment of the Rev. Marshall Wiseman as Convener of the Deacons, the Rev. Deborah Woosley is stepping into Campus Ministries, and welcomed Amy Boyd as the Executive Director of the Procter Center. Bishop Breidenthal also announced that the Rev. George Sherrill had been called as Rector-elect of Indian Hill Episcopal/Presbyterian Church.

**Saturday Convention Eucharist Offering: BREAD of Columbus**

Bishop Breidenthal announced that the offering at the Saturday morning Convention Eucharist was designated for BREAD (Building Responsibility Equality and Dignity) of Columbus. The Bishop then called on the Rev. George Glazier to share with Convention the scope of BREAD'S ministry. The Rev. Glazier told Convention delegates that BREAD'S ministry is wide-ranging, and includes education reform access to healthcare, housing Jump-starting small business development, reducing interest rates on payday loans. He indicated that BREAD is comprised of people of faith building power to "do justice."

**Diocesan Listening Project**

Bishop Breidenthal invited the Rev. Karl Stevens to the podium to update Convention on the Diocesan Listening Project as well as to introduce "Definitional Ceremonies": the formation experience for Saturday morning after the Convention Eucharist. The Rev. Stevens indicated that the Definitional Ceremonies would include table groups on addiction recovery, prison and prison ministries, arts, farms, workers, refugees, Hispanic populations, and police and youth violence.

Bishop Breidenthal invited the Rev Jane Gerdson to the podium to lead the Convention in "table talk" about Convention's theme: "Christ All Around: In Our Neighbors and Our Neighborhoods."

Following table discussion of "Christ All Around," Bishop Breidenthal called on Jon Boss to announce the results of the second ballot for clerical and lay General Convention Deputy Alternates.

### **Results of the Second Ballot**

Mr. Boss reported that clerical General Convention Deputy Alternates were elected in the following order (from highest to lowest):

The Rev. Dick Burnett, 124 votes

The Rev. John Agbaje, 88 votes

The Rev. Susan Levesconte, 77 votes

Mr. Boss reported that lay General Convention Deputy Alternates were elected in the following order (from highest to lowest):

Harold Patrick, 133 votes

Eric Schryver, 85 votes

David Jones, 69 votes

Following a few housekeeping announcements by the Secretary of Convention, Mr. Mike Miller, and Convention Site Manager gave delegates instructions about the Convention Banquet.

Day 1 of the 142nd Annual Convention concluded with Evening Prayer, led by the Rt. Rev. Thomas E. Breidenthal.

### **Saturday, November 12, 2016**

Following the Convention Eucharist, held in the Grand Ballroom of the Crowne Plaza, Bishop Breidenthal called the Convention to order and asked Ms. Bronson for a second report from the Credentials Committee.

### **Second Report from the Credentials Committee**

Ms. Bronson reported that there were 312 delegates (102 clergy and 210 laity) present and eligible to vote. Bishop Breidenthal declared that this constituted a quorum.

### **Definitional Ceremonies**

Bishop Breidenthal then announced that the Convention would break into table groups around Definitional Ceremonies as described the previous afternoon by the Rev. Karl Stevens. The table group discussions lasted until 12:30 p.m.

### **Convention Lunch Break 12:30 – 1:30 p.m.**

At 1:30 p.m. Bishop Breidenthal called the Convention back into session.

The Rev. Richard Burnett asked Bishop Breidenthal for a point of personal privilege. The Rev. Burnett's request granted, he described a recent resolution passed by the Columbus City Council. The resolution condemned Islamophobia, declared support for the city's Muslim community and urged faith groups to speak out against bigotry. The Rev. Burnett asked if "this Convention, meeting here in Columbus, and in light of yesterday's [Friday's] workshop on 'Combating Islamophobia' might offer a statement of solidarity with City Council's resolution and associate ourselves with it."

### **Suspension of the Rules of Order**

In consultation with the parliamentarian, Bishop Breidenthal ruled that reading such a statement would require a suspension of the Rules of Order. It was then moved and seconded that the Convention's Rules of Order be suspended. Bishop Breidenthal informed the Convention that a motion to suspend the Rules of Order was not debatable and called for an immediate vote. The motion to suspend the rules passed. The Rev. Burnett read the following:

"The Annual Convention of the Diocese of Southern Ohio, meeting in Columbus November 11-12, 2016, express thanks through a Statement of Solidarity to the City Council of Columbus for speaking against prejudice in its recent courageous statement decrying Islamophobia. As faith descendants of Abraham, we affirm that in a world of suspicion, violence, and hate, "the believers are united." We call upon all people of good will to stand with the Islamic community in Southern Ohio and throughout the nation, and with all communities who are targeted for attack in word or action."

A motion to send the letter was moved and seconded. The Convention voted in favor of sending the letter.

### **Report on Resolutions**

Bishop Breidenthal invited Mr. Jim Heathcote, chair of the Resolutions Committee, for the Committee's report. Mr. Heathcote referred delegates to full copies of the resolutions, printed in *Connections* and also available on the DSO Connect app.

Bishop Breidenthal reminded the Convention that in addition to R2016-2, the Convention had the previous day voted to consider an additional resolution entitled "Resolution in Support of the Coalition of Immokalee Workers Wendy's Boycott."

Mr. Heathcote read the following:

### **R2016-2 Mission Share Funding Plan**

**Be it resolved** that the Mission Share Funding Plan for the years 2017-2021 be set using a proportional share ratio applied equally to all congregations in the diocese. This share ratio shall consist of equal proportions of a congregation's Normal Operating Income (Page 3,

Line A) and Operating Expenses (Page 3, Line E) as found on the parish's latest Parochial Report, each divided by the total Normal Operating Income and Total Operating Expenses of all congregations in the Diocese, respectively. The resultant share ratio shall be the congregation's Share Ratio for the following year's Mission Share Rate.

All congregations shall be ordered from low to high by Share Ratio and the Mission Share Rate shall be defined as follows:

a) The congregation with the smallest Share Ratio will be assessed at a rate of 6.0% of normal operating income.

b) The congregation with the Share Ratio closest to the average Share Rate shall be assessed at a rate of 11.5% of normal operating income.

c) All other congregations will be assessed at a rate defined by their Share Ratio order on a straight line connecting the congregations found in a) and b), *and be it further*

**Resolved** that Diocesan Council oversee a Mission Share Review process, that is initiated upon petition by the congregation to reduce its mission share percentage because of extenuating circumstances. In addition, the Commission on Congregational Life, the Diocesan Finance Committee or the Budget Committee also may petition Diocesan Council to revise a congregation's Share Ratio, *and be it further*

**Resolved** that Diocesan Council set a Funding Plan Review in the year 2020 to review and adjust the Mission Sharing Funding Plan or establish a new funding plan for 2022 and beyond.

On behalf of the Resolutions Committee Mr. Heathcote moved R2016. The motion received a second.

Discussion followed. The Rev. Eileen O'Reilly said that while All Saints, Cincinnati, is in full support of the principle of parish assessment, the formula – whether the current one or the one being proposed – makes no differentiation between parishes which use part-time or supply clergy and parishes which have full-time clergy. All parishes are placed on the same scale, but in fact, the requirements for all parishes are not the same with respect to pension requirements, minimum income requirements, and medical insurance for their clergy. The Mission Share formula, whether the current one or the one being proposed, helps the top and bottom of "the list" and puts a heavy burden on those in the middle. She said that creating a separate list for those with part time/supply clergy and assigning percentages to that list on their own criteria would remove much of the burden on the middle of the other list by changing their position on the list and thus reducing their percentages, create a more equitable assessment formula for everyone.

The Rev. Darin Elin said he was in favor of the resolution, that mission share is fundamental to what we do together. He then moved to amend R2016-2 as follows:

**Be it resolved** that the Mission Share Funding Plan for the years 2017-2018 be set using a

proportional share ratio applied equally to all congregations in the diocese. This share ratio shall consist of equal proportions of a congregation's Normal Operating Income (Page 3, Line A) and Operating Expenses (Page 3, Line E) as found on the parish's latest Parochial Report, each divided by the total Normal Operating Income and Total Operating Expenses of all congregations in the Diocese, respectively. The resultant share ratio shall be the congregation's Share Ratio for the following year's Mission Share Rate.

All congregations shall be ordered from low to high by Share Ratio and the Mission Share Rate shall be defined as follows:

- a) The congregation with the smallest Share Ratio will be assessed at a rate of 6.0% of normal operating income.
- b) The congregation with the Share Ratio closest to the average Share Rate shall be assessed at a rate of 11.5% of normal operating income.
- c) All other congregations will be assessed at a rate defined by their Share Ratio order on a straight line connecting the congregations found in a) and b), *and be it further*

***Resolved*** that with heartfelt gratitude for the proposed actions above, this Body recognizes the tremendous opportunity that is before the Diocese at this time to explore ways to alleviate "the financial strain being felt across the church and provide some relief" as well as take further steps to align our Mission Share, thus our Operating Budget with the actual stated Mission Priorities of the Diocese with this new Mission Share Funding Plan, the Convention sets the time period of the Plan as two years (2017-2018), and be it further

***Resolved*** that Diocesan Council set a Funding Plan Review in the year 2018 to review the Mission Sharing Funding Plan and redevelop a new funding plan for 2019 and beyond based on our articulated Mission Strategy and be it further

***Resolved*** to direct the Bishop and Diocesan Council to present and report to the 143rd Convention a comprehensive Mission Strategy that articulates what sort of programs, initiatives, staff and events the Diocese wants to develop and coordinate to realize the Mission of the Diocese of Southern Ohio, and be it further

***Resolved*** that Diocesan Council oversee a Mission Share Review process, that is initiated upon petition by the congregation to reduce its mission share percentage because of extenuating circumstances. In addition, the Commission on Congregational Life, the Diocesan Finance Committee or the Budget Committee also may petition Diocesan Council to revise a congregation's Share Ratio.

The proposed amendment received a second.

Speaking to his amendment, the Rev. Elin said Mission Share is about more than money, but we must see the diocese as a whole. The time period is too long. Mission Share is simply an assessment. We need effective metrics. We need to clarify our work. What are we trying to coordinate? We need a strategy for diocesan resources before we know what we need.

The Rev. David Getreu spoke against the amendment, saying that the amendment is a new

funding plan and a new formula, and moves up the timetable. He said the amendment has merit, but should have been a separate resolution, and speaks to the type of work – initiatives and strategy – that Diocesan Council should do.

Eric Shryver said he was on the Mission Share Review Committee, and that the Committee had a lot of hard work to do in a short period of time. He echoed what David Getreu said, the [original] resolution is about a formula rather than defining a mission strategy.

The Rev. Rob Rideout spoke against the amendment. The resolution is about a straight funding formula. The amendment should be a new resolution.

A vote on the amendment was called. The amendment failed and the debate returned to the original resolution.

Seeing no one at the microphones, Bishop Breidenthal asked if the Convention was ready to vote on R2016-2 and called for the vote. Resolution R2016-2 was approved by the Convention.

Mr. Heathcote then read the following:

**R2106-3 Resolution in Support of the Coalition of Immokalee Workers Wendy's Boycott**

**WHEREAS**, the Coalition of Immokalee Workers, an award-winning farm worker-based human rights organization, has taken on the giants of big agriculture and built a new system of labor protection called the Fair Food Program, and

**WHEREAS**, in five short years since its implementation, the Fair Food Program has prevented modern-day slavery and sexual violence, improved farm worker wages, and guaranteed basic safety precautions for workers, and

**WHEREAS**, the penny-per-pound Fair Food Premium is received annually by approximately 35,000 farm workers and their families. <sup>3</sup> and,

**WHEREAS**, 14 major fast food and supermarket chains have signed on to Fair Food, including Taco Bell (Yum Brands), McDonald's, Burger King, Subway, Chipotle, and Walmart, and

**WHEREAS**, Wendy's has sought to circumvent participation in the Fair Food Program by abandoning Florida to source its tomatoes from Mexico, buying tomatoes from a grower <sup>4</sup>, and

**WHEREAS**, The Coalition of Immokalee Workers is leading **a nationwide boycott of Wendy's**, to pressure the fast-food giant to join its competitors and participate in a worker-led social responsibility system that links corporate accountability with labor justice from farm to table, and

**WHEREAS**, the National Council of Churches endorsed the Wendy's boycott last month, *therefore be it*

**RESOLVED** that we, the Social Justice & Public Policy Committee of the Diocese of Southern Ohio, endorse the Wendy's boycott, and raise our moral voice to call on Wendy's to protect the human rights of farm workers by joining the Fair Food Program.

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<sup>1</sup> Fair Food Program 2015 Annual Report. The program's worker-directed grievance system fielded about 440 labor complaints from 2014 to 2015, most of which were resolved through correctional plans within a two-week period.

<sup>2</sup> Kaliroy is an arm of the Mexican agro-giant Bioparques de Occidente.

On behalf of the Resolutions Committee, Mr. Heathcote moved the resolution. The resolution received a second.

Discussion followed. Megan Western, St. James, Columbus, spoke in support of a boycott on Wendy's.

The Rev. Maribah Mansfield, St. John's, Columbus, noted that while the Social Justice Commission submitted the resolution, the resolve should read Diocese of Southern Ohio. Editorial change, remove the words "*the Social Justice & Public Policy Committee of*."

The Rev. Richard Burnett, Trinity, Columbus, said he served with great delight and personally voted for resolution. Not happy with more descriptive words or tone.

Ray Fellows, St. Stephen's Columbus, wrote resolution with the Revs. Paula Jackson and Dick Burnett.

The Rev. Becky Michelfelder, St. Stephen's, Columbus, spoke in favor of the resolution. Supports eggs from cage free ranges – people get toilets that work and paid fair wages.

Patrick Kauffman spoke in support of the resolution. Build new and meaningful relationships with strangers. Show solidarity with those who grow our food.

The Rev. LeeAnne Reat, St. John Columbus, spoke in support of the resolution, but stressed it should not be only paper – Do justice, not just talk.

Bishop Breidenthal called for a vote on the resolution. Resolution R2016-3 approved by the Convention.

### **Report of the Trustees**

Bishop Breidenthal called on Jon Boss to give the report of the Trustees.

Following the report, Bishop Breidenthal asked the delegates if there were questions.

The Rev. Craig Foster, St. John, Columbus, asked to clarify \$5 million initial investments. Less 5% of total fund. Look at all dioceses to engage in the topic of divestment from fossil fuels and invest in clean energy. Continue to follow same practice of continued study. Share in *Connections* more information from Rockefeller investments. Do more than just share the

information and try to engage diocese.

Patrick Kaufmann, St. John's, Columbus, stated that shareholder engagement has not been successful. There is a widespread movement to keep fossil fuels in ground. That is the direction we need to be moving. As a body we can get somewhere by engaging people denying truths.

The Rev. Marshall Wiseman, Christ Church Cathedral, stated to not just look at fossil fuel. There is a lot more to petroleum than just fossil fuel. There is more to industry than just the energy. We should educate ourselves on the overall picture on Earth's resources.

### **Report of the Treasurer**

Bishop Breidenthal called on John Harris, who has served as Treasurer for nine years and is retiring, to give the Treasurer's Report.

New Treasurer Robert Kranz introduced Chief Financial Officer David Robinson, who called attention to the Proposed 2017 Budget as published. Mr. Robinson explained the formula and process for evaluating budget requests and aligning those requests with diocesan mission strategies.

### **Resolution on the Proposed 2017 Budget**

Bishop Breidenthal called on Nadya Richardson, Chair of the Budget Committee, to present the budget resolution. Ms. Richardson read the following:

**Now therefore be it resolved** that the 142<sup>nd</sup> Annual Convention approve the action of the Bishop and Diocesan Council in appropriating the sum of \$2,985,070.00 for the 2017 Operating Budget expenditures. Such sum includes \$504,440.00 as the Diocese of Southern Ohio's Assessment to The Episcopal Church for 2017, and

**Be it resolved** that the 142<sup>nd</sup> Annual Convention authorize the Bishop and Diocesan Council to carry out the programs and policies, to set up, and implement the Operating Budget and to make related expenditures for the Mission and Ministry of the Diocese of Southern Ohio from January 1, 2017 through December 31, 2017."

Bishop Breidenthal called for discussion. When there was no discussion, Bishop Breidenthal called for a motion to vote on the 2017 Budget resolutions. The Convention approved the budget resolution.

### **Courtesy Resolutions**

Bishop Breidenthal called on the Rev. Meribah Mansfield to present the Courtesy Resolutions.

### **Invitation to the 143rd Annual Convention**

Bishop Breidenthal asked the Very Rev. Gail Greenwell, Dean of Christ Church Cathedral, to extend an invitation to the 143<sup>rd</sup> Convention in Cincinnati, which is scheduled for November 10-11, 2017.

Dean Greenwell noted that 2017 is the Cathedral's Bicentennial year and welcomed the entire diocese to celebrate the Cathedral of the diocese and as the host church of the Convention. She announced that on Thursday, November 9, a celebration will be held at the Cathedral with fun and food that is open to the entire diocese.

**Conclusion**

Bishop Breidenthal concluded the 142nd Convention by thanking everyone for their presence and asked the Convention Chaplains, the Rev. Maggie Foster Foote and Mr. Jonathan Youngman, to dismiss the Convention with prayer.

Respectfully submitted,

Ann Sabo  
Recording Secretary

Dana C. Speer  
Convention Secretary

Read and approved by the Committee to Approve the Minutes

Jon B. Boss  
David Thomson  
Dick Schisler  
Cathy Bagot

## Appendix A: The Rules of Order

RULE I. By 1 January of the year of the Convention, the ecclesiastical authority shall have appointed the following committees to perform the following tasks:

A. The Committee on the Agenda and Dispatch of Business:

The committee shall consist of the Chair of the Convention or his/her designated substitute, the Secretary of the Convention, and such members of Convention, as shall seem appropriate to the Chair. Its duties shall be to prepare an agenda for submission to the Council of the Diocese not later than its August meeting; to provide for hearing space for such a number of hearings and small group gatherings it shall deem appropriate, provided that request for a hearing or small groups gathering be made not less than 30 days preceding the date of Convention; at the request of the Chair, to secure persons to provide information for such hearings, being sure that the several sides of any issue shall have equal opportunity of access. The Chair may refer to this committee any matters brought to the floor of Convention not previously referred to it, and the Chair may request the placement of such matters upon the agenda, with due provision for debate and dispatch.

B. The Committee on Resolutions:

The Committee shall consist of eight persons plus the Chair. It shall consider all resolutions to Convention that shall be submitted not later than the 45 days preceding Convention; those submitted by Diocesan Council by the Tuesday after its September meeting; as well as all resolutions arising from the Bishop's Address and those approved for consideration by the action of two-thirds of the Convention. It shall be the duty of the Committee:

1. to resolve duplicative or substantially similar motions into a single motion, doing so in consultation with the movers of said motions;
2. to make such editorial or stylistic corrections as do not affect the substance of motions, and reporting these changes to the movers in order to ensure that no distortion of the intended meaning has occurred; and
3. to report all such and motions or memorials to Convention. The report may include the following recommendations:
  - (a) that the motion be passed;
  - (b) that the motion be defeated;
  - (c) that the motion be reported to a Committee of the Whole; or
  - (d) that the motion be reported to the floor without recommendation.
4. In the first three cases, the Committee on Resolutions shall state the reasons for its recommendation. It is not necessary to do so if the motion is reported without recommendation. In the case of a recommendation for the formation of a Committee of the Whole, the Committee on Resolutions shall, with such recommendation, propose enabling procedures. When such a recommendation has been heard, the Convention shall proceed

immediately, and without debate, to vote whether it wishes to constitute itself as a Committee of the Whole. Such Committee of the Whole shall meet at a time determined by the Committee on the Agenda and Dispatch of Business. The Committee of the Whole, at the time of its rising, shall itself determine whether it wishes the matter before it to be put to a vote or not, and that determination shall be binding. If the Convention determines that it does not wish to constitute itself as a Committee of the Whole, the Convention shall proceed, at the time determined by the Committee on Agenda and Dispatch of Business, to debate the motion and vote upon it, without further recommendation from the Committee on Resolutions. In any other case than a recommendation for Committee of the Whole, it shall be the prerogative of any member of Convention to request a discussion by a Committee of the Whole. If such a request is made, Convention shall vote upon such a request immediately and without debate. Should such a request be sustained, Convention shall proceed as is outlined.

C. The Committee on Nominations:

The Committee shall consist of eight persons, plus the Chair. No later than one hundred twenty days prior to Convention, the Committee shall circulate a request to all congregations, deaneries and clericuses for names of persons to be nominated to positions to be filled by Convention. The Committee shall request and circulate information about the candidates in order to facilitate reasoned choice by the Convention. The Committee shall report its nominations to the Secretary of the Convention not later than the 45<sup>th</sup> day preceding Convention.

D. The Committee on Credentials:

The Committee shall consist of no fewer than four persons, plus the Chair. The Chair shall be appointed by the bishop. It shall be the responsibility of the Committee to make recommendations to Convention in the event of a challenge to a delegate; to issue credentials, upon submission of appropriate documentation, to any delegate not previously certified; to report to Convention the presence of a quorum prior to the commencement of Convention deliberations.

E. The Committee on Constitution and Canons:

The Committee shall be appointed by the Bishop and shall consist of the Chancellor and no fewer than four additional persons, clergy and lay, who are learned in the law and in the polity of the Episcopal Church. The Chancellor shall be its Chair. It shall be the responsibility of the Committee to receive recommendations for canonical and constitutional change from anyone who has voice in Convention, evaluate them in the light of current constitutional and canonical procedure, determine whether or not the recommendations conform to the Canons of the Episcopal Church in the United States and see that the proposed amendments or enactments are presented in appropriate form. In order to assist the Committee in its work, no recommendation shall be accepted later than sixty days preceding the Convention. The Committee may, in addition, recommend to the Convention of the Diocese of Southern Ohio that said changes be approved, rejected or amended, in which event appropriate reason shall be given for the determination.

Any action of the Committee shall require a majority of those appointed.

## RULE II

A. The time, place and nature of the services of worship, shall be prepared by the Diocesan Liturgical and Music Commissions, meeting in joint session, in cooperation with the Chair and the Committee on the Agenda and Dispatch of Business. This information shall be made available to the Secretary of the Convention no later than the ninetieth day preceding Convention. The official necrology shall be read at one Convention Service.

B. The Secretary of the Convention shall ascertain the name of Clergy and Lay Delegates present entitled to seats and shall enter them in the minutes.

C. The agenda shall begin as follows: the announcement of a quorum, one resolution regarding persons eligible for seat and/or voice and/or vote and congregations eligible or ineligible to be seated for disciplinary reasons; election of the Secretary of Convention; appointment of assistant secretaries, parliamentarian and persons for any other function necessary to the smooth running of the Convention; approval of the Agenda and report of the Nominating Committee and the first ballot.

D. Elections shall be by ballot. A majority of those present and voting shall elect. The following shall be elected:

Deputies and Alternate Deputies to the General Convention  
(When applicable)  
The Standing Committee of the Diocese  
The At-large members of Diocesan Council  
The Trustees of the Diocese  
The Trustees of the Church Foundation  
Judges of the Ecclesiastical Trial Court  
Members of the board of Episcopal Community Services Foundation.

1. Ballots shall be clearly marked for not more than the maximum number of persons to be elected. Any ballots not so marked are invalid and shall be discarded.

2. The special constitutional requirements for election as delegate to General Convention or as member of the Standing Committee found in Article IX of the Constitution of the Diocese of Southern Ohio, shall, of course, apply.

3. Ballots for the first ballot (at the least) shall be distributed with the delegates packet prior to Convention. The polls will remain open for ten minutes at each ballot. Announcements of results of a ballot shall take precedence over any other business, at a time when one item shall have concluded, and another item of business has not begun. Any necessary successive ballot shall be taken immediately upon the report of the tellers. Each report of the tellers shall include the total vote case, the number required to elect, and the complete vote for each person on the ballot.

4. Deputies to General Convention and members of the Standing Committee shall be

elected by joint ballot of the Clergy and Laity, and a majority of those present and voting shall be required for an election. In case of a failure or omission to elect such Deputies or members of the Standing Committee, the persons last elected shall continue to serve until others are chosen. If, after four (4) ballots, the election of Deputies to General Convention or members of the Standing Committee has not been completed, the positions still vacant may be filled by a plurality vote, if authorized by three-fourth (3/4) of the members of the Convention present and voting. Election by ballot may be dispensed with by a unanimous vote of the Convention. Alternate Deputies shall be elected as provided for in the Canons.

E. The Ecclesiastical Authority shall appoint persons to the following offices with the consent of the Convention which may be given *vive voce*:

- The Treasurer of the Diocese
- The Registrar of the Diocese
- Deputies and Alternates to Provincial Synod (when applicable)
- Finance Committee
- Examining Chaplains
- Commission on Ministry

F. The report of the Committee on Resolutions shall be as an early order of business, in order to allow time for hearings prior to debate. Resolutions not submitted to the Resolutions Committee prior to the sixtieth day preceding Convention, and not arising from the Bishop's Address, may be submitted during the morning of the first day at a time established by the Agenda Committee. A two-thirds vote of the Convention must approve such additional resolutions for consideration.

G. The following additional matters shall be included on the agenda of every Convention in such order as shall seem appropriate to the Committee on the Agenda and Dispatch of Business:

- The Bishop's Address
- The written reports of Diocesan Council Officers, Committees, and Commissions
- The Budget and its enabling resolutions
- The report of the Committee on Constitution and Canons
- The Introduction of Guests
- Any reports on congregations requesting union with Convention (\*below)
- Any report from the Finance Committee
- Any miscellaneous business
- Any courtesy or business resolutions
- Announcement of date, place and next Convention.

\*The Report of any committee appointed by the Ecclesiastical Authority to examine and report upon the request of any Congregation for union with Convention (if any): Should any Congregation thus be added, the Secretary shall enter upon the roll the names of the Lay Delegates properly accredited from the Congregation.

**RULE III** No member shall be absent from the sittings of the Convention unless that member have leave, be unable to attend or be ill.

**RULE IV** Unless otherwise specified, all decisions shall be by majority of the Convention.

RULE V Debate shall be confined strictly to the subject before the Convention.

RULE VI All questions of order shall be decided by the Chair without debate; but any member may appeal from such decisions. If an appeal be taken, it must be put immediately and without debate.

RULE VII Objection to the consideration of a question can only be made when the question is first introduced before it has been debated. Such objection requires no second, cannot be debated or amended, and must have a two-thirds vote to sustain it.

RULE VIII No motion shall be considered as being before the house unless it be seconded and, when necessary, reduced to writing.

RULE IX (A). No member may speak longer than two minutes at one time, without leave of the convention. (B) No member may speak more than twice in the same debate without leave of the convention. (C) No member may speak a second time to a question if any other member who so desires has not spoken for a first time to that question and effort shall be made to include all viewpoints. (D) Total debate on a motion shall be limited to twenty minutes, except when extended by a 2/3 vote of convention.

RULE X The procedure for amending the Proposed Budget shall be as follows:

A. Proposed budget amendments, including the required description of all changes and confirmation of contact with parties affected shall be delivered to the Secretary of the Convention and the Financial Officer of the Diocese no later than ten (10) days before the first business session of the Annual Convention. All proposed amendments shall:

1. Be Balanced. All increases to budget lines shall be compensated by decreases to other budget lines preserving the overall balance of the Budget, or authorized by increases in the Mission Share rate.

2. Prior Agreement as to Accuracy. All parties that are affected by changes to budget lines shall be contacted and agree to the accuracy of the proposed changes before the amendment is submitted.

B. The Financial Officer shall immediately confirm the accuracy of the proposed changes and contact the parties affected so that they are prepared to respond when the proposed amendment is introduced on the floor of Convention.

C. Budget amendments proposed in a manner consistent with that outlined herein shall be deemed to have been presented in a manner consistent with Canon XIII, Section 3 (f). Budget amendments proposed in any other manner shall be deemed as falling within the provision of Rule I, paragraph B of the Rules of Order for the Annual Convention which requires approval for consideration by the action of two-thirds of the Convention. Should the Convention so issue their approval for consideration, the Secretary of the Convention shall appoint an ad hoc committee composed of

1. A representative from each group affected by the proposed changes to budget lines,
2. A representative from the Diocesan Budget Committee, and
3. A representative from the Office of the Bishop as staff for the Committee.

This ad hoc committee shall be called the Budget Amendment Review Committee, and shall meet to develop a reconciled, amended Budget. In the event this committee is unable to develop a reconciled, amended Budget, all proposed amendments shall be presented to Convention in the order they were received by the Secretary of the Convention.

D. Action on the reconciled, amended Budget shall be on the second day of Convention.

**RULE XI** When a question is under consideration, no motion regarding it shall be made without leave of the Chair unless it is to postpone it for a certain time, postpone it indefinitely, or lay it on the table. Amendments to or changes in any budget and its resolutions shall be dealt with as set forth in the paragraph below.

All amendments or changes to any Budget shall automatically be postponed until the entire Budget has been discussed and all amendments or changes have been gathered. They shall then be discussed in any order determined by the Chair, and no disposition of the Budget shall be made until all amendments or changes have been considered and dispositions made.

**RULE XII** The agenda, as adopted by the Convention, will be the General Order of the Day and its times are times definite unless suspended with the concurrence of two-thirds of members present.

A special Order of the Day at a designated time, may be proposed by the President or Committee on Agenda and Dispatch of Business, subject to the consent of the Convention.

**RULE XIII** The motion to Suspend the Rules requires a two-thirds vote, is not debatable, and cannot be amended or reconsidered.

**RULE XIV** The motion to reconsider can only be made or seconded by one who voted with the prevailing side. If, however, the original question was decided by a ballot, any member of Convention may move to reconsider. If the motion to reconsider is adopted, it opens the entire subject for discussion. No question can be twice reconsidered during the course of the same Convention. If the original question was debatable, so is the motion to reconsider. The converse also is true.

**RULE XV** On motion, duly put and carried, the Convention may resolve itself into a committee of the whole, when the President shall call some member of the Convention to the chair, and the Secretary, if needed, be elected. In Committee, the Rules of Order are suspended. When the Committee rises, its Chairman shall make verbal report to the President of the Convention.

**RULE XVI** Clergy of the Episcopal Church, who are not entitled to seats, and candidates for Holy Orders in this Diocese shall be admitted to the floor of the convention, but without the right to take part in the proceedings. Their names shall be reported to the Secretary and entered upon the Journal.

**RULE XVII** The above shall be the Rules of Order of all sessions of the Convention, unless amended or rescinded by a majority vote. Rule I need not be followed for Special sessions, the order of business then to be determined by the Ecclesiastical Authority in accordance with the purpose for which the Special session was called. The Rules of Order shall be published for each annual session of the Convention.

**RULE XVIII** In all matters not specifically covered by these Rules of Order or by the Constitution and Canons of the Diocese, "Robert's Rules of Order, Newly Revised," shall govern the Annual Convention in all cases to which they are applicable.

These Rules of Order shall be adopted as the first order of business at the Annual Convention to which they shall be submitted. They shall continue in force until the first order of business of the subsequent Annual Convention. Except as may be otherwise provided by these Rules, proposed amendments to these Rules shall be submitted to the Committee on the Agenda and Dispatch of Business at least sixty (60) days preceding the Annual Convention at which the proposed amendment is requested to go into effect. The Committee on the Agenda and Dispatch of Business shall review the amendments, decide on the merits of them, and, if appropriate, incorporate the amendments into the Rules of Order which are to be submitted to the Annual Convention as otherwise required by these Rules.

## **Appendix B: Bishop's Address to the 142<sup>nd</sup> Annual Convention**

**The Rt. Rev. Thomas E. Breidenthal  
November 12, 2016  
Crowne Plaza Hotel, Columbus, Ohio**

*The word is very near you. It is on your lips and in your heart. It is near you when you confess Jesus with your mouth and when you believe in your heart that God has raised Him from the dead. Romans 10: 8b-9*

These are fitting words for the feast day of Charles Simeon, who was one of the great stirrers up of the Church of England in the 18th century when it had been lagging for decades in a kind of over-intellectual torpor. He was a great preacher and a great teacher, and he inspired generations of lay leaders and clergy to revive in the Church of England a spirit, a fire and joy in the Lord.

The words that we have just heard from Paul's letter to the Romans lie at the heart of the meaning of the evangelical movement in Anglicanism. We don't have to try hard to be saved. God has done that work in Jesus Christ. We don't have to go far to find him. He's already right here. He's in our mouths and in our hearts.

The word of God is very near us. We don't have to be afraid, and yet, for some of us, if we are honest, there may be a challenge in this passage. It's that piece about faith. "If you believe in your heart that God has raised Jesus from the dead, you will be saved." Well, I do believe that, but that's sometimes hard for me and I bet for you as well, because we are Americans.

We often have trouble sometimes with this understanding of faith: just leaning into a truth for which there is no immediate evidence. We're all brought up to think we need to figure out things for ourselves. We need to see things with our own eyes. We need to come to conclusions that we can own and be responsible for.

In the ancient world also, there was a problem with faith. If you pick up your Platonic dialogues, you'll see that Socrates over and over again uses faith as a bad word. For him, it's a synonym for gullibility. It's believing things on the basis of hearsay. It's utterly anti-philosophical. Paul was well aware of this theme in sophisticated, educated Greco-Roman society. He was aware that faith was not considered to be the sign of a philosophical and educated mind.

So in this passage, he's doing something very interesting. He's meeting that prejudice head-on. He's saying, "Yes, faith is about believing on the basis of hearsay." God will not turn away from those who call on him, but how can they call on him if they have not heard about him, and how will they hear about him if there are no preachers and witnesses? How will there be preachers and witnesses if they are not sent? But blessed are the feet of those who preach good news, who bring good news. It's all about hearsay.

Paul isn't saying we can't have a direct experience of Christ. After all, he was converted that way. But the role of hearsay is a constant theme in his writing. We need to accept the fact that very often the way we know Jesus is by way of other people. Jesus seems to prefer a kind of indirection. He wants us to believe in Him by way of the community that surrounds us.

For most of us, our faith lies in the faithfulness and witness of people who have formed us in Christ. God doesn't want us to come to him one by one. He wants us to come to him as we are today, all together, some of us weak and some of us strong. Some days I have great faith, some days I have very little faith, but I count on other people to carry my faith for me. Isn't that true? Isn't that why we have church? Isn't that why we practice Sunday after Sunday after Sunday learning how to get along with each other – so that we are dependent on others for our faith – even on the people that annoy us the most. We depend on holy hearsay.

But if we're not careful, we will mistake what Paul is really trying to tell us here. We'll try to use our dependence on one another to hide from the world. We'll use each other as human shields, if you will, to keep a distance between us and what's all around us. We'll use church as a refuge rather than a launching pad.

This is what this convention's motto, "Christ all around," is all about. Our connectedness as human beings drives us ever outward into more and more community, more and more realization of the connection that God hardwired us for. We need to practice and take the risk of stepping out constantly, always stepping out further.

We've already heard lots of stories about stepping out, but there's always more to do, isn't there? But it's scary, and if we're not careful, we will resist it. But that is the future of the church right now. We have to reclaim our sense of the church not as a refuge, not as an inside, but as an exodus into God's world.

I understand how scary that is. It's scary for me, personally. My staff knows very well that if I have to go to a reception with a bunch of businessmen, I take somebody with me to protect me. I'll tell you a story about myself that I'm still embarrassed about, but it happened 35 years ago, so I've gotten some distance from it and I think I've learned from it.

It happened during the first week after I was ordained a deacon. I had my collar on, but I was staying indoors. I was at St. Michael and All Angels, Portland, Oregon. I was staying inside with that collar on.

Not long before I was ordained, just before I graduated from seminary, I was standing on the platform of BART, which is the rapid transit in the Bay Area, and thinking, "What am I going to do if I'm going to have to work outside in a clergy collar? How will I ever be able to wear a collar on a platform like this?" Well, as grace would have it, my old car – which was really old – broke down during that first week in Portland. I had been invited to lunch downtown with a parishioner, which meant

that I had to actually go outside the church to the bus stop, wait for the bus with my collar on, and get on the bus and sit down. Well, I managed to do that much.

So I sat there, looking neither to the left nor to the right. This very seedy looking guy, with kind of long, dirty hair, sat down next to me, and he said, "Are you an apostle of Satan?" I just shook my head "no". He said, "What's the matter with you? You can't speak?" And I just shook my head "yes."

So that's sort of my un-narrative for what it means to follow Jesus into the neighborhood.

I understand that going outside is scary for us as a church, and so there is a general hunger in this diocese for a master plan, a formula that will help us all do it right. We want instructions.

The problem is that we're all in different neighborhoods. They all overlap, but every congregation, every intentional community is in a specific and unique neighborhood. They're all different, so there isn't any one master plan. There's no strategy that can help us all get this right.

What we need is a spirit of collaboration, so that we're asking each other for help all the time and seeing where we have neighborhoods that are similar to each other. We need to develop tools and methods, a whole array of them, that can be helpful to us as we try to figure out how to be the church in exodus. And we need metrics. We need to figure out ways to measure how we're doing individually, as congregations and collectively, so that we can be sure that we are being honest about our progress.

What we need most of all is the courage in Jesus Christ to see the opportunities for risk-taking, relational work – and to take those opportunities. It's very scary to do, but we all need to take the first step and the rest will follow. All we need to do is walk into that school superintendent's office across the street. Or go find out what's happening in the place that's looking after people who've just gotten out of jail. Or walk around the neighborhood and see who's there. Or, God help us, maybe pray with somebody.

It's not evangelism. It's just being present. The problem with evangelism, apart from the fact that it terrifies us even more than getting to know our neighborhood, is that it sounds like it's a gift that we have to give to other people. But we can't go at it that way. We have to step out into unfamiliar territory, and sometimes the very street our church is on is unfamiliar territory. We have to step out into that territory as guests.

I worry about us placing so much emphasis these days on hospitality, as if that were the ultimate virtue, or inclusion, as if that were the ultimate virtue. Literally, the word inclusion means to invite people into your closed circle. So when we talk about hospitality as Episcopalians, very often what we're saying is this is our sacred space and we invite you into it with us, but it's the opposite that's called for.

What's called for is for us to go into the spaces that are owned by other people – into systems and communities that are different from ours, and to sit at their feet and learn from them. That is what will change our hearts. That is what will redeem us. That is what will save us. "Christ all around!". We have to really believe that even the people that don't believe in God, even the people that belong to a different party from us, even the people who are completely unlike us, are Christ.

That's the meaning of the Incarnation. God's word in Christ entered the human race, which is one body, and nothing can stop Christ from spreading out to every piece of it. All people bear Christ, whether they know it or not. If we approach our neighbors with humility and kindness, we will, in the end, turn out to have been those whose feet are blessed because they bring good news.

So remember, the word is very near you. It is on your lips and in your heart, for if you believe in your heart that God raised Jesus from the dead, you will be saved, but the heart is Christ, all around. Amen.

## 2016 Annual Reports of the Diocesan Commissions

*Commission chairs were asked to provide the following information for the commission for 2016:*

- 1. State the mission of your group*
- 2. Share major accomplishments for 2016 and goals for 2017*
- 3. How does the work of this commission support the diocese's mission priorities?*
- 4. Members of commission*

### **412 Sycamore, Inc.**

No report filed

### **Advisory Committee on Compensation and Resources**

#### **1. Mission**

To advise the Bishop and Diocesan Council (Council) on matters dealing with compensation and employment standards for clergy called to cures and/or offices in the Diocese, and lay employees of the Diocese and its member congregations.

#### **2. Accomplishments/goals**

The Committee updated policy statements, benefit plans and rates to reflect explored options and best practices to benefit our parishes and their employees. A primary focus in 2016 remained on monitoring the implementation of the Denominational Health Plan (DHP) and the Lay Employees Pension Plan. Completion of the Church Pension Group's (CPG) Institutional and Employee Rosters facilitates the ability to provide annual reports on the extent of compliance with the implementation of both Plans.

The Institutional & Employee Rosters were complete with the exception of the following parishes that, despite repeated attempts, offered no response:

Trinity, Bellaire  
Church of Our Savior, Cincinnati  
St. James, Columbus  
St. Philip's, Columbus  
St. Margaret's, Dayton  
St. John's, Lancaster  
Ascension, Middletown  
Grace Church, Pomeroy  
St. James, Zanesville

Of the responses for the IR/ER Report, the following parishes offered incomplete information:

Ascension & Holy Trinity, Cincinnati  
Trinity Church, Columbus

St. Paul's, Logan  
St. Paul's, Greenville  
Holy Trinity, Oxford

We hope and are confident that all parishes and related organizations will help keep us in compliance by providing the information requested of how many employees, who is eligible for benefits, and most importantly, are the enrolled to receive the benefits they are entitled to regarding health insurance and pension. The IR/ER is how Church Pension group can help ensure that all eligible Episcopal institutions comply with General Convention Resolution A138, which establishes a Mandatory Lay Employee Pension System, as well as the required access to the Episcopal Medical Trust for all eligible employees.

Our analysis of the CPG's "2015 Church Compensation Report" indicates that while we are generally within an acceptable compensation range with our peers, we recommend a change to the base cash stipend level, from \$46,175 to \$47,476 to be effective, January 1, 2017; as well as adjusting the hourly rate for supply clergy for work outside of worship from \$25/hr. to \$35/hr.

CPG sponsored webinars explaining the implications of enrollment in the High Deductible Health Plan/Health Savings Plan (HDHP/HSA) option will continue to be offered annually during the Open Enrollment period. Changes to the health care industry and related legislation have an obvious impact on the benefits that are available. We share the view that we are most likely not finished seeing further changes. CPG through the Episcopal Medical Trust remains proactive and stays connected with what options may best serve our parishes and employees.

An administrative Leadership Day is planned for Saturday, November 5. This one day conference is specifically developed with Treasurers, Wardens and Administrators in mind and will feature representatives from Church Pension Group and other leading voices in the diocese to explore the changes in health care and its implication for the Episcopal Medical trust, the Clergy Pension Fund review and possible revisions, as well as changes to the labor Law and other compliance issues that affect all parishes.

2017's focus will continue to be on monitoring compliance and advising Bishop Breidenthal and Diocesan Council as to any appropriate changes in clergy compensation guidelines and/or the DHP and Pension plan. We will also explore the impact of possible revisions to the Clergy Pension Fund (mandated by General Convention), as well as the feasibility for other benefits for lay full-time employees. We hope that the Administrative Leadership Day scheduled for November 5 will be a received as a valuable resource which can develop further for the parishes.

### **3. Support mission priorities**

While it is currently unclear where the diocese has recently updated/assessed mission priorities, the ACCR's work has and would be primarily in support for what has been "Mission Priority # 5" the "Stewardship of Resources." Members are aware

of their challenge to balance both the stewardship of available financial resources and of the well-being of our clergy and lay employees. The success of the “balancing” of resources by the ACCR also impacts “Mission Priority #1,” which is focused on “Healthy Congregations.”

#### **4. Members**

The Rev. Darren Elin, chair  
Jon Boss  
John E. Harris, Jr.  
Katrina Mundy  
Robert Turley, vice-chair  
The Rev. Sallie Schisler  
David Thomson  
David Robinson, staff liaison  
The Rev. Canon Lynn Carter-Edmands, staff liaison

### **Affirmative Aging**

No report filed

### **Appalachian Ministries**

#### **1. Mission**

To discover the needs of the Appalachian communities through the Episcopal Church in their areas. To make the world aware of the mistreating of the land in the Appalachian Mountain area such as destruction of the earth through fracking and mountain-top exposure, while providing the fiscal assistance to the people living in these areas.

#### **2. Accomplishments/Goals**

During 2015-2016, we visited several Episcopal Churches in Eastern Ohio to determine what they were doing to embrace the needs of the Appalachian people. We discovered that each Episcopal Church had their own unique way of serving the people in their area. Some provided low-cost day care, or diapers and assistance with family needs. It is clear the Episcopal Church in eastern Ohio takes seriously their Baptismal Vows.

#### **3. Support mission priorities**

We are reaching out to love and assist the Work God has given us to do. We are... serving God through our love of our neighbor. Each parish is doing whatever they can do to make a difference.

#### **4. Members**

The Rev. Judi Wiley, chair  
The Rev. Bill Bales  
The Rev Paul Daggett

The Rev. David Getreu  
Chris Kelsen  
Margo Maples  
The Rev. Anne Reed  
Kathleen Tracy  
Larry Wiley

## **Campus Ministry**

### **1. Mission**

### **2. Accomplishments/goals**

The campus ministry collaborative had a very good year in 2016. We continued our practice of holding two campus ministry summits each year, and of allocating grants as a community. We sent students to the Provincial Gathering in Chicago in February. We held our third annual retreat in October, gathering in Columbus around the theme of finding balance. We are undergoing a transition in the coming year, when the Rev. Karl Stevens will step down from the position of Missioner of Campus Ministry, and a new, part-time position of Campus Ministry Coordinator will be created and filled by the Rev. Deborah Woolsey of Church of the Good Shepherd, Athens.

Our current campus ministries are:

Calvary Church, Clifton

Church of the Good Shepherd, Athens

The Downtowners Campus Ministry, Columbus

The Edge House, Cincinnati

Holy Trinity, Oxford

St. Andrew's, Evanston

The Global Village Connection at Saint Matthew's, Westerville

St. Stephen's, Columbus

### **3. Support mission priorities**

### **4. Members**

The Rev. Karl Stevens, Missioner for Campus Ministry

## **Clergy & Family Wellness**

No report filed

## **Commission on Congregational Life**

No report filed

## **Commission on Ministry**

### **1. Mission**

Canonically, the functions of Commissions on Ministry are to assist the bishop "in determining present and future needs for ministry in the diocese" and to assist "in enlisting and selecting persons for Holy Orders." We accomplish these goals in many ways, including Explorers' Retreats, interviews, and Regional Discernment Committees. Several times a year, we make recommendations to the Bishop and to the Standing Committee. In addition, we are also working to better fulfill our canonical mission to develop, train, and affirm lay ministries.

### **2. Accomplishments/goals**

In 2016

Explorer's Retreat in February with 12 explorers from around our Diocese.

April workshop with formal interviews of 10 explorers.

Regional Discernment Committee (RDC) training workshop with 40 participants.

Formal interviews of four Postulants seeking to be Candidates for ordination.

Formal interviews of Explorers seeking to become Postulants.

Created a flow diagram that improves transparency of the process.

For 2017

Continue our work with Explorers' Retreat, formal interviews, and RDC training.

Expand our work to better fulfill our canonical mission to develop, train, and affirm lay ministries.

### **3. Support mission priorities**

This commission plays a central role in the raising up of new deacons and priests for the Church. We seek new Church leaders who can function as theologians, entrepreneurs, and faith community organizers. As such, the commission's work is key to the mission priorities of the Diocese. Currently, we fall short in our canonical role to develop, train, and affirm lay ministries and are open to suggestions on how to improve.

### **4. Members**

Spencer Pugh, chair

*Class of 2016*

The Rev. Jackie Burns

Lauren Cuff Faller

Miriam McKenney

Mike Newman

The Rev. Rob Rhodes

The Rev. Paul Williams

*Class of 2017*

David Cofer

The Rev. Jennie Crockett

Scott Donaldson

The Rev. Jane Gerdson

Eric Schryver

*Class of 2018*

Pat Haug

The Rev. Jason Prati

The Rev. William Scrivener

Jonathan Youngman

## **Council of Deacons**

No report filed

## **Diocesan Council**

No report filed

## **Disciplinary Board**

No report filed

## **Ecumenical & Interreligious Relations**

### **1. Mission**

The Ecumenical and Interreligious Commission now functions as a council of advice for the bishop when there are ecumenical and inter-religious issues that needs to be discussed. The Rev. Canon Manoj Mathew Zacharia serves as the Bishop's Ecumenical deputy and represents the Diocese of Southern Ohio at major ecumenical and interfaith events as deputed by the bishop.

### **2. Accomplishments/goals**

This year, we participated in the National Workshop on Christian Unity and the Episcopal Diocesan Ecumenical and Interfaith Officers' (EDEIO) meeting and have disseminated information regarding interfaith and ecumenical initiatives. We were a co-sponsor of the Interfaith Association of Central Ohio's 24th Annual Main Event. This event focused on "building interfaith relations while building homes" and featured Dr. Thomas Jones, the CEO of Habitat for Humanity International. We are also facilitating the "Combatting Islamophobia" seminar led by Dr. Todd Green during Diocesan Convention.

As the Ecumenical Deputy for the Bishop, Canon Zacharia serves as the Province V representative to the EDEIO and represents the bishop at the Trialogue Initiative in the Greater Cincinnati Area.

### **3. Support mission priorities**

The function of the council is to serve in an advisory capacity that connects the Episcopal Church in Southern Ohio with ecumenical and interfaith bodies. The work focuses on building community through mission by building relationships.

### **4. Members**

The Rev. Canon Manoj Zacharia, Ecumenical Officer

## **Education for Ministry**

### **1. Mission**

The primary mission of EFM is to educate and equip laity for ministry. It is a four-year formation program of experiential learning designed to give participants the core curriculum of a seminary program. Participants learn the art of theological reflection, develop a sustaining spirituality, examine the gaps between belief and action, and discern how to implement God's call for active ministry.

### **2. Accomplishments/goals**

EFM had two mentor trainings in Dublin this year and certified 15 mentors to lead EFM seminar groups. In the academic year 2015-16, there were over 100 active participants in the program. I do not have current figures for 2016-17 because we are at the beginning of this year's cycle. However as an active mentor in the Cincinnati area, I can report that personally I have three full groups of 12 participants each that I am mentoring this year. My groups meet at Christ Cathedral, St Anne's, West Chester, and Grace, College Hill. I have had two aspirants to the priesthood and two deacons in formation in my groups during the first half of 2016. Novices from the Convent of the Transfiguration have participated in groups that I have led as part of their formation program as well. On-line EFM groups also provided educational support for two other deacons in formation. There are mentors in Lancaster, Dayton, and various areas of Columbus that are having accomplishments similar to mine. My goals for 2017 are to continue to expand EFM in the parishes of our diocese.

### **3. Support mission priorities**

EFM is a formation program that meets 36 times during the academic year. Meetings are typically 2 1/2 to 3 hours in length. For the first six weeks of each year, participants focus on learning to Tell Their Story – to share their own personal journey with God and be able to speak it to others. Even more importantly, they learn the art of patient listening and encouraging others to feel safe sharing their stories. The second six weeks of the EFM cycle is centered on integrating God and Scripture into every aspect of one's life by learning theological reflection. In order to carry out one's mission, it is necessary to have a strong spiritual life and foundation. The next six-week section focuses on personal, corporate, and global manifestations of spiritual life. The remainder of each year examines God's call to active ministry in our communities and world. One of the most distinctive features of EFM is that every seminar session concludes with a time for participants to reflect upon how they will implement the insights gained during that class into active ministry. EFM is a formation and transformation process wherein participants explore how to be a follower of Christ in every aspect of their lives.

### **4. Members**

Hawley Todd, Coordinator

## **Episcopal Church Women**

### **1. Mission**

To empower the women of The Episcopal Church to carry on Christ's work throughout the world (revised mission statement 2015 Triennial Meeting)

### **2. Accomplishments/goals**

1. The 2016 Annual Women's Ministry Meeting - 9/24/16 - Procter Conference Center- "Living Whole Hearted Lives" – Workshop Leader: Pastor Mary Laymon, St. Thomas Terrace Park. Board led discussion on Women's Ministries work in the Diocese to share at Convention and to provide a resource for congregations
2. Book of Remembrance Scholarships Awards - \$6,000 to women pursuing advanced degrees in a church related or helping profession.
3. United Thank Offering collection coordination and structure for submission of grant applications to UTO Board for consideration
4. Meeting offering Horizon's Prison Initiative program for women at Marysville

### **3. Support ministry priorities**

We support #4 – Mission – Ministry Priority of empowering God's people to be agents of transformation. We are supplying a gap in women's ministry work that is not served by any other commission in the Diocese. We have addressed and continue to inform and identify opportunities for combating human trafficking, the injustice of gender inequality as well as work in prison ministry and interreligious outreach. We support women leaders by helping to fund their education for ordained ministry and the helping professions. We wish to collaborate with other Diocesan commissions/organizations to better fit the mission priorities.

### **4. Members**

Kathy Mank, president  
Deborah Allsop, vice-president  
Milicent Eason, United Thank Offering coordinator  
Jean Cotting, treasurer  
Kimberley Fonner, Communications chair  
Amy Baird, Book of Remembrance, chair  
Madeleine Trichel, secretary  
Jane Nurse, Church Periodical Club (Miles of Pennies) coordinator  
Bishop Thomas E. Breidenthal, ex officio and liaison

## **Episcopal Community Services Foundation**

No report filed

## **Episcopal Relief & Development**

No report filed

## **Faith in Life**

### **1. Mission**

Faith-in-Life was established as a commission of the diocese to administer an endowment fund that was set-up as a result of the Second Century Campaign of the Diocese of Southern Ohio in 1974. The purpose of Faith-in-Life is to consider major faith and/or ethical questions as they relate to Christians' ability to live their faith day-to-day. To fulfill this purpose Faith-in-Life grants are used to stimulate conferences, produce published materials in printed and digital form, provide expert informed leadership, and subsidize meetings on topics of faith and/or ethics in daily life.

### **2. Accomplishments/goals**

This year, Faith in Life grants funded:

Absalom Jones Celebration

Praxis School of Missions

Ministerium of Ideas

Refresh Your Soul Conference

Fair Trade Project through St. Matthew's

Equip at St. George's, Dayton

Columbus Lenten School

Paths: A Spiritual Journey at St. Andrew's, Evanston

### **3. Support mission priorities**

The Faith-in-Life Grants are for formation, and that is the primary mission priority that applies to their use and guides their distribution.

### **4. Members**

The Rev. Karl Stevens, chair

Elizabeth Thompson

The Rev. Rick Incorvati

Doug Pittsenbarger

## **Finance**

No report filed

## **Latino Ministry**

No report filed

## **Liturgy and Music**

### **1. Mission**

The mission of this commission is to provide opportunities for education for all involved in worship planning. Through the presentation of workshops which

support the work of clergy, musicians and all others involved in liturgy planning, we hope to enable all parishes to create inspired worship that creates a beautiful, spiritual experience for worshippers in all parishes large or small. We want to build community and provide ways to build skills - particularly for musicians in smaller parishes.

## **2. Accomplishments/goals**

We presented our first workshop in September with 47 people in attendance. The Very Rev. William H. Petersen and The Rev. Dr. Elise Feyerherm, formerly associated with Bexley Hall, presented their work with The Advent Project on the rationale and resources for reclaiming a 7-week Advent. In conjunction with this the diocese helped us create a conference specific webpage, which we plan to expand to be an ongoing resource.

In 2017 we hope to offer workshops in various areas of the diocese on liturgical and musical resources. We will also offer Jubilate 2017 in September but the topic is unknown at this time. We will also consider ways to partner with other groups such as the Leadership Program for Musicians to provide skills for leadership in liturgy.

## **3. Support ministry priorities**

Because beautiful liturgy is important to all parishes our work fits naturally into the idea of connections all across the diocese. As we move into our mission we need to make sure that such things as our webpage, Facebook page, and database of musicians/diocesan music programs get accomplished. We want to maintain communication among all those responsible for liturgical so ideas and resources can be shared.

## **4. Members**

Marsha Reilly, chair

The Rev. Trevor Babb

Patrick Bachmann

Stephen Casurella

Phil Clary

The Rev. Ed Payne

Marti Rideout

The Rev. AJ Stack

Kevin Wines

Jennifer Bell

The Rev. Jason Prati

The Rev. Cal Lane

The Rev. Canon Lynn Carter-Edmands, staff liaison

## Minority Empowerment Initiative Trust

### 1. Mission

The primary mission/focus is on post-secondary education for Black African Americans. The program affords an opportunity and avenue for black youth to move forward into the mainstream of society.

### 2. Accomplishments/goals

In the current year, 2016-17, grants were awarded to 25 students totaling more than \$75,000 dollars. In 2016-17, students attended more than fifteen different colleges and universities through out the United States. Grants were also awarded to various churches for summer enrichment programs, totaling \$2,500. Gabriel's Place also received funds for enrichment purposes. However, during the past two years students were denied grants because budgeted funds were exhausted for the school year.

### 3. Support ministry priorities

Over the years with the support of the diocese, thousands of black youth and adults have been able to improve their quality of life by completing college and other post-secondary educational programs. We are convinced that the lives of many students have been significantly enhanced by this program.

### 4. Members

Ellie Johnson, President  
Diane Ebbs  
Frank Jackson  
Cynthia Kilby  
Mary Mobley  
Vivian Ramey

The Rev. Benjamin Speare-Hardy  
Cynthia Turner  
Thomas Walker  
Mildred Washington

## National and World Mission

### 1. Mission

Mission: Connecting the people of the diocese in mission.

Vision: The National and World Mission Commission is a successful commission of the Diocese of Southern Ohio by creating a network of support, providing encouragement and information to connect people of the diocese in mission. It creates value for our bishop and congregations by a more visible living out of our baptismal covenant. It is the primary diocesan organization supporting the Sustainable Development Goals (SDG's).

### 1. Accomplishments/goals

The Commission introduced Resolution 15-01: Directing the Support of the Sustainable Development Goals (SDGs) at the 141<sup>st</sup> diocesan convention. This resolution passed and directs funding of the SDG grants for 2017, 2018 and 2019.

The Commission has revised the criteria for awarding SDG grants to more fully support global mission through the witness and work of the Diocese of Southern Ohio. The new criteria were included in the online application for 2017 grants.

2016 grants awarded:

\$2160 – Honduras Health Ministries (Honduras)  
\$3850 – Rafiki AIDS Ministries (Kenya)  
\$2200 – El Hogar Ministries, Inc. (Honduras)  
\$1300 – Nurses Christian Fellowship (Honduras)  
\$2800 – Joel Nafuma Refugee Center (Serving refugees in Rome, Italy)  
\$4680 – Partners in Ministry in Liberia (PIMIL) – Liberia  
\$1300 – Miami Valley Episcopal Russian Network (MVERN) – Russia  
\$1650 – Beads for Life (Uganda)

The Commission will meet in late October to award the 2017 SDG Grants.

The Rev. Anne Reed and The Rev. Thomas J. Fehr (chair) represented the diocese at the 2016 Annual Global Mission Conference, *“God’s Mission with a World in Continuous Motion”/“La Mision de Dios con un Mundo en Continuo Movimiento”*, sponsored by the Global Episcopal Mission Network (GEMN) in May, 2016 in Ponce, Puerto Rico. The conference focused on engaging God’s mission amid the multiple migration crises of today’s world.

The Commission met in September under the facilitation of Lisa Hugues of Wise Hearts Willing Spirits LLC and member of St. Andrews, Evanston (Cincinnati) for an Appreciative Inquiry session concerning the future direction and mission of the Commission.

## **2. Support ministry priorities**

The N&WMC fits solidly within Ministry Priority 4 Mission. While the membership of the commission is representative of all areas of the diocese, it could benefit from an increased membership of people who are called to mission work outside of the diocese. If interested, please contact Father Tom Fehr, Chair (tjfehr@gmail.com)

## **3. Members**

Bruce Ergood  
Jane Ergood  
The Rev. Thomas Fehr, chair  
The Rev. Abeoseh Flemister  
Bill Hedley  
Toks Ogungbadero  
David Thomson  
The Rev. Terri Thornton  
The Rev. Jackie Williams

## **Parish Health Ministries**

No report filed

## **Procter Board of Directors**

No report filed

## **Professional Development**

No report filed

## **Racism Training Task Force**

### **1. Mission**

The Mission is to carry out the diocesan resolution to train all lay and ordained leadership of the diocese including all clergy, professional staff and those elected or appointed to positions of leadership on commissions, committees, task forces and boards.

### **2. Accomplishments/goals**

The Task Force has been actively training those persons elected or appointed who have not had the anti-racism training. We offer three trainings each year. In addition, we offered training at St. Philip's, Columbus, and to the camp counselors at Procter Camp. Our goal for 2017 is to continue the trainings plus offering a "Restorative Justice" Train the Trainers for individuals interested in developing tools for their parish and community to resolve conflicts among their own members fostering a stronger community and preventing long term resentment and anger. This three-day workshop will be offered at Procter Conference Center on three consecutive Saturdays. A certificate will be given following the training.

### **3. Support mission priorities**

The work of this Task Force intersects all diocesan mission priorities in that we are working to ensure that we see the Face of God in each other as we do the work He has called us to do.

### **4. Members**

Deborah Stokes, chair  
Sonja Bronson  
Susan Hinton  
Ariel Miller  
The Rev. Irene Radcliff  
The Rev. Irene Reat  
Denise Strickland  
Madeleine Trichel

## **Social Justice & Public Policy**

No report filed

### **Standing Committee**

#### **1. Mission**

The Standing Committee is made up of three lay representatives, and three clergy representatives from the Diocese being elected for staggered three-year terms. The primary duties of the committee are to be a council of advice to the Bishop, and to undertake canonically mandated actions in the ordination process, and in reviewing and approving any sale or encumbrance of any church property in the Diocese. We are also canonically mandated to review all bishops' elections and consent, or not.

#### **2. Accomplishments/goals**

Since the last Diocesan Convention, we have consented to the elections of the following bishops:

Douglas Sparks, Northern Indiana

Patrick Bell, Eastern Oregon

Santosh Marray, Easton

Joseph McLaughlin, Western North Carolina

Since the last Diocesan Convention, we have approved the following encumbrances:

- Sale of the property of St. Stephen's, Mount Healthy, in the midst of its closure, with 10% of the sale proceeds going to the outreach ministry of the Mount Healthy Alliance.
- Approval of a plan to demolish the parish house at Christ Church, Ironton, as it was on the brink of catastrophic architectural failure.
- Approval of a plan by All Saints, Pleasant Ridge to settle a debt with a property owner with the assistance of a loan from the Trustees of the Diocese.
- Approval of the sale of rectories at St. Paul's, Greenville, and St. James, Clintonville.

Since the last Diocesan Convention, we approved the following ordinations:

- Paul Scanlan, Sandra Kidd and Rick Incorvati as permanent deacons.
- Kevin Beesley, Margaret Leidheiser-Stoddard and Margaret Foote as transitional deacons.
- AJ Stack and Jennifer Oldstone-Moore as priests.

Finally, the Standing Committee reviewed the new procedures for on-line Safe Church Training, and approved them, pending a review by the Chancellor.

#### **3. Support ministry priorities**

#### **4. Members**

## 5. Trustees of the Church Foundation

No report filed

### Trustees of the Diocese

#### 1. Mission

The Trustees exist as an entity within the Diocese of Southern Ohio to receive and invest funds given to the diocese as endowments. The Trustees carry out those responsibilities by:

- Advising and concurring with the Bishop in the use of the William Cooper Procter (WCP) Endowment; e.g., the annual WCP Budget. This includes setting the “draw rate” which currently is at 4.5% of the average value of the WCP portfolio for the 12 Quarters ending with the 1<sup>st</sup> Quarter, 2016.
- Assessing all other applications for grants, expenditures and loans from the WCP Endowment and the more than fifty (50) other funds under their jurisdiction.
- Providing congregations and related organizations the opportunity to invest in either or both the Consolidated Growth and the Consolidated Income funds. The funds are invested with PNC Bank and subject to the Investment Policy Statements developed and monitored by the Trustees. Currently there are 142 accounts in these two funds with 77 being “Trustee” accounts and 65 accounts invested by 29 congregations.

#### 2. Accomplishments/goals

During the past year. . .

- The Investment Committee of the Trustees continued both the process of rebalancing the WCP and Marjorie Lee portfolios, and of evaluating and diversifying the investment managers. This process included an analysis of the respective fee structures.
- Agreed with Bishop Breidenthal’s request to begin transferring \$500,000 to the Church Foundation for capital improvements to the Bishop’s Garden area at Diocesan House to facilitate the establishment of “Sycamore Commons”, a newly formed shared ministry that will be focused there in coordination with Christ Church Cathedral.
- Approved the Church Foundation taking a commercial loan if necessary to establish a “wetlands” area at Procter Center. Further that the Trustees to revisit the possibility of our financial support in the future, if needed. It is anticipated that in addition to being an example of our involvement in environmental concerns, the sale of credits will more than repay the loan thereby benefitting operations at Procter Center.
- Assisted All Saints’, Pleasant Ridge (Cincinnati) in becoming more financially sound by consolidating an existing Church Foundation loan with funds necessary to satisfy a judgment against the congregation.

- Continued working with St. Mary’s, Hillsboro to provide a replacement facility – “The Academy” – for their former 19<sup>th</sup> Century education and office building. This is made possible by the stewardship of Martha and John Chaney, as well as of the Ruth Dawson Lacy. \$20,000 was drawn from the John Chaney trust to demolish the existing building with up to \$500,000.00 being drawn to design and construct the replacement facility.
- Continued discussions on the most appropriate way to integrate Socially Responsible Investing (SRI), more recently designated as “Environment, Social and Governance” (ESG) investing into our investment decisions. As we reported last year, “we prefer corporate engagement to divestment” and are committing \$5,000,000.00 of the WCP domestic equity portfolio to Rockefeller & Co.’s “Global Sustainability and Impact Equity Strategy”. Rockefeller partners with the Interfaith Center on Corporate Responsibility (ICCR) which is one of the resources used by the Episcopal Church Executive Council with respect to shareholder activism and other socially responsible investment issues. We believe this initial investment is consistent with our first priority to the beneficiaries of the funds entrusted to our care. We also are reconfirming that all our other investment managers are likewise adhering to the ICCR guidelines.
- Re-appointed Jon Boss to represent the Trustees on Procter center’s Board of Directors and in the closure of St. Stephen’s, Mount Healthy (Cincinnati).

### **3. Support mission priorities**

#### **4. Members**

Jon B. Boss, President – current term expires 2016

Emily Savors – 2017

Ellen Zemke, Vice President – 2018

Susan Hickenlooper – 2019

The Rev. George Glazier – 2020

#### *Appointed Positions:*

John E. Harris, Jr., Treasurer

Geri McDaniel, Recording Secretary

David Robinson, Corporate Secretary



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[www.ohcouncilchs.org](http://www.ohcouncilchs.org); Facebook

28 regions representing about

4,500 congregations, 2+ million members

### Mission Statement

*The mission of the Ohio Council of Churches is to **make visible the unity of Christ's church**, provide a Christian voice on public issues, and engage in worship, education and service.*

### ***Our Life Together in 2015***

**Networking and partnering:** with Ohio Interfaith Power and Light; OSU with Cardinal Peter Turkson (from the Vatican) speaking on the Pope's Encyclical on Care for the Creation; inhealth (Ohio's nonprofit mutual insurer) planning and caring out a fall conference on *Faith, Community, Health and Wellness: A Conversation*; Ohio Voluntary Organizations Active in Disaster, UHCAN, Universal Health Care Action Network), Ohio Consumers for Health Care, and Coalition for the Common Good (poverty.)

**Building relationships:** among bishops and executive leaders of the Council; with other world religions, such as the Jewish community in Columbus, and the Islamic community in central Ohio. St. Gregory Narek Armenian Orthodox Church became an Observer of the Council!

**Public Policy:** Our legislative arm has worked with others to address redistricting, marijuana, the death penalty, Medicaid, human trafficking, education, health care, and needs in Ohio Foodbanks. A Legislative Brief goes out monthly with information about current concerns. The Public Policy director often gives testimony and follows issues.

**CareWorks** (our managed care organization) and **CareWorksComp** (worker's compensation) provide lower rates for 650 churches connected with the Council.

We have been present at annual meetings of regional bodies. A **Futures Committee** worked over the course of two years, visioning how the Council will move into the future. It was decided to focus on mass incarceration in 2016, and racism in 2017. A **Civil Discourse** group has been meeting to determine how to create venues for conversation among people with different sides of an issue.

Thanks be to God for life together as the Body of Christ known as the Ohio Council of Churches!



Officers: The Rev. Raafat Zaki, President, Presbyterian Church (USA), Synod of the Covenant; the Rev. Phil Hart, Vice-President, United Church of Christ, Ohio Conference; the Rev. Dr. Charles Tyler, Sr., Secretary, African Methodist Episcopal Zion Church, Mid-Atlantic One District; the Rev. Tim Philabaum, Treasurer, Evangelical Lutheran Church in America, NW Ohio Synod; Rev. Deb Oskin, Chair for Foundation, Board of Trustees; The Rev. Dr. Otha Gilyard, Immediate Past President, Ohio Baptist General Convention; the Rev. Rebecca J. Tollefson, Executive Director.

*"...so that they may be one, as we are one..." John 17:22b*

**Diocese of Southern Ohio**

**Vital Statistics of Congregations and Missions**

Year in parentheses is last year of filing if not 2015

— BAPTISMS —

City	Congregation	Active Members	Communicants in Good Standing	Others Active	Average Sunday Attendance	Sunday Eucharists	16 yrs and Older	Under 16 Years	Confirmed or Received
Amelia	Church of the Good Samaritan	32	19	5	13	22	1	4	0
Athens	Church of the Good Shepherd	155	149	6	55	105	0	1	2
Bellaire	Trinity Episcopal Church	42	42	2	25	51	0	0	0
Cambridge	St Johns Episcopal Church	29	24	0	15	38	0	0	0
Chillicothe	St Pauls Episcopal Church	90	90	4	23	46	4	2	0
Cincinnati	All Saints Episcopal Church	194	184	10	65	53	0	3	0
Cincinnati	Calvary Episcopal Church	418	418	0	141	154	1	9	4
Cincinnati	Christ Church (Glendale)	519	519	30	198	160	1	4	8
Cincinnati	Christ Church Cathedral	679	679	0	285	150	2	6	13
Cincinnati	Church of Our Saviour	105	105	40	70	158	2	5	0
Cincinnati	Church of the Advent	46	40	15	50	99	0	0	3
Cincinnati	Church of the Redeemer	1,353	911	0	321	207	0	16	14
Cincinnati	Grace Episcopal Church	57	57	41	42	39	0	3	3
Cincinnati	Holy Trinity Episcopal Church	31	31	0	15	72	0	0	0
Cincinnati	Indian Hill Church	151	151	0	68	57	0	3	3
Cincinnati	St Andrews Episcopal Church	247	132	0	76	10	1	0	0
Cincinnati	St James Episcopal Church	193	143	45	65	56	1	4	0
Cincinnati	St Simon of Cyrene Episcopal	198	188	3	68	139	0	0	0
Cincinnati	St Timothy's Episcopal Church	956	472	87	295	205	0	2	22
Cireleville	St Phillips Episcopal Church	118	118	0	59	89	4	4	6
Columbus	St Albans Church (Bexley)	516	465	0	105	105	0	2	11
Columbus	St Edwards Church (Whitehall)	108	107	0	29	56	0	1	0
Columbus	St James Episcopal Church	341	341	8	74	102	0	2	0
Columbus	St Johns Episcopal Church	296	296	0	158	109	0	3	0
Columbus	St Marks Church (Upper Arlington)	805	425	0	161	116	0	9	9
Columbus	St Phillips Episcopal Church	289	194	0	115	0	0	1	12
Columbus	St Stephens Episcopal Church	254	154	3	110	145	0	2	3
Columbus	Trinity Episcopal Church	349	206	0	185	148	1	7	4
Dayton	Christ Episcopal Church	397	219	32	110	153	1	4	0
Dayton	St Andrews Episcopal Church	75	64	3	54	90	0	3	0
Dayton	St Georges Episcopal Church	602	551	0	199	153	1	5	15
Dayton	St Marks Episcopal Church	113	113	0	63	52	0	0	0
Delaware	St Peters Episcopal Church	198	194	4	64	54	0	2	0
Dublin	St Patricks Episcopal Church	946	867	48	250	252	0	16	0

**Diocese of Southern Ohio**

**Vital Statistics of Congregations and Missions**

Year in parentheses is last year of filing if not 2015

— BAPTISMS —

City	Congregation	Active Members	Communicants in Good Standing	Others Active	Average Sunday Attendance	Sunday Eucharists	16 yrs and Older	Under 16 Years	Confirmed or Received
Fairborn	St Christophers Church	150	142	6	73	47	0	1	0
Gallipolis	St Peters Episcopal Church	54	53	7	27	47	0	0	5
Granville	St Luke Episcopal Church	394	372	9	172	138	0	7	0
Greenville	St Pauls Episcopal Church	63	46	0	25	40	0	0	0
Hamilton	Trinity Episcopal Church	170	170	79	87	105	0	0	5
Hillsboro	St Marys Episcopal Church	98	98	0	48	52	0	0	0
Ironton	Christ Episcopal Church	74	74	8	32	47	0	0	2
Lancaster	St Johns Episcopal Church	276	195	33	78	94	0	7	7
Lebanon	St Patricks Church	149	148	74	113	0	1	2	0
Logan	St Pauls Episcopal Church	25	25	2	16	44	0	0	0
London	Trinity Episcopal Church	74	35	4	23	52	0	0	0
Maineville	St Mary Magdalene Church	33	33	24	18	51	0	0	0
Marietta	St Lukes Episcopal Church	223	95	4	58	100	0	2	0
McArthur	Trinity Church	6	6	2	12	12	0	0	0
↻Mechanicsburg	Church of Our Saviour	63	54	5	25	48	0	0	0
Middletown	Church of the Ascension	174	92	0	51	95	0	2	6
Montgomery	St Barnabas Church	681	443	0	184	108	1	8	3
Nelsonville	Church of the Epiphany	35	35	0	17	47	0	1	0
New Albany	All Saints Episcopal Church	421	421	24	186	109	0	8	2
Newark	Trinity Episcopal Church	126	126	0	52	97	0	0	0
Oakwood	St Pauls Church Episcopal	573	559	0	102	98	1	0	0
Oxford	Holy Trinity Episcopal Church	234	193	8	83	103	0	1	0
Pickerington	St Andrews Episcopal Church	171	171	10	88	104	0	2	6
Piqua	St James Episcopal Church	115	24	0	30	51	0	0	0
Pomeroy	Grace Episcopal Church	33	23	3	18	50	1	2	1
Portsmouth	All Saints Episcopal Church	139	125	125	64	98	3	2	0
Springboro	St Francis Episcopal Church	76	76	7	36	53	0	0	0
Springfield	Christ Church Episcopal	382	240	16	122	104	0	2	3
Terrace Park	St Thomas Episcopal Church	1,501	1,501	0	245	138	0	8	0
Trotwood	St Margarets Episcopal Church	288	255	12	135	104	0	0	1
Troy	Trinity Episcopal Church	128	83	0	44	89	1	4	8
Urbana	Church of the Epiphany	44	44	0	32	0	0	0	0
Washington Court Hc	St Andrews Episcopal Church	106	106	0	50	0	1	5	9
Waynesville	St Marys Episcopal Church	22	22	0	14	50	0	0	0

**Diocese of Southern Ohio**

**Vital Statistics of Congregations and Missions**

Year in parentheses is last year of filing if not 2015

— BAPTISMS —

City	Congregation	Active Members	Communicants in Good Standing	Others Active	Average Sunday Attendance	Sunday Eucharists	16 yrs and Older	Under 16 Years	Confirmed or Received
West Chester	St Anne Episcopal Church	450	435	229	207	143	0	6	17
Westerville	St Matthews Episcopal Church	85	73	20	50	104	1	3	0
Worthington	St Johns Episcopal Church	496	398	0	187	105	3	12	9
Wyoming	Ascension and Holy Trinity	450	285	5	132	102	0	0	7
Xenia	Christ Episcopal Church	85	78	1	39	38	0	4	4
Zanesville	St James Episcopal Church	125	98	1	58	104	2	7	9
Total		19,694	16,120	1,104	6,659	6,416	35	219	236

**Diocese of Southern Ohio**

**Financial Statistics of Congregations and Missions**

Year in parentheses is last year of filing if not 2015

City	Congregation	Plate & Pledge Income	REVENUE			EXPENSE			Total
			Operating Revenue	Total Revenue	Operating Expense	To the Diocese	Outreach & Development		
Amelia	Church of the Good Samaritan	14,394	21,596	24,878	25,978	1,446	2,386	26,465	
Athens	Church of the Good Shepherd	143,000	201,679	240,051	198,292	15,693	91,160	278,977	
Bellaire	Trinity Episcopal Church	12,302	34,411	38,411	47,357	835	4,776	51,357	
Cambridge	St. Johns Episcopal Church	22,993	22,993	27,493	26,145	2,391	2,670	27,711	
Chillicothe	St Pauls Episcopal Church	63,359	75,256	107,925	75,256	6,298	35,168	111,031	
Cincinnati	All Saints Episcopal Church	148,439	227,473	259,085	214,822	25,318	94,005	309,766	
Cincinnati	Calvary Episcopal Church	227,933	543,148	595,328	595,540	75,227	94,538	673,445	
Cincinnati	Christ Church (Glendale)	444,144	605,891	1,198,236	611,259	90,295	1,081,589	1,693,455	
Cincinnati	Christ Church Cathedral	410,180	3,070,136	5,550,764	3,169,084	438,701	2,319,602	5,369,264	
Cincinnati	Church of Our Saviour	133,730	203,660	238,902	185,145	1,123	84,611	231,102	
Cincinnati	Church of the Advent	102,700	192,653	268,675	205,886	18,046	83,986	292,372	
Cincinnati	Church of the Redeemer	1,038,778	1,481,782	1,711,307	1,435,340	236,442	281,779	1,623,038	
Cincinnati	Grace Episcopal Church	58,145	84,386	175,908	92,788	6,627	76,000	122,045	
Cincinnati	Holy Trinity Episcopal Church	24,617	31,307	31,327	32,058		1,308	33,366	
Cincinnati	Indian Hill Church	330,305	440,723	444,311	401,584	26,886	25,658	405,172	
Cincinnati	St Andrews Episcopal Church	163,986	295,453	295,453	263,182	12,431	21,252	277,143	
Cincinnati	St James Episcopal Church	125,203	335,311	373,315	337,191	45,368	32,384	369,575	
Cincinnati	St Simon of Cyrene Episcopal	153,336	159,222	170,771	184,208	10,372	6,972	190,730	
Cincinnati	St Timothy's Episcopal Church	763,996	844,582	2,007,711	931,231	124,278	1,407,750	2,343,069	
Cireleville	St Phillips Episcopal Church	93,328	166,799	192,802	163,637	14,841	34,249	197,203	
Columbus	St Albans Church (Bexley)	296,061	391,478	410,915	519,968	58,183	20,374	588,470	
Columbus	St Edwards Church (Whitehall)	36,258	69,467	70,548	65,808	4,475	9,772	66,818	
Columbus	St James Episcopal Church	120,029	184,466	190,268	183,015	24,451	4,414	188,447	
Columbus	St Johns Episcopal Church	79,202	112,417	242,198	85,242	7,230	88,704	192,336	
Columbus	St Marks Church (Upper Arlington)	478,062	601,990	868,597	601,990	87,874	324,714	920,462	
Columbus	St Phillips Episcopal Church	291,971	315,087	339,623	453,350	44,787	187,026	618,897	
Columbus	St Stephens Episcopal Church	158,474	273,462	469,625	273,461	34,003	182,610	470,124	
Columbus	Trinity Episcopal Church	294,803	460,534	532,435	465,186	46,069	95,579	532,587	
Dayton	Christ Episcopal Church	256,924	477,229	611,741	476,556	61,849	59,612	555,628	

**Diocese of Southern Ohio**

**Financial Statistics of Congregations and Missions**

Year in parentheses is last year of filing if not 2015

City	Congregation	Plate & Pledge Income	REVENUE			EXPENSE			Total
			Operating Revenue	Total Revenue	Operating Expense	To the Diocese	Outreach & Development		
Dayton	St Andrews Episcopal Church	70,443	115,624	132,435	115,727	6,128	62,472	176,199	
Dayton	St Georges Episcopal Church	514,268	545,754	701,413	542,372	79,258	177,347	751,238	
Dayton	St Marks Episcopal Church	165,351	181,581	223,295	175,622	18,372	27,268	213,214	
Delaware	St Peters Episcopal Church	140,100	227,000	240,600	186,800	26,400	22,900	208,500	
Dublin	St Patricks Episcopal Church	501,061	508,208	613,397	490,327	86,052	146,926	547,852	
Fairborn	St Christophers Church	141,871	152,371	155,339	151,758	16,224	1,843	154,681	
Gallipolis	St Peters Episcopal Church	51,042	90,239	104,259	92,444	8,112	8,909	101,186	
Granville	St Luke Episcopal Church	349,227	352,253	822,091	348,489	47,747	119,769	646,584	
Greenville	St Pauls Episcopal Church	52,302	74,566	82,143	56,143	6,226	6,543	63,010	
Hamilton	Trinity Episcopal Church	148,333	196,050	218,335	155,680	16,018	21,063	175,452	
Hillsboro	St Marys Episcopal Church	49,210	68,270	2,272,980	31,102	7,200	40,271	70,573	
Ironton	Christ Episcopal Church	65,942	79,904	89,904	77,298	5,291	587	77,898	
☪ Lancaster	St Johns Episcopal Church	118,961	194,073	200,299	194,072	22,307	9,875	201,748	
Lebanon	St Patricks Church	172,579	189,033	237,983	199,532	21,212	50,967	239,959	
Logan	St Pauls Episcopal Church	28,740	44,393	46,364	47,478	2,486	9,868	57,351	
London	Trinity Episcopal Church	82,925	107,989	130,459	82,232	8,130	6,796	90,037	
Maineville	St Mary Magdalene Church	27,877	27,877	27,877	43,882	1,854	3,502	44,882	
Marietta	St Lukes Episcopal Church	126,436	154,590	174,394	155,169	8,153	4,152	157,714	
McArthur	Trinity Church	9,861	10,005	10,005	10,912	587	769	11,681	
Mechanicsburg	Church of Our Saviour	29,956	32,578	34,602	30,333	2,484	7,342	38,021	
Middletown	Church of the Ascension	112,056	170,543	173,229	180,518	20,204	0	182,205	
Montgomery	St Barnabas Church	447,092	482,496	601,456	480,099	109,388	82,157	569,800	
Nelsonville	Church of the Epiphany	16,558	32,651	49,942	27,498	1,141	10,700	43,578	
New Albany	All Saints Episcopal Church	322,971	327,654	515,704	319,495	39,559	162,390	485,145	
Newark	Trinity Episcopal Church	111,493	139,005	273,928	150,297	16,002	4,101	153,527	
Oakwood	St Pauls Church Episcopal	404,657	470,286	500,028	481,943	72,996	42,711	539,962	
Oxford	Holy Trinity Episcopal Church	234,860	293,668	417,324	289,822	31,656	75,786	369,059	
Pickerington	St Andrews Episcopal Church	173,158	197,978	250,723	226,200	19,000	19,622	235,813	
Piqua	St James Episcopal Church	52,575	77,536	80,573	83,051	8,721	14,392	96,222	

**Diocese of Southern Ohio**

**Financial Statistics of Congregations and Missions**

Year in parentheses is last year of filing if not 2015

		REVENUE			EXPENSE			
City	Congregation	Plate & Pledge Income	Operating Revenue	Total Revenue	Operating Expense	To the Diocese & Development	Outreach	Total
Pomeroy	Grace Episcopal Church	32,000	47,500	57,800	53,832	6,000	37,200	92,932
Portsmouth	All Saints Episcopal Church	135,451	147,402	157,516	171,539	17,393	27,151	192,631
Springboro	St Francis Episcopal Church	104,290	114,228	114,828	106,565	14,203	1,374	108,519
Springfield	Christ Church Episcopal	236,028	289,297	922,285	286,612	35,541	97,654	389,308
Terrace Park	St Thomas Episcopal Church	626,236	848,533	1,300,460	910,291	108,310	170,800	918,370
Trotwood	St Margarets Episcopal Church	195,335	255,732	297,561	232,435	32,408	38,947	257,443
Troy	Trinity Episcopal Church	103,470	147,724	174,716	161,244	16,040	11,800	174,671
Urbana	Church of the Epiphany	57,134	72,985	73,534	75,449	6,513	9,734	80,458
Washington Court Hc	St Andrews Episcopal Church	80,742	101,242	101,242	99,808	8,065	5,380	103,494
Waynesville	St Marys Episcopal Church	30,815	30,815	30,815	27,671	1,844	533	28,111
West Chester	St Anne Episcopal Church	456,041	459,941	490,194	410,548	66,461	56,463	455,801
Westerville	St Matthews Episcopal Church	77,885	182,885	229,105	191,527	11,200	0	227,747
Worthington	St Johns Episcopal Church	408,434	603,223	647,999	614,007	97,080	199,450	693,774
Wyoming	Ascension and Holy Trinity	370,367	370,646	534,477	382,557	52,272	63,339	432,896
Xenia	Christ Episcopal Church	76,832	124,441	139,044	137,675	12,367	26,171	162,693
Zanesville	St James Episcopal Church	109,571	247,054	250,857	217,139	27,420	218,313	437,948
<b>Total</b>		<b>14,309,188</b>	<b>21,512,414</b>	<b>32,592,117</b>	<b>21,825,753</b>	<b>2,743,564</b>	<b>8,859,985</b>	<b>30,219,942</b>

## **Understanding the 2017 Budget**

Each year the budget process begins with the establishment of the Budget Committee. The committee consists of nine members; three are elected at convention, Diocesan Council appoints three, and three are appointed by the bishop. The committee meets in December and develops a planning calendar for the year.

The budget process can be broken into a five-step process that includes: planning, preparation, adoption, implementation and evaluation. The process is driven by the application and the underlying ministry priorities.

### **2017 Timeline:**

- February 2016 – instructions for completing the 2017 budget application are posted on the website
- April 8, 2016 – all budget requests and submissions are due
- April 26, 2016 – Budget committee meets, budget assignments to committee members. Diocesan financial officer presents initial estimates on financial resources available for the upcoming fiscal year.
- April – June – Budget committee works with budget applicants.
- June 9, 2016 – Budget committee meets. Each member reports on finding from evaluations of budget applications and submits a recommendation about funding. The Committee then compiles all of its findings.
- August 11, 2016 – Committee meets to review addition comments and balance the budget
- September 10, 2016 – Budget committee presents budget to Diocesan Council.

### **Budget Committee goals**

Each year the budget committee adopts goals. The first goal is to end the budget process with a balanced budget. Another is to be an advocate for the budget they are evaluating. The policy choices the budget committee must make represent a balance between meeting the ministry priorities and the mission share, which provides the necessary financial support. The human and financial resources are allocated in the budget to achieve the ministry priorities of the diocese; the budget thus reflects the allocation of revenue and expenditures to support the ministry priorities of the diocese. It is a delicate balance.

### **Budget adoption**

The budgets of the diocese for the next year are proposed at a Diocesan Council meeting in September. In October, pre-convention meetings are held to hear input on the budget.

## **Introduction of the Consolidated Budget**

Totalling just over \$5.6 million, the consolidated operating budget of the Diocese of Southern Ohio implements programs, launches mission and provides services afforded from multiple funding sources. The budget is required by Canon and is used as a guiding resource as the bishop's staff completes the work of the diocese. It is presented in two sections: Sources (revenues) and Uses (expenses). The purpose of a consolidated budget is to provide a spending plan for diocesan leadership and show the highest standard of accountability and transparency to our congregations.

## **Operating Revenue Budget**

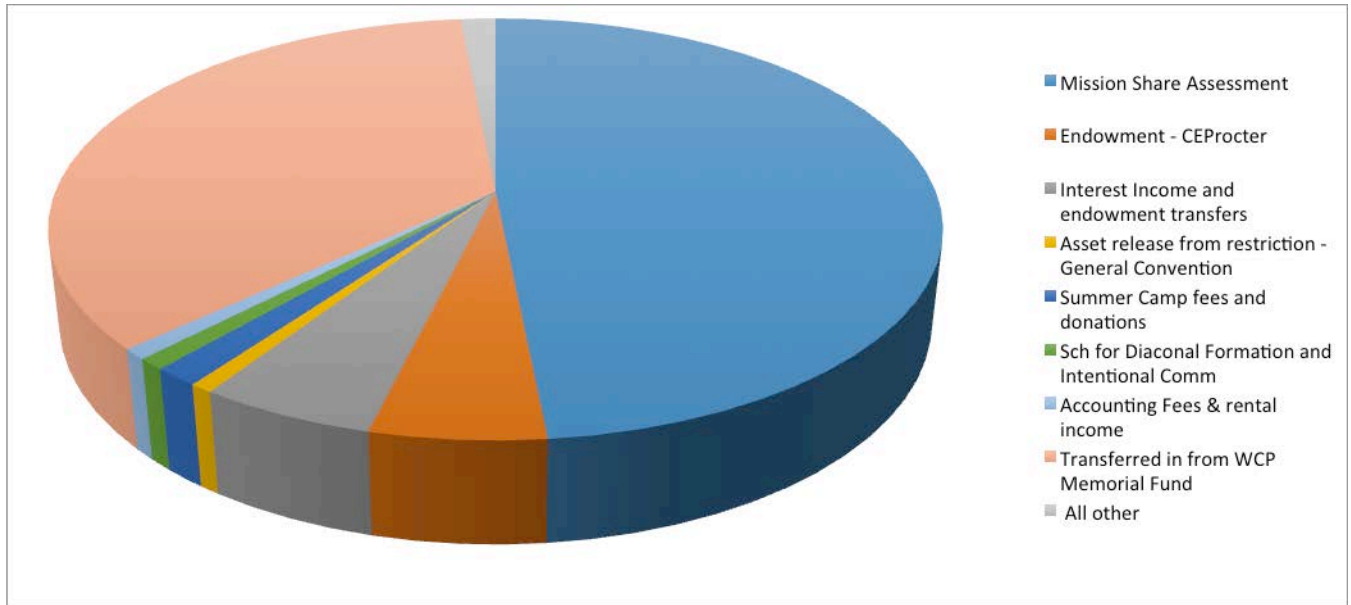
Diocesan operating revenue is comprised of several sources. The two main sources of revenue are Congregational Mission Share and a portion of the William Cooper Procter Fund used for operating expenses.

Mission Share is the contribution from congregations. A new formula for Mission Share for the next five-year cycle will be adopted at the November 2016 convention. The Mission Share formula uses congregational income and expenses to rank each church and determine the percentage/ mission share rate that congregation will pay. Actual income in 2017 will be realized based on congregations' actual income and the rate that is assigned based on the formula.

Income from investments and the William Cooper Procter Fund have begun to increase over the last several years. Economic conditions nationwide are impacting investment income, which have resulted in these increases. The Procter Fund is able to contribute \$2,394,726 to the consolidated diocesan operating budget. But only \$622,000 of that amount is considered impacting the Congregational Mission Share budget; the majority of the William Cooper Procter funds is restricted by the trust and only passes through the operating budget.

In addition, this budget also receives a portion of its funding from grants and payments from other diocesan endowments. Most notably, the Charlotte E. Procter Fund fully pays the bishop's salary. Other diocesan activities, such as Faith in Life (FIL), Minority Empowerment Initiative Trust (MEIT), public school summer reading programs and others, self-fund their operations but are run through the operating budget. Fee income from the summer youth program and rental income from facilities is also reported in this budget.

Income from other endowments is included in the operating budget. The estimate for 2016 is slightly higher than estimated for 2015. No consideration is given for realized gains.



### Mission Share Budget

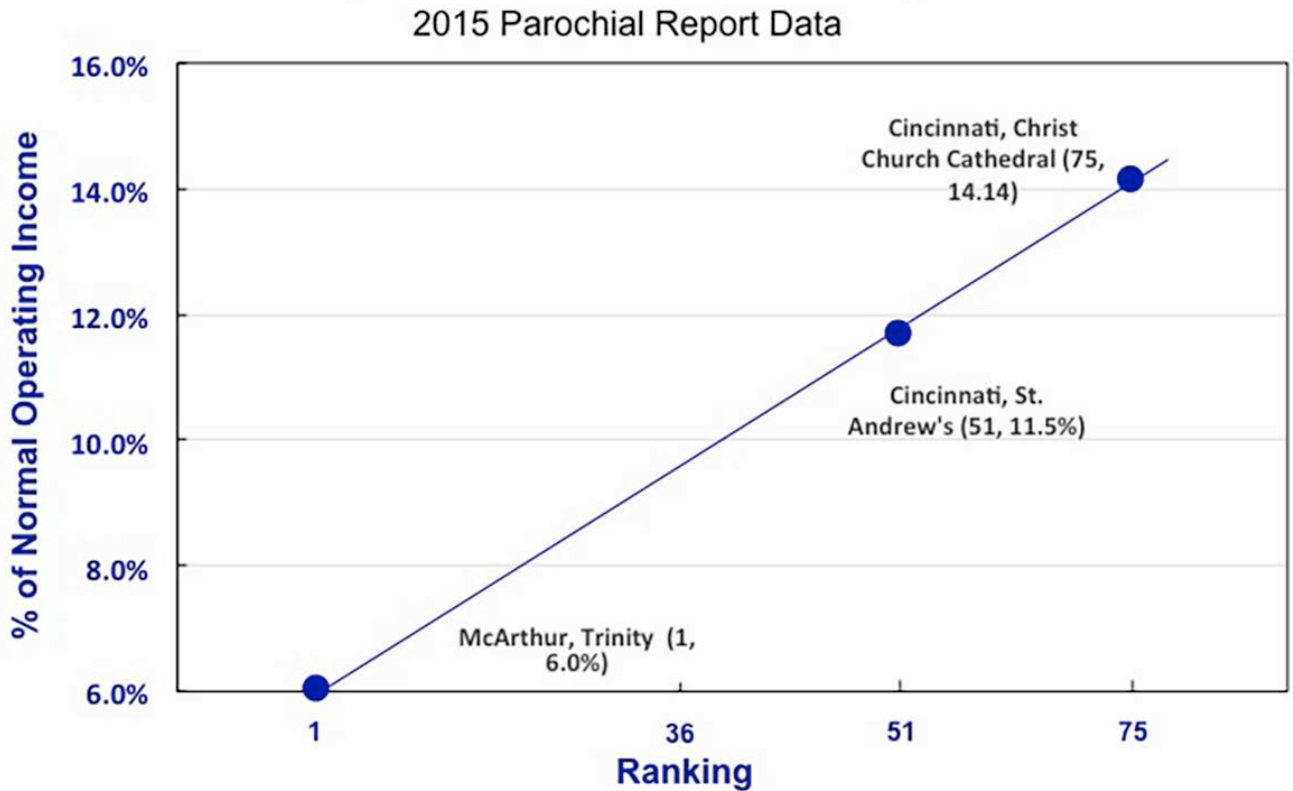
This budget is based on the proposed mission share formula for 2017. The formula ranks each congregation based on two criteria: operating income and operating expenses as defined by the parochial report. Each congregation's ratios are based on dividing their income/expense by the total income/expense of all congregations. A congregation's Share Ratio is based on the average of the two ratios.

- **Average of two ratios determined from Parochial Report data**
  - **Normal Operating Income:**

$$\frac{\text{Income of congregation}}{\text{Total income of all congregations in diocese}}$$
  - **Operating Expenses:**

$$\frac{\text{Expenses of congregation}}{\text{Total expenses of all congregations in diocese}}$$
- **Congregation's Share Ratio is average of two above ratios**
- **All congregations shall be ordered from low to high by Share Ratio**

- a) The congregation with the smallest Share Ratio will be assessed at rate of 6% of current normal Operating Income
- b) The congregation with the Share Ratio closest to average Share Ratio will be assessed at rate of 11.5% of current normal Operating Income
- c) All other congregations will be assessed at rate defined by Share Ratio order on a straight line connecting the congregations found in a) and b) above.



**Operating Expenditure Budget**

The diocesan expenditure budget provides the resources for the canonical requirements of our common ministry. Through this budget we fund the compensation of our bishop and diocesan staff, the work of the diocesan office and support of other administrative functions, such as publication of our news magazine *Connections*.

Through this budget we also fund and support mission congregations of the diocese, college work, diocesan support and outreach ministries and cooperative projects developed by our churches working in concert with one another. Another way to say it: where does the money go or what does it pay for?

1. **The Bishop and staff.** To be an Episcopal Church means we have a bishop. The mission share pays for the salary and benefits of the staff. Our diocese is fortunate that the bishop’s salary is funded by the C. E. Procter fund. Only the pension and other benefit costs are paid using mission share resources. The bishop provides spiritual leadership, guidance, and vision. But he can’t do it alone. His staff takes care of the many operational responsibilities from forms, contracts, certificates,

receipts, billings, visitation scheduling, story interviews and producing the *CONNECTIONS*. He needs people to work with churches that are searching for a new priest. He needs people to run the Procter Center and to work with the youth of the diocese.

2. **Congregational staff support.** The bishop's staff answers your questions, helps churches find clergy, leads churches through discussions to know who they are and what role they play in their communities, assists in facility audits, provides loans, updates website, archival research, youth ministry support, clergy and lay formation, helps churches to vision, and provides a safe and wonderful time at experience at summer camp. The staff is available to meet with congregations and assist in many additional areas.
3. **Diocesan office operations.** Basic operating expense to run the administrative work. Computer servers, utilities, copiers, paper, telephones, computers, and Internet are a few items in this area. Through our telephone company we have a toll free number so congregations can contact us more easily. In addition, congregations may use the diocesan conference call service for their church meetings.
4. **Meetings. Lots of meetings.** We have a number of committees that work throughout the year on your behalf and enable your church's ministry. Some of them, you've elected, some of them have been appointed by the bishop. The meeting expenses for the various committees cover the travel expenses for members and food for the meetings.
5. **We are a part of the church.** Called the Domestic and Foreign Missionary Society, our diocese supports the work of the church at large. Each diocese is asked to pay 18% of its operating income (minus \$150,000) which goes to help fund programs and people on a national level, such as missionaries, college work, Native American Ministries, stewardship, and congregational development to name a few. The 2017 proposed budget pays 18% and meets its national church obligation.
6. **The Province assessment.** Provinces are geographic areas of the church. We are in Province 5 (Ohio, Michigan, Indiana, and Illinois). We meet together and share resources when possible since we are "neighbors." The province determines how much we pay in assessment. This assessment has increased over the last several years.
7. **Audit fees.** The financial records of this diocese are very complicated. The diocese oversees the financial operations of 10 'companies'. Some of these companies are separately incorporated entities outside of the diocese. They are associated with the diocese but not affiliated with the diocese. Just as churches are canonically required to be audited, dioceses also are canonically required to be audited as well. Our diocese is audited by a CPA firm and we pay significant fees for the audit. Each year the diocese has received a 'clean' audit. The last two years there have been no management comments and no adjusting entries performed by the auditors.
8. **Building expenses.** The Diocesan Office building has regular maintenance and operating expense such as utilities, snow removal, elevator repair, contracted cleaning and city code requirements. The diocesan property manager oversees this building and others and secures bids for work and works with a cadre of facility professionals to ensure good stewardship of our real property.
9. **Congregational grants.** The budget includes resources for congregations to expand local ministry work. Campus ministry provides churches in 'college towns'

resources to partner with colleges or establish their own campus ministry programs. National and World Mission provides grants to congregations who have their own or partner with other agencies in domestic and foreign mission work. Commission on Congregational Life (COCL) provides funding to congregations to support existing and new ministry work in their congregations. COCL is expanding its role and working with churches to reimagine who they are and what they can be.

10. **Procter Center.** Part of the mission share pays for the Camp Director and other staff to operate the summer camp and to work with groups that use the center. More detail will be shared how this portion of the budget will be transferred to the Procter Center directly.

### Staffing

The 2017 expenditure budget contains two fewer positions than that of the 2016 year. With the elimination of the Canon for Mission position, and the resignation and non-replacement of the Missioner for Campus Ministry position, the number of full-time staff is now 17. This number includes 13 staff and 3 missionaries.

	2017	2016	2015
Bishop	1	1	1
Staff	13	14	14
Missioners	3	4	3
	<u>17</u>	<u>19</u>	<u>18</u>

Diocesan staff are paid from various funding sources. The main source is the Mission Share. This diocese is blessed to have an endowment that pays for the bishop's salary; the Charlotte Elizabeth Procter endowment was established in January 1934 and has paid the salary of the bishop since that date. The final funding source is the William Cooper Procter Fund. New initiatives outside of regular diocesan operating activities that meet one of the four criteria established by Mr. Procter may be eligible for funding. Programs like Brendan's Crossing, Fresh Expressions and Congregational Vitality meet these criteria.

	2017	2016	2015
CEProcter	1	1	1
Mission Share	12	13.5	13.5
WCProcter	4	4.5	3.5
	<u>17</u>	<u>19</u>	<u>18</u>

Staffing for the diocesan budget will further decrease in 2017. The two positions currently identified as Director of Youth, Young Adult and summer camping ministries and Assistant Director of Youth, Young Adult and Summer Camping ministries have been assigned to the Procter Center and will now become a part of the Procter Center programs and operations. Funding for the youth department and summer camp will be part of the diocesan budget but transferred to the Procter Center.

**Youth, Young Adult and Summer Camping program**

This program has been a part of the diocesan budget for many years. It has changed and grown under various directors. Beginning in 2016 with the hiring of a new director at the Procter Center the bishop, in consultation with the Procter Center board, has moved the staff and operations of this program to the Procter Center.

The Procter Center has been the center of diocesan formation for decades. Moving this vital aspect of formation to the Procter Center to oversee and develop would help correlate many formation offerings under one heading.

In 2017 the funding and expenses will all move to the Procter Center budget. How does this impact the consolidated diocesan operating budget? The budget committee has determined what people and programs operated out of the consolidated budget. The cost of these people and programs will continue to be funded from the consolidated budget, but those funds will be transferred annually to the Procter Center. The Procter Center will annually submit a budget request for funding from the consolidated operating budget. The youth, young adult and summer camping program receives funds from both Mission Share and the William Cooper Procter Fund.

	<u>2017</u> <u>Mission</u> <u>Share</u> <u>Budget</u>	<u>2017</u> <u>WCProcter</u> <u>Budget</u>	<u>2017</u> <u>CEProcter</u> <u>and Other</u> <u>Budget</u>	<u>2017</u> <u>Consolidated</u> <u>Budget</u>
<b>YOUTH DIRECTOR</b>	\$124,420.91	\$0.00	\$0.00	\$124,420.91
<b>YOUTH ASSISTANT DIRECTOR</b>	\$0.00	\$46,850.24	\$0.00	\$46,850.24
<b>SUMMER CAMP PROGRAMS</b>				
62720 SUMMER CAMP SUBSIDY (Transfer)	\$0.00	\$75,000.00		\$75,000.00
62730 CAMPING PROGRAM	\$0.00	\$6,500.00		\$6,500.00
62780 CAMP STAFF SALARIES	\$0.00	\$41,000.00		\$41,000.00
<b>TOTAL CAMP PROGRAMS</b>	\$0.00	\$122,500.00	\$0.00	\$122,500.00
<b>YOUTH PROGRAMS</b>				
62810 BISHOP'S COMMISSION	\$0.00	\$250.00		\$250.00
62820 YOUTH MIN INITIATIVE	\$0.00	\$2,000.00		\$2,000.00
62830 EPISCOPAL YOUTH EVENT	\$0.00	\$5,000.00		\$5,000.00

62840 SUPPLIES, COPIES, MAIL, PROMO	\$0.00	\$3,500.00		\$3,500.00
62860 RETREATS & GATHERINGS	\$0.00	\$15,000.00		\$15,000.00
62870 YOUNG ADULT MINISTRY	\$0.00	\$10,000.00		\$10,000.00
62880 Winter Family Camp	\$0.00	\$2,000.00		\$2,000.00
<b>TOTAL YOUTH PROGRAMS</b>	<b>\$0.00</b>	<b>\$37,750.00</b>	<b>\$0.00</b>	<b>\$37,750.00</b>
<b>TOTAL DIOCESAN YOUTH</b>	<b>\$124,420.91</b>	<b>\$207,100.24</b>	<b>\$0.00</b>	<b>\$331,521.15</b>

# 2017 CONSOLIDATED BUDGET

	2017 Mission Share Budget	2017 WCProcter Budget	2017 CEProcter and Other Budget	2017 Consolidated Budget	2016 Budget Annual	Prior Year 1 Actual
<b>UNRESTRICTED INCOME &amp; TRANSFERS IN</b>						
32100 MISSION SHARE-CURRENT	\$2,597,329.00			\$2,597,329.00	\$2,754,527.00	\$2,771,721.77
32110 Prior Years' Mission Share Written Off This Year	\$0.00			\$0.00	(\$23,682.00)	(\$23,736.14)
33000 WCPROCTER REVENUE (Transfer)	\$0.00	\$2,394,726.83		\$2,394,726.83	\$2,306,249.00	\$1,791,030.00
34200 CONSOLIDATED ENDOWMENT INCOME TRANSFERS	\$275,149.50			\$275,149.50	\$262,059.00	\$235,088.43
34250 THEME AND WHITING INVESTMENT TRANSFERS	\$15,000.00			\$15,000.00	\$15,000.00	\$29,835.83
34300 EPISCOPATE SALARY ENDOW (Transfer from CE Procter)	\$0.00		\$301,692.47	\$301,692.47	\$301,692.00	\$301,692.00
34310 EPISCOPATE HOUSING ENDOW (Transfer frm Bish Res)	\$9,100.00			\$9,100.00	\$9,000.00	\$7,602.04
34350 TRANSFER FROM FAITH IN LIFE	\$0.00		\$6,260.00	\$6,260.00	\$46,720.00	\$55,550.00
35150 REALIZED GAINS/LOSSES	\$0.00			\$0.00	\$0.00	\$25,571.15
35300 CAMPERS' FEES	\$0.00			\$0.00	\$65,000.00	\$55,253.84
35400 ACCOUNTING FEES	\$21,700.00			\$21,700.00	\$21,700.00	\$23,166.82
36000 GRANTS - OTHER	\$0.00			\$0.00	\$0.00	\$4,500.00
37100 School for Diaconal Formation	\$0.00			\$0.00	\$10,000.00	\$10,963.50
37200 Rental Income	\$24,000.00			\$24,000.00	\$24,000.00	\$26,481.00
37300 INTENTIONAL COMMUNITIES REVENUE	\$25,000.00			\$25,000.00	\$25,000.00	\$37,900.00
37900 MISC. INCOME	\$11,592.00			\$11,592.00	\$12,870.00	\$16,976.09
37920 PROCEEDS FROM INCOME AND GROWTH FUNDS	\$0.00			\$0.00	\$0.00	\$35,030.68
37950 INTEREST INCOME-OTHER	\$0.00			\$0.00	\$0.00	\$1,799.27
38000 INTEREST INCOME-OPERATING	\$2,200.00			\$2,200.00	\$2,200.00	\$0.00
38020 PROCTER CENTER LOC INTEREST INCOME (Transfer)	\$4,000.00			\$4,000.00	\$4,000.00	\$2,340.26
38050 BEQUESTS	\$0.00			\$0.00	\$0.00	\$0.00
38200 UNREALIZED GAINS/LOSSES	\$0.00			\$0.00	\$0.00	(\$62,884.34)
38800 Assets Released From Restrictions	\$0.00			\$0.00	\$0.00	\$119,033.01
38805 Assets Released from Designation	\$0.00			\$0.00	\$0.00	\$51,721.18
<b>TOTAL OPERATING INCOME &amp; TRANSFERS IN</b>	<b>\$2,985,070.50</b>	<b>\$2,394,726.83</b>	<b>\$307,952.47</b>	<b>\$5,687,749.80</b>	<b>\$5,832,335.47</b>	<b>\$5,516,636.39</b>
<b>LEGISLATIVE</b>						
50010 DIOCESAN CONVENTION-OPER. EXP.	\$40,000.00			\$40,000.00	\$35,000.00	\$49,445.05
50020 DIOCESAN CONVEN.-PUBLICATIONS	\$0.00			\$0.00	\$0.00	\$151.40
50040 TRANSITION EXPENSES	\$0.00			\$0.00	\$0.00	\$0.00
50050 DIOCESAN COUNCIL	\$3,000.00			\$3,000.00	\$3,000.00	\$1,593.82
50055 Strategic Planning-Mission Priorities	\$0.00			\$0.00	\$0.00	\$0.00
50060 STANDING COMM.-MEETING EXP.	\$1,000.00			\$1,000.00	\$1,000.00	\$835.51
50070 PROVINCIAL SYNOD-ASSESSMENT	\$8,500.00			\$8,500.00	\$8,500.00	\$6,937.28
50080 PROVINCIAL SYNOD-TRAVEL EXP.	\$2,000.00			\$2,000.00	\$2,000.00	\$1,623.86
50XXX Reserve for Diocesan Bishop search	\$10,000.00			\$10,000.00		
50100 GEN. CONVENTION-TRAVEL EXPENSE	\$20,000.00			\$20,000.00	\$0.00	\$48,423.11
<b>TOTAL LEGISLATIVE</b>	<b>\$84,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$84,500.00</b>	<b>\$49,500.00</b>	<b>\$109,010.03</b>
<b>ADMINISTRATIVE-DIOCESAN HOUSE</b>						
51260 MATERIALS & SUPPLIES-DSO HOUSE	\$12,000.00			\$12,000.00	\$12,000.00	\$9,521.45
51270 XEROX-DSO HOUSE	\$5,000.00			\$5,000.00	\$5,000.00	\$4,873.39
51280 EQUIPMENTAL-DSO HOUSE	\$2,500.00			\$2,500.00	\$2,500.00	\$0.00
51290 POSTAGE -DSO HOUSE	\$2,000.00			\$2,000.00	\$2,000.00	\$1,384.57
51300 TELEPHONE-DSO HOUSE	\$20,000.00			\$20,000.00	\$20,000.00	\$21,523.54
51320 ST PAUL'S CHAPEL-DSO HOUSE	\$1,500.00			\$1,500.00	\$1,500.00	\$836.00

51330 UTILITIES-DSO HOUSE	\$30,000.00	\$30,000.00		\$30,000.00	\$25,572.39
51340 REPAIRS & MAINT-412 SYCAMORE	\$40,000.00	\$40,000.00		\$40,000.00	\$60,748.78
51350 INSURANCE-DSO HOUSE	\$20,000.00	\$20,000.00		\$20,000.00	\$13,338.39
51360 MISCELLANEOUS-DSO HOUSE	\$5,000.00	\$5,000.00		\$5,000.56	\$3,271.27
51370 OUTSIDE LABOR-DSO HOUSE	\$17,500.00	\$17,500.00		\$17,500.00	\$1,080.55
51380 PARKING EXPENSE-DSO HOUSE	\$500.00	\$500.00		\$500.00	\$0.00
51400 MEETING EXPENSE-DSO HOUSE	\$6,000.00	\$6,000.00		\$6,000.00	\$6,927.73
51420 AUDIT EXPENSE	\$30,000.00	\$30,000.00		\$25,000.00	\$29,467.31
51430 ARCHIVES	\$350.00	\$350.00		\$350.00	\$0.00
51440 IT AND COMPUTER NETWORKING	\$40,000.00	\$40,000.00		\$40,000.00	\$33,761.50
51445 Computer Server Upgrade	\$0.00	\$0.00		\$0.00	\$0.00
51450 EQUIP. MAINTENANCE CONTRACTS	\$5,000.00	\$5,000.00		\$5,000.00	\$0.00
51470 PROF DEVELOP-SUPPORT STAFF	\$12,000.00	\$12,000.00		\$8,000.00	\$10,769.33
51480 DSO-INSURANCE-RETIRED	\$50,000.00	\$50,000.00		\$40,000.00	\$45,933.66
51259 Insurance & Pension Non Diocesan Staff	\$0.00	\$0.00		\$0.00	\$0.00
51900 Diocesan severance	\$0.00	\$0.00		\$0.00	\$0.00
52220 COLUMBUS OFFICE OPERATIONS	\$1,500.00	\$1,500.00		\$1,500.00	\$1,502.16
52260 RENTAL-BISHOP'S CENTER	\$0.00	\$0.00		\$0.00	\$0.00
61250 VENDING MACHINE	\$0.00	\$0.00		\$0.00	\$0.00
55140 Grants' misc expense	\$0.00	\$0.00		\$0.00	\$0.00
<b>TOTAL ADMINISTRATION-DIOCESAN HOUSE</b>	<b>\$300,850.00</b>	<b>\$300,850.00</b>	<b>\$0.00</b>	<b>\$288,850.56</b>	<b>\$287,012.02</b>
<b>BISHOP'S OFFICE</b>					
DIOCESAN BISHOP	\$82,560.46	\$384,252.93	\$301,692.47	\$437,252.93	\$438,547.12
DIOCESAN BISHOP ADMIN STAFF	\$261,482.52	\$261,482.52	\$0.00	\$56,576.55	\$63,826.36
DIOCESAN BISHOP - OTHER	\$92,099.87	\$14,584.00	\$0.00	\$125,273.10	\$7,699.72
<b>TOTAL DIOCESAN BISHOP</b>	<b>\$436,142.85</b>	<b>\$752,419.32</b>	<b>\$301,692.47</b>	<b>\$619,102.58</b>	<b>\$510,073.20</b>
<b>CANON'S OFFICE</b>					
CANON TO THE ORDINARY	\$186,038.88	\$186,038.88		\$190,876.01	\$187,071.96
PROGRAMS - CANON'S OFFICE	\$0.00	\$0.00		\$0.00	\$0.00
<b>TOTAL PROGRAMS - CANON'S OFFICE</b>	<b>\$186,038.88</b>	<b>\$186,038.88</b>	<b>\$0.00</b>	<b>\$190,876.01</b>	<b>\$187,071.96</b>
<b>FINANCE DEPARTMENT</b>					
FINANCE OFFICE STAFFING	\$357,062.15	\$357,062.15		\$348,774.71	\$354,876.05
FINANCE OFFICE OPERATIONS	\$99,500.00	\$99,500.00		\$96,500.00	\$151,127.48
<b>TOTAL FINANCE OFFICE</b>	<b>\$456,562.15</b>	<b>\$456,562.15</b>	<b>\$0.00</b>	<b>\$445,274.71</b>	<b>\$506,003.53</b>
<b>COMMUNICATIONS DEPARTMENT</b>					
COMMUNICATIONS DEPARTMENT STAFFING	\$302,715.38	\$302,715.38		\$224,589.56	\$231,514.48
COMMUNICATIONS - OTHER	\$106,635.00	\$106,635.00		\$92,135.00	\$98,489.13
<b>TOTAL COMMUNICATIONS - OTHER</b>	<b>\$409,350.38</b>	<b>\$409,350.38</b>	<b>\$0.00</b>	<b>\$316,724.56</b>	<b>\$330,003.61</b>
<b>CANON FOR MISSION</b>					
CANON FOR MISSION	\$0.00	\$0.00		\$156,379.96	\$151,219.15
CANON FOR MISSION PROGRAMS	\$0.00	\$0.00		\$0.00	\$0.00
<b>TOTAL CANON FOR MISSION</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$156,379.96</b>	<b>\$151,219.15</b>
<b>SOCIAL JUSTICE AND PUBLIC POLICY</b>					
PUBLIC POLICY DIRECTOR- PROGRAMS	\$4,500.00	\$4,500.00		\$4,000.00	\$0.00
SOCIAL JUSTICE & PUBLIC POLICY	\$2,500.00	\$2,500.00		\$2,200.00	\$1,000.00
<b>TOTAL DIRECTOR OF PUBLIC POLICY</b>	<b>\$7,000.00</b>	<b>\$7,000.00</b>	<b>\$0.00</b>	<b>\$6,200.00</b>	<b>\$1,000.00</b>
<b>PARAMOUNT GOALS &amp; ECS</b>					
60010 NATIONAL CHURCH PLEDGE(MS)	\$504,440.00	\$504,440.00		\$616,178.00	\$630,363.00
60130 ECSF (Transfer)	\$7,000.00	\$7,000.00		\$7,000.00	\$7,000.08

60140 ECSF (WCP)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL PROGRAMS</b>	<b>\$511,440.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$511,440.00</b>	<b>\$623,178.00</b>	<b>\$637,363.08</b>

**VARIOUS PROGRAMS, MINISTRIES, COMMITTEES, COMMISSIONS**

61310 ECW SUBSIDY	\$2,500.00			\$2,500.00	\$2,250.00	\$0.00
61311 UBE SUBSIDY	\$1,500.00			\$1,500.00		\$0.00
61337 Public School Summer Reading Camp	\$0.00			\$0.00	\$0.00	\$91,283.48
61340 LM - Liturgy and Music Commissions	\$6,500.00			\$6,500.00	\$6,500.00	\$1,566.96
61350 ECUMENICAL RELATIONS COMMISS.	\$3,750.00			\$3,750.00	\$2,200.00	\$2,794.27
61380 PROCTER CENTER - SUBSIDY	\$0.00	\$215,000.00		\$215,000.00	\$213,750.00	\$213,750.00
61420 COMMISSION ON RACE (MS)	\$1,777.50			\$1,777.50	\$1,000.00	\$124.37
61430 AFFIRMATIVE AGING COMMISSION	\$0.00			\$0.00	\$350.00	\$313.50
61445 PARISH HEALTH MINISTRY	\$0.00			\$0.00	\$0.00	\$0.00
61602 COMMON MINISTRY	\$0.00			\$0.00	\$0.00	\$1,984.70
69920 COMMISSION ON CONGREGATIONAL LIFE (COCL)	\$200,000.00	\$200,000.00		\$400,000.00	\$400,000.00	\$400,733.32
52410 STEWARDSHIP COMMISSION	\$0.00			\$0.00	\$0.00	\$0.00
<b>TOTAL - VARIOUS ACCOUNTS</b>	<b>\$216,027.50</b>	<b>\$415,000.00</b>	<b>\$0.00</b>	<b>\$631,027.50</b>	<b>\$627,300.00</b>	<b>\$712,550.60</b>

**CANON FOR FORMATION AND TRANSITION**

CANON FOR FORMATION AND TRANSITION	\$145,397.58			\$145,397.58	\$128,014.46	\$125,992.45
PROGRAMS - CANON FOR FORMATION AND TRANSITION	\$4,000.00	\$4,000.00		\$8,000.00	\$8,000.00	\$2,452.83
<b>TOTAL PROGRAMS - FORMATION</b>	<b>\$149,397.58</b>	<b>\$4,000.00</b>	<b>\$0.00</b>	<b>\$153,397.58</b>	<b>\$136,014.46</b>	<b>\$128,445.28</b>

**COMMISSION ON MINISTRY**

65080 CF - Clergy Formation	\$7,910.00			\$7,910.00	\$8,950.00	\$1,529.00
65090 CF - Christian Formation Conference	\$0.00			\$0.00	\$0.00	\$2,615.70
65200 CF - Community of Deacons	\$4,000.00			\$4,000.00	\$0.00	\$4,923.61
65270 CF - Residency Program Placement	\$0.00	\$350,482.00		\$350,482.00	\$190,621.00	\$146,082.67
65210 School for Diaconal Formation	\$0.00			\$0.00	\$15,110.00	\$19,536.06
65220 COM - Programs, Meetings and Support	\$9,000.00	\$6,260.00		\$15,260.00	\$14,860.00	\$10,530.00
65260 COM - Ordination Process Research and Review	\$12,800.00			\$12,800.00	\$12,800.00	\$11,410.00
65310 COM - Residency Program Meeting	\$0.00			\$0.00	\$3,000.00	\$6,859.49
65320 COM - Licensed Lay Ministry	\$0.00			\$0.00	\$0.00	\$4,824.52
66162 COM - Deployment Materials and Consultant Training	\$0.00			\$0.00	\$0.00	\$0.00
65350 LM - Ordinations	\$0.00			\$0.00	\$0.00	\$0.00
65360 Fresh Start	\$0.00			\$0.00	\$0.00	\$0.00
65370 Chaplain - Retired Clergy	\$0.00			\$0.00	\$0.00	\$0.00
65372 Chaplain - Seminarians (Residents)	\$0.00	\$5,250.00		\$5,250.00	\$5,000.00	\$4,556.92
66161 Transition Ministry	\$0.00	\$13,000.00		\$13,000.00	\$12,565.00	\$13,230.94
65400 CLERGY WELLNESS COMMITTEE	\$10,325.00			\$10,325.00	\$5,084.00	\$7,416.39
65410 CLERGY/SPOUSE CONFERENCE	\$0.00			\$0.00	\$0.00	\$0.00
<b>TOTAL COMMISSION ON MINISTRY</b>	<b>\$44,035.00</b>	<b>\$371,232.00</b>	<b>\$6,260.00</b>	<b>\$421,527.00</b>	<b>\$272,990.00</b>	<b>\$233,515.30</b>

**NATIONAL AND WORLD MISSIONS**

68201 NATIONAL AND WORLD MISSION BUDGET	\$0.00	\$1,200.00		\$1,200.00	\$6,900.00	\$1,026.89
68205 NWM - Youth2Mission trips	\$0.00			\$0.00	\$0.00	\$0.00
68210 NWM - Conferences	\$0.00	\$3,200.00		\$3,200.00	\$3,200.00	\$4,850.57
68215 NWM - Diocese of Ecuador Central	\$0.00			\$0.00	\$0.00	\$0.00
68220 NWM - Dohn Missionary	\$0.00			\$0.00	\$0.00	\$0.00
68224 NWM - Global Reconciliation	\$0.00	\$5,700.00		\$5,700.00	\$0.00	\$0.00
68230 NWM - MILLENNIUM GOALS	\$18,181.30			\$18,181.30	\$0.00	\$19,940.00
68234 NWM - EPISCOPAL RELIEF & DEVELOPMENT	\$0.00	\$1,750.00		\$1,750.00	\$0.00	\$1,152.15
<b>TOTAL NATIONAL &amp; WORLD MISSIONS</b>	<b>\$18,181.30</b>	<b>\$11,850.00</b>	<b>\$0.00</b>	<b>\$30,031.30</b>	<b>\$10,100.00</b>	<b>\$26,969.61</b>

Department Name: YOUTH DEPARTMENT

<b>YOUTH ASSISTANT</b>					
62520 YOUTH ASSISTANT - SALARY	\$0.00	\$31,518.00	\$31,518.00	\$30,600.00	\$30,000.00
62530 YOUTH ASSISTANT - BENEFITS	\$0.00	\$15,332.24	\$15,332.24	\$15,174.07	\$15,255.49
<b>TOTAL YOUTH ASSISTANT</b>	<b>\$0.00</b>	<b>\$46,850.24</b>	<b>\$46,850.24</b>	<b>\$45,774.07</b>	<b>\$45,255.49</b>
<b>YOUTH DIRECTOR</b>					
62590 YOUTH DIRECTOR - SALARY	\$73,542.00	\$73,542.00	\$73,542.00	\$71,400.00	\$69,999.96
62600 YOUTH DIRECTOR - BENEFITS	\$39,878.91	\$39,878.91	\$39,878.91	\$39,509.87	\$38,024.10
62615 YOUTH DIRECTOR - PROFESSIONAL ALLOWANCE	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$8,546.74
62620 YOUTH DIRECTOR - CONTINUING ED	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
<b>TOTAL YOUTH DIRECTOR</b>	<b>\$124,420.91</b>	<b>\$124,420.91</b>	<b>\$124,420.91</b>	<b>\$121,909.87</b>	<b>\$116,570.80</b>
<b>CAMP PROGRAMS</b>					
62720 SUMMER CAMP SUBSIDY (Transfer)	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00
62730 CAMPING PROGRAM	\$0.00	\$6,500.00	\$6,500.00	\$72,000.00	\$59,478.51
62780 CAMP STAFF SALARIES	\$0.00	\$41,000.00	\$41,000.00	\$37,000.00	\$26,826.87
62880 Winter Family Camp	\$0.00	\$2,000.00	\$2,000.00	\$4,000.00	\$0.00
<b>TOTAL CAMP PROGRAMS</b>	<b>\$0.00</b>	<b>\$124,500.00</b>	<b>\$124,500.00</b>	<b>\$188,000.00</b>	<b>\$161,305.38</b>
<b>YOUTH PROGRAMS</b>					
62810 BISHOP'S COMMISSION	\$0.00	\$250.00	\$250.00	\$500.00	\$0.00
62820 YOUTH MIN INITIATIVE	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00
62830 EPISCOPAL YOUTH EVENT	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$1,646.20
62840 SUPPLIES, COPIES, MAIL, PROMO	\$0.00	\$3,500.00	\$3,500.00	\$3,500.00	\$880.58
62860 TREATS & GATHERINGS	\$0.00	\$15,000.00	\$15,000.00	\$11,000.00	\$7,379.75
62870 YOUNG ADULT MINISTRY	\$0.00	\$10,000.00	\$10,000.00	\$13,000.00	\$2,942.00
<b>TOTAL YOUTH PROGRAMS</b>	<b>\$0.00</b>	<b>\$35,750.00</b>	<b>\$35,750.00</b>	<b>\$28,000.00</b>	<b>\$12,848.53</b>
<b>TOTAL DIOCESAN YOUTH</b>	<b>\$124,420.91</b>	<b>\$207,100.24</b>	<b>\$331,521.15</b>	<b>\$383,683.94</b>	<b>\$335,980.20</b>

Department Name: 63 PROGRAM-OTHER

<b>FRESH EXPRESSIONS</b>					
63410 Fresh Expressions - staffing	\$30,123.95	\$75,000.00	\$105,123.95	\$102,115.08	\$98,862.37
63492 Fresh Expressions - Program	\$0.00	\$20,000.00	\$20,000.00	\$20,000.00	\$18,918.58
<b>TOTAL MINISTRY DEVELOPMENT - FRESH EXPRESSIONS</b>	<b>\$30,123.95</b>	<b>\$95,000.00</b>	<b>\$125,123.95</b>	<b>\$122,115.08</b>	<b>\$117,780.95</b>
<b>BRENDAN'S CROSSING</b>					
63510 Brendan's Crossing - Staffing	\$0.00	\$116,145.20	\$116,145.20	\$113,583.94	\$113,312.78
63580 Brendan's Crossing - Programs	\$0.00	\$72,000.00	\$72,000.00	\$97,000.00	\$89,487.32
<b>TOTAL INTENTIONAL COMMUNITY - BRENDAN'S CROSSING</b>	<b>\$0.00</b>	<b>\$188,145.20</b>	<b>\$188,145.20</b>	<b>\$210,583.94</b>	<b>\$202,800.10</b>
<b>CAMPUS MINISTRY</b>					
63610 Campus Ministry -Staffing	\$0.00	\$0.00	\$0.00	\$128,805.12	\$126,511.44
63680 Campus Ministry - Program	\$0.00	\$15,728.00	\$15,728.00	\$13,000.00	\$12,334.66
63695 Campus Ministry - Grant Awards	\$0.00	\$61,000.00	\$61,000.00	\$48,000.00	\$44,338.63
<b>TOTAL CAMPUS MINISTRY</b>	<b>\$0.00</b>	<b>\$76,728.00</b>	<b>\$76,728.00</b>	<b>\$189,805.12</b>	<b>\$183,184.73</b>
<b>CONGREGATIONAL VITALITY</b>					
63810 Congregational Vitality - Staffing	\$190,808.54	\$190,808.54	\$190,808.54	\$195,648.00	\$0.00
63880 Congregational Vitality - Program	\$18,170.00	\$18,170.00	\$18,170.00	\$11,317.58	\$0.00
<b>TOTAL CONGREGATIONAL VITALITY</b>	<b>\$0.00</b>	<b>\$208,978.54</b>	<b>\$208,978.54</b>	<b>\$206,965.58</b>	<b>\$0.00</b>

<b>COLUMBUS CONFLUENCE</b>									
63780 Confluence -Program	\$0.00	\$46,333.00	\$0.00	\$46,336.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL COLUMBUS PROJECT</b>	<b>\$0.00</b>	<b>\$46,333.00</b>	<b>\$0.00</b>	<b>\$46,336.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>PROGRAM-OTHER</b>	<b>\$30,123.95</b>	<b>\$615,184.74</b>	<b>\$0.00</b>	<b>\$645,311.69</b>	<b>\$729,469.72</b>	<b>\$503,765.78</b>			

**Department Name: 66 ECUMENICAL OUTREACH**

66075 Parish & Deanery relationships	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$500.00			
660XX Cathedral - Sycamore Commons	\$2,000.00	\$2,000.00		\$2,000.00					
66080 MARCC	\$0.00	\$30,000.00		\$30,000.00	\$30,000.00	\$30,000.00			\$30,000.00
66100 OHIO COUNCIL OF CHURCHES	\$0.00	\$18,100.00		\$18,100.00	\$18,035.00	\$18,035.00			\$18,035.00
66110 APSO-CORA-EAM ANNUAL MEMBERSHIP	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00			\$0.00
66120 EPISCOPAL-APPALACHIAN MIN (EAM) Expenses	\$2,000.00	\$8,500.00		\$10,500.00	\$10,500.00	\$1,010.33			\$1,010.33
66XXX Lutheran Social Services - Disaster Recovery	\$7,000.00	\$7,000.00		\$7,000.00					
<b>TOTAL ECUMENICAL OUTREACH</b>	<b>\$11,000.00</b>	<b>\$76,600.00</b>	<b>\$0.00</b>	<b>\$87,600.00</b>	<b>\$58,535.00</b>	<b>\$58,045.33</b>			

**Department Name: 68 WCPROCTER MISSION OUTREACH**

68050 WCP EXPENSES	\$0.00	\$7,500.00		\$7,500.00	\$10,000.00	\$7,174.39			
68060 WCP CONSULTANTS	\$0.00	\$75,700.00		\$75,700.00	\$75,700.00	\$75,625.00			\$75,625.00
68065 St Margaret Trotwood	\$0.00	\$25,000.00		\$25,000.00	\$75,000.00	\$49,999.96			\$49,999.96
68066 St Matthew Westerville	\$0.00	\$17,500.00		\$17,500.00	\$35,000.00	\$20,416.62			\$20,416.62
68068 St Andrew Pickerington	\$0.00	\$36,475.00		\$36,475.00	\$56,008.00	\$0.00			\$0.00
68069 Finance Fund Payments to WC Procter	\$0.00	\$25,000.00		\$25,000.00	\$15,000.00	\$0.00			\$0.00
68070 Sacred Grounds	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00			\$0.00
68071 Micro Lending	\$0.00	\$15,000.00		\$15,000.00	\$25,000.00	\$347.65			\$347.65
<b>TOTAL WCPROCTER MISSION OUTREACH</b>	<b>\$0.00</b>	<b>\$202,175.00</b>	<b>\$0.00</b>	<b>\$202,175.00</b>	<b>\$291,708.00</b>	<b>\$153,563.62</b>			

**INSTITUTIONAL ASSOCIATIONS**

68080 INSTITUTIONAL ASSOCIATIONS BUDGET	\$0.00	\$75,000.00		\$75,000.00	\$75,000.00	\$36,450.00			
68141 IA - Natl Underground Railroad Freedom Ctr	\$0.00	\$0.00		\$0.00	\$0.00	\$25,000.00			\$25,000.00
68185 IA - Anna Louise Inn	\$0.00	\$0.00		\$0.00	\$25,000.00	\$25,000.00			\$25,000.00
<b>TOTAL INSTITUTIONAL ASSOCIATIONS</b>	<b>\$0.00</b>	<b>\$75,000.00</b>	<b>\$0.00</b>	<b>\$75,000.00</b>	<b>\$100,000.00</b>	<b>\$86,450.00</b>			

**OPPORTUNITY GRANTS**

68550 OPPORTUNITY GRANTS BUDGET	\$0.00	\$100,000.00		\$100,000.00	\$100,000.00	\$124,384.00			
68555 OG - Latino Ministry Center - WCP	\$0.00	\$27,000.00		\$27,000.00	\$27,000.00	\$25,102.14			\$25,102.14
68605 OG - Gabriel's Place - WCP transfer	\$0.00	\$25,000.00		\$25,000.00	\$25,000.00	\$85,000.08			\$85,000.08
<b>TOTAL OPPORTUNITY GRANTS</b>	<b>\$0.00</b>	<b>\$152,000.00</b>	<b>\$0.00</b>	<b>\$152,000.00</b>	<b>\$152,000.00</b>	<b>\$234,486.22</b>			

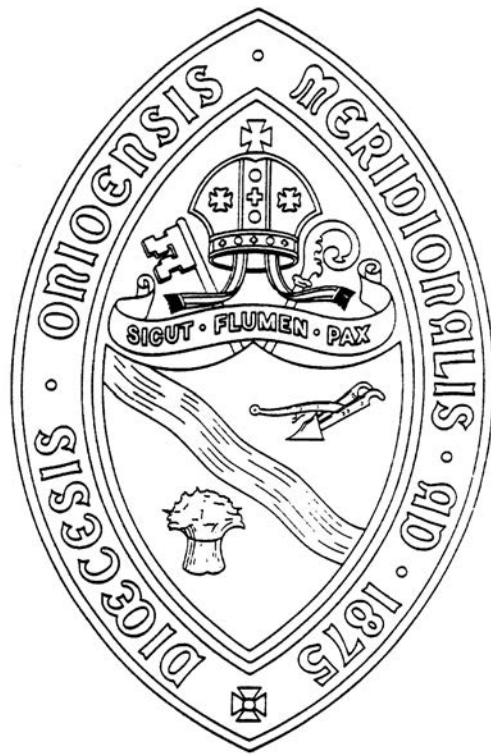
**Department Name: 77 DESIGNATED TRANSFERS OUT (IN)**

77000 INTENTIONAL COMMUNITIES SET ASIDE 003 (Transfer)	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00			
77010 WC PROCTER SURPLUS SET ASIDE TO REINVESTED (Trns)	\$0.00	\$0.00		\$0.00	\$0.00	\$11,046.00			\$11,046.00
77015 GENERAL CONVENTION SET ASIDE TO 003 (TRANSFER)	\$0.00	\$0.00		\$0.00	\$20,000.00	\$0.00			\$0.00
77020 SABBATICAL SET ASIDE TO 003 (Transfer)	\$0.00	\$0.00		\$0.00	\$0.00	\$12,000.00			\$12,000.00
77100 Church Foundation	\$0.00	\$250,000.00		\$250,000.00	\$0.00	\$0.00			\$0.00
<b>TOTAL DESIGNATED TRANSFERS</b>	<b>\$0.00</b>	<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$250,000.00</b>	<b>\$20,000.00</b>	<b>\$23,046.00</b>			
<b>TOTAL OPERATING EXPENDITURES AND TRANSFERS OUT</b>	<b>\$2,985,070.50</b>	<b>\$2,394,725.98</b>	<b>\$307,952.47</b>	<b>\$5,687,751.95</b>	<b>\$5,457,887.50</b>	<b>\$5,215,574.52</b>			

**Department Name: 30 UNRESTRICTED INCOME & TRANSFERS IN**

<b>NET OPERATING SURPLUS (DEFICIT)</b>	<b>\$0.00</b>	<b>(\$0.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$374,447.97</b>	<b>\$301,061.87</b>			
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# The Constitution and Canons of the Episcopal Church in the Diocese of Southern Ohio



2012

# Constitution of the Episcopal Church in Southern Ohio

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## **Article I**

### **Acceding to the General Convention**

This Diocese shall be known as the Diocese of Southern Ohio and, as now constituted, embraces territorially all that part of the State of Ohio lying south of the northern boundary of the counties of Belmont, Guernsey, Muskingum, Licking, Delaware, Franklin, Madison, Charnpaign, Miami and Darke; and, as a constituent part of the Protestant Episcopal Church in the United States of America, it agrees to be bound by and exist under the Constitution and Canons of that Church, and acknowledges their authority accordingly.

## **Article II**

### **The Election and Authority of a Bishop**

Section 1. The election of a Bishop, of a Bishop Coadjutor or a Suffragan Bishop, for this Diocese shall be made at an Annual session of the Convention, or at a Special session called for that purpose, provided at least sixty days before the time of such Annual or Special meeting a notice be sent in writing by the Secretary of the Standing Committee to every Episcopal Clerical member of the Convention and to every Congregation canonically in union with this Diocese.

The election shall be by concurrent vote of the Episcopal Clergy and Laity, voting by Orders, a majority in each Order on the same ballot being necessary to an election.

Section 2. The Bishop is the Ecclesiastical Authority of this Diocese, except as otherwise provided.

Section 3. There may be a Bishop Coadjutor as provided in the Canons of the General Convention, whom the Bishop, in case of absence or indisposition, may designate as the Ecclesiastical Authority of this Diocese.

Section 4. There may be a Suffragan Bishop in accordance with the Canons of the General Convention, whom the Bishop, or Bishop Coadjutor, in case of their absence or indisposition, may designate as the Ecclesiastical Authority of the Diocese. Upon the death or during the disability or absence of a Bishop (and in the event that there is no Bishop Coadjutor) and upon vote of the Convention, a Bishop suffragan of the Diocese may be placed in charge of the Diocese and become temporarily the Ecclesiastical Authority thereof until such time as a new Bishop shall be chosen and consecrated. "Absence" of a Bishop shall include any period of time following the effective date of resignation of a Bishop (in the event that there is no Bishop Coadjutor) and before the election and consecration of a new Bishop.

Section 5. The Bishop is the Chief Pastor of the Diocese and may officiate in the offices of the Church within any Congregation or elsewhere in this Diocese. The Bishop Coadjutor and the Suffragan Bishop, if there be such, shall have similar right to officiate.

Section 6. The Bishop is the Ordinary of all religious or benevolent organizations of the Church within this Diocese, and as such may attend and preside at any of their meetings, and has appellate jurisdiction over their proceedings, as far as is consistent with the law of the State.

Section 7. Whenever the Bishop shall issue a Pastoral Letter and so requests, it shall be the duty of every Minister in charge of a Congregation to read it to that Congregation on some occasion of public worship on a Lord's Day, not later than one month after it has been received. The Minister in charge may also cause copies of the same to be distributed to the members of that Congregation.

Section 8. All controversies between the Rectors of two or more Congregations, or between a Congregation or its Vestry and its Rector, or between persons adversely claiming to be Vestry members of a Congregation, shall be referred to the Ecclesiastical Authority for adjudication.

### **Article III**

#### **The Annual Sessions of the Convention and Quorum**

Section 1. There shall be a Convention of the Church in the Diocese which shall be the chief governing body of the Diocese and which shall hold at least one session each year. The Annual session of the said Convention shall be convened on the second Friday in November, or at a time to be set by the Bishop of the Diocese, with the advice and consent of the Standing Committee, unless otherwise ordered by a previous Annual session of the Convention, or as provided in Section 2 of this Article.

Section 2. For any sufficient cause, occurring after the designation of the place of the session, the Ecclesiastical Authority may change the time and place of such session.

Section 3. Notice of the meeting of the Convention shall be given as provided in the Canons.

Section 4. The presence of the Bishop, or the Bishop Coadjutor, or the Suffragan Bishop, if there be a Bishop, or a Bishop Coadjutor, or a Suffragan Bishop, and thirty of the Clergy entitled to seats in the Convention, and of Delegates from one-third of the Congregations in canonical union with this Diocese, taken together, shall be necessary for the transaction of business, but a smaller number may adjourn from day to day. In the event that both the Bishop and Bishop Coadjutor, if there be one, are prevented by illness, or other emergency,

from attending the Convention, the Standing Committee may so certify to the Convention, and in such a case the presence of the Bishop, or the Bishop Coadjutor, if there be one, shall not be necessary for the transaction of business.

#### **Article IV**

##### **The President of the Convention**

The Bishop, or at the Bishop's request, the Bishop Coadjutor shall be President of and preside in the Convention, and shall open it, or cause it to be opened with prayer. If there be no Bishop present, the Convention shall be called to order by the Secretary, and shall elect a President from among its voting members.

#### **Article V**

##### **The Secretary of the Convention**

The Secretary of the Convention shall be appointed by the Bishop, subject to the approval of the Convention. The Secretary's duties shall be as set forth in the Canons. The Secretary may appoint any necessary Assistant Secretaries.

#### **Article VI**

##### **Members of the Convention**

Section 1. The Convention shall be composed of Clergy and Lay Delegates. The Bishop or Bishops and every Minister of the Diocese canonically resident shall be members of this Convention.

In addition, ordained Ministers of other denominations who, with written permission of the Bishop and the Standing Committee, serve as Pastors in Congregations of this Diocese shall be members of this Convention.

Each Congregation in canonical union with this Diocese shall be entitled to one or more Lay Delegates as specified in the Canons. All Congregations shall be entitled to elect the same number of Alternates as Delegates.

The Lay Members of the Standing Committee, the Lay Members of Diocesan Council, the Lay Deputies to General Convention, the Trustees of the Diocese, the Chancellor of the Diocese, the Treasurer of the Diocese, and the members of the Executive Board of the Episcopal Churchwomen of the Diocese shall be accorded seat and voice, but not vote, at all sessions, Annual and Special, of the Convention.

Section 2. The Clergy and Lay Delegates in Convention shall deliberate in one body and shall vote as such on all questions not otherwise provided for, except when a vote by Orders is called for by eight members. On every question, unless otherwise provided, the votes of the majority of those present and voting, or, if the voting be by Orders, the votes of the majority of those present and voting in each Order shall decide. In such case, the concurrence of both Orders shall be necessary. when a vote by Orders is called for, each Cleric and Lay Delegate shall have one vote.

## **Article VII**

### **Special Sessions of the Convention**

The Bishop or the Bishop Coadjutor shall have power to call Special sessions of the Convention when he may judge it important for the good of the Church, or when applied to for that purpose by the Standing Committee; and in case of a vacancy in the Episcopate, or the continued absence of the Bishops from the Diocese for six months, the Standing Committee shall have power to call a Special session of the Convention, and shall also do so, if applied to for that purpose by any five Presbyters or Vestries of the Diocese.

## **Article VIII**

### **The Standing Committee**

Section 1. The Standing Committee, which shall be the Council of Advice to the Bishop in charge of the Diocese, shall consist of three Clergy canonically and actually resident in the Diocese and of three lay persons, each of whom is a member in good standing in a Congregation in canonical union with the Diocese. Two members, one Clergy and one a Lay Person, shall be chosen at each Annual session of the Convention for a term of three years. No person may be elected for more than two (2) consecutive full terms. The officers of said Committee, required by the Canon of the General Convention, shall be elected annually by the Committee at their first meeting after the Diocesan Convention. At all meetings a majority of the members shall constitute a quorum.

It shall be the duty of the Secretary of the Committee to keep a faithful record of all proceedings in a book maintained for that purpose, to preserve the originals of all papers or letters addressed to the Committee, to attest to the Committee's acts, and to deliver to his successor all books and papers which by virtue of his office have been committed to him. The minutes of the Committee, and all papers in its custody or control relative to the Church, shall be subject to the examination of the Bishop and the Convention.

A vacancy occurring in the Committee may be filled by a vote of the remaining members by electing a person to serve until the next Annual session of the Convention of the Diocese, at which time the Convention shall chose a person to fill the unexpired term.

Section 2. when the Diocese is without a Bishop, or in the case of the inability to act of the Bishop and the Bishop Coadjutor, if there be one, and the Suffragan Bishop, if there be one, the Standing Committee shall be the Ecclesiastical Authority for all purposes declared in the Canons of the General Convention and of this Diocese. In the case of the absence from the Diocese of the Bishop and the Bishop Coadjutor, if there be one, and the Suffragan Bishop, if there be one, the Standing Committee, if authorized so to act under the Episcopal hand and seal, shall in like manner be the Ecclesiastical Authority.

## **Article IX**

### **Election of Deputies to General Convention and Members of Standing Committee**

Deputies to General Convention and members of the Standing Committee shall be elected by joint ballot of the Clergy and Laity and a majority of those present and voting shall be required for an election. In case of a failure or omission to elect such Deputies or members of the Standing Committee, the persons last elected shall continue to serve until others are chosen. If, after four (4) ballots, the election of Deputies to General Convention or members of the Standing Committee has not been completed, the positions still vacant may be filled by a plurality vote, if authorized by three-fourths (3/4) of the members of the Convention present and voting. Election by ballot may be dispensed with by an unanimous vote of the Convention. Alternate Deputies shall be elected as provided for in the Canons.

## **Article X**

### **Suspension or Dissolution of a Congregation**

Any congregation may be suspended from the right of representation in the convention, or its connection with the diocese may be wholly dissolved by a vote of two-thirds of each order, whenever the same be deemed conducive to the interests of the Church. Any Congregation which has not paid its full assessment for the preceding calendar year by June 30 of any year or by one week before the scheduled date for the Annual meeting of the Convention if that precedes June 30, shall, ipso facto, be deprived of Lay representation in that year's Convention unless excused by vote of the Convention.

## **Article XI**

### **Amending the Constitution**

A proposition for amendment shall be laid before an Annual session of the Convention in writing, and, if approved by a majority vote of the Convention, shall lie over until the next Annual session of the Convention; and if then adopted by two-thirds (2/3) of the total vote of the Clergy and Laity voting on the question, the proposed amendment shall become part of the Constitution, effective immediately or at the time specified in the amendment.

The Canons of the Episcopal Church  
in  
The Diocese of Southern Ohio

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## **Preliminary Canon**

### **Definition of Terms**

**Assessment:** The annual financial contribution required from a Congregation for the support of the mission and ministry of the Diocese. Alternatively called the "Mission Share."

**Appellate Jurisdiction:** relating to appeals; having the power to review the judgment of another tribunal.

**Bishop Coadjutor:** a Bishop (helper to the Diocesan) with automatic right to succeed when the Diocesan retires or dies. Must be elected. (Sometimes known as the Bishop Elect.)

**Bishop Suffragan:** a Bishop, assistant to the Diocesan, who does not have the right of succession. Must be elected.

**Canonical:** in accordance with the Canons of the Diocese and/or the Episcopal Church. Eg: Clergy canonically resident in the Diocese.

**Canonical Certificate:** (Letters Dimissory). An official letter, signed by the Bishop, authorizing the transfer of Clergy to another Diocese.

**Chapel:** A regular group of worshipers who meet in an institutional, recreational, or retreat setting.

**Chaplain:** May be either ordained or Lay, as is the case in the National Board of Examining Chaplains.

**Church (or Episcopal Church):** The Protestant Episcopal Church in the United States of America otherwise known as The Episcopal Church.

**Clergy:** persons canonically ordained Bishop, Priest, or Deacon in The Episcopal Church.

**Congregation:** an organized body of believers, in a particular locality, in union with the Convention who worship in accord with the Constitution and Canons of the Episcopal Church and this Diocese. "Congregation" includes within its meaning, "Mission" and "Parish," unless in the particular context "Mission" or "Parish" is used to denote a particular status.

**Congregation not in Good Standing:** a Congregation which shall have failed to prepare and submit a Parochial Report, and or secure an annual audit as required by Canon XVI, Section 18.

**Convention:** the official Annual Meeting of the legislative body of the Diocese, convened to adopt the Budget for the coming year, and to initiate and/or approve recommended programs and policies of the Diocese. Special Conventions may be called for specific purposes (Constitution VII). Members of the Convention are all the Clergy canonically resident in this Diocese together with the duly elected or appointed Lay Delegates from each Congregation in union with this Diocese.

**Diocesan:** The Bishop of the Diocese. (cf. "Ordinary").

**Diocese:** a geographical unit in the Church, always under the supervision of a Bishop, or other Ecclesiastical Authority.

**Division, Vote By:** affirmative voters rise to be counted, then Negative voters rise to be counted. Used when voice vote is not conclusive.

**Ecclesiastical Authority:** authority relating to the Church, especially a formal and established institution. The Bishop of the Diocese or in the absence of the Bishop, the

Bishop Coadjutor if there be one, or the Bishop Suffragan if there be one, or in the absence of all Bishops, the Standing Committee of the Diocese.

**Generic Terms:** any word or term used in these Canons that has an inherent connotation of gender (i.e. "he", "Clergyman", "Layman") shall be understood to be equally applicable to men and women.

***Ipsa facto:*** by the very nature of the case; by the fact itself.

**Journal:** The Diocesan Journal, published yearly, containing three parts:

Annual reports of Diocesan Staff, Committees, Commissions, Task Forces, etc., as well as reports from affiliated organizations and institutions.

In addition, a Pre-Convention document is published, containing information about the business which will be presented to the Delegates for action at the Convention (Slate of Nominees, Report of the Resolutions Committee, the Budget, etc.)

The official record, certified by the Secretary and the Bishop, of: The Minutes of the Annual Convention; Clergy listings, Diocesan Officers, Diocesan Statistics; deputies to the General Convention and to the Provincial Synod; and the names of the elected or appointed members of the Committees and Commissions.

**Members:** All persons who are members of this Church pursuant to the Canons of the Episcopal Church and who are enrolled within a congregation of this Diocese are members of the Episcopal Church within this Diocese.

**Mission:** a Congregation that has become certified as a Mission pursuant to Canon XVI, Section 16; or a Parish that has been certified as a Mission pursuant to Canon XVI, Section 17 subsections (b) and (c).

**Mission Council:** Persons elected by a Mission to fulfill the duties specified in Canon XVI.

**Mission Share:** The annual financial contribution required from a Congregation for the support of the mission and ministry of the Diocese. A Mission Share is an Assessment as that term is used in Article X of the Constitution of the Diocese.

**Mission Station:** a regular group of worshippers who may or may not seek to become an organized Mission.

**Notification of Congregations:** in the following order: the Rector, if there be one; the Vicar, if there be one; the Priest or Minister-in-Charge, if there be one; the Senior Warden.

**Notification of Vestries:** a document or the formal notice of some event, sent to the Senior Warden of a Congregation for presentation to the Vestry.

**Orders, Vote by:** Clerical and Lay votes counted by different sets of Tellers, and the results reported separately.

**Ordinary:** the Bishop of the Diocese; a prelate exercising jurisdiction over a specified territory or group. (cf. Diocesan).

**Parish:** a Congregation that has been certified as a parish pursuant to Canon XVI, Section 17 (a).

**Presbyter:** an ordained Priest in the Episcopal Church.

**Priest-in-Charge:** A duly ordained Priest serving in a Congregation by appointment of the Bishop.

**Rector:** a duly ordained Priest who has been called by the Vestry of and regularly settled in a Parish.

**Secretary of the Diocesan Convention:** Fulfills those functions required by Canon and may, at its vote, serve as Secretary of Council. The Secretary is a member of Diocesan Staff but is not necessarily an employee of the Diocese.

**Special Sessions, Notice of:** Notice to be sent at least sixty days in advance to all Clergy canonically resident in the Diocese and to all Congregations in union with the Diocese. (Constitution, Articles II and VII)

**Standing Committee:** Council of Advice to the Bishop, Ecclesiastical Authority of the Diocese when the Diocese is without a Bishop. (Constitution, Article VIII and Canon VII.)

**Trustees of the Diocese:** Officers of the Corporation, which has the same name, charged with the handling of Diocesan funds and property. (Canon XI).

**Vestry:** persons elected by a Parish to fulfill the duties specified in Canon XVI.

**Vicar:** a duly ordained Priest or Deacon, appointed by the Bishop to be in charge of a Mission and who serves at the pleasure of the Bishop.

**Viva voce:** word of mouth, voice vote.

**The Canons  
of  
The Diocese of Southern Ohio**

**Canon I The Seal of the Diocese**

*Authenticate Official Acts*

The Official Seal of the Diocese shall be in accordance with the design described as follows: "Around the rim run the words 'The Seal of the Diocese of Southern Ohio', in Latin. In the body are the usual key and crosier, surmounted by a mitre; Beneath, on a scroll, is the legend Sicut flumen pax". On a shield below, the field is green. Diagonally across it runs a silver stream, representing the river from which both the State and the Diocese take their name. To the lower left of the stream is a golden sheaf, taken from the State coat-of-arms; To the upper right of the stream is a plough in proper color as the emblem of Cincinnati, and the same shall be used to authenticate all official acts of the Bishop or of the Convention.

\*Isaiah 48:18 (Vulgate) Utinam attendisses mandata mea: facta fuisset sicut flumen pax tua, et iustitia tua sicut gurgites maris. "O that thou hadst hearkened to my commandments! Then had thy peace been as a river, and thy righteousness as the waves of the sea." (AV)

**Canon II List of Clergy of the Diocese**

*List to be prepared by Ecclesiastical Authority*

Section 1. The Ecclesiastical Authority shall prepare, or cause to be prepared, a list of all the Clergy canonically resident in the Diocese with their respective duties and places of residence.

*List to be recorded*

Section 2. Such list shall be recorded by the Secretary of the Convention.

*Record to be kept of canonical certificates*

Section 3. The Secretary of the Convention shall record all canonical certificates concerning the election or institution of Ministers; provided, that the same be accompanied by the certificate of the Ecclesiastical Authority that the same person so chosen to any Congregation in this Diocese is a qualified minister of this Church.

*Certificate of reception to be recorded.*

Section 4. (a) when Letters Dimissory shall have been accepted, the Clergy received shall procure from the Ecclesiastical Authority a certificate that they have been received into the Diocese in compliance with the Canons of the General Convention. Said clergy shall cause

such certificate to be delivered to the Secretary of the Convention, who shall record the same.

*Ecclesiastical Authority to certify names of Clergy received into the Diocese and Clerical Changes*

(b) The Ecclesiastical Authority shall also certify in writing to the Secretary, to be duly recorded, the names of all Clergy who shall, by ordination or in some other mode than as above specified, become canonically resident within the Diocese, to be duly recorded; and shall also certify to the Secretary the names of all Clergy deceased, transferred, deposed, suspended or resigned, in order that such names may, in the first three cases, be stricken from the record; and in the last two, that a minute of the sentence or fact be made.

*List to be entered upon the Journal*

(c) A copy of such list shall be given to the Committee on Credentials prior to the opening of the Convention, and shall be entered upon the Journal.

*Such record admitted as evidence in all trials, etc.*

(d) Such record, or copy thereof, or of such part thereof as may relate to the matter in question, duly attested by the Secretary, and the Seal of the Diocese, shall be admitted in evidence upon all proceedings or trials under any law or Canon in force in this Diocese.

### **Canon III The Convention**

*Call of the Convention by a written or printed notice*

Section 1. Unless it be otherwise directed by the Convention the mode of giving notice of the meeting of the Convention shall be by printed or written notice, naming the time and place thereof, with the signature of the Secretary, sent by mail to all Clergy canonically resident in the Diocese, and to each Congregation, at least thirty days before the time appointed; the notice of the Special Sessions of the Convention shall be sent as required by Articles II and VII of the Constitution.

*Organizing the Convention*

Section 2. The Convention shall be organized in accordance with the Constitution and the Rules of Order.

*List of Clergy entitled to seats*

Section 3. Within one week before any session of the Convention of the Diocese, the Ecclesiastical Authority shall prepare, or cause to be prepared, a list of Clergy entitled to seats in the Convention. Such list, or a copy thereof, authenticated by the Ecclesiastical Authority, shall be filed with the Secretary, who shall record it.

*Lay Delegates and their right to seats*

Section 4. (a) Each Congregation that has paid its annual Diocesan Assessments as provided in Article X of the Constitution shall be entitled to seat, voice and vote as follows:

1. Each mission - two lay delegates
2. Each parish - four lay delegates

Lay representation from each congregation shall be selected for the full convention year. No Lay Delegate shall be entitled to a seat in the Convention unless that person be confirmed or received and a member in good standing in the Congregation from which he or she is elected.

*Election of Lay Delegates*

(b) The time, place and manner of holding an election of Lay Delegates and Alternate Delegates, and the notice for holding the same, shall be fixed by rules or Bylaws made by the Vestries or Mission Councils of Congregations, or by the Lay members of the same duly qualified at a meeting duly convened, provided that such election be held during the first four months of the calendar year. The Delegates so elected shall assume their duties at the next Annual Convention. No member of the Church in this Diocese shall be a voting member of more than one (1) Congregation in this Diocese for the purpose of electing Delegates to the Diocesan Convention.

Controversies in any such election shall be resolved by the Vestry or governing body of that Congregation or Fellowship in consultation with the Chancellor of the Diocese.

*Report to the Secretary of the Convention*

Section 5. In order to compile the list of Lay and Alternate Delegates for use in the organization of the Convention, it shall be the duty of the Clerk or Secretary of the Congregation to report the names of such Delegates to the Secretary of the Convention immediately after the choices are made.

*Convention to decide contested seats*

Section 6. No other certificate or evidence of the election of a Lay Delegate as required in Section 4 shall be required, and Lay Delegates duly certified above shall be entitled to seats until further action of the Convention.

*Copy of these Sections to be sent*

Section 7. A copy of Sections 4, 5, 6 of this Canon shall be transmitted by the Secretary of the Convention to the Rector, Vicar, Priest-in-Charge and Vestry or governing body of every Congregation.

*Secretary of the Convention*

To give due notice of meeting of Convention Section 8. (a) In addition to the offices and

duties elsewhere specified, it shall be the duty of the Secretary of Convention to give notice of any meeting of the Convention, in a written or printed letter transmitted by mail to all Clergy canonically resident in the Diocese and/or licensed to officiate in the Diocese and to every Congregation at least thirty days before the time appointed. This letter shall contain a notice of the time and place of holding the Convention, a printed copy of Sections 4,5 6, and 7 of this Canon relating to the appointment of Lay Delegates, and a form of certificate of their election.

*To distribute schedule of unfinished and new business*

(b) The Secretary shall have printed and distributed with the notice of the session of the Convention, a schedule of unfinished business and any new business to be presented to the Convention of which previous notice may have been given to the Secretary.

*To transmit certain documents to the Diocesan Convention*

(c) The Secretary shall have previously printed the reports of Officers and Committees to be presented to the Convention, when copy of such reports shall have been submitted to the Secretary in time to be included in Part I of the Diocesan Journal in advance of the Pre-Convention meetings. Such printed copies shall, if possible, be sent to each member and member-elect of the Convention.

*To notify those elected or appointed*

(d) The Secretary shall notify all Officers and Committees of their election or appointment within thirty days after the adjournment of the session of the Convention.

*To transmit documents to General Convention*

(e) The Secretary shall transmit to every General Convention, in addition to the documents mentioned in the Canons of the General Convention, a signed certificate of the appointment of Clerical and Lay Deputies.

*To transmit copies of the Journal*

(f) The Secretary shall transmit annually a copy of the Journal of the Diocesan Convention to the Secretary of the House of Deputies of the General Convention and to such Bishops of the Church and Secretaries of the Diocesan Convention or Convocations thereof as may request copies.

*Voting by orders in Election of a Bishop and other business*

Section 9. (a) In the election of a Bishop, voting by Orders shall be by secret written ballot and shall proceed as set forth in Article II of the Constitution.

(b) In other business, when a vote by Orders is called for by any eight (8) members (representing two (2) or more different Congregations), on any measure proposed for

adoption by the Convention, voting will be by Orders. Voting need not be by secret written ballot but will be by any method specified by the President of the Convention.

## **Canon IV Deputies and Alternate Deputies to the General Convention**

### *Deputies to be chosen*

Section 1. At the annual Convention in the second year before each regular meeting of the General Convention, Clergy and Lay persons shall be elected as Deputies to represent the Diocese at the General Convention in the number prescribed by the Constitution of the General Convention.

(a) Each Clerical Deputy shall be an ordained priest or deacon canonically resident in the Diocese.

(b) Each Lay Deputy shall be an adult communicant in good standing (as defined in the Canons of the General Convention) of a congregation of the Diocese.

(c) Deputies shall be elected by joint ballot of the Clergy and Laity, and a majority of those present and voting shall be required for election as required by Article I the Constitution and in accordance with the Rules of Order for the Convention.

(d) Deputies shall hold office until their successors shall have been elected and qualified except as indicated below.

### *Alternate Deputies to be chosen*

Section 2. After the election of Deputies is completed, the same number of Alternate Deputies shall be elected from each Order in a single separate ballot from among the candidates who were

not elected as Deputies. Individuals that withdraw from the election for Deputy after the first ballot for Deputies may be candidates for Alternate Deputy.

(a) Candidates for Alternate Deputies shall be ranked in the order of the total number of votes that they receive.

(b) In the single ballot for Alternate Deputies, as to candidates from each Order, voters shall cast no more votes than the number of Alternate Deputies to be elected from each Order.

(c) A majority vote shall not be required for election of Alternate Deputies.

(d) Alternate Deputies from each Order shall be elected according to the total number of votes cast for each candidate. Any vacancies occurring among the Deputies, Clerical or Lay, shall be filled by advancing into the list of Deputies the name highest on the list of Alternate Deputies of the same Order, in order of the highest number of votes cast.

### *Deputies to signify inability to attend*

Section 3. If any Deputy be unable to attend, he or she shall notify the Secretary; and in

such case, or in the case of vacancy, the Secretary of Convention shall designate from the list of Alternate Deputies, in the order of their record on the Journal, so many as may be necessary to insure as far as practicable, a full representation of the Diocese.

In the event that sufficient Alternate Deputies are not available, the Diocesan Council shall elect a sufficient number of persons from the appropriate Order to complete the deputation, or if the Bishop determines that is not possible, the Bishop shall appoint such persons from the appropriate Order as the Bishop deems fit to complete the deputation.

## **Canon V Deputies and Alternate Deputies to the Provincial Synod**

### *Deputies to be appointed by the Bishop*

Section 1. (a) At the Annual Session of the Convention, the Bishop shall nominate the appropriate number of Deputies to the Provincial Synod, as recommended by the Synod. These Deputies, with the Bishop, shall represent this Diocese in the Provincial Synod. These nominations shall be confirmed by the Convention. These Deputies shall continue in office for one year or until their successors are nominated and confirmed.

### *Qualifications*

(b) The Clerical Deputies shall be Presbyters or Deacons, canonically resident in the Diocese, and the Lay Deputies shall be confirmed or received and communicants in good standing in some congregation of the Diocese.

### *Alternate Deputies*

Section 2. The Convention, in like manner, shall confirm the naming of the same number of Alternate Deputies. The names of the Deputies and Alternate Deputies shall be entered upon the Journal.

### *Vacancies*

Section 3. Any vacancies occurring among the Deputies, Clerical or Lay, shall be filled by advancing into the list of Deputies the name highest on the list of Alternate Deputies of the same Order.

## **Canon VI Officers of the Diocese**

### *Treasurer of the Diocese*

Section 1. (a) There shall be a Treasurer of the Diocese, nominated by the Bishop, and elected by the Convention.

*To receive and disburse money*

(b) It shall be the duty of the Treasurer, or persons designated by the Treasurer, to receive and disburse money collected under the authority of the Convention.

*Funds to be deposited*

(c) All funds received by the Treasurer shall be deposited in a bank or trust company approved by the Finance Committee. Checks against such funds shall be signed or countersigned by a person or persons duly authorized by the Finance Committee.

*To be bonded*

(d) The Treasurer shall be bonded in such amount and by such bonding company as may be approved by the Finance Committee.

*Accounts to be rendered*

(e) The Treasurer's accounts shall be rendered annually to the Convention and shall be examined by an Auditor appointed by the Finance Committee.

*May be removed*

(f) The Treasurer may be removed from office at any time by the Standing Committee, acting by and with the advice and consent of the Bishop, for any neglect, misconduct, or incapacity. In the event of such removal, or in case of infirmity, or of death, the Standing Committee may, with the advice and consent of the Bishop, choose a successor who shall hold office, under the same terms as the predecessor, delivering to said successor all monies, credits, accounts, papers and books, until the next Annual session of the Convention when the Convention shall elect a Treasurer.

**Chancellor of the Diocese**

*Bishop may appoint*

Section 2. The Bishop, with the approval of the Standing Committee, may appoint a person learned in the law, as Chancellor of the Diocese, who shall be entitled, ex-officio, to a seat and voice in all sessions of the Convention; and to continue in office until death, or resignation, or revocation of appointment by the Bishop. The Chancellor, if an ordained person, must be canonically resident in this Diocese. If a Layperson, such person must be a member in good standing of some Congregation in this Diocese.

*Registrar of the Diocese*

Section 3. (a) There shall be a Registrar of the Diocese, nominated by the Bishop and elected by the Convention.

(b) The Journals, files, papers, reports, and other documents which, under the Canons or otherwise, shall become the property of this Convention, shall be committed to the keeping of the Registrar.

*Shall procure and preserve documents, etc.*

(c) It shall be the duty of the Registrar to procure all such Journals, files, papers, reports, copies of charters and acts of incorporation of Churches, and other documents as may be of value in the history of this Diocese; to arrange, label, file, index and otherwise put in order and provide for the safe keeping of the same and all such others as may hereafter come into possession of the Registrar, in some safe and accessible place of deposit; and to hold the same under such regulations and restrictions as the Convention may, from time to time, provide.

*To record*

(d) It shall be the Registrar's duty also to prepare and to preserve, in a proper Registry book, a record of the ordination and consecration of the successive Bishops of the Diocese, designating accurately the time and place of the same, with the names of the ordaining and consecrating Bishops, and of the others present and assisting; to record a list of all the Presbyters and Deacons, and the dates of their connection with this Diocese, and to acquire copies of the charters and acts of incorporations of Congregations in the same, with such additional facts as may be worthy of preservation in the archives of this Diocese.

*Shall make an annual report*

(e) The Registrar shall make a report in writing at each Annual session of the Convention, which report shall be printed in the Journal.

## **The Historiographer of the Diocese**

*Bishop may appoint*

Section 4. The Bishop, with the approval of the Standing Committee, may appoint a person qualified for the purpose, as Historiographer of the Diocese, whose duty shall be, to keep and preserve in suitable form a record of the important events pertaining to the history of the Diocese, and who shall continue in office until death, or resignation, or revocation of appointment by the Bishop. The Historiographer, if an ordained person, must be canonically resident in this Diocese; if a Layperson, such person must be a member in good standing of some Congregation in this Diocese.

## **Canon VII The Standing Committee**

*Shall choose a President and Secretary and record proceedings*

Section 1. The Standing Committee shall, at its first meeting, choose a President and Secretary from among its members. The Secretary shall record its proceedings. All papers in the Committee's hands relative to the Diocese, shall be subject to the examination of the Bishop and of the Convention, and a full report of the Committee's acts shall be made at each Annual session of the Convention. This Canon shall not apply to any proceedings under Canon XVIII, Section 2.

*Council of Advice*

Section 2. The Standing Committee shall be a Council of Advice to the Bishop. It may be summoned by the Bishop whenever the Bishop shall wish for its advice; and it may meet of its own accord, and agreeable to its own rules, whenever it may be disposed to advise the Bishop.

## **Canon VIII Diocesan Commission on Ministry**

Section 1. There shall be a Diocesan Commission on Ministry whose duties shall be to assist the Bishop as prescribed by the Constitution and Canons of the Episcopal Church.

Section 2. The Commission shall assist the Bishop with regard to the implementation of Canon III.1 of the Episcopal Church, "Of the Ministry of all Baptized Persons:"

(a) In determining present and future opportunities and needs for the ministry of all baptized persons in the Diocese and the world.

(b) In supporting the development, training, utilization and affirmation of the ministry of all baptized persons in the Diocese and in the world.

Section 3. The Commission shall assist the Bishop with regard to the needs for ordained and Lay professional ministries in the Diocese:

(a) In determining present and future needs for ordained and Lay professional ministries in the Diocese.

(b) In recruiting and selecting persons for Holy Orders and in guiding and examining Postulants, Candidates, and Deacons in training for Priesthood.

(c) In providing for the guidance and pastoral care of the Clergy and Lay Persons who are in stipendiary and non-stipendiary positions accountable to the Bishop.

(d) In promoting the continuing education of the Clergy and of Lay Professionals employed by the Church.

Section 4. The Diocesan Commission on Ministry shall consist of no fewer than six and no more than nine clergy and an equal number of lay persons to be appointed by the Bishop for a period of three years. Vacancies in the Diocesan Commission on Ministry shall be filled for the unexpired terms by appointment by the Bishop of the Diocese. The Chair shall be appointed by and serve at the Bishop's will and pleasure.

Section 5. The Diocesan Commission on Ministry may adopt rules for its work, subject to the approval of the Bishop, provided the same are not inconsistent with the Constitution and Canons of the Episcopal Church in the Diocese of Southern Ohio. These rules may include the appointment of committees from and beyond its membership to assist the Commission in its responsibilities. Ultimate responsibility shall remain with the Commission as a whole to report to the Bishop concerning an applicant's fitness and readiness for admission as a Postulant or Candidate, for ordination to the Diaconate and, if requested by the Bishop, to the Priesthood.

Section 6. The Diocesan Commission on Ministry shall report in writing and without delay the findings concerning each Explorer, Postulant and Candidate before his or her ordination to the Bishop and the Standing Committee. It shall likewise report annually, or more often on request, to the Bishop on the performance of other duties. It shall make such reports as called for under Title III, Canon 1, Section 4, and Title III, Canon 7, Section 4 of the Constitution and Canons of the Episcopal Church and shall transmit a copy of any reports to the Annual Convention of the Diocese.

## **Canon IX (This Canon was removed by action of the 124th Annual Convention)**

### **Canon X Finance Committee**

#### *Finance Committee Membership and Reporting*

Section 1. (a) There shall be a Finance Committee nominated by the Bishop and elected by the Convention at each Annual session of the Convention. The Committee shall consist of ten persons, at least six of whom shall be laypersons, and shall report to each Annual session and between sessions to the Diocesan Council, upon all such matters pertaining to the finances of the Diocese as may be assigned to it by Canon or referred to it by Convention or Diocesan Council.

*Finance Committee Responsibility to oversee financial activity*

(b) The Finance Committee shall have the responsibility of overseeing the fiscal responsibility of Diocesan operations. In order to do this it shall:

1. Recommend changes and additions to the Diocesan Accounting Policies and Procedures as it feels desirable.
2. Review the status of all budgets at least bi-monthly, and report same to the Diocesan Council together with any recommendations it may wish to make regarding corrective action which should be taken in case of overexpenditure.
3. Arrange for, review and circulate the reports of, and see to the disposition of all recommendations resulting from audits of Diocesan accounts as provided for in Section 4 hereof.
4. Call to the attention of the Bishop and the Diocesan Council (or Convention) any conditions, practices, or actions that it deems to be improper, irresponsible, or not in the best interest of the Diocese.

*Authority to borrow*

Section 2. In order to enable the Treasurer to meet Diocesan obligations when due, and in anticipation of payments by the Congregations, the Finance Committee shall have the power to authorize the Treasurer to borrow money.

*Fiscal year to begin January 1st*

Section 3. (a) The fiscal year of the Diocese and of all of the Congregations in the Diocese shall begin on January first, in accordance with the Church's Canon.

(b) Each Congregation in the Diocese shall comply with the audit reports required by Title I Section 7 of the Church's Canons, under procedures established by the Finance Committee.

*Accounts to be audited*

Section 4. (a) Accounts having to do with the receipt and expenditure or investment of money of all Church organizations shall be audited by the close of the year, in accordance with the Church's Canon.

(b) In this regard, the Diocese may rely on the opinion of an independent auditor or regulatory authority of any duly authorized bank, trust company, or other financial institution having custody of Diocesan securities or other assets.

## **Canon XI Diocesan Trustees and Property**

### *Election and term of office*

#### *Five-year term*

Section 1. "The Trustees of the Diocese of Southern Ohio" is a corporation, not for profit, hereinafter referred to as Trustees, duly incorporated under the laws of Ohio. The Board of Trustees of that Corporation, hereinafter referred to as Board of Trustees, shall consist of five members of the church within this Diocese, no more than two of whom may be members of the clergy. Each Annual Session of the Convention shall elect one trustee, to serve for a term of five years, from and after the first day of December next after election of the Trustee. The Board of Trustees shall fill all vacancies, less than a majority, that may occur in its Board by reason of death, resignation or removal from the Diocese, or in any manner, by electing a Trustee to serve until the next Annual session of the Convention of the Diocese, at which time the Convention shall elect a Trustee to fill the unexpired term.

#### *Shall hold endowment fund and all Diocesan funds and property of defunct Congregations*

Section 2. (a) Said Trustees of the Diocese of Southern Ohio shall hold in trust, under the laws of Ohio, and also under any orders of any session of the Convention of the Diocese, any endowment fund, or any property, real or personal, that may be given, bequeathed, devised, or conveyed to it in trust for the use and benefit of the Diocese of Southern Ohio, or for any society, committee, or organization of such Diocese, or for the use and benefit of any Congregation, or society located within the Diocese of Southern Ohio.

(b) Said Trustees of the Diocese of Southern Ohio shall also take possession, in behalf of said Diocese, of any and all property of any Congregation, or society of said Church, within the territory of said Diocese, declared by said Diocesan Convention to be extinct or defunct, so far as the laws of the State do now or may hereafter, give power to said Board of Trustees so to do.

#### *May take in trust Congregation funds or property if desired*

Section 3. Said Trustees of the Diocese of Southern Ohio may at any time accept property, real or personal, that shall be given, bequeathed, devised, or conveyed to it to hold in trust for the use and benefit of the Diocese of Southern Ohio, or any society, committee, or Congregation of such Diocese; or for use in any Congregation or society, subject to the jurisdiction of the Convention of said Diocese, and under the Constitution, Canons and jurisdiction of said Church, in said Diocese; provided, that in the case the Congregation or society for whose use the property is so conveyed (while still within the territorial limits of said Diocese), shall be declared extinct or defunct by the Convention of said Diocese, or shall cease to be in recognized union with the said Episcopal Church in said Diocese under its Constitution, Canons, and jurisdiction, said trust property and real estate shall

thenceforth be held and administered by said Corporation under the direction of the Convention of said Diocese.

*Shall report annually to Convention*

Section 4. The Board of Trustees shall report its acts and proceedings to the Convention annually, stating particularly, among other things, all donations or conveyances accepted by it during the preceding year.

*May elect a treasurer*

Section 5. The Board of Trustees may elect its own treasurer, under rules prescribed by it. It shall, among other things, order and provide for the investment and care of said funds and property. It shall have the power to do all things that may be necessary for the safe and profitable investment and disbursements thereof, and to receive at its convenience, the possession of any and all said funds from any former or other present members of the Board of Trustees of the same. It shall have all powers embraced within the terms of the certificate of incorporation of the Board of Trustees of the Diocese of Southern Ohio, now on file in the office of the Secretary of the State of Ohio, and under the Statutes of the State of Ohio, and may invest, reinvest, lease, manage, and control all property and funds vested in it for the best interest of said Church in said Diocese, subject to the direction and control of said Convention.

*May establish other organizations and/or corporations*

Section 6. (a) Under the authority and direction of the Trustees, and with the approval of the Diocesan Convention, other Organizations and/or Corporations may be established to carry out one or more of the powers and duties of the said Trustees.

Specifically, there have been created and now exist the following Corporations pursuant to this Section:

1. The Church Foundation of the Diocese of Southern Ohio, incorporated February 9, 1922 under the laws of Ohio; and
2. 412 Sycamore, Incorporated, incorporated January 24, 1964 under the laws of Ohio.

(b) It is the intent of this Section that any Organization and/or Corporation including the two above named shall have such duties and powers as will facilitate those purposes for which the Trustees (the Corporation) was formed without enlarging or abridging those purposes.

## **Canon XII The Diocesan Council**

Section 1. (a) There shall be a Diocesan Council, whose duty it shall be to carry out the program and policies adopted by the Diocesan Convention. The Diocesan Council shall have charge of the coordination, development, and prosecution of the missionary, education, and social work of the Church, and of such other work as may be committed to it by the Diocesan Convention.

### *Duties and Powers of Council*

(b) The Council shall exercise the powers conferred upon it by Canon, and such further powers as may be designated by the Diocesan Convention, and between sessions of the Diocesan Convention may initiate and develop such new work as it may deem necessary.

(c) The Council shall have the power to expend all sums of money authorized by the Budget approved by the Diocesan Convention, subject to such restrictions as may be imposed by the Diocesan Convention. It shall also have power to under-take such other work approved by the Diocesan Convention, or other work under the jurisdiction of the Council, the need for which may have arisen after the action of the Diocesan Convention, as in the judgment of the Council available income will warrant.

### *Membership*

Section 2. The Diocesan Council shall consist of the Bishop, the Bishop Coadjutor, if there be one, the Bishop Suffragan, if there be one, as ex officio members with voice and vote, and eighteen (18) persons, fifteen (15) of whom shall be elected by the Convention as set forth in Section 3 (a) below, and three (3) of whom shall be appointed by the Bishop as set forth in Section 3 (b) below. To be eligible for election or appointment to Diocesan Council, a person shall have the same qualifications as a person elected as a delegate to Diocesan Convention.

### *Elected Members*

Section 3. (a) The elected members of said Diocesan Council shall be elected, five (5) each year, by the Diocesan Convention, shall serve for three (3) years from the time of their election, and shall be eligible for reelection to not more than one additional consecutive three-year term. There shall be a ratio of one (1) Clergy, canonically resident in this Diocese, to two (2) lay persons, each of whom shall be a member in good standing of a Congregation in the Diocese. The Nominating Committee shall provide a slate of candidates representative with regard to geography, expertise, minority groups, sex, age, and other appropriate considerations.

### *Appointed Members*

(b) The Bishop shall appoint three (3) additional persons qualified as set forth in Section 3 (a) above, within 30 days following the adjournment of the Diocesan Convention to serve

until the next Convention. These appointments shall be made so as, in the Bishop's judgment, to cause the council to be more reasonably representative with regard to geography, expertise, minority groups, sex, age, and other appropriate considerations. Such appointed members shall serve no more than three (3) consecutive years.

#### *Presiding Officer*

#### *Meetings*

#### *Quorum*

Section 4. The Bishop, or, in the absence of the Bishop, the Bishop Coadjutor, if there be one, or in the absence of both the Bishop and Bishop Coadjutor, the Bishop Suffragan, if there be one, shall preside at meetings of the Diocesan Council. In the absence of all Bishops, the Vice-Presidents shall preside in order. The Diocesan Council shall meet regularly at least six (6) times per year on its own schedule, and at other times at the call of three (3) members. A quorum to transact business shall consist of a majority of all members, including the ex-officio members, provided at least 15 days notice of the meeting has been given to all members.

#### *Vacancies*

Section 5. Vacancies in the Council membership shall be filled within 30 days as follows:

If the member to be replaced was an appointed member, the Bishop shall make a new appointment.

If the member to be replaced was an elected member, the replacement shall be chosen by the Diocesan Council, and shall serve only until the next regular election at which time a person shall be elected to complete the term.

#### *Authority to appoint its Officers*

Section 6. The Council shall elect from among its members First and Second Vice-Presidents, and shall appoint its own Recording Secretary.

#### *To make report*

Section 7. The Diocesan Council shall make a written report, summarizing its actions, to the Diocesan Convention each year, which report shall be printed in the Journal.

#### *Periodic Systemic Review*

Section 8. At intervals of no less than three nor more than five years the Diocesan Council shall arrange for a systemic review of the Diocesan organization and operations with the conclusions and recommendations resulting therefrom reported to the Convention for its information and action.

## **Canon XIII Budgeting Process**

### *Convention duty to establish an Operating Budget*

Section 1. It shall be the duty of the Convention to establish an annual Operating Budget (The Budget).

### *Budget Committee Membership*

Section 2. To accomplish this, it shall establish a Budget Committee composed of three (3) elected members of Diocesan Council; three (3) members elected by Convention; three (3) members appointed by the Bishop; and the Bishop, the Diocesan Treasurer, and the Chairman of the Trustees, ex-officio. The Bishop shall designate one of these individuals to serve as Chair. One (1) person from each of the three (3) appointed and elected categories shall be a canonically resident Presbyter, and the others shall be lay persons. The following criteria are recommended for Budget Committee membership:

- (a) working knowledge of budget procedures;
- (b) personal and/or business experience appropriate to this committee;
- (c) some demonstrated experience on Diocesan programs which would reflect direct knowledge of "how the system works;"
- (d) willingness and ability to commit to monthly meetings in addition to Council meetings, and perhaps more in spring/early summer; and
- (e) representation with regard to geography, minority groups, sex, and age.

### *Steps in Budget Process*

Section 3. The Budget Committee shall proceed as follows:

- (a) It shall accept requests for funding for all program and project work.
- (b) In addition, the Finance Officer shall cause funding requirements to be prepared for incorporation in the Budgets. The Finance Officer shall also be responsible for developing the estimated resources.
- (c) The Budget Committee shall adjust the requests and estimates as needed to achieve a balanced budget.
- (d) It shall be the duty of the Budget Committee and Diocesan Council to keep Convention delegates informed about the Budget.
- (e) After the Draft Budget has been approved by the Diocesan Council, and as soon after June 1 as practicable, the Finance Officer shall advise each Congregation, on an informal and tentative basis, the information referred to in subsection (g) below in order that it may plan its Every Member Canvass.
- (f) The Budget thus prepared shall be presented for approval to the Diocesan Convention. Convention may amend the Budget in accordance with the Rules of Order for the Annual

Convention. The Convention's right to amend shall not be limited or diminished by the fact that informal and tentative data have been given to the Congregations in accordance with subsection (e) above.

(g) When approved by the Convention, the Budget shall be reported to each Congregation within one (1) month of the close of the Convention together with that Congregation's required assessment. Such assessments shall be determined on some fixed and uniform plan, based on the ability of each Congregation as shown on its Annual Parochial Report.

(h) Each Congregation shall inform the Diocese before March 1 of its intention to pay its assessment. If it cannot pay its assigned assessment, the Congregation shall immediately so inform the Finance Office of the Diocese.

(i) In light of the aggregate of all the assessments, the Diocesan Council may adjust the Budget.

#### *Assessment Expenses*

Section 4. The quota assessed on the Congregations shall provide for the salaries and housing (unless they are specifically endowed) of the Bishop, the Bishop Coadjutor if there be one, and Bishop Suffragan if there be one, and such contingent expenses as are set forth below:

(a) Traveling and other official expenses of the Bishop, Bishop Coadjutor if there be one, and Bishop Suffragan if there be one.

(b) The quota assessed on the Diocese by the General Convention and by the Provincial Council for contingent expenses.

(c) Publishing the Journal of the Convention, and such other documents as may be ordered by the Convention.

(d) The salary of the Secretary of the Convention (the Legislative Officer of the Diocese).

(e) Other administrative expenses including the operation of Diocesan Headquarters, Diocesan Convention, and Diocesan Council.

(f) The sum for the expenses of Clerical and Lay Deputies for attending upon the General Convention and Provincial Synod.

(g) Such other expenses as may be authorized by the Diocesan Convention or Council and listed in the Diocesan Accounting Policies and Procedures.

#### *Other Expenses and Income*

Section 5. (a) All other expenses of the Diocese not provided for by the assessment, the Church Foundation Budget, or the William Cooper Procter Fund, including those of any self-supporting, partially self-supporting, or specifically endowed operations, shall be supported entirely from gifts of individuals and Congregations, incidental earnings, and funds from Trusts and Endowments when appropriate according to the terms thereof.

(b) In the case of self-supporting, partially self-supporting, and specifically endowed operations, the Budget shall show the net cost (or income) to the Diocese. The total incomes and expenses shall also be shown.

#### *Remittal of Funds*

Section 6. It shall be the duty of the Vestry or Mission Council of each Congregation to provide for the collection of such sums as shall be needed to meet its assessment. The Vestry or Mission Council shall transmit the same in monthly installments.

### **Canon XIV Administration of Financial Affairs**

#### *Diocesan Accounting Policies and Procedures*

Section 1. Diocesan Council (Council) shall be responsible for the preparation, publication, and as is periodically required, revision, of a set of "Diocesan Accounting Policies and Procedures."

#### *Formation of Policies*

Section 2. (a) Council at a regularly called meeting shall adopt and authorize the original set of policies and procedures, and any subsequent revision thereof, with advice of any of the following bodies which may be affected by the policy or policies under consideration: The Finance Committee, The Trustees, The Church Foundation, 412 Sycamore, Inc., and the Congregations of the Diocese of Southern Ohio.

#### *Extent of Policies*

(b) The policies shall cover, but not necessarily be limited to the following: expense account approval, commitment authorization, invoice payment, budget over-expenditure authorization, interim and final budget reporting, asset depreciation (replacement reserve) funding and the annual parochial reports.

#### *Duty to Adhere to Policies*

Section 3. The Diocese and its affiliates and subordinates shall adhere to the Diocesan Accounting Policies and procedures as established herein.

### **Canon XV The Commission on Congregational Life**

#### *Authority*

Section 1. The Bishop has authority over all missionary work within this Diocese. The Bishop shall establish a Commission on Congregational Life (COCL) to assist with the organization and oversight of Missions.

### *Membership*

Section 2. The Commission on Congregational Life shall consist of the Bishop, or the Bishop's representatives, ex officio and twelve members appointed by the Bishop. At each annual Diocesan Convention, the Bishop shall designate one member to chair the Commission.

### *Purpose*

Section 3. (a) The Commission on Congregational Life shall implement the mission strategy for the Diocese of Southern Ohio subject to the authority of the Bishop and Diocesan Council. In its implementation of the mission strategy COCL shall encourage, support, evaluate, and seek opportunities for the development and growth of all existing Missions and Parishes in the Diocese. COCL is also charged with the development of new Congregations. The Commission on Congregational Life shall be responsible, under the direction of the Bishop and Diocesan Council, for coordinating the implementation of Canon XVI.

(b) COCL shall make recommendations to the Bishop and Diocesan Council with regard to the founding of new Congregations

(c) COCL shall oversee changes in the status of a Congregation, changes in the designation of a Congregation, and the closing of a Congregation.

(d) The Commission on Congregational Life shall receive and review all requests for funding made by Congregations and shall determine financial support based on appropriate Diocesan budget resources.

(e) The Commission on Congregational Life shall conduct an Annual Review of all Missions.

## **Canon XVI The Congregations**

### **The Vestry/Mission Council**

#### *Eligible voters*

Section 1. Every Congregation certified as a parish shall have a Vestry and every Congregation certified as a mission shall have a Mission Council.

Section 2. All members of the Church in good standing aged 16 or older shall be eligible to vote for the election of a Vestry or Mission Council and on other Congregational matters, who at the time of voting shall have contributed, by subscription or otherwise, to the support of the Congregation and who shall be entitled to enrollment on the list of members in good standing of the Congregation.

### *Electing the Vestry or Mission Council*

Section 3. Every Congregation of this Diocese shall meet annually, some time between the beginning of Advent and the end of Lent, at a date and time for which public notice shall have been given at least twenty (20) days in advance, for the purpose of electing a Vestry or Mission Council. Such meeting shall be opened with prayer, and shall be conducted according to the Rules or Bylaws of each Congregation. If a Congregation be incorporated, the Vestry or Mission Council shall also be the Board of Trustees of the Corporation. The Vestry or Mission Council shall consist of no fewer than five (5) nor more than fifteen (15) members, one of whom shall be Senior Warden and one Junior Warden; and all of whom shall continue in office until successors are chosen. The Vestry or Mission Council may, by a majority vote, elect to its body certain persons in the Congregation, not to exceed two (2) in number, to serve for a period of one (1) year. Such appointed persons may serve for the number of terms determined by the Vestry or Mission Council. The Senior Warden and Junior Warden shall be first elected, in succession, on separate ballots and the remaining members of the Vestry or Mission Council shall be elected on a subsequent separate ballot. Except for the Wardens, a Congregation may elect some of the remaining members of the Vestry or Mission Council for a term of two or more years, provided that no Vestry or Mission Council member shall serve for a period longer than six years without re-election, and that each year some of the Vestry or Mission Council must be elected.

### *Alternate methods of election*

#### *Alternate Method 1*

Section 4. (a) Any Congregation of this Diocese, on recommendation of its Vestry or Mission Council, notice of which recommendation shall be given at the same time as notice of the Annual Meeting, may dispense with the direct election of the Senior and Junior Wardens by the members of the Congregation at the Annual Meeting of the Congregation so that, at such Annual Meeting, only members of the Vestry or Mission Council shall be elected. The election of the Senior

Warden and Junior Warden shall be deferred until the first meeting of the newly constituted Vestry or Mission Council when said Wardens shall be elected in succession and on separate ballots from and by the members of that Vestry or Mission Council; and members of the Vestry or Mission Council so elected as Wardens shall, if the term of their election to the Vestry or Mission Council permit, serve out their full term after the expiration of their elected term as Senior Warden or Junior Warden.

#### *Alternate Method 2*

(b) Notwithstanding the procedure for election of Wardens and Vestry or Mission Council members provided for herein, any Congregation may, by enacting an appropriate

regulation, adopt a procedure for the election of Wardens and Vestry or Mission Council members to be accomplished by a single ballot vote to be taken prior to the Annual Meeting. In this event, such ballot is taken following thirty days notice, given in the customary manner, and at such time and place as will enable the eligible voters to cast their ballots before, during, or after regular Church services on two Sundays prior to the Annual Meeting. Further, provision shall be made for inclusion of names on the ballot, in addition to those placed by the Nominating Committee, upon presentation of such names by a petition signed by five eligible voters presented to such Nominating Committee, not less than two weeks prior to the first day of balloting.

#### *Terms of Wardens Office*

(c) Notwithstanding any other provision of this Canon XVI, any Congregation may provide by regulation or bylaw that the Senior Warden and the Junior Warden may serve terms of up to three years without re-election.

#### *Presiding Officer*

Section 5. The Rector of the Parish, or Vicar of a Mission, if present, shall preside at Congregation meetings, except that he or she may choose to designate a Layperson to preside, or may request the Vestry or Mission Council to elect a Layperson to preside. In the absence of the Rector or Vicar, or that of the Layperson presider, the order of priority for the Presiding Officer shall be ex-officio: 1) The Senior Warden; 2) The Junior Warden; and 3) The Secretary of the Vestry or Mission Council. Should none of the foregoing officers be present, the Congregation Meeting may elect one of its members to preside.

#### *Qualifications of Vestry or Mission Council members and Wardens.*

Section 6. A baptized person may be elected to, and may serve upon the Vestry or Mission Council of a Congregation of which he or she is a member; provided, however, that to be eligible as a Warden, one must be at least twenty-one (21) years of age and a member in good standing; and provided further that a majority of the members of a Vestry or Mission Council must be at least twenty-one (21) years of age.

#### *Duties of Vestry or Mission Council*

Section 7. (a) It shall be the duty of the Vestry or Mission Council of the Congregation to take charge of the property thereof, and, except so far as the Congregation may have adopted some other plan under Section 14 of this Canon with regard to its endowment funds, to regulate all its temporal concerns. But a Vestry or Mission Council may not convey title or mortgage, or encumber the real property of a Congregation, or divert any of its endowments, or in any way alienate any of said property of a Congregation from the use of the Episcopal Church in the Diocese of Southern Ohio, without the previous consent of the Bishop and Standing Committee. It shall be the duty of the Vestry to elect and call a Rector and to provide for his or her maintenance. It shall be the duty of the Vestry or Mission

Council to provide for paying all lawful assessments on the Congregation, to keep order in the Church during Divine Services and, in general, to act as helpers to the Rector, Vicar, or Priest-in-Charge in whatever way is appropriate to Laypersons for the furtherance of the Gospel; it being understood always that the spiritual concerns of the Church are under the exclusive direction of the Rector, Vicar, or Priest-in-Charge, in subordination to the Ecclesiastical Authority and Laws of the Diocese.

(b) It shall be the duty of the Vestry or Mission Council of the Congregation to maintain the property thereof and to insure the property at a prudent level for its replacement as determined by the Vestry or Mission Council and as approved by the Bishop and Standing Committee.

#### *Duties of Wardens*

Section 8. It shall be the duty of the Wardens, especially to provide the elements for the Lord's Supper, to collect the alms at the administration of the same, to keep and disburse such alms in case the Church is destitute of a Rector, Vicar, or Priest-in-Charge, and while the Church is destitute of a Rector, Vicar, or Priest-in-Charge, to provide for the celebration of public worship, and the instruction of the congregation, by occasional clerical services, or by lay reading, as the circumstances may permit.

#### *Called meetings of the Vestry or Mission Council*

Section 9. Meetings of the Vestry or Mission Council may be called by the Rector or Vicar, or in the absence of the Rector or Vicar, by the Senior Warden, and in the absence of both by the Junior Warden. A meeting may be called at the request of two members of the Vestry or Mission Council.

#### *Secretary of the Vestry or Mission Council and duties.*

Section 10. The Vestry or Mission Council shall elect a Secretary whose duty it shall be to take and record the Minutes of its proceedings, attest the public acts of the Vestry or Mission Council, preserve all records and papers belonging to the Congregation, not otherwise provided for, perform such other duties as shall be legally assigned and faithfully deliver to the Secretary's successor all books and documents in the possession of the Secretary belonging to the Congregation.

#### *Treasurer of the Vestry or Mission Council*

Section 11. (a) The Vestry or Mission Council shall elect a Treasurer of the Congregation, whose duty it shall be to receive, disburse and account for the funds of the Congregation. Every Congregation shall comply with the audit requirements of the Church's Canons.

#### *To be bonded*

(b) The Treasurer, and the Secretary if necessary, and such other officers who are charged

with the handling or custody of funds, shall be bonded according to the requirements of the Church's Canons.

*Vacancies in the Vestry or Mission Council and Extinction of Vestry or Mission Council*

Section 12. Vacancies occurring in the Vestry or Mission Council during the year may be filled by the remaining members. If the Vestry or Mission Council should become extinct or incapacitated for action, by the death or resignation of its members, the Bishop may call a special meeting of the Congregation (giving due notice thereof) to elect a Vestry or Mission Council to serve until the Annual Meeting of the Congregation next following; and, if the members of the Congregation shall refuse or neglect to assemble and elect as herein provided, the Bishop, with the advice and consent of the Standing Committee, may appoint three Trustees to take charge of the property and endowment funds of the Congregation, and to exercise the rights and functions of the Vestry or Mission Council until the Congregation shall elect the same.

*Congregations incorporated by Special Act excepted.*

Section 13. Congregations incorporated under the laws of Ohio in force prior to the adoption of the Constitution of 1851 are excepted from any part of the Canons in conflict with the law under which such Congregations were incorporated and are excepted from the provisions of Section 3 of this Canon with respect to the dates on which the Annual Meeting of such Congregations shall be held.

**Congregations Endowments and Trust Funds**

*Endowments.*

Section 14. (a) Any Congregation in this Diocese may adopt any plan of Congregation Endowment not inconsistent with the laws of Ohio, or with the Constitution and Canons of this Diocese or of The Episcopal Church.

*Trust funds may be placed with Trustees of the Diocese*

(b) It shall be the right and privilege of the custodians of all endowment funds, and other trust and permanent funds for Church purposes, so far as is permissible under the terms of the grant or bequest thereof, to advise and cooperate with the Trustees of the Diocese of Southern Ohio, hereinafter termed Trustees, and such custodians may deposit said funds in trust with the said Trustees to be held and administered by the aforesaid Trustees, to be used for the object or objects designated by the terms of the gift or bequest and a full, detailed statement of said fund or funds shall be reported annually to the Diocesan Convention.

*Duty of Ordained Ministers*

(c) It shall be the duty of Ordained Ministers to instruct their congregations from time to time that endowment funds, and other trust and permanent funds, may be placed directly

into the hands of the Trustees of the Diocese of Southern Ohio, a corporation, to be held and administered by said corporation in trust, to be used for the object or objects designated by the terms of the gift or bequest. (See Digest of Canons of General Convention, "On Business Methods in Church Affairs.")

## **Congregation Designations**

### *Mission Stations and Chapels*

Section 15. (a) A regular group of worshippers who may, or may not, seek to become an organized mission may be designated as a Mission Station by the Bishop.

(b) A regular group of worshippers who meet in an institutional, recreational, or retreat setting may be designated a Chapel by the Bishop. There is no expectation that a Chapel will seek to become a new Congregation of the Diocese.

(c) Mission Stations and Chapels are under the jurisdiction and direction of the Bishop.

### *Establishment of Missions*

Section 16. (a) At any time, twenty or more persons aged at least 18 years, at least two of whom shall be aged at least 21 years and members of the Episcopal Church, may petition the Bishop for permission to establish a Mission.

The form of petition shall be as follows:

We, the undersigned, being moved by the Holy Spirit, desire to form a new Congregation. We will live and work to extend Christ's Kingdom, and commit ourselves to conform to the Doctrine, Discipline and Worship of the Episcopal Church. We ask the Bishop for permission to establish a Mission within the Diocese of Southern Ohio. We recognize that we are responsible to provide a place for worship and program, and to provide for such sacramental and pastoral ministry as seems appropriate in consultation with the Bishop.

(b) The Commission on Congregational Life shall review the petition as it applies to the missionary needs of the Diocese, assess the prospects for the establishment of a new Congregation in that location, and report its recommendation to the Bishop. The Commission on Congregational Life shall consult with and seek the support of all Congregations contiguous to the territory of the proposed Mission.

(c) When the Bishop determines that the petitioners are able to provide a place for regular worship, and are willing to be evangelists for Christ, and can provide for sacramental and pastoral ministry, the Bishop shall by letter give provisional permission for the establishment of the Mission until the next annual Convention. The Bishop shall so inform the Commission on Congregational Life and Diocesan Council. The provisional Mission shall be presented for union with Convention at the next session of the annual Convention.

(d) The continuation of the Mission and its continued association with the Diocese shall be reviewed by the Bishop or his appointed representative, and by the Commission on Congregational Life, every other year, in the month preceding the anniversary of the letter of formation.

(e) Any Congregation in union with Convention may petition the Bishop to organize a Parochial Mission following the above guidelines. The Congregation shall satisfy the Bishop and COCL of its ability to sponsor and financially sustain itself and the Parochial Mission.

### **Change in Congregation's Designation**

#### *Designation as a Parish*

Section 17. (a) For Missions presently in union with the Convention, a change of designation from Mission to Parish shall be made by the Bishop upon recommendation of the Commission on Congregational Life. Criteria for such a change shall be consistent with the following, plus such other factors as the Bishop and Commission on Congregational Life may, from time to time, deem appropriate:

1. Celebration of public worship at least weekly.
2. Maintenance of an adequate level of ordained leadership as approved by the Commission on Congregational Life. Such leadership shall be compensated in accordance with the minimum Diocesan standards.
3. Payment of the Congregation's full annual Diocesan assessment
4. Servicing all legal debts of the Parish.
5. Twenty (20) or more persons aged 18 years or older from at least twenty separate households as members in good standing.

When granted, this designation is provisional until the Commission on Congregational Life submits a resolution to Convention that the Mission be received into union with the Diocesan Convention as a Parish and the Convention approves the resolution by a two-thirds vote of both Orders.

#### *Designation as a Mission*

(b) At any time, a change of designation from Parish to Mission may be requested by the Rector and Vestry in order to further the missionary strategy of the Congregation and Diocese. This request will be considered by the Bishop and the Commission on Congregational Life. If approved, the Bishop shall inform the Secretary of the Convention.

(c) For Parishes presently in union with the Convention, a change of designation from Parish to Mission may be made by the Bishop upon recommendation of the Commission on

Congregational Life, when at the end of the second consecutive year, a Parish has been unable from its own resources to provide for any one of the following listed below:

1. Celebration of public worship at least weekly.
2. Maintenance of an adequate level of ordained leadership as approved by the Commission on Congregational Life. Such leadership shall be compensated in accordance with the minimum Diocesan standards.
3. Payment of the Congregation's full annual Diocesan assessment
4. Servicing all legal debts of the Parish.
5. At least twenty (20) persons aged 18 years or older from at least twenty separate households as members in good standing.

The change in a Congregation's designation shall take effect upon the Bishop's approval of the recommendation from the Commission on Congregational Life. Criteria for such a change of designation shall be consistent with those listed above plus such other factors as the Bishop, and the Commission on Congregational Life may, from time to time, deem appropriate.

### **Congregations in Good Standing**

Section 18. (a) Any Congregation will be considered to be in Good Standing by meeting the following criteria:

1. The Congregation employs Clergy who are licensed in the Diocese; uses church buildings and grounds for purposes consistent with its consecration; and follows a course consistent with the doctrine, discipline, and worship of this Church.
2. The Congregation annually elects and regularly assembles a Vestry or Mission Council; annually sends representatives to the Annual Convention of this Diocese; pays its full Diocesan assessment for the preceding calendar year by June 30 of any year or by one week before the scheduled meeting of the Convention if that precedes June 30.
3. The Congregation has been diligent in its search for and election of a Rector, or has accepted the Bishop's appointment of a Vicar, or, in the case of a recognized Area and Cooperative Ministry, diligent in searching for and calling a Priest
4. The Congregation maintains adequate insurance to protect the Congregation's capital assets

5. The Congregation makes timely reports and prepares and submits to the Bishop or Ecclesiastical Authority the Parochial Report for the year ending December 31 preceding, not later than March 1 of each year.

6. The Congregation secures an annual audit of all accounts of the Congregation for the year ending December 31 preceding, under procedures authorized by the Finance Committee of the Diocese and reports such audit by September 1 of each year.

7. The Congregation recognizes the Bishop as Chief Pastor of the Diocese.

8. The Congregation shows evidence of financial stability, including protection for the principal portion of endowment funds from persistent invasion and by encumbering property only with the previous consent of the Bishop and Standing Committee.

(b) Should a Congregation fail to comply with Section 18 (a. 2), Section 18 (a. 5), and Section 18 (a. 6), that Congregation shall be denied Lay representation at that year's Diocesan Convention.

## **Congregations at Risk**

### *Designation of a Congregation at Risk*

Section 19. Purpose (a) This Section is intended to address the exceptional case of a Congregation whose continued viability as a self-sustaining entity appears in jeopardy, such that a degree of episcopate intervention or oversight is needed as a means of restoring health to the Congregation. It is not intended to detract from the traditional right and responsibility of Parishes in the Episcopal Church to govern themselves. In those cases where an inquiry is initiated, and where a Congregation at Risk is declared, it shall be the duty and obligation of all parties to work and pray toward the resolution of such problems in a climate of respect and charity in order to accomplish the speedy end or substantial amelioration of the conditions that led to the inquiry or to the declaration of the Congregation at Risk, and to restore the Congregation to spiritual and temporal health.

### *Conditions Leading to Determination of a Congregation at Risk*

(b) No declaration of a Congregation at Risk may be made except upon a finding, following inquiry, that one or more of the following conditions exist in the Congregation:

1. The failure of a Congregation for two years or more, to be financially self-supporting. It shall not constitute a failure to be financially self-supporting that the Congregation shall have received funding from the Diocese, so long as the Congregation is self-supporting with such funding.

2. The failure for at least two years to elect a Vestry or Mission Council or to search diligently for and elect a Rector or accept the Bishop's appointment of a Vicar or, in the case of a recognized Area and Cooperative Ministry, to diligently search for and call a Priest.
3. The failure to pay the minimum Clergy compensation as required by Diocesan standards; or the failure for two years to pay such compensation from funds other than those provided by Diocesan assistance; or the failure to make timely payment of the premium under the Clergy pension system, or of the premium for any other obligatory insurance for the Clergy.
4. The refusal or willful failure to arrange for representation of the Congregation at an Annual Convention of the Diocese.
5. The failure or neglect to make canonically required reports, including the annual Parochial Report to the Bishop, or to pay Diocesan assessments.
6. Persistent and significant instability or decline in the financial or temporal condition of the Congregation, as evidenced by, for example, substantial invasion of the principal portion of endowment or trust funds, to such a degree that, in the judgment of the Bishop and the Standing Committee, the long-term viability of the Congregation is in jeopardy.
7. Persistent failure or neglect to conform to the business methods in church affairs required by the Constitution and Canons of the Episcopal Church or of the Diocese, including those requirements relating to the bonding of treasurers or other custodians of funds, proper record keeping, proper maintenance of books of account, an annual audit, and the maintenance of adequate insurance.
8. The purchase, use, or conveyance of property of the Congregation, or the incurring of debt, other than in conformity with the Constitution and Canons of the Episcopal Church and of the Diocese, except where such non-conformity was inadvertent and resulted in no substantial prejudice to the property or temporal interests of the Congregation.

*Inquiry for Purposes of Restoration of Congregational Health*

(c) An inquiry by the Ecclesiastical Authority leading to a declaration of a Congregation at Risk under this Canon may be initiated by one of the following ways:

1. The Bishop, believing that one or more of the conditions in Section 19 (b) may exist, may initiate such inquiry;

2. The Standing Committee, believing that one or more of the conditions in Section 19 (b) may exist, may petition the Bishop to initiate such inquiry; or if the Standing Committee is the Ecclesiastical Authority, it may initiate such inquiry by unanimous vote;

3. The Rector or Vicar or Priest serving a recognized Area and Cooperative Ministry, or both Wardens, or a majority of the Vestry, believing that one or more of the conditions in Section 19 (b) may exist, may petition the Ecclesiastical Authority to initiate such inquiry.

(d) Upon proper initiation as provided in (c) above, the Ecclesiastical Authority may, itself or acting through its designates, conduct such inquiry into the condition of the Congregation. The Rector, Vicar, or Priest in Charge and Vestry or Mission Council of the Congregation which is the subject of such inquiry shall cooperate in an inquiry under the Canon, including providing to the inquiring entity, upon request, full and accurate information on the state of the Congregation and its affairs. Failure to reasonably cooperate shall be sufficient to permit a declaration that the Congregation is a Congregation at Risk.

(e) Upon a finding that the Congregation is a Congregation at Risk, one or more of the following measures to strive to restore the health of the Congregation may be had, in the discretion of the Ecclesiastical Authority:

1. Arrange for pastoral discussions to be held between the Bishop and/or the Bishop's representatives and the Rector or Vicar and Vestry or Mission Council of the Congregation to seek amelioration of the conditions that inhibit the health, mission, and ministry of the Congregation.
2. A plan for the Congregation to cure the conditions, which led to the declaration of a Congregation at Risk, agreed to by the Congregation within 30 days, and implemented thereafter in accordance with its terms.
3. Appointment by the Bishop of five or more adult Trustees to take charge of the property of the Congregation and exercise the rights and functions of a Vestry or Mission Council, during the pendency of these conditions. Said Trustees may or may not be from the Congregation.
4. In the case of a Parish, designation of a Priest in Charge during the pendency of these conditions; said Priest may or may not be the incumbent.
5. Conveyance of title of all real property to the Trustees of the Diocese, who shall hold the same in trust during the pendency of these conditions.

6. Such other measures, during the pendency of these conditions, as the Bishop, with the concurrence of the Standing Committee, shall determine (or as determined by the Standing Committee acting unanimously, if it is the Ecclesiastical Authority).

(f) In accordance with Canon XVI, Section 19 (b. 2), when any Congregation shall continue to fail to elect a Vestry or Mission Council, the Bishop, with the advice and consent of the Standing Committee as provided for in Canon XVI, Section 12, may appoint three trustees to take charge of the property of the Congregation and exercise the rights and functions of a Vestry or Mission Council, until the Congregation shall have elected a Vestry or Mission Council under the provisions of this Canon.

### **Of Area and Cooperative Ministries**

Section 20. (a) Whenever two or more Congregations wish to share resources to provide ministry to a geographic area of the Diocese, or in conjunction with a geographic area of a neighboring diocese, they shall draft a Covenant in consultation with the Commission on Congregational Life and the Bishop or the Bishop's appointed representative(s).

(b) The Covenant shall contain, at least:

1. The method of selection of the leadership that will be shared by the Area Ministry, including ordained clergy and licensed lay ministries;
2. The method of financing the Area Ministry including the shared lay and ordained leadership;
3. The method by which the Area Ministry governing body is chosen;
4. The responsibilities of the Area Ministry governing body and the Wardens and Vestry and/or Mission Council of each of the member Congregations, and;
5. The method by which individual Congregations may associate with or disassociate from the Area Ministry.

The Covenant shall be approved by a two-thirds majority vote by each Vestry or Mission Council of the individual Congregations, and shall be subject to the approval of the Commission on Congregational Life and the Bishop.

(c) Any Congregation in the Diocese entering into a cooperative ministry with a congregation in an adjacent Diocese, or with an ecumenical or interfaith congregation involving building use or other shared resources including personnel in this Diocese, shall be obliged to conform to the provisions of subsections (a) and (b) of this Section. Said Covenant must be reviewed by the Chancellor and is subject to the approval of the

Commission on Congregational Life and the Bishop. This requirement does not include agreements to rent buildings.

(d) Any such Covenants shall be subject to all provisions of the Constitution and Canons of the Episcopal Church and this Diocese.

### **Vacant Clergy Positions in Congregations**

Section 21. (a) Whenever a Rector's position in a Parish becomes vacant, or about to become vacant, the Wardens or other proper officials of the Parish shall notify the Bishop forthwith.

#### *Vestry to provide compensation*

(b) It shall be the duty of the Vestry of a Parish with no Rector to provide for the compensation of any Priest-in-Charge who may be appointed by the Bishop for the maintenance of temporary religious services therein.

#### *To meet with the Bishop to consider nominations*

(c) Within 30 days after being informed of such vacancy, the Bishop shall meet with a committee of the electing body of the Parish to consider the requirements of the position to be filled. If the position to be filled is that of an Assistant Rector, the Rector shall act as the committee of the electing body, and shall submit recommendations to the Vestry after having consulted with the Bishop regarding such recommendations.

The Committee and the Bishop may propose for nomination the name or names of clergy at this or any other time until the vacancy is filled. As soon as possible, but no longer than 60 days thereafter, at a second such meeting the Bishop and the committee shall consider all proposed nominees until agreement has been reached on one or more names to submit to the electing body for action, or until it becomes apparent that no agreement can be reached. If additional nominations are requested by the electing body or if an election is declined by the clergy designated, the procedures set forth above shall be repeated until an election has been completed. If the committee and the Bishop cannot agree on clergy to nominate to the electing body, and if the committee and the Bishop have consulted not less than three times attempting to reach such agreement, the nominations of both parties shall be submitted to the electing body for its consideration, and the electing body may then elect any one of such nominees.

#### *Written notice of election to the Bishop*

(d) A written notice of the election of a Rector or of an Assistant Rector, signed by the Wardens, together with any contractual agreements concluded between the Parish and the New Rector or Assistant Rector, shall be sent to the Bishop or other Ecclesiastical Authority

of the Diocese. If the Bishop or the Ecclesiastical Authority shall be satisfied that the persons elected is a duly qualified member of the Clergy, and that he or she has accepted the office, the notice together with any contractual agreements shall be sent to the Secretary of the Diocesan Convention, who shall record them. Such record shall be sufficient evidence to the Bishop or the Ecclesiastical Authority of the relation between the Clergy and the Congregation.

## **Congregations No Longer in Union**

### *Closing Congregations*

Section 22. The Bishop, upon recommendation of the Commission on Congregational Life and with the concurrence of the Standing Committee, may declare "unable to continue," a Mission or Parish, whether incorporated or not, which is in union with the Convention. Such a declaration shall be based upon a finding that continued Diocesan financial support for such a Mission or Parish is unlikely substantially to foster the spread of Christ's Kingdom. Criteria for such a finding shall include, but not be limited to:

Establishment of a reasonable certainty that the Congregation's stated mission can no longer be accomplished; and

The Congregation includes no more than twenty separate household units currently pledging to its annual operating budget.

When such a declaration has been made, the Bishop shall cause to be negotiated a contract of closure which shall provide for the liquidation of the Congregation's capital assets and their reallocation, in accordance with Canon XI, Section 2 (b) by the Trustees as follows:

Any unpaid Assessments and/or Parish Pledges remaining on the Diocesan books

All other liquidated assets to other Congregational Life projects

Such a contract of closure shall be submitted to the Standing Committee upon whose approval the contract of closure shall constitute a recommendation to Convention that Convention rescind the admission of such Congregation into union with the Convention. Upon the acceptance of that recommendation by a vote of two-thirds of each Order of the Convention, such union shall be dissolved and the contract of closure shall become effective.

## **Differences between Rectors and their Parishes**

*Rector not to resign without Vestry consent, nor to be removed against Rector's will.*

Section 23. Except upon mandatory resignation by reason of age, a Rector may not resign

as Rector of a parish without the consent of its Vestry, nor may any Rector canonically or lawfully elected and in charge of a Parish be removed therefrom by the Vestry against the Rector's will, except as hereinafter provided.

*Notice to Ecclesiastical Authority*

Section 24. If for any urgent reason a Rector or Vestry desires a dissolution of the pastoral relation, and the parties cannot agree, either party may give notice in writing to the Ecclesiastical Authority of the Diocese. Whenever the Standing Committee is the Ecclesiastical Authority of the Diocese, it shall request the Bishop of another Diocese to perform the duties of the Bishop under this Canon.

*Bishop to mediate.*

Section 25. Within sixty days of receipt of the written notice, the Bishop, as chief pastor of the Diocese, shall mediate the differences between Rector and Vestry in every informal way which the Bishop deems proper and may appoint a committee of at least one Presbyter and one Lay Person, none of whom may be members of the Parish involved, to make a report to the Bishop.

*Mode of settling differences*

Section 26. If the differences between the parties are not resolved after completion of the mediation, the Bishop shall proceed as follows:

- (a) The Bishop shall give notice to the Rector and Vestry that a godly judgment will be rendered in the matter after consultation with the Standing Committee and that either party has the right within ten days to request in writing an opportunity to confer with the Standing Committee before it consults with the Bishop.
- (b) If a timely request is made, the President of the Standing Committee shall set a date for the conference that shall be held within thirty days.
- (c) At the conference each party shall be entitled to have representation and to present its position fully.
- (d) Within thirty days after the conference or after the Bishop's notice if no conference is requested, the Bishop shall confer with and receive the recommendation of the Standing Committee; thereafter, the Bishop, as final arbiter and judge, shall render a godly judgment.
- (e) Upon the request of either party the Bishop shall explain the reasons for the judgment. If the explanation is in writing, copies shall be delivered to both parties.
- (f) If the pastoral relation is to be continued, the Bishop shall require the parties to agree on definitions of responsibilities and accountability for the Rector and the Vestry.
- (g) If the relation is to be dissolved:

1. The Bishop shall direct the Secretary of the Convention to record the dissolution.
2. The judgment shall include such terms and conditions including financial settlements as shall seem to the Bishop just and compassionate.

*Supportive services by the Bishop. In event of failure or refusal to comply.*

Section 27. In either event the Bishop shall offer appropriate supportive services to the Priest and the Parish.

Section 28. In the event of the failure or refusal of either party to comply with the terms of the judgment, the Bishop may impose such penalties as may be set forth in the Constitution and Canons of the Diocese; and in default of any provisions for such penalties therein, the Bishop may act as follows:

(a) In the case of a Rector, suspend the Rector from the exercise of the priestly office until the Priest shall comply with the judgment.

(b) In the case of a Vestry, invoke any available sanctions, including recommending to the Convention of the Diocese that the Parish be placed under the supervision of the Bishop as a Mission until it has complied with the judgment.

*Time may be extended*

Section 29. For cause, the Bishop may extend the time periods specified in this Canon, provided that all be done to expedite these proceedings. All parties shall be notified in writing of the length of any extension.

*Statements not discoverable or admissible*

Section 30. (a) Statements made during the course of proceedings under this Canon are not discoverable nor admissible in any proceedings under Title IV provided that this does not require the exclusion of evidence in any proceeding under the Canons which is otherwise discoverable and admissible.

(b) In the course of proceedings under this Canon, if the Vestry makes a charge against the Rector that could give rise to a disciplinary proceeding under Canon IV.1, all proceedings under this Canon shall be suspended until the charge has been resolved or withdrawn.

## **Canon XVII Miscellaneous Provisions**

### **Registers and Annual Reports**

*All Clergy to keep a Register*

Section 1 (a) According to the Canons of the General Convention, each and all Clergy of this Church shall keep a Register of Baptisms, Confirmations, Communicants, Marriages and

Burials, within his or her Cure, agreeable to such rules as may be provided by the Constitution of the Diocese where his or her Cure lies.

*This Register to contain certain particulars*

(b) The Register shall specify the name, place and date of birth of each person baptized, with the names of the parents and sponsors; the names of parties married; the names of persons buried, and also the time when each rite was performed.

*The Register to be carefully preserved*

(c) The Clergy shall make these entries in a book to be provided for that purpose, belonging to the Vestry or Mission Council of each Congregation. The book shall be the Congregation Register and shall be preserved by the Vestry or Mission Council as a part of the records of the Congregation.

*A list of Members in Good Standing to be kept*

(d) The list of members in good standing shall embrace all within the Clergy's Cure, as nearly as can be ascertained. The Clergy shall also keep a list of all of the families and adult persons within the Cure as far as practicable, and also an accurate list of the persons confirmed from time to time by the Bishop.

*Annual Reports of Congregations*

(e) It shall be the duty of each Congregation in union with the Diocese to render to the Bishop of the Diocese, or if there be no Bishop, to the Ecclesiastical Authority, an Annual Report (Parochial Report) on the form provided by the Episcopal Church.

*Equal Opportunity, Fair Employment and Non-Discrimination*

(f) No one shall be denied rights, status or employment in this Diocese based upon race, sex, age (40 and over), color or national origin, nor because of non-disqualifying physical, mental or medical disability.

## **Extraparochial Clergy Reports**

Section 2. All Clergy not regularly settled in any Congregation or Church shall report the occasional services performed. If no services were performed, the Clergy shall report the causes or reasons which prevented the same. These reports, or such parts of them as the Bishop shall think fit, may be entered on the Journal of the Convention.

## **Lay Readers**

*Lay Readers licensed*

*To conform to the Church's Canons*

Section 3. No one shall be considered as authorized to officiate as a Lay Reader in this

Diocese, except in case of particular emergency, without a written License from the Bishop, or in case of a vacancy in the Episcopate, from the Standing Committee; and Lay Readers shall in all cases conform to the provisions of the Church's Canons.

## **Canon XVIII Ecclesiastical Discipline**

### **Incorporation of Title IV and Supplementary Provisions**

Section 1. Canon XVIII incorporates and supplements Title IV of the Canons of the Episcopal Church as the Canon for Ecclesiastical Discipline in the Diocese.

### **Diocesan Disciplinary Board**

Section 2. There shall be a Diocesan Disciplinary Board to carry out the duties described in Title IV.5.1 of the Episcopal Church. The Disciplinary Board shall consist of seven (7) persons, three (3) of whom shall be laypersons, and four (4) of whom shall be Clergy. The Convention shall elect five (5) members of the Disciplinary Board. The Bishop or Ecclesiastical Authority shall appoint two (2) members of the Disciplinary Board, one layperson and one Clergy, in consultation with the Chancellor and the Standing Committee. All members of the Disciplinary Board shall be knowledgeable in Canon or Civil Law, or both. All lay members shall be Members in Good Standing of a Congregation of the Diocese. All Clergy members shall be canonically resident in the Diocese.

### **Terms**

Section 3. Members of the Disciplinary Board shall serve for three (3) year terms. The members of the Disciplinary Board shall take office immediately upon their election or appointment and shall serve until their successors are elected or appointed. No member of the Disciplinary Board may serve more than two (2) consecutive terms. If a member of the Disciplinary Board is serving in a specific matter pending when that member's term expires, that person shall continue to serve as a member for that pending matter through and until the conclusion of the member's consideration of the pending matter.

### **Vacancies**

Section 4. Vacancies occurring on the Disciplinary Board shall be filled (i) for elected members, by majority vote of the members of the Disciplinary Board from persons otherwise qualified for election from the same order as the member vacating the Disciplinary Board when first elected, and (ii) for appointed members, by appointment of the Bishop or Ecclesiastical Authority from the same order as the member vacating the Disciplinary Board when first appointed. Any member elected by the Disciplinary Board or appointed by the Bishop to fill such vacancy shall serve until the expiration of the term of the vacating member.

## **Report regarding President**

Section 5. The Disciplinary Board shall within two months of each Convention annually elect from its members a President and shall inform the President of the Standing Committee in writing of the name of the President of the Disciplinary Board.

## **Church Attorney**

Section 6. The Bishop shall appoint one or more attorneys licensed in Ohio to serve as Church Attorney. A Church Attorney may be relieved of that office by a vote of five (5) of the seven (7) members of the Disciplinary Board. The Bishop shall appoint a lawyer to take the place of the Church Attorney so relieved, subject to consent of a majority of the Disciplinary Board.

## **Continuation of Compensation upon Restriction Pursuant to Canon IV. 7**

Section 7. (a) In the event a member of the Clergy shall be subject to the provisions of Canon IV.7 of the Episcopal Church, the full compensation due to such member of the Clergy shall continue for the duration of the Pastoral Direction, temporary restriction on ministry, or Administrative Leave ("Restriction"); provided that the period of mandatory full compensation shall not exceed ninety (90) days from the date the Restriction is imposed.

(b) The determination of the amount of compensation to be continued under this Section shall be the same compensation and benefits being paid to or for the benefit of the member of the Clergy immediately prior to the imposition of the Restriction.

(c) Compensation pursuant to this Section shall be paid by the Parish, Mission or other non-parochial entity employing the member of the Clergy at the time the Restriction is imposed.

(d) Only a duly ordained member of the Clergy Restricted by the Bishop or Ecclesiastical Authority who is engaged in full-time, part-time, supply or interim services to a Parish, Mission or other non-parochial entity within the Diocese shall be eligible to receive compensation under this Section.

## **Canon XIX Canons, Repealed or Amended**

### *Repealing Clause*

Section 1. The repeal of a Canon that itself repealed a prior Canon or portion of the Canon, does not revive the prior Canon or portion thereof.

*Changes to be certified*

Section 2. The Secretary, with the Chair of the Committee on Constitution and Canons, shall at the close of each session of the Convention certify the amending or enacting language as passed in the Canons. The Secretary shall print the same in the Journal.

*How Canons may be amended*

Section 3. The Canons may be amended or new Canons may be enacted, at the Annual session of the Convention, by a vote of the majority of the Convention.

No existing Canon shall be changed, and no new Canon shall be enacted, unless such change or enactment shall have been referred to and reported upon by the Committee on Constitution and Canons.

*Amended Canon to take effect*

Section 4. All changes in the Canons shall take effect immediately following the close of the annual session of the Convention at which they are adopted, unless another specific time is included in and passed as part of the amendment or enactment.



