



a pillar of
fire
by night

a
cloud
by day

The Journal of the 143rd Annual Convention
of the Diocese of Southern Ohio

November 10-11, 2017
Cincinnati, Ohio

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About this Journal: The Journal for the 143rd Annual Convention of the Diocese of Southern Ohio includes minutes and reports from the November 10-11, 2017 gathering at the Hyatt Regency Hotel in Cincinnati, Ohio, as well as the Constitutions and Canons of the Diocese of Southern Ohio.

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**Clergy of the Diocese of Southern Ohio,
in order of Canonical Residence**

as of November 8, 2017

William George Huber	May 31, 1958
William Norton Bumiller	June 10, 1958
John Leland Clark	October 29, 1958
Charles Randolph Leary	September 1, 1959
David Knight Mills	September 19, 1960
Lawrence Dean Rupp	June 25, 1961
Christopher Fones Neely	August 8, 1961
Jack Calvin Burton	June 15, 1963
Frederick Gordon Krieger	December 26, 1963
Jerome Maynard Baldwin	March 1, 1964
David Ormsby McCoy	June 13, 1964
Frank Beaumont Stevenson	June 13, 1964
Albert Harold MacKenzie, Jr.	September, 1964
John Edward Bowers	June 26, 1965
John Ainslee Morrison	September 25, 1965
Robert Davis Hughes, III	June 28, 1969
Melvin Aubrey Hoover	July 3, 1971
Wilson Howard Willard, Jr.	January 23, 1973
Andrew MacAoidh Jergens	June 2, 1973
James Edward Mobley	January 25, 1975
Robert Donald Fenwick, D.D.	May 1, 1975
Clarence Ferdinand Decker	January 20, 1977
George Aldrich Hill, III	February 12, 1978
Noel Stephen Julnes-Dehner	May 27, 1978
James Andrew Hanisian	January 1, 1979
John Nicholas Gill	January 1, 1979
William Gray Galbreath	May 4, 1979
Thomas Burton Kinsey	May 1, 1980
Robert Bolman Dwight	August 29, 1980
Timothy Oliver Carberry	May 1, 1982
Anne Wilson Robbins	June 10, 1982
Hancella Marie Newberry	November 4, 1982
Milton Saville	June 1, 1983
Anne McGrath Warrington Wilson	June 4, 1983
Colin Vere Barrow	September 30, 1985
John Timothy West	October 1, 1985
Stephen Holmes Applegate	November 1, 1985
David Clarke Helms	February 1, 1986
James Stevens Miner, II	March 1, 1986
Patricia Shackelford Hobson	June 14, 1986
Gretchen Anne Wood	October 15, 1986
William Edward Lyle	November 30, 1986

William George Gartig	March 18, 1987
Angelo Joseph Puopolo, Jr.	July 21, 1987
Paula Marie Jackson	December 30, 1987
John Raymond Fisher	January 1, 1988
Henry Keats Perrin	April 1, 1988
Lorentho Wooden	April 15, 1989
Thomas Ronald Shaver	July 1, 1989
Cynthia Jean Snodgrass	July 20, 1989
Jacqueline Edith Matisse	September 1, 1989
Richard J. McCracken-Bennett	December 21, 1989
John Michael Jupin	August 6, 1990
William Eugene Scrivener	October 16, 1990
Alice Faye McWreath Herman	November 9, 1990
Roger Lee Foote	February 7, 1991
Theorphlis Marzetta Borden	May 4, 1991
Carol Potterton	May 4, 1991
Katharin K. Foster	May 4, 1991
Michael Alan Kreutzer	June 9, 1991
Karen Kartsimas Burnard	June 22, 1991
Don R. Greenwood	October 3, 1991
Carol Wharton Hull	September 26, 1991
Elizabeth Louise Bates Lilly	January 23, 1992
John Paul Brandenburg	March 8, 1992
Robert Arthur Hufford	May 1, 1992
Melody Sue Williams	November 1, 1992
Betty Ellen Gibson Coleman	January 23, 1993
Joan Marie Pearson Maynard	January 23, 1993
Charles David Cottrill	February 11, 1993
Roger Stewart Greene	August 20, 1993
H. Joanne Stearns	September 9, 1993
Arthur Clayton Hadley	October 1, 1993
Gary Bruce Givler	December 3, 1993
Heather Buchanan Wiseman	December 3, 1993
William George Pursley	December 18, 1993
Philip Anthony College	June 17, 1994
Jason Elliman Leo	July 1, 1994
Kenneth Lester Price, Jr., Bishop Suffragan	October 29, 1994
Lee Anne Reat	November 10, 1994
Nancy Anne Hopkins-Greene	December 3, 1994
Pamela Elaine Gaylor	June 24, 1995
Connie Jo McCarroll	October 24, 1995
William Oliver Bales	October 28, 1995
Cynthia Marie Hampton	June 29, 1996
Kenneth Paul St. Germain	September 10, 1996
Thomas Harvey Van Brunt	November 5, 1996
John Frederick Koepke, III	March 17, 1997
Edward Thomas Payne	May 24, 1997
Walter Joseph Mycoff, Jr.	June 8, 1997

Richard Alvin Burnett	September 3, 1997
Philip Marshall Wiseman	October 25, 1997
Wesley Walker Hinton	June 22, 1998
Robert Raymond Hansel	June 30, 1998
John Allen Bower	July 30, 1999
Susan Rebecca Michelfelder	June 19, 1999
Stephen James Cuff	July 12, 1999
David Robert Ruppe	October 18, 1999
David Z. Howard	October 26, 1999
Sherman Bradley Everett	October 30, 1999
Mooydeen Claire Frees	October 30, 1999
Keith Elizabeth Mathews	November 1, 1999
John Sheldon Paddock	November 2, 1999
Stephen Bondurant	November 16, 1999
Paul Edward Daggett	March 1, 2000
Barry Lynn Cotter	June 21, 2000
David Bruce Bailey	June 24, 2000
Alan Bruce Smith	June 24, 2000
Mary Burton Vidmar	June 24, 2000
Anne J. Wrider	October 1, 2000
Kathryn P. Clausen	October 28, 2000
Benjamin E. E. Speare-Hardy, II	February 12, 2001
George Henry Glazier, Jr.	April 1, 2001
Susan Patricia Mills	May 7, 2001
Edwin Edward Albert	June 3, 2001
Robert D. Matheus	August 1, 2001
Eileen O'Reilly	September 20, 2001
Stephanie Black Brugger	October 20, 2001
Nancy Howard Hardin	October 20, 2001
George Lewis Snyder	October 20, 2001
Jerome W. Burns	September 1, 2002
Edna Marguerite Denton	October 26, 2002
Gary Robert Lubin	October 26, 2002
Richard T. Schisler	October 26, 2002
Sallie C. Schisler	October 26, 2002
Philip J. Harris	April 16, 2003
Daniel Grossoehme	June 3, 2003
Stephen Smith	October 1, 2003
John R. Johanssen	April 19, 2004
Alice Elizabeth Connor	May 22, 2004
Charles E. Wilson, Jr.	May 22, 2004
Jeanette Belle Manning	June 12, 2004
Donald B. Eager	June 12, 2004
Ruth Paulus	November 17, 2004
Jane Gerdsen	May 14, 2005
Phyllis Armstrong	June 14, 2005
Myrick Cross	September 1, 2005
Emmanuel Twesigye	September 1, 2005

Joanna Chin Leiserson	October 1, 2005
Deborah Gamble	November 14, 2005
Ellen Cook	May 13, 2006
Jennie Crockett	May 13, 2006
Pamela Elwell	May 13, 2006
Colenthia Amanda-Hill Hunter	May 13, 2006
Irene Radcliff	May 13, 2006
Diana Shirley	May 13, 2006
Fredric C. Shirley	May 13, 2006
George C. Allen, II	September 13, 2006
Lynn Carter-Edmands	September 14, 2006
Carol Jean Christian	October 25, 2006
Thomas E. Breidenthal, Bishop Diocesan	April 28, 2007
Jacquelyn M. Burns	June 23, 2007
Leslie Abel Flemming	June 23, 2007
Craig Arthur Foster	June 23, 2007
Thomas R. Southerland	June 23, 2007
Frank A. Edmands, II	July 6, 2007
William A. McCleery	February 2, 2008
Robert MacArthur Howell	March 15, 2008
D. Douglas Argue	June 14, 2008
Thomas James Fehr	June 14, 2008
Denise Ray Mueller	June 14, 2008
Barbara J. Schmitt	June 14, 2008
Theresa Joan Thornton	June 14, 2008
Jacqueline Miller Williams	June 14, 2008
Paul Williams	September 10, 2008
Gayle Hansen Browne	November 4, 2008
Nancy Turner Jones	November 12, 2008
Judith Ann Wiley	June 1, 2009
Otto Anderson	June 15, 2009
Kenneth Gregory Clarke	June 15, 2009
Christopher Cyril Richardson	June 15, 2009
Robert Blanchard Rideout	June 15, 2009
Jennifer K. West	October 29, 2009
Robert E. Willmann	March 1, 2010
Anne L. Reed	April 26, 2010
Frederick Jaeger McGavran	June 17, 2010
Darren R.S. Elin	August 9, 2010
Benjamin T.S. Phillips	October 6, 2010
Eric Lee Miller	November 1, 2010
Carin Bridget Delfs	February 8, 2011
Suzanne LeVesconte	June 29, 2011
Larry Crowell	September 2, 2011
Susan Marie Smith	January 9, 2012
Meribah Mansfield	June 2, 2012
KyungJa Oh	July 25, 2012
Karl Peter Stevens	July 31, 2012

David Edward Getreu	September 4, 2012
Scott Alan Gunn	September 4, 2012
Deborah Jean Woolsey	January 15, 2013
Jason Matthew Prati	April 9, 2013
Susan Riis	June 19, 2013
Joyce Jenkins Keeshin	June 29, 2013
Alexander David Martin	June 29, 2013
Mary Gay Raysa	June 29, 2013
Gail Greenwell	November 11, 2013
Joseph Kovitch	January 16, 2014
Manoj Mathew Zacharia	February 4, 2014
Sherilyn Kay Pearce	May 20, 2014
Michael John Smith	June 4, 2014
Carolyn Christine Cogar	June 7, 2014
William Frederick Sangrey	June 7, 2014
John Olasoji Agbaje	September 9, 2014
Nicholas B. England	June 6, 2015
Jennifer Lee Oldstone-Moore	June 6, 2015
Gene Alan Stack, Jr.	June 6, 2015
LindaMay Watkins	June 6, 2015
Phyllis Spiegel	November 4, 2015
L. Calvin Lane	March 17, 2016
Kevin Beesley	June 11, 2016
Margaret Foote	June 11, 2016
Margaret Leidheiser-Stoddard	June 11, 2016
Rick A. Incorvati	June 11, 2016
Sandra Sue Kidd	June 11, 2016
Paul J. Scanlan	June 11, 2016
David A. Pfaff	August 15, 2016
Philip H. DeVaul	October 28, 2016
Sara Palmer	November 8, 2016
George Sherrill	November 23, 2016
Karen Sherrill	November 23, 2016
Mary Carson	December 20, 2016
John Atkins	February 28, 2017
Charles Graves IV	June 3, 2017
Devin Rodgers	June 3, 2017
Jared Talbot	June 3, 2017
Emmanuel Tuyishme	June 3, 2017
Colleen Smith	August 17, 2017

Parochial Priests, Canonically Resident

Parochial priests, in alphabetical order, who were Canonically Resident in the Diocese of Southern Ohio as of November 8, 2017, and entitled to vote in the 143rd Annual Convention of the Diocese of Southern Ohio:

Name	Congregation/Assignment
Agbaje, John Olasoji	Rector, St. Andrew, Evanston
Atkins, John	Rector, St. Paul's, Dayton
Beesley, Kevin	Resident, St. Andrew's, Pickerington
Brandenburg, John P.	Priest in Charge, Holy Trinity, Bellaire
Burnett, Richard Alvin	Rector, Trinity Church, Columbus
Carson, Mary	Priest in charge, St. James, Cincinnati
College, Philip Anthony	Rector, St. John, Worthington
Cuff, Stephen James	Rector, All Saints, Portsmouth
Daggett, Paul	Priest in Charge, St. Paul, Chillicothe
DeVaul, Philip	Rector, Church of the Redeemer, Hyde Park
Edmands, Frank	Long term supply priest, St. Francis, Springboro
Elin, Darren R. S.	Rector, St. Thomas, Terrace Park
Fehr, Thomas	Recasting Program Priest, Ascension, Middletown
Foote, Margaret	Resident, Ascension & Holy Trinity, Wyoming
Getreu, David E.	Rector, St. Philip, Circleville
Glazier, George	Priest in Charge, Trinity, London
Greene, Roger Stewart	Rector, St. Timothy, Anderson Township
Greenwell, Gail	Dean, Christ Church Cathedral, Cincinnati
Hardin, Nancy	Assistant, Northern Miami Valley Cluster
Harris, Philip J.	Priest in Charge, St. James, Clintonville
Hopkins-Greene, Nancy Anne	Assistant, Church of the Redeemer, Hyde Park
Jackson, Paula Marie	Rector, Church of Our Saviour, Mt. Auburn
Jones, Nancy Turner	Rector, St. Barnabas, Montgomery
Keeshin, Joyce Jenkins	Assistant, Church of the Redeemer, Hyde Park
Kovitch, Joseph G.	Priest in Charge, St. Matthew, Westerville
Kreutzer, Michael Alan	Rector, St. Mark, Dayton
Leidheiser-Stoddard, Margaret	Resident, St. John's, Worthington
Leiserson, Joanna	Transition Priest, Calvary Church, Clifton
LeVesconte, Suzanne	Rector, Trinity, Hamilton
Martin, Alexander	Associate Priest, St. Timothy, Anderson Twp.
Matisse, Jacqueline Edith	Rector, St. Patrick, Lebanon
Michelfelder, S. Rebecca	Rector, St. Stephen's, Columbus
Miller, Eric	Rector, Ascension & Holy Trinity, Wyoming
O'Reilly, Eileen	Rector, All Saints, Pleasant Ridge
Oldstone-Moore, Jennifer	Assistant, St. Anne's, West Chester
Paddock, John Sheldon	Rector, Christ Church, Dayton
Palmer, Sara	Rector, Holy Trinity, Oxford
Pearce, Sherilyn Kay	Canon Pastor, Christ Church Cathedral, Cincinnati
Pfaff, David A.	Rector, Christ Church, Glendale
Phillips, Benjamin T.S.	Rector, St. George, Dayton
Prati, Jason	Transition Priest in Charge, All Saints, New Albany
Pursley, G. William	Rector, St. John, Lancaster

Reat, Lee Anne	Vicar, St. John, Columbus
Richardson, Christopher Cyril	Assistant, St. Mark, Upper Arlington
St. Germain, Kenneth Paul	Rector, St. Mark, Upper. Arlington
Schisler, Sallie C.	Priest in Charge, Christ Church, Ironton
Sherrill, George	Rector, Indian Hill Church
Sherrill, Karen	Priest in charge, Holy Trinity, Kenwood
Smith, Stephen	Rector, St. Patrick, Dublin
Speare-Hardy, Benjamin E. E. II	Rector, St. Margaret, Trotwood
Spiegel, Phyllis	Rector, St. Anne, West Chester
Stack, Gene Alan	Priest in charge, St. Peter's, Gallipolis
Wiley, Judith Ann	Rector, St. Mary, Hillsboro
Williams, Paul	Vicar, St. Andrew Pickerington
Willmann, Robert E.	Rector, St. James, Zanesville
Wilson, Charles	Rector, St. Philip, Columbus
Woolsey, Deborah	Priest in Charge, Good Shepherd, Athens
Zacharia, Manoj Mathew	Sub-Dean, Christ Church Cathedral, Cincinnati

Ministers of other denominations co-pastoring an Episcopal congregation

Ministers of other denominations, co-pastoring an Episcopal Church as of November 8, 2017, and entitled to vote in the 143rd Annual Convention of the Diocese of Southern Ohio:

Caine, Stephen	Presbyterian Pastor, Indian Hill Church
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Extra-parochial Priests, Canonically Resident

Extra-parochial priests, in alphabetical order, who were Canonically Resident in the Diocese of Southern Ohio as of November 8, 2017, and entitled to vote in the 143rd Annual Convention of the Diocese of Southern Ohio:

Name	City
Albert, Edwin Edward	Loveland
Allen, George C. II	Cincinnati
Applegate, Stephen	Carmel, IN
Breidenthal, Thomas E. (Bishop)	Cincinnati
Carter-Edmands, Lynn	Fort Thomas, KY
Coleman, Betty Ellen Gibson	Englewood
Connor, Alice	Cincinnati
Crowell, Larry	Dublin
Delfs, Carin B.	Delaware
Gaylor, Pamela Elaine	Dayton
Gerdsen, Jane	Cincinnati
Greenwood, Don R.	Vancouver, WA
Grossoehme, Daniel	Cincinnati
Gunn, Scott A.	Cincinnati
Hampton, Cynthia	Cincinnati
Helms, David Clarke	
Hoover, Melvin Aubrey	Charlestown, WV
Hughes, Robert Davis III	Sewanee, TN
Julnes-Dehner, Noel	Terrace Park
Kinsey, Thomas	Minneapolis, MN
Koepke, John Frederick III	Dayton
Krieger, Frederick Gordon	Halifax, Nova Scotia
Leo, Jason Elliman	Cincinnati
Mathews, Keith	Cheyenne, Wyoming
Morrison, John A.	Cincinnati
Newberry, Hancella Warren	Columbus
Oh, KyungJa	Chicago, IL
Paulus, Ruth	Fairborn
Rupp, Lawrence Dean	New London, NH
Smith, Michael John	Cincinnati
Snodgrass, Cynthia Jean	Vernon, CT
Stevens, Karl P.	Grandview Heights
Stevenson, Frank Beaumont	Oxford, England
Thornton, Theresa Joan	Cincinnati
Twesigye, Emmanuel	Delaware
Van Brunt, Thomas H.	Cincinnati
Williams, Melody Sue	Troy
Wilson, Anne Warrington	Cincinnati

Retired Priests (Extra-parochial), Canonically Resident

Retired priests, in alphabetical order, who were Canonically Resident in the Diocese of Southern Ohio as of November 12, 2017, and entitled to vote in the 143rd Annual Convention of the Diocese of Southern Ohio:

Name	City
Bailey, David	Cincinnati
Baldwin, Jerome Maynard	Lenoir, NC
Barrow, Colin V.	Dayton
Bondurant, Stephen	Cincinnati
Bower, John Allen	Springdale
Bowers, John Edward	Lancaster
Browne, Gayle Hansen	
Bumiller, William Norton	Dayton
Burnard, Karen Kartsimas	Oxford
Burns, Jerome	Columbus
Burton, Jack Calvin	Edgartown, MA
Carberry, Timothy O.	Orrs Island, ME
Clark, John Leland	Windsor, Ontario
Clausen, Kathryn P.	Millersport
Cotter, Barry Lynn	Evanston, IL
Cottrill, Charles David	Cincinnati
Cross, Myrick	Freedom, ME
Decker, Clarence Ferdinand	Columbus
Dwight, Robert Bolman	Dayton
Fenwick, Robert Donald	Dayton
Fisher, John Raymond	Cabot, AZ
Flemming, Leslie	Athens
Foote, Roger Lee	Cincinnati
Foster, Katharin	Athens
Galbreath, William Gray	
Gamble, Deborah	Cincinnati
Gartig, William George	Cincinnati
Gill, John Nicholas	Columbus
Hadley, Arthur Clayton	Sugarland, TX
Hanisian, James A.	NC
Hansel, Robert Raymond	Bluffton, SC
Hill, George Aldrich III	Cincinnati
Hinton, Wesley W.	Milford
Hobson, Patricia Shackelford	Cincinnati
Howard, David Z.	Cincinnati
Huber, William George	
Hufford, Robert Arthur	Cincinnati
Hull, Carol Wharton	Lake Oswego, OR
Jergens, Andrew MacAoidh	Cincinnati
Johanssen, John R.	Thornville

Jupin, John Michael	Lancaster
Leary, Charles Randolph	Medway
Lilly, Elizabeth L.B.	Columbus
Lyle, William Edward	Sebring
MacKenzie, Albert Harold Jr.	Washington NC
Matheus, Robert	Columbus
McCleery, William	Lancaster
McCoy, David Ormsby	Athens
McCracken-Bennett, Richard J.	Johnstown
Mills, David Knight	Southwest Harbor, ME
Mills, Susan Patricia	Indianapolis, IN
Miner, James S. II	Columbus
Mycoff, Walter	Summerville, WV
Neely, Christopher F.	Cincinnati
Payne, Edward Thomas	West Chester
Price, Kenneth Lester, Jr. (Bishop Suffragan, retired)	Hilliard
Puopolo, Angelo Joseph	Cincinnati
Robbins, Anne W.	Plain City
Ruppe, David	Columbus
Saville, Milton	Cincinnati
Scrivener, William Eugene	Cincinnati
Shaver, Thomas Ronald	St. Johns, FL
Smith, Alan Bruce	Columbus
Smith, Susan Marie	Columbus
Stearns, H. Joanna	Fairborn
West, Jennifer K.	Rhode Island
West, John Timothy	Urbana
Willard, Wilson Howard Jr.	Cincinnati
Wiseman, Heather	Cincinnati
Wooden, Lorentho	Cincinnati
Wridner, Anne J.	Cincinnati

Deacons, Transitional and Vocational, Canonically Resident

Deacons, transitional and vocational, in alphabetical order, who were Canonically Resident in the Diocese of Southern Ohio as of November 8, 2017, and entitled to vote in the 143rd Annual Convention of the Diocese of Southern Ohio:

Name	Placement	City
Anderson, Otto		Xenia
Argue, D. Douglas		Columbus
Armstrong, Phyllis	Church of Our Saviour	Cincinnati
Bales, William Oliver	Retired	McArthur
Borden, Theorplis Marzetta	St. Simon of Cyrene	Lincoln Heights
Brugger, Stephanie Black	Trinity Church	Troy
Burns, Jacquelyn M.	St. John	Worthington
Christian, Carol J.		West Chester
Clarke, Kenneth Gregory		Maineville
Cogar, Carolyn Christine	St. Peter	Gallipolis
Cook Ellen P.	St. Timothy	Cincinnati
Crockett, Jennie Letitia	Retired	Columbus
Denton, Marguerite	Retired	Waynesville
Eager, Donald B.		Lancaster
Elwell, Pamela McSwain	Retired	Columbus
England, Nicholas B.	St. John	Lancaster
Everett, Sherman Bradley	Retired	Columbus
Foster, Craig Arthur	St. John	Columbus
Frees, Mooydeen Claire	Retired	Cincinnati
Graves, Charles IV	Church of the Advent	Cincinnati
Givler, Gary Bruce		Cincinnati
Herman, Alice Faye McWreath	Retired	Worthington
Howell, Robert M.	St. James	Zanesville
Hunter, Colenthia Amanda-Hill	St. Simon of Cyrene	Lincoln Heights
Incorvati, Rick A.	Christ Church	Springfield
Kidd, Sandra Sue	Christ Church	Ironton
Lubin, Gary	Church of the Redeemer	Cincinnati
Mansfield, Meribah	St. John	Columbus
Manning, Jeanette Bell	St. Margaret	Trotwood
Maynard, Joan Marie Pearson	St. Mark	Upper Arlington
McCarroll, Connie Jo		West Milton
McGavran, Frederick Jaeger	ERS	Cincinnati
Mobley, James Edward	Retired	Cincinnati
Mueller, Denise Ray	Legislative Liaison	Columbus
Potterton, Carol	Redeemer	Cincinnati
Radcliff, Irene Evelyn Miller	Retired	Columbus
Raysa, Mary	St. Luke	Granville
Reed, Anne L.	St. Andrew	Cincinnati
Rideout, Robert Blanchard	St. Patrick	Dublin
Rodgers, Devin	St. Gregory of Nyssa	San Francisco, CA
Sangrey, William Frederick	St. Paul	Oakwood
Scanlan, Paul J.	All Saints	New Albany

Schisler, Richard	St. Paul	Chillicothe
Schmitt, Barbara J.		Hamilton
Shirley, Diana F.		Westerville
Shirley, Fredric C.	Retired	Columbus
Snyder, George L.	Retired	Troy
Southerland, Thomas R.	Church of Our Saviour	Cincinnati
Talbot, Jared	St. Stephen's	Columbus
Tuyishime, Emmanuel	St. George	Dayton
Watkins, LindaMay	Christ Church	Dayton
Williams, Jacqueline M.		Cincinnati
Wiseman, Philip Marshall	Christ Church Cathedral	Cincinnati
Wright, Sr. Priscilla	Community of the Transfiguration	Cincinnati

Clergy, Licensed to Officiate, Not Canonically Resident

Clergy licensed to officiate as of November 8, 2017, but not canonically resident in the Diocese of Southern Ohio and not entitled to vote in the 143rd Annual Convention of the Diocese of Southern Ohio.

Baldrige, Kempton
Dell, Mary Lynn
Doncaster, Sr. Diana
Dower, Ronny
Duford, Donald
Ficks, Robert
Flemister, Abeoseh
Highland, Terry
Hill, Robert
Hoster, Elizabeth
Kauffman, John
Klein, Craig Dr.
Larsen, James
Lehman, Susan
Mensual, Marjorie
Moore, Robert
Morris, Robert
Murray, Kathleen
O'Riley, Cameron
Pae, Keun-Joo Christine
Papanek, Nicolette
Reynolds, Robert
Salles, Stacey
Sammons, Gregory
Sammons, Margaret
Silverstrim, Elaine
Sinnott, Lynn
Van Dam, Philip
Washam, Charles
Watson, Suzanne
Webster, Philip

Lay Delegates, Certified and eligible to vote at the 143rd Annual Convention

Congregation	Name
Advent, Cincinnati	Paul Leffler Paul Keller Ron Phillips Barbara Haven
St Alban's, Bexley	Carolyn Christy Mike Bissell Mary Bissell
All Saints, Cincinnati	Tom Carter Sherrie O'Rear Wendell Mulford Dorothy Powell
All Saints, New Albany	Chuck Talley Nancy Talley Cindy King Gary Ware
All Saints, Portsmouth	Lee Daily Rhonda Yeager Tom Yeager Barbara Figlestahler
St Andrew's, Cincinnati	Natalie Hayes Sally Sedgwick Terri Plear
St Andrew's, Dayton	Patsy Stem Julie Snow
St Andrew's, Pickerington	Sue Knorr Steve Knorr Thomas Fletcher Eve Rogers
St Andrew's, Washington CH	Liz Rea Tom Mitchell
St Anne's, West Chester	Ruthanna Jeter Rob Turley Madeline Hart
Ascension, Middletown	Betty Wolfe Lee Ann Holly Jack Wells David Stitt

Ascension & Holy Trinity, Cincinnati	Rich Gomez Jon Boss Anne Brack John Fitzwater
St Barnabas, Montgomery	Laverne Montgomery Gene Montgomery Jim Green Bruce Perlson
Calvary, Cincinnati	Stephen Clarson Jane Paraskevopoulos Daren Grayton Sharon Grayton
Christ Church Cathedral, Cincinnati	Pat Haug Dianne Butler Don Lane Jon Berger
Christ Church, Dayton	Kris Sexton Andrew Brody Georgette Bates Alex Wenning
Christ Church, Glendale	Juliette Stuard Deborah Taylor Penny Young Arthur Pizzano
Christ Church, Ironton	Debra Hagerty Anne Shuff Y. Bonnie Shelburne
Christ Church, Springfield	Brian Shelburne Kenneth Bladh Edward Hasecke Karen Ingraham
Christ Church, Xenia	Barbara Lee Bonham Pamela Feinour James Goins Anne Volkmer
St Christopher's, Fairborn	Tammy Elliott Lauren Faller Derick Faller Weyah King
St Edward, Columbus	Alonso Porte Barbara Whitmore Willard Whitmore
Epiphany, Nelsonville	Jonathon Miller Laura Miller
Epiphany, Urbana	

St Francis, Springboro	Mary Harris
	Pamela Kock
	Michael Kock
	James Taylor
St George's, Dayton	Diane Gentner
	Carol Herrick
	Lynn Olive
	Eric Schryver
Good Samaritan, Amelia	Mary Jo Beziat
	Dena Morris
Good Shepherd, Athens	Allyn Reilly
	David Burton
	Jack Flemming
	Bruce Martin
Grace Church, Cincinnati	Jacquelyn McCray
	Apollo Kiganda
Grace Church, Pomeroy	Mike Struble
Holy Trinity, Cincinnati	Sue Clark
	Bob Clark
Holy Trinity, Oxford	Ken Grabach
	Patsy Grabach
	Neil Poppendeck
	Mary Poppendeck
Indian Hill Church, Cincinnati	Ellen Hammond
	Blake Selnick
	Terry Ruhe
	Robin Armstrong
St James, Cincinnati	John Murray
	Mike Newman
	Bill Whittle
	Linda Whittle
St James, Columbus	Thom Curnutte
	Jean Cotting
	Roger Kruger
	Meghan Western
St James, Piqua	Dana Warner
	Ellis Warner
	Cindy Pearson
	Sandy Abernathy
St James, Zanesville	Michelle Dayton
	Laura Johnson
	Lee Dayton
	Lee Donoho
St John's, Cambridge	Hank Wendorf

St John's, Columbus	Cheryl Mellon
	Kathy Foster
St John's, Lancaster	Mark Conrad
St John's, Lancaster	Travis Kling
St John's, Lancaster	Jeanie Conrad
	Mike Parker
St John's, Worthington	John Pascoe
	Rob Thurman
	Anna Sylvester
	Sandy Carroll
St Luke's, Granville	Sue Cherney
	Chris Cherney
	Stan Kauchak
	Deb Wenzel
St Luke's, Marietta	Jim Peebles
	Tracy Reifer
	Marybeth Peebles
	Cliff Essig
St Margaret's, Trotwood	James Bolden
	Agnes George
	Judy Battle
	Karen Schuster-Webb
St Mark's, Columbus	Jill Hinton
	Dot Yeager
	Barb Keyes
	Dave Yeager
St Mark's, Dayton	Gary Welch
	Dwight Cass
	Laura Leach
	Elizabeth Wagner
St Mary's, Hillsboro	Sandy Farrell
	Charles Gorman
	Karen Vlaskamp
	Kim Abbott
St Mary's, Waynesville	Roger Butler
	Lisa Mamas
St Mary Magdalene, Maineville	Dwight Packard
	Michael Voshefski
St Matthew's, Westerville	Harold Patrick
	Clifton Flemister
	Rebecca Wright
	Thomas Wright

Our Saviour, Cincinnati	Sandra Driggins-Smith Dorothy Milford Janet Nixon Charlie Wallner
Our Saviour, Mechanicsburg	Emily Rozmus Jodi Compton
St Patrick's, Dublin	Wayne Holliday Lisa Palchick Lissa Barker Roy Barker
St Patrick's, Lebanon	Gloria Giannestras Nancy Smith William Lasher Mary Lasher
St Paul's, Chillicothe	Deborah Barrington Deirdre Barrington Gary Haslop Jay Melrose
St Paul's, Dayton	Paul Sampson Diana Sebaly Lawrence Welsh Randy Young
St Paul's, Logan	Jeff Black Billy Keynes
St Peter's, Delaware	Nora Alastra Jim Hinton George Powell Patrick Hardin
St Peter's, Gallipolis	Christina Cogar David Evans Erin Polcyn Paul Polcyn
St Philip's, Circleville	Will Cleaver Rebecca Nance Doug Kohli David Williams
St Philip's, Columbus	Yvonne Craft Cynthia P. Sands Michael Wayne Cynthia Bronson
Redeemer, Cincinnati	Lisa Senter Stewart Lewis Marilyn Sesler John Simpkinson

St Simon of Cyrene, Lincoln Heights	LaVerne Mitchell Deborah Allsop Denise Pitts Joe Dorris
St Stephen's, Columbus	Rae Fellows Janet McNaughton
St Stephen's, Columbus	Mignonne Whitlow Edward Lasseigne
St Thomas, Terrace Park	James Davis Jon Saxton Christopher White Trevor Cobain
St Timothy's, Cincinnati	Robert Bergholz Debby Corotis Sallieann Atkins Libbie Crawford
Trinity, Columbus	Alan Sheppard Rhoda Allen Phyllis Duryee Jake Cunliffe
Trinity, Hamilton	Susan Samoviski Tom Woods Ginny Woods Laurie Kile
Trinity, London	Marilyn Dickhaut
Trinity, McArthur	Ronda Bivins
Trinity, Newark	Charles Morello, Jr. Cathy Ford Kathleen Wheeler Gary Loveday
Trinity, Troy	David Cobb Carole Cobb Jim Beerbower Susan Beerbower

Congregations that did not certify or send lay representatives to 143rd Annual Convention

Holy Trinity, Bellaire
St. Paul's, Greenville

**Minutes of the 143rd Annual Convention of the Diocese of
Southern Ohio
November 10-11, 2017
Hyatt Regency, Cincinnati**

Friday, November 10, 2017

The Rt. Rev. Thomas E. Breidenthal called the 143rd Convention to order at 9:00 a.m. Bishop Breidenthal then introduced Convention Chaplains, the Rev. Carol Potterton, Ascension and Holy Trinity, Wyoming, and Mrs. Carole Ganim Nelson, Christ Church, Dayton. The Rev. Potterton led the opening prayer. Mrs. Ganim Nelson informed delegates that the Keystone Room was designated as a chapel for Convention and the diocesan necrology could be found in the Convention Chapel.

Bishop Breidenthal asked the Convention Secretary, Mrs. Ann Sabo, if there were any necessary announcements. Mrs. Sabo noted that there were no announcements at this time.

Bishop Breidenthal called on the Rev. Marshall Wiseman, chair of the local Host Committee, to welcome us. The Rev. Wiseman reminded everyone that there would be a worship service at the Cathedral Saturday morning beginning at 9:00 a.m.

Bishop Breidenthal introduced Mr. Mike Miller, the convention site manager. Mr. Miller welcomed everyone and noted some housekeeping items. In addition, he thanked the Dispatch of Business Committee for all their work and input for convention.

Bishop Breidenthal called on Mrs. Katrina Mundy of St. Andrew's, Cincinnati, to report on the Exodus Convocation and provide a direction statement. Mrs. Mundy noted that the Exodus Convocation was held at the Procter Center on September 16, 2017. The committee tried to capture the areas that were discussed at Convocation:

- The discussion included both lay and clergy.
- The statement represents the entire committee's views.
- The statement included all the work that was compiled by the Exodus Convocation facilitator, Mrs. Lisa Meeder Turnbull.
- The statement was presented to and approved, with minor changes, by Diocesan Council.

The statement is in two parts:

- Part 1 – A Convocation Summary, a statement that included ideas drawn from the World Café sessions at Convocation.
- Part 2 – A Direction Statement, including actions in fulfilling expectations. The full text of the statement can be found in Appendix A. (page xx)

Bishop Breidenthal thanked Mrs. Mundy and the committee for their work. He informed the attendees that the Convocation statement could be found online and asked all to please review.

Bishop Breidenthal introduced Mr. Toks Ogungbadero, diocesan coordinator for Episcopal Relief & Development. Mr. Ogungbadero thanked the group for their support over the last year. He noted that the events of the last few months have necessitated asking for money as well as time, prayers and support. He pleaded with the group not to give into donor fatigue. Mr. Ogungbadero thanked Bishop Breidenthal for his donation of \$10,000 towards the Hurricane Relief fund. Additional funds have been raised to bring the total to approximately \$18,600. Mr. Ogungbadero asked the group to go back to their parishes and inform them that there is still a need and noted that there is a link available online to make donations.

Bishop Breidenthal called the Rev. Michael Kreutzer to the podium to make a report on the Exodus DSO Big Read. The Rev. Kreutzer named the committee members including: The Rev. Richard Burnett, Mr. David Dreisbach, the Rev. Cal Lane, Mrs. Miriam McKenney, the Rev. Jason Prati, staff liaison, the Rev. Canon Lynn Carter-Edmands, and chair, the Rev. Karl Stevens. The Rev. Kreutzer noted the committee was announced by Bishop Breidenthal in a letter in May that we are at a moment of church and culture where the question of the book of Exodus are prominent. What does it mean to be a stranger in a strange land? What does it mean to leave behind all the things we thought we knew? What does it mean to see our communities change? Everyone in the diocese was invited to join together in reading, reflecting, discussion and praying over on the Book of Exodus during a 7 ½ month period. The Rev. Stevens then noted that they designated four events to celebrate the Book of Exodus:

1. The Exodus Convocation which occurred in September 2017
2. The Annual Convention. He noted that there are forms available for individuals to share what we have learned so far and what surprised you. The responses can be in free form.
3. The Exodus Jubilate Conference, which will be held at Procter Center on January 20, 2018.
4. An Exodus Capstone event on April 7, 2018, which will also be held at All Saints, New Albany, to bring together all we have learned and provide basis for applying what we have learned.

All information can be found on the DSO Big Read website, www.adsobigread.org/.

Bishop Breidenthal called upon the Rev. Canon Jack Koepke, who asked for approval of the Rules of Order and Convention Agenda.

Canon Koepke announced proposed amendments to the Rules of Order and moved to adopt the Rules of Order as amended.

Bishop Breidenthal called for a second. The motion was seconded and approved. The full text of the Rules of Order, as approved, can be found in Appendix B. (page xx)

Canon Koepke then brought to the floor the Agenda for Convention. He noted the Agenda for Convention was previously presented and approved by Diocesan Council and must be adopted by the Convention.

Canon Koepke moved for adoption of the Agenda. Bishop Breidenthal called for a second. The motion was seconded and approved.

The Rev. Canon Lynn Carter-Edmands presented a report regarding the Commission of Ministry. Canon Carter-Edmands noted that an article on page 42 of the November 2017 *Connections* shows what work the Commission on Ministry is doing. She asked current and past members to stand in recognition, and noted that members will be identified with buttons.

Bishop Breidenthal thanked and shared his gratitude for that group and the work they do.

Bishop Breidenthal announced the Nominee Forum would be included during the General Session this year. He called upon Mr. Jon Boss, Chair of the Nomination Committee, to the podium. Mr. Boss welcomed everyone to the session and asked that they listen to the nominees, as they would be voting on each of them today and tomorrow. He then asked Mr. Deryck Richardson to the podium to introduce the candidates and provide a brief description of the commissions. Mr. Richardson noted the speakers would be limited to 3.5 minutes for contested positions and 2.5 minutes for uncontested positions.

Diocesan Council, Lay; Elect three

- Mr. Barry Feist, Holy Trinity, Kenwood
- Mr. Clifton Flemister, St. Matthew's, Westerville
- Ms. Melissa Shirley, St. Paul's, Dayton
- Mr. David Thomson, Christ Church Cathedral, Cincinnati

Standing Committee, Clergy; Elect one

- The Rev. Lee Ann Reat, St. John's, Columbus
- The Rev. Eileen O'Reilly, All Saints, Pleasant Ridge

Budget Committee, Lay; Elect one

- Mrs. Cheryl Lyman, St. Philips, Columbus

Diocesan Council, Clergy; Elect two

- The Rev. Sallie Schisler, Christ Church, Ironton
- The Rev. A.J. Stack, St. Peter's Gallipolis

Episcopal Community Services Board, Lay or Clergy; Elect three

- The Rev. Lee Ann Reat, St. John's, Columbus

- The Rev. Suzanne LeVesconte, Trinity, Hamilton
- The Rev. Ellen Cook, PhD., St. Timothy's, Cincinnati

Trustee of the Diocese, Lay or Clergy; Elect one

- Mrs. Emily Savors, St. Matthew's, Westerville

Standing Committee, Lay; Elect one

- Cathy Bagot, Trinity, Newark

Trustee of the Church Foundation, Lay or Clergy; Elect one

- Mr. John Gustafson, St. Luke's, Granville

Procter Center Board of Directors, Lay or Clergy; Elect one.

- Mrs. Karen Ingraham, Christ Church, Xenia

Mr. Richardson explained these positions take time and commitment from those who volunteer. He thanked each of them for their service.

Mr. Boss returned and also thanked everyone. He placed each group in nominations to Bishop Breidenthal. Bishop Breidenthal approved the nominations and moved that a single ballot be cast for those running uncontested. The motion was seconded and approved. Bishop Breidenthal asked for the unanimous ballot to be noted by Mrs. Sabo.

Mr. Boss asked Mr. David Dreisbach to the podium to explain this year's voting process. Mr. Dreisbach noted that we would use an app for voting online. The first round of voting would go live on Friday, November 10 at 2:00 p.m., with voting concluded on Saturday, November 11, at 11:00 a.m. Mr. Dreisbach also noted that the app would be used year-round for push notifications (i.e., meeting cancellations).

Bishop Breidenthal called on Ms. Sharon Snavelly, Director of Advancement of Bethany School and staff of the Community of Transfiguration, to report on what is new at Bethany School. Ms. Snavelly noted that two weeks ago ground was broken for the new Grade 3-8 child development building. She thanked Bishop Breidenthal and the diocese, Christ Church, Glendale, and Christ Church Cathedral for their support. She invited all to the school to see their progress.

At 10:30 a.m. Bishop Breidenthal called for a 30-minute break.

Bishop Breidenthal called the meeting back to order at 11:00 a.m.

Bishop Breidenthal called on Mrs. Sonja Bronson, chair of the Committee on Credentials to give a report. Mrs. Bronson noted that 84 Clergy and 131 Lay Delegates were present for a total of 255 eligible voters, which constituted a quorum. Mrs. Bronson then presented to the Convention the following resolution:

In addition to those already granted seat and voice by the Constitution of the diocese, I move that this 143rd Convention admit with seat and voice the following individuals: our lay Chaplain; our youth delegation; the Sisters of the Community of the Transfiguration; all non- canonically resident clergy licensed to officiate; representatives from our Presbyterian partners at the Indian Hill Church; and the lay members of diocesan staff.

Bishop Breidenthal called for a second. The motion was seconded and approved.

Mrs. Bronson presented the following resolution:

Article VI, Section I of the Constitution gives seat and voice to several named people, namely Lay Members of the Standing Committee and Diocesan Council, the Lay Deputies to General Convention, the Lay Trustees of the Diocese of Southern Ohio, the Chancellor, the Treasurer of the Diocese and the members of the Executive Board of the Episcopal Church Women of the Diocese. These people automatically have seat and voice. I therefore move the aforementioned guests be given seat and voice at this Convention.

Bishop Breidenthal called for a second. The motion was seconded and approved.

Mrs. Bronson then stated:

The Canons state that congregations who miss the stated deadline for filing their Parochial Reports or Audit Reports shall be deprived of lay representation in the Convention unless penalty for filing late is waived by a vote of the Convention. Our Diocesan Financial Officer and/or members of Diocesan Council have been in touch with those congregations, and learned that reports have since been submitted or that plans to undertake an audit are underway. I therefore move that the lay delegates from congregations that were late filing their Parochial Report or Annual Audit Report be seated with voice and vote.

Bishop Breidenthal called for a second. The motion was seconded and approved.

After all the votes, Bishop Breidenthal invited the Rev. Phil DeVaul to the podium to introduce the keynote speaker, The Rev. Paul Fromberg, rector of St. Gregory of Nyssa in San Francisco, CA, and author of *The Art of Transformation: Three Things Churches Do that Change Everything*.

The Rev. Fromberg took to the podium to present his keynote address. After the address, he held a ten-minute Q&A.

At 12:10 p.m., Bishop Breidenthal adjourned the meeting for lunch. He also noted that late resolutions could be turned in until 12:30 p.m. in digital format. He called for the meeting to reconvene at 1:45 p.m.

At 1:45PM, Bishop Breidenthal called the Rev. Jane Gerdson to the podium to explain the breakout sessions. The Rev. Gerdson noted there were two opportunities to attend six different breakout sessions.

- Making Room for Otherness - The Rev. Paul Fromberg
- Faith, Food and Farming - The Rev. Nurya Love Parish
- Small Church, No Priest, No Problem - The Rev. Jason Leo
- Becoming a Beloved Community in a Divided World - Ms. Sara Ward
- A Church in Exodus - The Rev. Joseph Kovitch
- The Sanctuary Movement – Mr. Joel Miller and Mr. Ruben Castilla Herrera

Bishop Breidenthal reminded everyone to return at 5:00 p.m. for Evening Prayer and dismissed the Convention to attend the breakout sessions.

At 5:00 p.m., Bishop Breidenthal reconvened the General Session and called Mrs. Andrea Foote, Director of Camp and Youth Ministries, to the podium. She introduced Ms. Julia Madison, Mr. Aidan Stevens and Ms. Pat Brack, Procter Camp participants, to share their experience at the Episcopal Youth Event in Oklahoma City, OK.

After the youth presentation, Bishop Breidenthal noted the five churches celebrating their bicentennial this year. They are: St. Peter's, Delaware; Christ Church Cathedral, Cincinnati; St. Paul's, Chillicothe; St. Philip's, Circleville; and Trinity, Columbus.

A video was shown that was created by Christ Church Cathedral, showcasing their church, members and future.

Following Evening Prayer, Bishop Breidenthal adjourned the Convention until the following morning after the Eucharist.

Saturday, November 11, 2017

The convention Eucharist was celebrated at 9 a.m. at Christ Church Cathedral with Bishop Breidenthal as the celebrant. The bishop presented his convention address as part of the sermon during the Eucharist. A video of the address can be viewed at <https://dsoconvention.org/bishops-address-to-the-143rd-convention/>

After returning to the Hyatt Regency, Bishop Breidenthal called the 143rd Convention back into session. Bishop Breidenthal invited Mrs. Sonja Bronson, chair of the Committee on Credentials, for her second report. Mrs. Bronson noted that the quorum present consisted of 99 Clergy and 198 Lay Delegates; for a total of 297 eligible voters. (This number included five members who obtained their credentials after voting closed, but will count for voting on resolutions.)

Bishop Breidenthal called on Mrs. Nadya Richardson, who served as chair of Dispatch of Business. She stated:

The Constitution and Canons require that the presiding officer make several appointments of officers of the 143rd Convention as part of our organization. I therefore ask that by appointment of Bishop Breidenthal, the following be ratified: Mrs. Ann Sabo as Convention Secretary, Mrs. Sherri Martin as Recording Secretary and Mr. Clifton Flemister as Timekeeper.

I further ask that by appointment of Bishop Breidenthal, the Honorable Rev. Richard Schisler be recognized as Parliamentarian, Mrs. Sonja Bronson be ratified as chief teller and that Diocesan Council 1st Vice President, Mr. David Thomson; Diocesan Trustee, Mr. Jon Boss; and Standing Committee Vice President, Mrs. Cathy Bagot serve as a committee to approve the minutes of this 143rd Convention.

Bishop Breidenthal asked for a second. The motion was seconded and approved.

Bishop Breidenthal announced that every diocese in Province V selects one clerical and two lay deputies to attend the triennial Provincial Synod, which will be held in Chicago in April 2018. Our diocesan canons provide for their selection as follows: The bishop nominates the appropriate number of Deputies and the Convention confirms those nominations. Bishop Breidenthal then nominated the Rev. Canon Scott Gunn, Mrs. Cathy Bagot and Mrs. Meghan Western to serve as our Deputies to the 2018 Provincial Synod, and the Rev. Canon Manoj Zachariah and Mrs. Elizabeth Barker to serve as Alternate Deputies.

Bishop Breidenthal asked the Convention to confirm the nominations. The nominations were approved.

Bishop Breidenthal noted that commissions and committees of the diocese had submitted written reports, which could be found online. Bishop Breidenthal made a motion for ratification of the written reports. The motion was approved. The full list of the reports can be found in Appendix D. (page xx)

Bishop Breidenthal called on Mr. Jon Boss for a report of the first ballot. Mr. Boss stated for the ballot, Lay members of Diocesan Council, the results were, as follows:

- Mr. Clifton Flemister – 211 votes
- Ms. Melissa Shirley - 190
- Mr. David Thomson – 164
- Mr. Barry Feist – 137

Mr. Flemister, Ms. Shirley and Mr. Thomson were elected.

For the ballot Clergy members for Standing Committee, the results were, are follows:

- The Rev. Lee Anne Reat – 173 votes
- The Rev. Eileen O'Reilly – 76

The Rev. Lee Anne Reat was elected.

Bishop Breidenthal called on Mr. Jim Heathcote for the report from the Resolutions Committee. Mr. Heathcote stated that there were six resolutions on which to vote. Mr. Heathcote stated the full text of the resolutions could be found online, and they would be considered after lunch.

- R2017-01: In Support of the Abolishment of the Death Penalty in Ohio
- R2017-02: Climate Change: Corporate Governance
- R2017-03: Repair America's Safety Net
- R2017-04: Support of One Person, One Vote
- R2017-05: A Resolution to Change Annual Convention
- R2017-06: Sexual Harassment Policy Review and Implementation of Specific Training Programs

Bishop Breidenthal noted that because R2017-06 came in after the September 28 deadline, it would take a 2/3-majority vote by the General Session to be considered.

Bishop Breidenthal then called on Mrs. Ann Sabo for any announcements.

Bishop Breidenthal adjourned the morning session. The meeting was scheduled to reconvene after lunch.

At 1:45 p.m., Bishop Breidenthal called the Convention back to order.

Bishop Breidenthal announced the afternoon would mainly be used to discuss budgets and resolutions. He then invited Mr. Olden Warren to the podium to give a Convocation Response. Due to scheduling conflicts, the Rev. Phyllis Spiegel, rector of St. Anne's, West Chester, gave his report in his place. The full text of this response can be found in Appendix C.

Bishop Breidenthal thanked the Rev. Spiegel for the response. He then called for a vote to embrace the Convocation Statement. Bishop Breidenthal noted that Diocesan Council should be made aware that this is the direction the diocese should take. The motion was made, seconded and approved.

Bishop Breidenthal then called for a vote to approve the 142nd Convention minutes. A motion was made, seconded and approved.

Bishop Breidenthal called for a vote to consider R2017-6 and again reminded the convention that a 2/3-majority vote is required to permit discussion on the resolution. It was noted the text of the resolution could be found online. Bishop Breidenthal again asked for a motion to allow for debate on R2017-6. A motion was made, seconded and approved by 2/3-majority.

Bishop Breidenthal briefly explained the discussion procedure for resolutions that would be voted upon. After explaining the procedure, he called Mr. Jim Heathcote, chair of the Resolutions Committee, to begin the process of reading and discussing the resolutions:

R2017-01: In Support of the Abolition of the Death Penalty in Ohio

Resolved, that the Diocese of Southern Ohio affirm publicly The Episcopal Church's longstanding call to put an end to the death penalty, in recognition that the death penalty remains legal in Ohio; and be it further

Resolved, that this resolution be forwarded to the Governor of Ohio and state representatives of constituencies within the Diocese, encouraging them to support legislation introduced to the Ohio Senate in March 2017 (Senate Bill 94) and October 2017 (House Bill 389) to abolish the death penalty in Ohio; and be it further

Resolved, that this resolution urge the Bishop Breidenthal Diocesan of Southern Ohio to fulfill the guidance of General Convention resolution 2015-D025, reporting back on his actions to the Standing Commission on Justice and Public Policy prior to the 79th General Convention.

A motion was made and seconded for discussion by Mr. Jake Cunliffe of Trinity, Columbus, a co-sponsor of the resolution. Mr. Cunliffe noted that the text of the resolution was slightly amended from what was originally presented to the diocese in the November 2017 *Connections*.

Bishop Breidenthal called for a vote to approve both the resolution and amendment. A motion was made and seconded. The resolution was approved.

R2017-02: Climate Change: Corporate Governance

Resolved, that this 143rd Convention of the Diocese of Southern Ohio submit the following resolution to the 79th General Convention of the Episcopal Church:

Resolved, the House of _____ concurring, that the 79th General Convention of The Episcopal Church reaffirm that Global Warming threatens the future of God's good Creation, and the effects of Global Warming disproportionately hurt/impact the lives of the poorest and most vulnerable in the United States and around the world; and be it further

Resolved, That Episcopalians and The Episcopal Church at every level support efforts¹ that seek to address Global Warming including shareholder-proposed resolutions on Climate Change; and be it further

Resolved, That we ask that the Committee on Corporate Social Responsibility of the Executive Council (CCSR), in conjunction with the Church Pension Fund, to identify 10 companies that are among the most responsible for global warming and in which

CPG owns shares, and to file or co-file shareholder resolutions requiring them to reserve a seat on their governing boards of directors for a climate scientist; and be it further

Resolved, That General Convention budget makes this a priority for the triennial as the Stewardship of Creation pillar of the Jesus Movement by allocating \$12,000 – \$15,000 in addition to CCSR’s budget for implementation.

Bishop Breidenthal called for a vote to approve the resolution. A motion was made and seconded. The resolution was approved.

R2017-03: Repair America’s Safety Net

Resolved, that this 143rd Convention of the Diocese of Southern Ohio submit the following resolution to the 79th General Convention of The Episcopal Church:

Resolved, the House of _____ concurring, that the 79th General Convention of The Episcopal Church advocate unflinchingly for the federal and state governments of the United States to close gaps in the safety net which cause millions of Americans to suffer eviction, homelessness, inability to access health care, medical debt, and hunger; *and be it further*

Resolved, that Episcopalians, dioceses, and The Episcopal Church advocate for government food assistance, health care coverage, and housing assistance to be entitlements, for which eligibility is determined by the applicant’s current financial need and all eligible people receive the aid they qualify for; *and be it further*

Resolved, that Episcopalians, dioceses, and The Episcopal Church oppose federal cuts in tax credits that benefit low-income families including the Earned Income Tax Credit, Child Tax Credit, and Child Care Credit, and advocate for similar tax credits at the state level; *and be it further*

Resolved, that Episcopalians, dioceses, and The Episcopal Church oppose health care proposals

1. to limit public benefit funding to block grants, or
2. to cut off new enrollment of income-eligible people at a future date irrespective of their needs, or
3. to stipulate that people who lose eligibility when their income rises cannot re-enroll if their income falls again in the future due to loss of income, *and be it further*

Resolved, that Episcopalians and dioceses in the 19 states that did not accept the Affordable Care Act Medicaid Expansion advocate with their state legislators and governors to accept this benefit and federal funding for their constituents; *and be it further*

Resolved, that Episcopalians, dioceses and The Episcopal Church call on Congress to make the cost-sharing provisions of the Affordable Care Act an entitlement; *and be it further*

Resolved, that Episcopalians, dioceses and The Episcopal Church call on Congress to cap the mortgage interest deduction for wealthy taxpayers and direct the increased revenue to low-income housing assistance programs; *and be it further*

Resolved, that the General Convention allocate funding for 1/4 FTE staff person at the Washington Office of The Episcopal Church to track federal and state legislative proposals on public benefit funding and eligibility, and to provide timely action alerts to Bishop Breidenthal, dioceses, and Episcopal Public Policy Network subscribers.

Bishop Breidenthal called for a vote to approve the resolution. A motion was made and seconded. The resolution was approved.

R2017-04: Support of One Person, One Vote

Resolved, that this 143rd Convention of the Diocese of Southern Ohio submit the following resolution to the 79th General Convention of The Episcopal Church:

Resolved, the House of _____ concurring, that the 79th General Convention of The Episcopal Church authorize The Episcopal Church to create a working group to study, define, and propose reforms by which civil government at all levels (local, state, and federal) may move closer toward making a reality of the principle of one person, one vote; *and be it further*

Resolved, that the General Convention budget allocate sufficient funds for the creation and operation of the One Person, One Vote working group, following an estimate of the cost by the CCB.

Bishop Breidenthal called for a vote to approve the resolution. A motion was made and seconded. The resolution was approved.

2017-05: A resolution to change annual convention

Resolved, that the Diocese of Southern Ohio will meet in a one-day convention every other year beginning in 2018. In odd numbered years the convention may meet for two days, but in no case, shall it begin before 12 p.m. on the first day; *and be it further*

Resolved, that all Diocesan Conventions be held in parish churches or other venues which do not require meal or rental fees; *and be it further*

Resolved, that Diocesan Convention encourage delegates to bring their own meals or arrange the venues where meals are readily available at a reasonable price.

Bishop Breidenthal called for a motion to bring the resolution for a vote. The motion was made and seconded. He called for a voice vote; which was too close to determine an outcome. He then called for a show of hands, but again it was too close to determine an outcome. He then asked for those in favor to stand and asked Mrs. Ann Sabo, Convention Secretary, and Mrs. Sherri Martin, Recording Secretary, to act as tellers to take a count. He then asked for those in opposition to stand to be counted. After the vote was complete, the motion passed with a vote 146 for and 122 against.

R2017-06: Sexual Harassment Policy Review and Implementation of Specific Training Programs

Resolved, that the Diocese of Southern Ohio recognizes that societal changes through the use of social media have brought increased attention to the devastating acts of sexual harassment in a variety of contexts including the workplace, church, and society, *and be it further*

Resolved, that the Bishop Breidenthal of the Diocese of Southern Ohio create a representative task force to: (1) evaluate current sexual harassment policy contained within the Safe Church Training program for effectiveness and (2) develop specific training and listening programs on sexual harassment to raise awareness and encourage appropriate behaviors, *and be it further*

Resolved, that at a minimum a report regarding compliance with this resolution is presented at the 144th Diocesan Convention.

A motion was made and seconded for discussion.

The Rev. Darren Elin, rector of St. Thomas, Terrace Park, proposed an amendment to the resolution.

A motion was made and seconded for discussion on the amendment.

Bishop Breidenthal called for a vote to approve the amendment. A motion was made and seconded. The amendment failed.

Bishop Breidenthal asked if there was any further discussion on the resolution. No further discussion was needed. Bishop Breidenthal called for a vote to approve the resolution. A motion was made and seconded. The resolution was approved.

Bishop Breidenthal called on Mr. Jon Boss, President of the Trustees, to give their Annual Report.

Mr. Boss began with naming those individuals on the Board of Trustees:

2018 – Mrs. Ellen Zemke, Church of the Redeemer, Cincinnati
2019 – Mrs. Susan Hickenlooper, Indian Hill Church, Cincinnati
2020 – The Rev. George H. Glazier, Jr., Columbus
2021 – Mr. Jon B. Boss, Church of Ascension & Holy Trinity, Wyoming
2022 – Mrs. Emily Savors, St. Matthew’s Church, Westerville

Mr. Boss explained that the William Cooper Procter fund is a trust fund and was established to provide "...support for innovative activities which go beyond the day to day operations of the church". A portion of the funds – currently set by the Trustees at 4.5% of a rolling 12 Quarter average - are granted by the Bishop Breidenthal to organizations and activities that are consistent with the four criteria as determined by the terms of the bequest.

A summary of Mr. Boss’ report can be found in Appendix E. (pg xx)

After Mr. Boss’s presentation, Bishop Breidenthal asked for a motion and seconded for discussion.

Bishop Breidenthal then asked if there was any further discussion on the report. No further discussion was needed. Bishop Breidenthal called for a vote to receive the report. A motion was made and seconded. The report was received by the convention.

Bishop Breidenthal then called upon Mr. Robert Kranz to give the convention the Treasurer’s Report.

A summary of Mr. Kranz’s report can be found in Appendix F. (pg xx)

Following Mr. Kranz’s presentation, Bishop Breidenthal asked if there was any needed discussion on the report. No discussion was needed. Bishop Breidenthal called for a vote to receive the report. A motion was made and seconded. The report was received by the convention.

Mr. Kranz invited Mr. David Robinson, Chief Financial Officer of the diocese, to the podium to speak to the budget as published and found on the diocesan website.

A summary of Mr. Robinson’s report can be found in Appendix G. (pg xx)

After Mr. Robinson’s presentation, Bishop Breidenthal asked if there was any needed discussion on the report. No discussion was needed. Bishop Breidenthal asked Mr. Harold Patrick, chair of the Budget Committee, to present the budget resolutions.

Mr. Patrick moved the first budget resolution:

Now therefore be it resolved that the 143rd Annual Convention approve the action of the Bishop Breidenthal and Diocesan Council in appropriating the sum of \$2,879,704.25 for the 2018 Operating Budget expenditures. Such sum includes

\$448,707 as the Diocese of Southern Ohio's Assessment to The Episcopal Church for 2018.

Bishop Breidenthal asked if there was any discussion on the resolution. No discussion was needed. Bishop Breidenthal called for a vote to approve the resolution. A motion was made and seconded. The resolution was approved.

Mr. Patrick then moved the second budget resolution:

“Be it resolved that the 143rd Annual Convention authorize Bishop Breidenthal and Diocesan Council to carry out the programs and policies, to set up, and implement the Operating budget and to make related expenditures for the Mission and Ministry of the Diocese of Southern Ohio from January 1, 2018, through December 31, 2018.”

Bishop Breidenthal asked if there was any discussion on the resolution. No discussion was needed. Bishop Breidenthal called for a vote to approve on the resolution. A motion was made and seconded. The resolution was approved.

At this time, Bishop Breidenthal called on the Rev. Meribah Mansfield to present the Courtesy Resolutions for the 143rd Diocesan Convention.

We offer our thanks and appreciation through these courtesy resolutions in a heartfelt but not very measurable way, except by your enthusiastic applause after they have all been read.

To Bishop Breidenthal, for inspiring us to find Christ's mercy in others, especially in strangers, as we partner with our neighbors in honest humility and a spirit of exploration to find fresh expressions of church and new ways to proclaim the Gospel, and for leading us toward the creation of a Direction Statement for our diocese;

To Mrs. Katrina Mundy and the task force who discerned the Direction Statement from our conversations at the Exodus Convocation in September;

To the Rev. Karl Stevens for leading the planning of “A Big Read” of Exodus, and to everyone who worked so hard to make our Exodus Convocation so spirit-filled and productive;

And to those who took the momentum from A Big Read and the Exodus Convocation to lead us out of the bondage of conventions past to a new and improved Convention: Mrs. Nadya Richardson and her Dispatch of Business Committee, who presented us with revised Rules of Order to streamline our business together; and the “Convention 2.0” committee, who dared to begin to re-envision Convention and planned the breakout sessions and Dinner in the Neighborhood: Mr. David Dreisbach, Mrs. Julie Murray, the Rev. Jane Gerdson, the Rev. Philip DeVaul, Mrs.

Andrea Foote, the Rev. Charles Graves, Mr. Aaron Wright, Mr. David Robinson and the Rev. Meribah Mansfield;

To the Rev. Paul Fromberg for his keynote address, in which he reminded us that “Transformation means living authentically with people” and “Gospel friendship means sacrificing, becoming vulnerable, and opening yourself to another person.”

To those who facilitated workshops in the breakout sessions to open up possibilities for us: The Rev. Paul Fromberg, Mr. Joel Miller and Mr. Ruben Castilla Herrera, the Rev. Nurya Love Parish, Ms. Sara Ward, the Rev. Joseph Kovitch and the Rev. Jason Leo.

To Ms. Julia Madison, Mr. Aidan Stevens and Mr. Pat Brack who gave a witness about their participation in EYE, the Episcopal Youth Event, in Oklahoma City;

To the Rev. Canon Lynn Carter-Edmands, the Rev. Jason Prati, Mr. Stephan Casurella and everyone who assisted with our glorious Convention Eucharist at our wonderful Cathedral this morning;

To Mr. Mike Miller, our Convention Site Manager, for handling our meeting arrangements, and to the Hyatt Regency Cincinnati for hosting our Convention;

To the Rev. Marshall Wiseman and his local arrangements committee and volunteers for their gracious hospitality in Cincinnati, including those from Brendan’s Crossing who volunteered in so many ways throughout Convention;

To Mrs. Sonja Bronson for handling credentials;

To Mrs. Ann Sabo, Convention Secretary; Mr. Clifton Flemister, intrepid Timekeeper; Mrs. Sherri Martin, Recording Secretary; and the Honorable Rev. Dick Schisler, Convention Parliamentarian

To Mr. David Dreisbach, Mrs. Julie Murray and Mrs. Tammie Vanoss for including all of the convention information on our app so we can access it in an environmentally sustainable way, and a special shout-out to Tammie for her expert handling of all things technology-related;

To the Rev. Bill Bales for coordinating the great exhibits, and to all of the exhibitors;

To everyone who ran for election to do the work of the diocese, and to Mr. Jon Boss and his Nominations Committee;

To all those who submitted resolutions for our consideration, and to Mr. Jim Heathcote and his Resolutions Committee;

To Mr. Jon Boss, Mr. Robert Kranz, Mr. David Robinson and Mr. Harold Patrick for presenting the financial reports and resolutions;

To our Convention Chaplains, the Rev. Carol Potterton and Mrs. Carole Ganim Nelson;

And to everyone who participated in Convention 2.0, thank you for your engagement in this wonderful Body of Christ!

Bishop Breidenthal then invited the body of the Convention to the 144th Convention. The one-day convention will take place at Procter Center on November 3, 2018.

Bishop Breidenthal also took a moment to thank Mrs. Tammie Vanoss for all of her assistance with the technical support and app development that made Convention a success.

Bishop Breidenthal then invited the Chaplains forward for a closing prayer. The Convention was then adjourned.

Respectfully submitted,

Mrs. Sherri Martin
Recording Secretary

Mrs. Ann Sabo
Convention Secretary

Read and approved by the Committee to Approve the Minutes

Mr. Jon B. Boss

Mr. David Thomson

The Hon. Rev. Dick Schisler

Mrs. Cathy Bagot

Appendix A: Exodus Convocation Statement

Convocation Summary

The Exodus Convocation held September 16, 2017 at the Procter Center was a lively and inspiring event, attended by over 300 lay members and clergy of the Diocese of Southern Ohio. Over the eight hours of fellowship and discussion, loosely based on the journey of the Israelite people from bondage to freedom as chronicled in the book of Exodus, the discussions focused on several overarching concepts that emerged, to provide further conversation and direction for the future of the diocese and its congregations.

A strong calling was expressed by many in attendance, and in many different ways, for the diocese to explore new ways of functioning and to seek a broader and deeper communion among its members, congregations, the bishop, the bishop's staff and our communities and neighbors. In order to grow spiritually, many lay members and clergy voiced the need for the diocese to be willing to risk making changes in service to one another and the world in which we live. Fears of change, insecurity and vulnerability need to be recognized and worked through as we seek to be God's people in and for an ever-changing world.

1. Repeatedly, the need for stronger bonds of community within and outside the church were voiced. A desire for more meaningful relationships and involvement in serving the needs of others in the model of Jesus was a recurring aspect in most conversations.
2. Members attending the Convocation felt we are in bondage to buildings, budgets, structure and custom, and that we need to re-think our ways of defining, reporting and measuring our success as congregations. Again and again, we urge ourselves to open our doors and buildings to the community. We have set expectations to get out of the pews and go into the world about us and learn to listen to one another more deeply. We have been encouraged to express our needs, fears and hopes for the future. In short, "Put feet to the Gospel".
3. Visions of 'the Promised Land' were different for different people, but in each case, it involved trust, respect, love, compassion and service. The Promised Land is not as much a "social worker's paradise," as a place of spiritual transformation. It may not be so much a place of arriving but the journey itself, and a way of "being".

Direction Statement for the Future

God is with us as we recognize that change is our only constant while we listen to one another, honoring each other and welcoming God's children wherever we meet them:

1. Mini Exodus Convocations
Each congregation is urged to hold a local a version of the Exodus Convocation for their members during Lent or the season after Pentecost.

Congregations of fewer than one hundred members could join with nearby congregations. They could select a Saturday or two adjacent evenings, to explore the questions and concepts begun this past September. Bishop Breidenthal's office could provide resource materials, and if requested, a facilitator to help plan the convocation with local congregational leaders.

2. Listening Lessons

Each congregation should hold sessions in learning to listen to one another and how to have productive conversations. Congregations are urged to organize small groups (across generations) to explore topics of interest about the church and the world, in which they can practice listening and conversing productively.

3. Being Good Neighbors

Each congregation is urged to examine its involvement in mission, outreach, and in the community, and to see how it might improve or broaden its impact in its neighborhood. The dozens of projects on display at the September Exodus Convocation provided ideas and models. We urge one another to discover our best model, not so much to do "more", but to do what is needed, and to enhance community and relationship.

4. Assessment for the 21st Century

The Diocesan Council should appoint a group, representing the entire diocese, to research canonical requirements and policies to determine if there are more meaningful ways to assess our success as congregations and as a diocese. An examination of reports, metrics and goals, in light of a changing church, might well be in order, and could prove helpful as congregations set their goals and priorities for transforming ourselves and for our work in the world. This transformation should include discovering new ways to improve communication between congregations and among individuals, as well as with diocesan leadership.

Task Force members:

Mr. Jon B. Boss
Mr. Jim Murray
Mr. Jim Heathcote
Mrs. Karen Peeler
The Rev. Canon Jack Koepke
The Rev. Joseph Kovitch
Mrs. Janice West
Mrs. Katrina Mundy, Group Convener

Appendix B: The Rules of Order adopted by the 143rd Annual Convention

RULE I

By 1 January of the year of the Convention, the ecclesiastical authority shall have appointed the following committees to perform the following tasks:

A. The Committee on the Agenda and Dispatch of Business:

The committee shall consist of the Chair of the Convention or his/her designated substitute, the Secretary of the Convention, and such members of Convention, as shall seem appropriate to the Chair. Its duties shall be to prepare an agenda for submission to the Council of the Diocese not later than its August meeting; to provide for hearing space for such a number of hearings and small group gatherings it shall deem appropriate, provided that request for a hearing or small groups gathering be made not less than 30 days preceding the date of Convention; at the request of the Chair, to secure persons to provide information for such hearings, being sure that the several sides of any issue shall have equal opportunity of access. The Chair may refer to this committee any matters brought to the floor of Convention not previously referred to it, and the Chair may request the placement of such matters upon the agenda, with due provision for debate and dispatch.

B. The Committee on Resolutions:

The Committee shall consist of eight persons plus the Chair. It shall consider all resolutions to Convention that shall be submitted not later than the 45 days preceding Convention; those submitted by Diocesan Council by the Tuesday after its September meeting; as well as all resolutions arising from the Bishop's Address and those approved for consideration by the action of two-thirds of the Convention. It shall be the duty of the Committee:

1. to resolve duplicative or substantially similar motions into a single motion, doing so in consultation with the movers of said motions;
2. to make such editorial or stylistic corrections as do not affect the substance of motions, and reporting these changes to the movers in order to ensure that no distortion of the intended meaning has occurred; and
3. to report all such and motions or memorials to Convention. The report may include the following recommendations:
 - (a) that the motion be passed;
 - (b) that the motion be defeated;
 - (c) that the motion be reported to a Committee of the Whole; or
 - (d) that the motion be reported to the floor without recommendation.
4. In the first three cases, the Committee on Resolutions shall state the reasons for its recommendation. It is not necessary to do so if the motion is reported without recommendation. In the case of a recommendation for the formation of a

Committee of the Whole, the Committee on Resolutions shall, with such recommendation, propose enabling procedures. When such a recommendation has been heard, the Convention shall proceed immediately, and without debate, to vote whether it wishes to constitute itself as a Committee of the Whole. Such Committee of the Whole shall meet at a time determined by the Committee on the Agenda and Dispatch of Business. The Committee of the Whole, at the time of its rising, shall itself determine whether it wishes the matter before it to be put to a vote or not, and that determination shall be binding. If the Convention determines that it does not wish to constitute itself as a Committee of the Whole, the Convention shall proceed, at the time determined by the Committee on Agenda and Dispatch of Business, to debate the motion and vote upon it, without further recommendation from the Committee on Resolutions. In any other case than a recommendation for Committee of the Whole, it shall be the prerogative of any member of Convention to request a discussion by a Committee of the Whole. If such a request is made, Convention shall vote upon such a request immediately and without debate. Should such a request be sustained, Convention shall proceed as is outlined.

C. The Committee on Nominations:

The Committee shall consist of eight persons, plus the Chair. No later than one hundred twenty days prior to Convention, the Committee shall circulate a request to all congregations and non-parochial clergy for names of persons to be nominated to positions to be filled by Convention. The Committee shall circulate information about the candidates in order to facilitate reasoned choice by the Convention. Nominations received by September 30 will be posted online prior to the first pre-convention meeting. Nominations received thereafter will be posted weekly until October 31. In the event of a convention scheduled to convene other than the second Friday in November, the Committee will announce commensurate dates. Unless the number of nominees is fewer than the positions to be filled, nominations will not be accepted from the floor without a two-thirds approval to do so.

D. The Committee on Credentials:

The Committee shall consist of no fewer than four persons, plus the Chair. The Chair shall be appointed by the bishop. It shall be the responsibility of the Committee to make recommendations to Convention in the event of a challenge to a delegate; to issue credentials, upon submission of appropriate documentation, to any delegate not previously certified; to report to Convention the presence of a quorum prior to the commencement of Convention deliberations.

E. The Committee on Constitution and Canons:

The Committee shall be appointed by the Bishop and shall consist of the Chancellor and no fewer than four additional persons, clergy and lay, who are learned in the law and in the polity of the Episcopal Church. The Chancellor shall be its Chair. It shall be the responsibility of the Committee to receive recommendations for canonical and constitutional change from anyone who has voice in Convention,

evaluate them in the light of current constitutional and canonical procedure, determine whether or not the recommendations conform to the Canons of the Episcopal Church in the United States and see that the proposed amendments or enactments are presented in appropriate form. In order to assist the Committee in its work, no recommendation shall be accepted later than sixty days preceding the Convention. The Committee may, in addition, recommend to the Convention of the Diocese of Southern Ohio that said changes be approved, rejected or amended, in which event appropriate reason shall be given for the determination.

Any action of the Committee shall require a majority of those appointed.

RULE II

A. The time, place and nature of the services of worship shall be prepared by the Diocesan Liturgy and Music Commission, in cooperation with the Chair and the Committee on the Agenda and Dispatch of Business. This information shall be made available to the Secretary of the Convention no later than the ninetieth day preceding Convention. The official necrology shall be made available in the chapel during the convention.

B. The Secretary of the Convention shall ascertain the name of Clergy and Lay Delegates present entitled to seats and shall enter them in the minutes.

C. The agenda shall begin as follows: the announcement of a quorum, one resolution regarding persons eligible for seat and/or voice and/or vote and congregations eligible or ineligible to be seated for disciplinary reasons; election of the Secretary of Convention; appointment of assistant secretaries, parliamentarian and persons for any other function necessary to the smooth running of the Convention; approval of the Agenda and report of the Nominating Committee and the first ballot.

D. Elections shall be by ballot. A majority of those present and voting shall elect. The following shall be elected:

Deputies and Alternate Deputies to the General Convention (when applicable)

The Standing Committee of the Diocese

The At-large members of Diocesan Council

The Trustees of the Diocese

The Trustees of the Church Foundation

Members of the board of Episcopal Community Services Foundation

Members of the Procter Center Board of Directors

Members of the Budget Committee

Members of the Disciplinary Board (when applicable)

1. The special constitutional requirements for election as delegate to General Convention or as member of the Standing Committee found in Article IX of the Constitution of the Diocese of Southern Ohio, shall, of course, apply.

2. Balloting will be conducted electronically. The polls will remain open for at least ten minutes at each ballot. The Presiding Officer may increase the time if warranted. Announcements of results of a ballot shall take precedence over any other business, at a time when one item shall have concluded, and another item of business has not begun. Any necessary successive ballot shall be taken immediately upon the report of the tellers. Each report of the tellers shall include the total vote case, the number required to elect, and the complete vote for each person on the ballot.

4. Deputies to General Convention and members of the Standing Committee shall be elected by joint ballot of the Clergy and Laity, and a majority of those present and voting shall be required for an election. In case of a failure or omission to elect such Deputies or members of the Standing Committee, the persons last elected shall continue to serve until others are chosen. If, after four (4) ballots, the election of Deputies to General Convention or members of the Standing Committee has not been completed, the positions still vacant may be filled by a plurality vote, if authorized by three-fourth (3/4) of the members of the Convention present and voting. Election by ballot may be dispensed with by a unanimous vote of the Convention. Alternate Deputies shall be elected as provided for in the Canons.

E. The Ecclesiastical Authority shall appoint persons to the following offices with the consent of the Convention, which may be given *vive voce*:

The Treasurer of the Diocese
The Registrar of the Diocese
Deputies and Alternates to Provincial Synod (when applicable)
Finance Committee
Examining Chaplains
Commission on Ministry

F. The report of the Committee on Resolutions shall be as an early order of business. Resolutions not submitted to the Resolutions Committee prior to the sixtieth day preceding Convention, and not arising from the Bishop's Address, may be submitted during the morning of the first day at a time established by the Agenda Committee. A two-thirds vote of the Convention must approve such additional resolutions for consideration.

G. The following additional matters shall be included on the agenda of every Convention in such order as shall seem appropriate to the Committee on the Agenda and Dispatch of Business:

The Bishop's Address
The written reports of Diocesan Council Officers, Committees, and Commissions

The Budget and its enabling resolutions
The report of the Committee on Constitution and Canons
The Introduction of Guests
Any reports on congregations requesting union with Convention (*below)
Any report from the Finance Committee
Any miscellaneous business
Any courtesy or business resolutions
Announcement of date, place and next Convention.

*The Report of any committee appointed by the Ecclesiastical Authority to examine and report upon the request of any Congregation for union with Convention (if any):
Should any Congregation thus be added, the Secretary shall enter upon the roll the names of the Lay Delegates properly accredited from the Congregation.

RULE III

No member shall be absent from the sittings of the Convention unless that member have leave, be unable to attend or be ill.

RULE IV

Unless otherwise specified, all decisions shall be by majority of the Convention.

RULE V

Debate shall be confined strictly to the subject before the Convention.

RULE VI

All questions of order shall be decided by the Chair without debate; but any member may appeal from such decisions. If an appeal be taken, it must be put immediately and without debate.

RULE VII

Objection to the consideration of a question can only be made when the question is first introduced before it has been debated. Such objection requires no second, cannot be debated or amended, and must have a two-thirds vote to sustain it.

RULE VIII

No motion shall be considered as being before the house unless it be seconded and, when necessary, reduced to writing.

RULE IX

A. No member may speak longer than two minutes at one time, without leave of the convention.

B. No member may speak more than twice in the same debate without leave of the convention.

C. No member may speak a second time to a question if any other member who so desires has not spoken for a first time to that question and effort shall be made to include all viewpoints.

D. Total debate on a motion shall be limited to twenty minutes, except when extended by a 2/3 vote of convention.

RULE X

The procedure for amending the Proposed Budget shall be as follows:

A. Proposed budget amendments, including the required description of all changes and confirmation of contact with parties affected shall be delivered to the Secretary of the Convention and the Financial Officer of the Diocese no later than ten (10) days before the first business session of the Annual Convention. All proposed amendments shall:

1. Be Balanced. All increases to budget lines shall be compensated by decreases to other budget lines preserving the overall balance of the Budget, or authorized by increases in the Mission Share rate.

2. Prior Agreement as to Accuracy. All parties that are affected by changes to budget lines shall be contacted and agree to the accuracy of the proposed changes before the amendment is submitted.

B. The Financial Officer shall immediately confirm the accuracy of the proposed changes and contact the parties affected so that they are prepared to respond when the proposed amendment is introduced on the floor of Convention.

C. Budget amendments proposed in a manner consistent with that outlined herein shall be deemed to have been presented in a manner consistent with Canon XIII, Section 3 (f). Budget amendments proposed in any other manner shall be deemed as falling within the provision of Rule I, paragraph B of the Rules of Order for the Annual Convention which requires approval for consideration by the action of two-thirds of the Convention: Should the Convention so issue their approval for consideration, the Secretary of the Convention shall appoint an ad hoc committee composed of

1. A representative from each group affected by the proposed changes to budget lines,
2. A representative from the Diocesan Budget Committee, and
3. A representative from the Office of the Bishop as staff for the Committee.

This ad hoc committee shall be called the Budget Amendment Review Committee, and shall meet to develop a reconciled, amended Budget. In the event this committee is unable to develop a reconciled, amended Budget, all proposed amendments shall be presented to Convention in the order they were received by the Secretary of the Convention.

D. Action on the reconciled, amended Budget shall be on the second day of Convention.

RULE XI

When a question is under consideration, no motion regarding it shall be made without leave of the Chair unless it is to postpone it for a certain time, postpone it indefinitely, or lay it on the table. Amendments to or changes in any budget and its resolutions shall be dealt with as set forth in the paragraph below.

All amendments or changes to any Budget shall automatically be postponed until the entire Budget has been discussed and all amendments or changes have been gathered. They shall then be discussed in any order determined by the Chair, and no disposition of the Budget shall be made until all amendments or changes have been considered and dispositions made.

RULE XII

The agenda, as adopted by the Convention, will be the General Order of the Day and its times are times definite unless suspended with the concurrence of two-thirds of members present.

A special Order of the Day at a designated time, may be proposed by the President or Committee on Agenda and Dispatch of Business, subject to the consent of the Convention.

RULE XIII

The motion to Suspend the Rules requires a two-thirds vote, is not debatable, and cannot be amended or reconsidered.

RULE XIV

The motion to reconsider can only be made or seconded by one who voted with the prevailing side. If, however, the original question was decided by a ballot, any member of Convention may move to reconsider. If the motion to reconsider is adopted, it opens the entire subject for discussion. No question can be twice reconsidered during the course of the same Convention. If the original question was debatable, so is the motion to reconsider. The converse also is true.

RULE XV

On motion, duly put and carried, the Convention may resolve itself into a committee of the whole, when the President shall call some member of the Convention to the chair, and the Secretary, if needed, be elected. In Committee, the Rules of Order are suspended. When the Committee rises, its Chairman shall make verbal report to the President of the Convention.

RULE XVI

Clergy of the Episcopal Church, who are not entitled to seats, and candidates for Holy Orders in this Diocese shall be admitted to the floor of the convention, but without the right to take part in the proceedings. Their names shall be reported to the Secretary and entered upon the Journal.

RULE XVII

The above shall be the Rules of Order of all sessions of the Convention, unless amended or rescinded by a majority vote. Rule I need not be followed for Special sessions, the order of business then to be determined by the Ecclesiastical Authority in accordance with the

purpose for which the Special session was called. The Rules of Order shall be published for each annual session of the Convention.

In all matters not specifically covered by these Rules of Order or by the Constitution and Canons of the Diocese, "Robert's Rules of Order, Newly Revised," shall govern the Annual Convention in all cases to which they are applicable.

These Rules of Order shall be adopted as the first order of business at the Annual Convention to which they shall be submitted. They shall continue in force until the first order of business of the subsequent Annual Convention. Except as may be otherwise provided by these Rules, proposed amendments to these Rules shall be submitted to the Committee on the Agenda and Dispatch of Business at least sixty (60) days preceding the Annual Convention at which the proposed amendment is requested to go into effect. The Committee on the Agenda and Dispatch of Business shall review the amendments, decide on the merits of them, and, if appropriate, incorporate the amendments into the Rules of Order which are to be submitted to the Annual Convention as otherwise required by these Rules.

Appendix C: 2017 Annual Reports of the Diocesan Commissions

Commission chairs were asked to provide the following information for the commission for 2017:

- 1. The mission of the group*
- 2. Major accomplishments for 2017 and goals for 2018*
- 3. How does the work of this commission support the diocese's mission?*
- 4. Members of commission*

Advisory Committee on Compensation and Resources

1. Mission of group

“To advise the Bishop and Diocesan Council (Council) on matters dealing with compensation and employment standards for clergy called to cures and/or offices in the Diocese, and lay employees of the Diocese and its member congregations.”

Adopted by Council 9/19/1994 and revised August 2004.

2. Accomplishments/goals

The Committee updated policy statements, benefit plans and rates to reflect explored options and best practices to benefit our parishes and their employees. A primary focus in 2017 was on monitoring the implementation of the Denominational Health Plan (DHP) while keeping aware of the ever evolving health care debate and its impact on private insurers, thus affecting what is offered through the Episcopal Medical Trust; as well as updates to the Clergy Pension Plan. Considerable focus and effort was also given to develop a number of new resources for our congregations and other mission agencies of the diocese.

Completion of the Church Pension Group's (CPG) Institutional and Employee Rosters, which facilitates the ability to provide annual reports on the extent of compliance with respect to the implementation of the DHP and both Clergy and Lay Pension Plans were now completed and we are developing a best practice for their respective ongoing maintenance and updating. The IR/ER are essential, not only from the standpoint of Canons, these are also a fundamental way to reflect who is eligible and receiving benefits that are entitled by the nature and status of their position. We are developing a compliance report that can simply be part of the “Annual Audit Packet” which is to be managed by the Finance Office.

The ACCR also developed two new resources to help with human resource administration:

- New Hire Checklist – This is a two-sided document designed to provide a congregation with what would be most helpful to on-board a new employee. The front side has more to do with orientation, while the back page is more of a H.R. Checklist of all that is needed for the employee and their respective file.
- Model Employee Handbook – While it was time to update an employee handbook for the diocesan employees, we have been getting requests about any template to be used by congregations, as well as what might need to be adapted for ancillary agencies, such as Procter Camp & Conference Center. The approach we have taken has to develop a “chassis” in which any given

congregation or related agency can adapt what is needed to fit their context, while at the same time make recommendations for what must be contained at a minimum.

All of the above were presented at our Second Administrative Leadership Day this past August (August 19) at Procter Center, where we had 38 people from around the diocese attend and provide feedback on the resources in their current drafts. We are preparing revisions based on what we learned and plan to review with the Chancellor before a final presentation to Council and then made available through the diocesan website.

The other major topics of the Administrative Leadership Day centered around Church Pension Group who provided an overview to the revisions to the Clergy Pension Plan (mandated by General Convention) and spoke of what CPG is preparing for in terms of better market relation to health care.

2018's focus will continue to be on monitoring compliance and advising Bishop Breidenthal and Diocesan Council as to any appropriate changes in clergy compensation guidelines and the DHP (especially with the impending consolidation of plans offered) and Pension Plans. For the DHP, The Episcopal Medical Trust has determined that a consolidation of vendors and plans offered will best offer comprehensive care at better price-points. To prepare for this, we are planning on offering the new plans voluntarily this year in case people wish to switch at Open Enrollment (in 2017) and do education for our insureds in the coming year to prepare as graceful a transition as possible. The plans represent PPOs and 3 options of a high-deductible plan (with HSA). The additional high-deductible plans will mean we can now offer insurance plans that are considered "gold" "silver" and "bronze" (we currently have only the silver level plan); which means more flexibility for congregations to decide what is the best option for their eligible employees.

3. Support mission of diocese

The ACCR's work has and would be primarily in support for what has been "Mission Priority # 5" the "Stewardship of Resources." Members are aware of their challenge to balance both the stewardship of available financial resources and of the well being of our clergy and lay employees.

The success of the "balancing" of resources by the ACCR also impacts "Mission Priority #1," which is focused on "Healthy Congregations."

4. Members

The Rev. Darren Elin, chair

Jon Boss, Amy Boyd, the Rev. David Getreu, Susan Maruca, Katrina Mundy, Mark Priest, David Thomson, Robert Turley, David Robinson, Angela Byrd and the Rev. Canon Lynn Carter-Edmands

Campus Ministry

1. Mission of group

We are a collaborative of ministers serving college/university campuses located in the Diocese of Southern Ohio by providing an Episcopal presence on campuses and/or providing and participating in interfaith ministry for college/university campuses. Our ministers can be found in: University of Cincinnati, Ohio State University, Ohio University, Miami University, and multiple additional campuses in Columbus.

2. Accomplishments/goals

This year the collaborative received grant requests and distributed grants to the following ministries:

The Edge House, Cincinnati: \$7,000

Downtowners Interfaith, Columbus: \$10,000

Episcopal Church of the Good Shepherd, Athens: \$10,000

Holy Trinity Episcopal Church, Oxford: \$10,500

St. Stephen's Episcopal Church, Columbus, \$5,100

Together we planned and executed a weekend retreat for college age students, which provided two days away from campus to rest, reflect, and rejuvenate. This year's retreat was Oct. 14-15 in the Hocking Hills.

Participants from the Downtowners ministry participated in the Prov. V campus ministry student retreat in February 2017 in Chicago, IL.

3. Support mission of diocese

The Campus Ministry Collaborative is the Episcopal presence on college and university campuses. Three of our parishes were planted on or near major Ohio universities with the specific intention of simply being present. Today that presence is growing in importance as our ministers discover the majority of the generation entering college/university was not raised in churches of any denomination, and students often reach out to those parishes near them as part of school projects. For many students in college/university, such encounters are their first with any church; and providing a welcoming, open, hope filled experience is how many students are learning not only about the Episcopal Church, but any church.

4. Members

The Rev. Deborah Woolsey, Church of the Good Shepherd, convenor

The Rev. Alice Connor, The Edge House; The Rev. Jarod Talbot, St. Stephens Episcopal Church; Dr. Ellen O'Shaughnessy, Downtowners Ecumenical Campus Ministry; The Rev. Sara Palmer, Holy Trinity Episcopal Church

Commission on Congregational Life

1. Mission of group

The mission of the Commission on Congregational Life is to assist congregations to be viable and sustainable Episcopal presences in their respective context by:

- Helping communicate the Good News of Jesus Christ to all;
- Initiating and encouraging the founding of new congregations/communities of faith;
- Aiding the growth and change of existing congregations and celebrating the life therein; and,
- Assisting in the closing and relocation of congregations as may prove necessary.

While the scope of responsibilities of COCL are described in the Diocesan Canons and are included in the Diocese of Southern Ohio Strategic Plan: Strategy I: Healthy Congregations, today the COCL allocates a significant amount of time, talent, and treasure in re-imagining and re-positioning its diocesan mission and associated services.

The commission meets monthly to review congregational grant applications, forecast futures needs, and remain updated on fluid mission and program related activities across the diocese and broader Episcopal Church. In addition, for the past 18 months, members of the Commission have participated alongside the parishes involved in the Recasting program (see information below).

2. Accomplishments/goals

Grants

During the past few years, the Commission on Congregational Life has established a transformational process to redefine its grant rewarding and relationships with the Diocese of Southern Ohio's missions and parishes. The commission has developed and exercises leadership in supporting congregational and new initiative financial requests using a variety of metrics to evaluate factors for accepting, revising, or rejecting requests for financial support.

COCL considers:

- Congregational mission impact
- Creative and innovative mission strategies
- Means for evaluating program/ministry effectiveness
- Alignment with the Diocese's "Hallmarks of Health"
- Consideration of alternative sources for financial/operational/logistical support

Below is a list of the parishes receiving funding for 2017 in all grant categories:

All Saints, Pleasant Ridge	St. Andrew's, Dayton
Christ Church, Ironton	St. Andrew's, Evanston
Epiphany, Nelsonville	St. Andrew's, Pickerington
Holy Trinity, Kenwood	St. Andrew's, WCH
NMVEC	St. Christopher's, Fairborn
St. Paul, Logan	Church of St. Edward, Whitehall

St. John's, Columbus
St. Matthew's, Westerville

Trinity, Belaire

Innovating Church

During 2016, COCL began the development of our own website, available through the diocesan website or by using the URL: innovatingchurch.org. That development has continued throughout 2017

Transformational Leadership

The COCL is charged with: encouraging, supporting, evaluating, and seeking opportunities for development and growth of all fellowships, missions, and parishes of the diocese. The commission focuses on how it can best serve the congregations and communities of faith in the diocese. COCL is re-imagining its own roles and responsibilities for the 21st Century even as it works with communities throughout the diocese.

Best Practices Conference

In 2016, COCL focused on providing congregational leaders and members with specific tools to evaluate their ministries in their own unique contexts. Investigating partnerships to serve the needs in our communities; evaluating current facilities as they relate to mission and ministry; and, facing financial realities were but a few topics presented by consultants from the Episcopal Church Building Fund's in their "Jump Start" Program.

It was a day of digging deep to foster change, re-imagine congregational futures and celebrate our mission of communicating the Good News of Jesus Christ to all.

Congregational Opportunity

As a result of the success of our Best Practices Conference, the COCL set aside the necessary funding to give eight congregations the opportunity to participate in a consulting process called Recasting of Building Assets. Congregations applied for the opportunity to participate in this 18-month program and the following were selected:

Christ Church, Ironton	St. Peter's, Delaware
St. Simon of Cyrene, Lincoln Heights	Ascension, Middletown
St. Christopher's, Fairborn	St. Andrew's, Dayton
Trinity, Newark	St. Andrew s, Pickerington

These congregations have gone through an intensive process (which ended the weekend of October 13, 2017) to answer the question: How can the congregation:

1. Develop a congregation's financial self-sustainability through the creative and innovative use of their buildings.
2. Increase relevancy of the congregation to the community.
3. Disperse or reallocate real-estate assets that are redundant or cannot be sustained.

A customized curriculum was designed for each group of participants and adjustments are made as needed. ECBF facilitators were onsite for training sessions.

Between on-site visits, coached WebEx meetings were conducted with each congregation to ensure accountability, provide neutral advice, access professional resources, and promote success-focused solutions. Assignments were given to stimulate creative problem solving, increase resources, develop connections in the community, and keep the congregation engaged with, and supportive of, developing ideas. Communication with the diocesan leadership was maintained throughout the process.

3. Support mission of diocese

We have experienced that the process invigorates congregational life and creates new, dynamic relationships within the community, resulting in a common mission and in new people experiencing a fulfilling relationship with the parish.

4. Members

Cathy Bagot, Co-Chair

The Rev. Alexander Martin, Co-Chair

Jim Heathcote, Treasurer; The Rev. Kevin Beesley, Jon Boss, the Rev. Roger Greene, the Rev. Joseph Kovitch, Katrina Mundy, Jim Murray, the Rev. Eileen O'Reilly, the Rev. AJ Stack, Hank Wendorf, Janice M. West, the Rev. Canon Jack Koepke, staff liaison, Tammie Vanoss, communications liaison

Commission on Ministry

1. Mission of group

Canonically, the functions of Commissions on Ministry are to assist the bishop "in determining present and future needs for ministry in the diocese" and to assist "in enlisting and selecting persons for Holy Orders." We accomplish these goals in many ways, including Explorers' retreats, interviews, and regional discernment committees. Several times a year, we make recommendations to the bishop and to the Standing Committee. In addition, we are also working to better fulfill our canonical mission to develop, train, and affirm lay ministries.

2. Accomplishments/goals

Explorer's Retreat in February with 11 explorers from around our diocese.
May workshop with formal interviews of 7 explorers.
Regional Discernment Committee (RDC) training workshop with 20 participants.
Formal interviews of two postulants seeking to be candidates for ordination.
Formal interviews of explorers seeing to become postulants.

For 2018: Continue our work with Explorers' Retreat, formal interviews, and RDC training. Expand our work to better fulfill our canonical mission to develop, train, and affirm lay ministries.

3. Support mission of diocese

This commission plays a central role in the raising up of new deacons and priests for the Church. We seek new Church leaders who can function as theologians, entrepreneurs, and faith community organizers. As such, the commission's work is key to the mission priorities of the diocese. Currently, we fall short in our canonical role to develop, train, and affirm lay ministries and are open to suggestions on how to improve.

4. Members

Spencer Pugh, chair

Class of 2017

David Cofer, the Rev. Jennie Crockett, Scott Donaldson, Eric Schryver, the Rev. Eric Miller, the Rev. Phyllis Spiegel

Class of 2018

Pat Haug, the Rev. Jason Prati, the Rev. William Scrivener, Jonathan Youngman, the Rev. Rick Incorvati, Dionne Clifton

Class of 2019

The Rev. Jackie Burns, Lauren Cuff Faller, Miriam McKenney, Mike Newman, the Rev. Paul Williams, the Rev Stacy Salles

Diocesan Council

1. Mission of group

Diocesan Council is the continuing Diocesan Convention throughout the year. Council meets six times each year, or as called. Council is governed by Canon XII of the Diocese of Southern Ohio: "There shall be a Diocesan Council, whose duty it shall be to carry out the program and policies adopted by the Diocesan Convention. The Diocesan Council shall have charge of the coordination, development, and prosecution of the missionary, education and social work of the Church, and of such other work as may be committed to it by the Diocesan Convention.

2. Accomplishments/goals

The Diocesan Council met six times in the 2017 term, beginning with the first meeting in December 2016 when the new members elected at Convention or appointed by the Bishop were seated and the Council leadership and standing committee members for 2017 were assigned.

Council officers for the 2017 term are:

1st Vice President: Lissa Barker

2nd Vice President: David Thomson

Secretary: Bill Ubbes

Standing Committee Leadership for the 2017 term:

Program and Ministry Review Committee: Eric Schyver, chair

The Program/Ministry Review Committee conducts periodic reviews of diocesan programs/ministries as identified in the Journal of the Convention to ensure compliance with mission priorities

Budget Committee: Harold Patrick, chair

The duties of the Budget Committee are established by Canon XIII, Section 3.

Systemic Review Committee: David Thomson, chair

The Systemic Review Committee conducts reviews of Diocesan organization and operations, and reviews compliance with Diocesan Canons.

Resolutions Oversight Committee, Lissa Barker, chair

The Resolutions Oversight Committee reviews compliance with resolutions passed by Diocesan Convention and by oversees the execution of any resolution assigned to Diocesan Council.

Mission Share Review Committee, David Getreu, chair

The Mission Share Oversight Committee oversees the Mission Share Review process and recommends actions to Council regarding the process or as the result of any Mission Share reviews of congregations.

Council Representative to Proctor Board of Directors: Ruth Paulus

Council Representative to ACCR: Sallie Schisler

In addition to its usual business of reviewing the diocesan budget and financial statements, reviewing Mission Share Review requests, and other business of the diocese, in 2017 Council undertook initiatives to review and simplify the bylaws of the Diocesan Council to reflect actual practice, and to revise and streamline the Mission Share Review process.

3. Support mission of the diocese

Council supports the bishop's initiative to develop new strategic ministry priorities for the diocese. The diocesan ministry priorities and strategic plan developed in 2010 ran nominally through 2015, and the bishop and Council recognized the need to review, revise and expand on these priorities moving forward. This effort culminated in the Exodus Convocation held at Procter Center in September 2017; from which arose a statement from the convocation and a proposed draft direction statement for the future of the diocese. This direction statement is being reviewed by Council, and the next and more difficult process will be to develop new ministry priorities arising from this Statement.

4. Members

Class of 2017

The Rev. Trevor Babb, Clifton Flemister, the Rev. David Getreu, Sally Sedgwick, Bill Ubbes

Bishop's appointments 2017

Catherine Cirner, the Rev. Sallie Schisler, David Thomson

Class of 2018

Lissa Barker, James Bolden, Harold Patrick, the Rev. Paul St. German, the Rev. Marshall Wiseman

Class of 2019

The Rev. Ruth Paulus, Karen Peeler, Rev. William Sangrey, Eric Schryver, Richard Warren

Ecumenical & Interreligious Relations

1. Mission of group

2. Accomplishments/goals

Functioning as the deputy of the Bishop of Southern Ohio on delegated ecumenical and interfaith matters since 2015, I represented the Diocese of Southern Ohio on various bodies ranging from the National Workshop on Christian Unity, Governing Board of the Ohio Council of Churches, and the Greater Cincinnati Abrahamic Faiths Tri-logue (Bridges of Faith.) I served on the Board of the Episcopal Diocesan Ecumenical and Interfaith Officers representing Province V until September 2017. A fruit of contemporary ecumenical dialogue is the draft proposal for full communion between The Episcopal Church and The United Methodist Church. To this end, an informational seminar led by The Rev. Thomas Ferguson, a member of the dialogue team, was held using WebEx technology on October 4. I was opportune to make a presentation about the document at a meeting of the Society of Catholic Priests that convened at All Saint's New Albany.

Periodically, information regarding ecumenical and interfaith matters has been disseminated through the Diocesan communication modalities and I have availed myself on assisting in ecumenical and interfaith relationships throughout the diocese.

Please feel free to contact me at mzacharia@cccath.org/ 513-621-1817 if I can be of any assistance regarding ecumenical and interfaith matters.

3. Support mission of diocese

4. Members

The Rev. Canon Manoj Mathew Zacharia, Ecumenical Officer

Episcopal Church Women/Women's Ministries

1. Mission of group

To provide resources, education and networking opportunities to the diocese to promote issues and concerns related to women and children. The ECW mission statement is to empower women of The Episcopal Church to carry on Christ's work throughout the world (revised mission statement 2015 ECW Triennial Meeting)

2. Accomplishments/goals

a. The 2017 Annual Women's Ministry Meeting – Sat. 11/4/17 - Procter Conference Center- "Am I My Sister's Keeper?: Homelessness, Opioid Addiction & Claiming Resurrection: A Deeper Look at Women and Children on the Street – Speakers: Jaclyn Cherubini, Executive Director, Hoboken Shelter, New Jersey, The Rev. Anna Olson, Rector of St. Mary's Episcopal Church in Los Angeles and author of Claiming Resurrection in the Dying Church: Freedom Beyond Survival, and Albert Chappellear and Tina Trim, leaders of St. Andrew's, Pickerington, Sanctuary Program.

b. Book of Remembrance Scholarships Awards - \$12,000 to three seminarians.

c. United Thank Offering blue box collection coordination and structure for submission of grant applications to UTO Board for consideration – Received a Young Adult grant of \$2,500 awarded to Darius Jenkins for leadership development through the Union of Black Episcopalians through the Diocese of Southern Ohio – Received an Annual Grant of \$1,500 for audio-visual equipment to be used by the Community Refugee and Immigrations Services, Central Ohio Speaker's Bureau.

d. Meeting offering Horizon's Prison Initiative program for women at Marysville.

3. Support mission of diocese

We support #4 – Mission – Ministry Priority of empowering God's people to be agents of transformation. We are supplying a gap in women's ministry work that is not served by any other commission in the Diocese. We have addressed and continue to inform and identify opportunities for combating human trafficking, the injustice of gender inequality, homelessness related to women and children as well as work in prison ministry and interreligious outreach. We support women leaders by helping to fund their education for ordained ministry and the helping professions. We still wish to collaborate with other Diocesan commissions/organizations to better fit the mission priorities

4. Members

Kathy Mank, President

Deborah Allsop, Vice-president; Milicent Eason, United Thank Offering coordinator; Jean Cotting, Treasurer; Kimberley Fonner, Communications chair; Amy Baird, Book of Remembrance chair; Madeleine Trichel, Secretary
Bishop Thomas E. Breidenthal, *ex officio* and liaison

Faith-in-Life

1. Mission of group

The purpose of Faith-in-Life is to consider major faith and/or ethical questions as they relate to Christians' ability to live their faith day-to-day. To fulfill this purpose, Faith-in-Life grants are used to stimulate conferences, produce published materials in printed and digital form, provide expert informed leadership, and subsidize meetings on topics of faith and/or ethics in daily life.

2. Accomplishments/goals

Faith-in-Life awarded \$20,000 in grants in 2017, to the following organizations:
The Union of Black Episcopalians for the Absalom Jones Celebration
The Spirituality Network of Central Ohio for Arti Gras
Saint George's, Dayton for Equip: Facing the Opioid Crisis
ERH Parish Health Ministry for the Refresh Our Soul Conference
Saint Andrew's, Evanston for Paths: A Spiritual Journey
Church of the Good Shepherd for Building Bridges, Strengthening Relationships
Saint Matthew's Westerville for Racial Encounters - Creating Space for Change

3. Support mission of diocese

Faith-in-Life was established in 1974 as a commission of the diocese to administer an endowment fund set up as a result of the Second Century Campaign of the Diocese of Southern Ohio. The income of the trust has funded many programs and projects through the oversight of the Faith-in-Life commission. Faith in Life grants funded the Hobson Lectures, various Theologians in Residence, many Kenyon Conferences, a variety of formation programs, and grants for laypeople pursuing theological education (e.g. Catechesis of the Good Shepherd and nonviolent conflict resolution) with the understanding that the grant recipients would share what they learned with other congregations.

4. Members

The Rev. Karl Stevens, chair
Douglas Pittsenbarger, Elizabeth Thompson, the Rev. Rick Incorvati

Liturgy and Music

1. Mission

The Liturgy and Music Commission is comprised of clergy and musicians from all areas of the diocese. Our work centers on creating educational opportunities for liturgy planners – both clergy and musicians – and lay worship leaders. We seek to work with congregations and intentional communities to positively and creatively impact worship in any congregation, no matter the size.

2. Accomplishments/goals

Our major project each year is the Jubilate conference. The Jubilate conference for 2017 on the Easter Vigil was shifted to January 2018 to better align with the Exodus Big Read project. Thus our work for 2017 shifted to planning for the conference and continuing to work on gathering information to create a database of musicians. We were also able send several members to several important conferences. In May two members attended the Music Makes Community conference in Cincinnati and in October five members attended the symposium on hymnal revision conference sponsored by the Center for Liturgy and Music at Virginia Theological Seminary.

An important goal of this commission is to develop regular opportunities for musicians to gather, have fellowship, hear speakers, pray together and develop collegial relationships. We are currently working towards gathering information about musicians around the diocese. Once we have this information we will be able to develop small workshops in various areas of the diocese that address skill building, resources, clergy and musicians working together, etc.

We have established a Facebook page and encourage everyone to like it and post news about resources, parish music events, etc.

We encourage all musicians, clergy and other worship planners and interested parishioners to attend the conference on January 20 at Procter Center.

3. Support mission of diocese

4. Members

Marsha Reilly, co-chair

The Rev. Cal Lane, co-chair

The Rev. Trevor Babb, Dr. Stephan Casurella, Phil Clary, the Rev. Ed Payne, Marti Rideout, Marjorie Menaul, the Rev. AJ Stack, Kevin Wines, Jennifer Bell, the Rev. Jason Prati, Patrick Bachmann, the Rev. Canon Lynn Carter-Edmands, staff liaison

Procter Board of Directors

1. Mission

The Procter Board of Directors (hereafter “the Board”) acts to assist in service and governance, in accordance with its Bylaws, the stewardship, operations, programming and the success of the Procter Center. The Procter Center, consisting of a camp and conference center and farm, is located in London, Ohio, on twelve hundred and fifty acres given to the Diocese of Southern Ohio by Jane Procter in memory of her husband, William Cooper Procter. In support and in concert with the Executive Director, Amy Boyd, the Board is accountable to the Bishop of the Diocese in coordination with the Church Foundation, the Trustees of the Diocese and the Diocesan Council for all aspects of the day-to-day operation of the Procter Center. The Board supports, contributes and works to sustain the Mission of the Procter Center to provide a safe, inviting and spacious rural setting that cultivates spiritual formation, models sustainable living, and celebrates God’s love and reconciliation through hospitality, prayer, study, work and play. The Board can be described as both an advisory and “working board” in gathering information, offering expert, talented and dedicated assistance to the Executive Director and Staff when needed to deal with immediate requirements and to help them accomplish annual strategic goals. Standing Committees have been established by the Board to focus on general areas of the Board’s responsibilities in association with oversight of and assistance to the operations and programming at the Procter Center. A Board member is assigned to Chair a Standing Committee.

2. Accomplishments/Goals

The year 2017 has been “The Year of Transition.” This is the first full year our Procter Center Executive Director, Amy Boyd, has been at the helm, steering the Procter Center toward a sustainable future.

Our year of transition began with the resignations of both the long-time, well known and appreciated Camp Director, Rob Konkol, who is left to work full-time for Habitat for Humanity and our Procter Farm, Conner Gilliland, who has returned to college to earn a degree in Environmental and Sustainable Farming. Both positions are important to maintain a smooth and an uninterrupted heartbeat in the life of the Center. Fortunately, good replacements were hired: Andrea Foote, now fills the position of Camp Director; and Bethany McCarty is the new Procter Farmer. Both women were challenged by short acclimation periods and relatively foreshortened start-up times. The kitchen staff also experienced some positive formative transitions with the return of Susie Lindig as the head cook, resulting in good and healthy meals for guests and campers.

Our Executive Director has been a strong advocate for the expansion of what the Center, Conference Center and its surrounding natural habitats can offer to both the Episcopal Church and her neighbors, Madison County and beyond. The Board is very grateful for her efforts, leadership and sense of hospitality, her visions of what this Diocesan asset can offer not only on the weekends but importantly during the week. A part of the transitions here are caused by strengthening the Center as a place for spiritual retreats, education and learning – attractions that bring more people to the camp and campus.

The Center is now a member of the Madison County Chamber of Commerce, which has opened up great opportunities to establish local relationships with businesses, companies and other non-profit organizations in the area. Marketing and advertising has been enhanced and locals are beginning to know the Procter Center better and what this facility can offer to outside religious and civic organizations, non-profits, schools – our neighbors.

A result of the Executive Director's outreach initiatives has resulted in the establishment of a Respite Care Program, recommended by the Madison County Department of Family and Children. Procter offers a safe place for where children can go for a weekend (usually twice a month during the school year) accompanied by a mentor when there is a need for a break from their parents or vice versa. Presently, the program is serving boys between six through 12. The Board supports this initiative because struggling children need someone to sit down and listen to them and care; and it brings revenue to Procter without overly extending staff responsibilities.

Although the spring was unseasonably wet this year, a majority of the vegetables planted did survive to supply the kitchen and provide produce to sell at Farmers Markets. Because of the late start caused by the need to hire a new farm manager and the rain, CSA sales were postponed until 2018. Sales were very good in Cincinnati at Gabriel's House and at the North Farmer's Market in Columbus. Our new farmer, Bethany McCarty, was assisted by two summer interns and the organic vegetable garden became a focus for education and activities for the summer campers. Both grass raised pork, chicken and fresh eggs are being sold to the public by the farm.

The feasibility study to create wetlands and to enhance the existing wetlands on site was completed. This Wetlands Project will have the potential to bring revenue to the Procter from the sale of environmental mitigation credits to regional developers. A committee which included the farm manager is working with the project consultant and county and state agencies to determine the best and most efficient way to move forward with the Wetlands Project.

An Energy Audit of the Procter Center complex was completed and a report received by the Board. The results of this audit will offer efficient ways to reduce the facility's cost for energy eventually.

Revisions to Bylaws (i.e. changes and additions to standing committees) were approved.

In order to streamline meetings, Committee reports, the Executive Director's Report and the Financial Report are sent to Board members for review before scheduled face-to-face meetings. After their review, Board members are encouraged to ask questions regarding the reports. Consequently if further clarification or action is required, Board members request specific items to be placed on a "consent agenda." After the consent agenda is approved by the Board, discussions regarding these matters become a part of the meeting. This method eliminates undue time for the need to read reports at the meeting, focuses discussions and results in a more efficient Board meeting.

3. Support mission of diocese

The work and decisions are made by the Board, always keeping in mind the mission of the Procter Center as expressed in the second paragraph of this report. The Procter Center is a unique facility and is set within a beautiful natural rural landscape and offers a place for daytime and overnight meetings and retreats and a summer camp for children and families. The weekday use of the Center by outside (non-religious) and local organizations is increasing. Robust marketing and fund raising is gaining momentum. The Procter Center participated in the regional Big Give promotion this year.

Keeping up with the physical maintenance of an aging plant and up grading the accommodations to help the Center be a strong competitor in the camping, conference and retreat markets is an important challenge for the Board. The Procter Center is blessed with an energetic, dedicated, visionary and the strong leadership of our Executive Director. I know members of the Board have enjoyed supporting and working with her.

The Boards accomplishments in concert with the desires of Executive director have supported the Diocesan mission priorities to date. The Center is a haven for education and spiritual growth for both campers and guests. It is a place where both corporate and personal faith is practiced and nurtured. The Chapel is a place where people can nurture relationships with others and especially with God. The chapel, meeting rooms and the natural world are engaging venues that communicate the Gospel in both word and view. The camp and programs hosted by the Center nurture equip and develop Christian leaders of all ages and offer many opportunities for life-long formation for the same. Finally, the community at the Center, the leadership, staff and facilitators are indeed agents, empowered by the Holy Spirit, who help to transform our guests by their actions, hospitality and policies informed by the Gospel.

4. Members

The Rt. Rev. Thomas E. Breidenthal, Chair

The Rev. Frank A. Edmands, 1st Chair (BA, 2018) Community Garden & Fresh Produce Production chair, Executive Committee and Personnel chair

James (Rick) Williams, 2nd Vice Chair (BA, 2017)

John Link (BA, 2018)

Amy Baird (CON, 2019) Food Service & Hospitality chair

The Rev. Bill Bales (BA, 2019) Ambassadors for Procter chair

Bill Ubbes (CON, 2018) Programming & Formation chair

The Rev. Judi Wiley (BA, 2019) Marketing & Fund Raising chair

Mark Sesler (BA, 2019) Finance & Operational Analysis chair

The Rev. Ruth Paulus (2017) Diocesan Council Representative

Richard Warren (2017) Church Foundation Representative, Property Management & Maintenance chair

John Boss (2017) Trustees of the Diocese Representative, Governance chair

Ex-Officio

The Rev. Canon Jack Koepke, Bishop's Liaison
Amy Boyd, Executive Director, Procter Center
Robin Kimbler, Recording Secretary

BA: Bishop's Appointment; CON: Elected by the Diocesan Convention

Racism Training Task Force

1. Mission

Our mission is to carry out the diocesan resolution to train all lay and ordained leadership of the diocese including all clergy, professional staff and those elected or appointed to positions of leadership on commissions, committees, task forces, and boards.

2. Accomplishments/goals

In 2017, the Task Force continued to offer training opportunities through the Procter Center in May, September and December. In addition, there was a training held in Columbus in April. The members of the Task Force also participated in a conference sponsored by the Ohio Interfaith Power and Light. We intend to collaborate more in 2018 exploring the Restorative justice issues in God's creation. We will continue the training opportunities and expand to assist communities in reaching others who may be different from them.

3. Support mission of diocese

We seek to transform - to provide opportunities for participants to begin to know themselves in new and extraordinary ways that can and must be shared with others. It is also an opportunity for them to continue to build their relationship with God that can and must be shared with others.

4. Members

Deborah Stokes, chair

Ariel Miller, the Rev. Irene Radcliff, the Rev. Lee Anne Reat, Madeleine Trichel

Standing Committee

1. Mission

The Standing Committee is made up of three lay representatives and three clergy representatives from the Diocese elected for staggered three-year terms. The primary duties of the Committee are to be a council of advice to the Bishop, to undertake canonically mandated actions in the ordination process, and to review and approve/disapprove any sale or encumbrance of church property in the Diocese. We are also canonically mandated to review all bishops' elections and consent, or not.

2. Accomplishments/goals

Since the last Diocesan Convention, the Standing Committee has consented to the elections of the following bishops: The Rev. Carl Walter Wright by the House of Bishops as the Bishop Suffragan for Armed Forces and Federal Ministries; the Rev. Jennifer Baskerville-Burrows as Diocesan of the Diocese of Indianapolis; the Rev. Gretchen Rehberg as Diocesan of the Diocese of Spokane; the Rev. Canon Rafael Morales as Bishop Diocesan of Puerto Rico; the Rev. Canon John H. Taylor as Bishop Coadjutor of Los Angeles; the Rev. Samuel S. Rodman II as Bishop of the Diocese of North Carolina; the Rev. Jennifer Brooke-Davidson as Bishop Coadjutor of the Diocese of West Texas; the Rt. Rev. David C. Rice as Bishop of the Diocese of San Joaquin; the Rev. Kevin S. Brown as Bishop of the Diocese of Delaware; and the Rev. Brian Lee Cole as Bishop of the Diocese of East Tennessee.

Since the last Diocesan Convention, the Standing Committee approved the following encumbrances:

- Approved a request by St. Barnabas, Montgomery, for endorsement of their plan to add to the chapel of the church and their plan to finance the expansion.
- Approved a request from All Saints, New Albany, to refinance existing debt.
- Approved a request from St. Peter's Delaware, to sell property.
- Authorized Trinity, Newark, to consider options for building and property.
- Authorized purchase of property by Calvary, Cincinnati.
- Authorized sale by All Saints, Pleasant Ridge, of cemetery crypts.

Since the last Diocesan Convention, we approved the following ordinations:

- Jared Talbot as a vocational deacon.
- Charles Graves and Devin Rogers to the transitional diaconate.
- Kevin Beesley, Maggie Foster Foote, Maggie Leidheiser-Stoddard and Emmanuel Tuyishime to the priesthood.

The Standing Committee hosted a meeting with members of the executive staff, Commission on Ministry, and recent ordinands for a discussion led by the Rev. Stephen Applegate concerning discernment for ministry.

3. Support ministry priorities

4. Members

The Rt. Rev. Thomas Breidenthal, *Ex-officio*

Cathy Bagot, President

The Rev. Philip College, Vice-President; John Rucker, Secretary; The Rev. Ellen Cook;
Martha Lentz; The Rev. Stephen Smith; The Rev. Canon Jack Koepke, staff liaison

Trustees of the Diocese

1. Mission

The Trustees exist as an entity within the Diocese of Southern Ohio to receive and invest funds given to the diocese as endowments. The Trustees carry out those responsibilities by:

- Advising and concurring with the Bishop in the use of the William Cooper Procter (WCP) Endowment; e.g., the annual WCP Budget. This includes setting the “draw rate” which currently is at 4.5% of the average value of the WCP portfolio for the 12 Quarters ending with the 1st Quarter, 2017.
- Assessing all other applications for grants, expenditures and loans from the WCP Endowment and the more than fifty (50) other funds under their jurisdiction.
- Providing congregations and related organizations the opportunity to invest in either or both the Consolidated Growth and the Consolidated Income funds. The respective balances as of August 31, 2017 were \$25,022,272.00 and \$17,238,220.00. The funds are invested with PNC Bank and subject to the Investment Policy Statements developed and monitored by the Trustees. Currently there are 140 accounts in these two funds with 77 being “Trustee” accounts and 63 accounts invested by 28 congregations.

2. Accomplishments/goals

- Continued both the process of rebalancing the WCP and Marjorie Lee portfolios, and of evaluating and diversifying the investment managers. This process included an analysis of the respective fee structures. Since our 2016 report we have retained two additional fixed income managers while at the same time obtaining a lower management fee from PNC Bank. Two of our alternative strategy managers are in the process of liquidating their portfolios. We are reviewing with PNC Bank their option for such a strategy. Mercer, the investment consulting firm we, Christ Church Cathedral and Episcopal Retirement Services share, will be providing additional options for our consideration.
- Restructured both the Consolidated Income and the Consolidate Growth funds so that the entire portfolios are invested in fixed income and equity assets respectively. Thus when the Diocese or one of the 28 congregations taking advantage of those funds make their allocation decisions, they are truly selecting either fixed or equity assets. Benchmarks have been changed to reflect these asset mix changes.
- Begin transferring \$500,000.00 to the Church Foundation for capital improvements to the Bishop’s Garden area at Diocesan House to facilitate the establishment of “Sycamore Commons”, a newly formed shared ministry to be focused there in coordination with Christ Church Cathedral. The construction process is anticipated to be completed by spring 2018.
- Coordinated with St. Mary’s, Hillsboro to provide a replacement facility – “The Academy” – for their former 19th Century education and office building. This was made possible by the stewardship of Martha and John Chaney, as well as from a bequest of Ruth Dawson Lacy. The latter trust was moved from a Wilmington area bank to PNC Bank to improve returns and lower management and administrative fees. \$671,923.82 was drawn from the John Chaney trust to demolish the existing 19th Century building and to design and construct the new multiple story building.
- Continued discussions on the most appropriate way to integrate Socially Responsible Investing (SRI), more recently designated as “Environment, Social and

Governance” (ESG) investing into our investment decisions. As reported last year, \$5,000,000.00 of the WCP domestic equity portfolio was transferred from PNC Bank to Rockefeller & Co.’s “Global Sustainability and Impact Equity Strategy”.

Rockefeller partners with the Interfaith Center on Corporate Responsibility (ICCR) which is one of the resources used by the Episcopal Church Executive Council with respect to shareholder activism and other social responsible investment issues.

Excess carbon emissions are a serious problem; however, we believe that divestment takes one out of the conversation as to alternative energy solutions.

Those renewable solutions (hydroelectric, wind and solar) are projected to account for 50% of the world’s energy sources by 2038 according to Bloomberg New Energy Finance. Further, we believe at this time that our divestment would have no impact on fossil fuel companies while being partnered with managers such as Rockefeller and Bartlett can have an effect on an issue. Consistent with that philosophy we recently transferred \$1,000,000.00 from PNC Bank’s fixed income to Bartlett’s “Core Plan” option that includes a SRI/ESG strategy. These initial investments are consistent with our obligations as stewards of these funds. At the same time, we continue to reconfirm that all our other investment managers are likewise adhering to the ICCR guidelines.

- Made capital grants to Bethany School (\$1,000,000.00) for a major renovation and expansion of their facilities in Glendale, and to Episcopal Retirement Services renovation of their Marjorie P. Lee Home (\$250,000.00) in Cincinnati’s Hyde Park neighborhood. Payments will be made on a quarterly basis over five years beginning in the 2018.
- Began a review of the several options for continuing the Brendan’s Crossing/Intentional Communities/Episcopal Service Corps ministries now located at the Riddle House in Cincinnati’s Clifton neighborhood.
- Re-appointed Jon Boss to represent the Trustees on Procter center’s Board of Directors and in the closure of St. Stephen’s, Mount Healthy (Cincinnati).

3. Support mission priorities

4. Members

Elected Members:

Jon B. Boss, President – 2021

Emily Savors – 2017

Ellen Zemke, Vice President – 2018

Susan Hickenlooper – 2019

The Rev. George Glazier – 2020

Appointed Positions:

Robert “Rob” Kranz - Treasurer

Geri McDaniel – Recording Secretary

David Robinson – Corporate Secretary

Commissions with no report filed

412 Sycamore Inc.

Affirmative Aging

Appalachian Ministries

Clergy & Family Wellness

Council of Deacons

Disciplinary Board

Episcopal Community Services Foundation

Episcopal Relief & Development

Finance

Latino Ministry

Minority Empowerment Initiative Trust

National and World Mission

Parish Health Ministries

Professional Development

Social Justice & Public Policy

Trustees of the Church Foundation

Appendix D: Response to the Convocation Statement

Thank you for the opportunity to respond. I am (the Rev.) Phyllis Spiegel, member of Co-Create the Cathedral Committee, and I have been invited by the Bishop Breidenthal to give a response to the Convocation Statement.

Speaking on behalf of the Co-Create Committee, let me say that we are in full agreement with and tremendously encouraged by the spirit and intent of the statement. In particular, the strong challenge “for the diocese to explore new ways of functioning, and to seek a broader and deeper communion among its members, parishes, the bishop, DSO staff, and our communities and neighbors” rings true to us.

In fact, the Cathedral accepted a similar challenge about three years ago as they began preparations for their 200th anniversary. As we heard in that wonderful video shown yesterday, they want this time to be more than just a celebration of our existence. Rather, they challenged themselves to use the occasion to re-define what the Cathedral should be in the next century, and this challenge resulted in what is now known as the “Third Century Vision”.

As the vision took shape, one of the key questions kept rising to the surface, “How can we work collaboratively to co-create new relationships amongst the Christ Church Cathedral with the churches of our diocese, built on mutual trust, mutual mission, mutual faith and mutual resources?” To answer this question, a task force called “Co-Creating the Cathedral” was chartered to engage the whole of the diocese and explore opportunities that will transform Christ Church Cathedral from being Cincinnati-centric to being a Cathedral rooted in its relationships across Southern Ohio. About a year ago, we held our inaugural conference in the Columbus region where we invited 21 regional parishes to explore opportunities with us, and we have subsequently held smaller listening sessions with parish leadership in the Dayton and Cincinnati regions. Eventually, we intend to engage with every region in the diocese in this effort.

As we continue to host gatherings, it is our hope that the activities of Co-Creating the Cathedral, in partnership with the churches which ARE the diocese, allow us to live out the call set forth in the Convocation Statement to, “Grow spiritually” in a way that shows we as a diocese are” willing to risk making changes, in service to one another and the world in which we live.” We also commit to “open our doors to the community, develop more meaningful relationships and involvement and “Put feet to the Gospel”. What excites us about the Convocation statement is that it is well aligned with the actions that the Cathedral is undertaking in support of its Third Century Vision. God’s Spirit seems to be calling us all into deeper relationship and greater service, and there seems to be a divine aligning unfolding.

We, as Co-Create the Cathedral, accept the call of the Convocation statement, and we look forward to the partnering with our fellow parishes to transform the diocese to live out the spirit and intent of the Convocation Statement.

May its words be more than words, may they find life as the Spirit of Jesus.

Thank you.

Appendix E: Summary of the Trustees Report

The Trustees of the Diocese (also known as the Procter Trustees) is the group responsible for management of diocesan and certain other investments and property owned by the diocese; and for serving as the board of advisors to the bishop on administration of the William Cooper Procter Fund.

The Criteria of the William Cooper Procter (WCP) Memorial Fund

		<u>2017</u> <u>Amount</u>	<u>% of Total</u> <u>Grant</u>
Criterion 1	"...giving relief to those in...need".	\$296,300	12.37%
Criterion 2	"...building...the quality of the clergy in the Diocese".	\$371,232	15.50%
Criterion 3	"...development of parishes and missions of the Diocese...in return for...support of the church's program".	\$1,266,421	50.87%
Criterion 4	"... for the advance work of the church's program. . . Part . . . for the work of the Church outside of the Diocese of Southern Ohio".	\$618,950	21.26%

Mr. Boss explained what the relationship between the Bishop Breidenthal and Trustees is:

TRUSTEES

- Invest the money & manage money mangers
- Establish investment policy
- Set annual "draw" rates
- Collaborate with Bishop Breidenthal on expenditures insuring they meet trust criteria

BISHOP BREIDENTHAL

- Makes grant decisions & prepares annual budget
- Determines allocation among the 4 WCP criteria
- Monitors funded programs

Mr. Boss explained what the "draw" rate is and that the draw rate for 2018 will remain at 4.5% and noted that WCP contributions to the Diocesan budget in 2017:

Youth & Summer Camp - \$198,000

COCL - \$200,000

Procter Center - \$215,000

Total WCP Contribution to diocesan budget in 2017 - \$613,000 (25.73%)

Mr. Boss continued with the 2017 investment results:

- William Cooper Procter Fund - \$58,972,602
 - + 8.24% return last 12 months
 - The return figure does not include the funds withdrawn in the past 12 months in support of the WCP Budget, nor capital grants.
 - 2018 grants will total \$2,436,656
- MP Lee Fund - \$23,014,405
 - +8.26% return last 12 months
 - The return figure does not include the funds withdrawn in the past 12 months in support of residents of the Marjorie P. Lee Home
- Total of all funds - \$130,401,392
 - +\$15,814,858 in the last 12 months
 - The total includes the Mary E. Johnston Fund's \$5,702,010 which had not previously been overseen by the Trustees of the Diocese. The percentage does not include the funds withdrawn in support of the WCP Budget, nor capital gains.

Mr. Boss defined the selected activities for the Trustees which included:

- Continued rebalancing the WCP and MPL portfolios & evaluating and diversifying investment managers. This resulted in a reduction of our fee with PNC Bank to 25 basis points.
 - This is particularly important for those 65 accounts invested by 29 congregations in the two "Consolidated" funds.
- Selected two additional managers for our Fixed Income portfolios.
- Responded to the planned-giving stewardship of:
 - Martha & John Chaney. \$653,924 was withdrawn for construction of St. Mary's, Hillsboro new Education & Community building - "The Academy."
 - Ruth Dawson Lacy's was moved from a Wilmington bank to PNC to reduce fees, improve returns, and lower the required cost to report to the Probate Court.
 - Reallocated the mix of investments for Church of the Ascension's Betty Walters Endowment to provide an improved return.
 - Approved the following grants:
 - \$1,000,000 for needed new & renovated facilities at Bethany School
 - \$250,000 to Episcopal Retirement Services for renovations at Marjorie P. Lee Home.
 - And began paying our \$500,000 share of the Sycamore Commons area in partnership with Christ Church Cathedral.
 - Approved a distribution of \$405,000 from the Closed Congregations Fund to purchase a home in Westerville as a venue for St. Matthew's. The facility is an investment by the Church Foundation with

maintenance and related operational expenses assumed by St. Matthew's.

Mr. Boss then spoke to the General Convention resolution regarding Fossil Fuels (C045). He stated that the 78th General Convention urged all dioceses and parishes of the Episcopal Church to engage the topic of divestment from fossil fuels and reinvestment in clean energy within the coming year. He noted that our exposure to such entities as of 9/30/2017 was 1.75% of our total portfolio, down from better than 5% two years ago.

Mr. Boss stated that our continuing response would be to invest in programs that were known alternatively as Socially Responsible Investing (SRI) or Environment, Social and Governance (ESG) investing and the options for using such products continues to grow. Mr. Boss also stated that excess carbon emissions are a serious problem; however, we continue to believe that divestment takes one out of the conversation as to alternative energy solutions. Renewable solutions (hydroelectric, wind & solar) are projected to account for 50% of the world's energy sources by 2038 according to Bloomberg New Energy Finance. Mr. Boss quoted an October 10th article in the Financial Times, Columbia University recently concluded that "an institution that decided to divest should be clear; divestment is not an investment strategy, or a way of putting direct economic pressure on energy companies. It is a political statement."

Additionally, Mr. Boss told Convention that since the 142nd Convention we've moved \$6,000,000 to managers who concentrate of SRI/ESG investing. They are:

- Rockefeller, which partners with the Interfaith Center on Corporate Responsibility – the ICCR.
- The ICCR is one of the resources used by the Episcopal Church Executive Council with respect to shareholder activism & other SRI/ESG investment issues.
- And Cincinnati based Bartlett.
- These initial investments are consistent with our first priority to those who have entrusted these funds to us.

Mr. Boss stated that in 2018 we would continue to:

- Monitor the responses of the Episcopal Church Foundation & Church Pension Fund.
- Review the potential of related funds and managers.
- Analyze how the strategies of the two funds we've selected can be applied to our other managers.

In regard to our SRI/ESG philosophy, he told the convention that we believe that divestment removes one from the conversation with decision makers. As the Financial Times article noted "activism by minority shareholders has limits." Our

preference is to work through investment managers, like the Rockefeller Fund, who are actively engaged in conversations with fossil fuel entities.

Appendix F: Summary of the Treasurer’s Report

Mr. Kranz began by explaining his role within the diocese. The treasurer is appointed by the bishop annually at Convention and is responsible for all of the financial aspects of the diocese. Mr. Kranz works with the Finance Committee overseeing the diocesan budget and provides leadership and advice to the CFO and Finance Office.

Mr. Kranz stated there was an annual audit completed by Clark Schaefer and Hackett, as required by Canon law. The audit of 2016 was completed in 2017.

Mr. Kranz then gave a brief summary of the financial operations of the diocese. Mr. Kranz explained that there are nine “companies” of the diocese and most have their own governing boards outside and apart from Convention and that each has its own budget. They are:

	Governing Board	2017 Budget	Other Notes
Diocese of Southern Ohio	Consolidate operation budget	\$5,687,749	Includes Bishop Breidenthal’s Wm. Cooper Procter budget
Church Foundation	Governing board – five trustees elected by Convention	\$704,248	The Church Foundation receives funding annually from the Bishop Breidenthal through the Wm. Cooper Procter fund. \$150,000 was set aside to fund church facility grants in 2017.
412 Sycamore, Inc.	Governing Board – Five trustees which include three appointed by the Bishop Breidenthal, plus the Chancellor and Diocesan Treasurer	\$73,943	Loan portfolio of \$3,317,449 (church and clergy loans).
Endowments and other investments	Governing board – five trustees elected by Convention	\$0	Oversee \$130,401,392 in investments
Bishop Breidenthal’s Fund	Diocesan Bishop Breidenthal	Varies based on annual needs	Funded by gifts to the Bishop Breidenthal. Used primarily for clergy assistance and provide professional

	Governing Board	2017 Budget	Other Notes
			development
Faith in Life	A commission appointed by the Bishop Breidenthal	\$90,811	Funding derived from the Second Century Campaign in 1974
Procter Center	11 members and the Diocesan Bishop Breidenthal	\$1,179,836	Includes direct funding from Convention - \$536,520
Episcopal Community Service Foundation	14 members elected by Convention	\$228,430	
Gabriel's Place	Independent 501 (c) 3 not-for-profit. Diocesan Bishop Breidenthal is a member of the board.	\$266,300	Wm. Cooper Procter fund contributed \$140,000 in 2017. Church Foundation has a 'lease' agreement with Gabriel's Place.

In addition, Mr. Kranz provided a summary, which included that he is also a liaison with other financial components of the diocese, including the Standing Committee, the Budget Committee, the Finance Committee and the Advisory Committee for Compensation and Resources.

Appendix G: Summary of the Budget Committee Report

Mr. Robinson reviewed the Budget Committee and that its goal and objective was to develop a balanced budget, as charged by Diocesan Council. Mr. Robinson noted the budget committee is comprised of nine members including three from Diocesan Council, three whom are elected and three that are appointed. Mr. Harold Patrick, from Diocesan Council, is the current chair.

Mr. Robinson reviewed the revenue and budget that Convention votes upon. The budget is based on Mission Share, as found on parochial reports that are due on March 1 of each year. After a review of the reports, it was noted by the budget committee there is a \$100,000 decrease in mission share. Based on this decrease, the budget committee revised how resources were allotted and used:

- How many people are being served?
- Where are people being served?

The Budget Committee also took out any duplication in the budget and after this evaluation; they have a good application going forward. Based on this, the budget committee looked at criteria for a balanced budget and used ministry priorities below on deciding if there was a strategic fit for applications received. These priorities are:

1. Supporting Healthy Congregations
2. Building New Relationships
3. Formation
4. Mission
5. Stewardship of Resources

Mr. Robinson stated the question was posed if the applications met the General Convention Millennium Development Goals. These goals included:

1. Eradicate extreme poverty and hunger
2. Achieve universal primary education
3. Promote gender equality and empower women
4. Reduce child mortality
5. Improve maternal health
6. Combat HIV/Aids, malaria and other diseases
7. Ensure environmental stability
8. Develop a global partnership for development

Based on the data we have, we are in communion with the General Convention initiatives.

Mr. Robinson discussed zero-based budgeting and the analytics of a budget. This practice included:

- Basic practices of zero-based budgeting

- Cost per person
- Additional or other potential funding sources
- Quantify the number of people being served
- Use at the Procter Center
 - This year's budget asks specifics about use at Procter Center (i.e., How many rooms, meals, etc.?)

Mr. Robinson went on to note the various groups that the budget committee reviews:

- Campus Ministry
- Social Justice and Public Policy
- EIRC
- LSS Disaster Preparedness
- ECW
- Latino Ministry
- Praxis Community
- ECSF
- ERD and NWM
- Formation
- COCL
- COM
- Bishop Breidenthal's office
 - Communication
 - Finance
 - Administration
 - Transition
- Procter Center

With a decrease in mission share, there was a large gap between "asks" and money available. The budget committee looked at various scenarios to see if not fully funded what the impact might be for them.

After completing the budget, the committee submitted the information to Diocesan Council in September and again in October. Diocesan Council approved the budget and it is the current budget being submitted to Convention today.

Mr. Robinson addressed a question that was posed at one of the Pre-convention meetings regarding the significant reduction in equipment expenditure. He stated there was no expenditure in 2014, 2015 or 2016; thus the reason for the reduction.

Diocese of Southern Ohio

Vital Statistics of Congregations and Missions

Year in parentheses is last year of filing if not 2016

— BAPTISMS —

City	Congregation	Active Members	Communicants in Good Standing	Others Active	Average Sunday Attendance	Sunday Furcharists	16 yrs and Older	Under 16 Years	Confirmed or Received
Amelia	Church of the Good Samaritan	32	26	3	15	27	0	2	3
Athens	Church of the Good Shepherd	152	144	5	58	106	0	0	2
Bellaire	Trinity Episcopal Church	45	36	2	24	51	0	0	6
Cambridge	St Johns Episcopal Church	28	24	0	15	48	1	0	0
Chillicothe	St Pauls Episcopal Church	90	90	4	23	50	2	0	2
Cincinnati	All Saints Episcopal Church	202	196	10	55	53	3	6	1
Cincinnati	Calvary Episcopal Church	400	400	12	123	152	0	1	0
Cincinnati	Christ Church (Glendale)	490	465	14	204	156	0	3	0
Cincinnati	Christ Church Cathedral	721	721	130	305	110	2	6	7
Cincinnati	Church of Our Saviour	105	103	36	71	122	2	4	9
Cincinnati	Church of the Advent	46	46	15	37	92	0	3	0
Cincinnati	Church of the Redeemer	1,375	905	0	315	203	0	15	17
Cincinnati	Grace Episcopal Church	58	58	40	34	54	2	4	3
Cincinnati	Holy Trinity Episcopal Church	25	15	3	11	51	0	0	0
Cincinnati	Indian Hill Church	142	0	0	74	56	0	3	7
Cincinnati	St Andrews Episcopal Church	257	106	40	82	2	0	0	5
Cincinnati	St James Episcopal Church	192	140	41	56	53	0	0	0
Cincinnati	St Simon of Cyrene Episcopal	196	188	3	72	52	2	1	0
Cincinnati	St Timothy's Episcopal Church	954	455	86	303	206	0	7	0
Cireleville	St Phillips Episcopal Church	121	121	0	65	104	2	3	0
Columbus	St Albans Church (Bexley)	513	462	0	97	96	0	0	0
Columbus	St Edwards Church (Whitehall)	108	108	6	27	61	0	0	0
Columbus	St James Episcopal Church	350	159	10	79	53	1	3	1
Columbus	St Johns Episcopal Church	301	301	46	148	0	1	1	0
Columbus	St Marks Church (Upper Arlington)	806	387	0	167	119	0	4	0
Columbus	St Phillips Episcopal Church	283	279	0	57	5,435	0	1	0
Columbus	St Stephens Episcopal Church	146	146	27	83	135	0	2	0
Columbus	Trinity Episcopal Church	312	208	0	164	107	0	4	12
Dayton	Christ Episcopal Church	385	206	35	116	152	1	3	5
Dayton	St Andrews Episcopal Church	64	57	7	24	82	0	0	0
Dayton	St Georges Episcopal Church	596	528	15	208	149	0	4	0
Dayton	St Marks Episcopal Church	101	101	0	57	50	0	0	9
Delaware	St Peters Episcopal Church	204	195	9	74	54	0	5	6
Dublin	St Patricks Episcopal Church	957	558	2	253	246	1	11	18

Diocese of Southern Ohio

Vital Statistics of Congregations and Missions

Year in parentheses is last year of filing if not 2016

— BAPTISMS —

City	Congregation	Active Members	Communicants in Good Standing	Others Active	Average Sunday Attendance	Sunday Furcharists	16 yrs and Older	Under 16 Years	Confirmed or Received
Fairborn	St Christophers Church	138	136	5	68	49	0	3	0
Gallipolis	St Peters Episcopal Church	57	47	15	30	49	0	2	7
Granville	St Luke Episcopal Church	398	375	38	174	137	1	4	17
Greenville	St Pauls Episcopal Church	65	47	0	26	57	0	1	0
Hamilton	Trinity Episcopal Church	179	179	85	99	110	5	11	3
Hillsboro	St Marys Episcopal Church	108	108	0	42	57	0	4	1
Ironton	Christ Episcopal Church	65	0	0	34	0	0	0	4
Lancaster	St Johns Episcopal Church	270	185	34	67	89	1	4	1
Lebanon	St Patricks Church	195	187	68	105	0	1	1	9
Logan	St Pauls Episcopal Church	24	24	2	14	18	0	0	2
London	Trinity Episcopal Church	58	45	4	18	52	0	0	0
Maineville	St Mary Magdalene Church	32	32	20	18	47	0	0	0
Marietta	St Lukes Episcopal Church	68	68	3	57	100	2	3	12
McArthur	Trinity Church	6	6	2	35	12	0	0	0
Mechanicsburg	Church of Our Saviour	63	60	2	24	0	0	0	0
Middletown	Church of the Ascension	168	85	2	46	66	0	0	0
Montgomery	St Barnabas Church	682	459	0	189	106	0	6	14
Nelsonville	Church of the Epiphany	35	29	3	17	18	0	0	0
New Albany	All Saints Episcopal Church	433	433	0	189	109	5	11	21
Newark	Trinity Episcopal Church	104	104	1	45	77	0	0	0
Oakwood	St Pauls Church Episcopal	423	402	0	126	99	0	9	0
Oxford	Holy Trinity Episcopal Church	182	182	10	84	95	1	1	0
Pickerington	St Andrews Episcopal Church	179	179	10	88	107	0	5	0
Piqua	St James Episcopal Church	113	38	0	28	50	1	0	0
Pomeroy	Grace Episcopal Church	39	27	1	21	0	0	0	0
Portsmouth	All Saints Episcopal Church	132	116	12	68	98	2	1	8
Springboro	St Francis Episcopal Church	76	76	0	38	51	0	0	0
Springfield	Christ Church Episcopal	375	226	25	106	102	0	0	0
Terrace Park	St Thomas Episcopal Church	1,527	1,527	0	265	165	0	6	11
Trotwood	St Margarets Episcopal Church	292	260	15	115	99	0	2	3
Troy	Trinity Episcopal Church	125	77	0	40	79	0	0	0
Urbana	Church of the Epiphany	45	45	0	28	52	0	0	4
Washington Court Ho	St Andrews Episcopal Church	102	102	0	44	0	0	1	2
Waynesville	St Marys Episcopal Church	23	23	0	15	50	0	0	0

Diocese of Southern Ohio

Vital Statistics of Congregations and Missions

Year in parentheses is last year of filing if not 2016

— BAPTISMS —

City	Congregation	Active Members	Communicants in Good Standing	Others Active	Average Sunday Attendance	Sunday Furcharists	16 yrs and Older	Under 16 Years	Confirmed or Received
West Chester	St Anne Episcopal Church	467	452	281	231	144	2	6	1
Westerville	St Matthews Episcopal Church	92	92	10	49	104	1	0	16
Worthington	St Johns Episcopal Church	437	437	0	191	106	3	14	8
Wyoming	Ascension and Holy Trinity	471	285	0	134	102	0	4	0
Xenia	Christ Episcopal Church	87	67	1	37	38	0	0	0
Zanesville	St James Episcopal Church	127	127	0	64	96	1	2	0
Total		19,219	15,283	1,250	6,565	11,277	46	197	257

Diocese of Southern Ohio

Financial Statistics of Congregations and Missions

Year in parentheses is last year of filing if not 2016

City	Congregation	Plate & Pledge Income	REVENUE			EXPENSE		
			Operating Revenue	Total Revenue	Operating Expense	To the Diocese	Outreach & Development	Total Expense
Amelia	Church of the Good Samaritan	16,260	25,436	27,053	25,952	1,479	2,097	26,783
Athens	Church of the Good Shepherd	156,045	207,116	209,126	206,815	17,655	7,282	211,840
Bellaire	Trinity Episcopal Church	8,428	30,601	33,351	36,015		2,493	38,440
Cambridge	St. Johns Episcopal Church	21,241	35,285	46,035	46,937	989	18,822	61,472
Chillicothe	St Pauls Episcopal Church	56,902	85,156	92,324	86,074	4,249	3,743	88,724
Cincinnati	All Saints Episcopal Church	102,445	111,327	152,421	202,286	200	15,814	218,850
Cincinnati	Calvary Episcopal Church	177,716	466,065	512,919	483,385	79,942	50,911	526,426
Cincinnati	Christ Church (Glendale)	474,466	628,890	803,563	613,653	94,752	152,550	767,894
Cincinnati	Christ Church Cathedral	409,409	3,309,125	5,980,140	3,322,984	507,809	2,780,482	5,977,166
Cincinnati	Church of Our Saviour	158,024	158,024	169,305	133,647	20,989	72,759	193,672
Cincinnati	Church of the Advent	78,082	238,081	238,081	237,455	21,600	100,325	337,780
Cincinnati	Church of the Redeemer	984,700	1,466,992	1,620,137	1,435,824	230,607	167,493	1,550,031
Cincinnati	Grace Episcopal Church	58,885	83,525	113,633	43,735	4,700	70,898	113,633
Cincinnati	Holy Trinity Episcopal Church	14,272	33,526	33,526	28,833	1,639	2,266	31,099
Cincinnati	Indian Hill Church	325,874	341,729	346,700	373,006	29,730	20,901	377,977
Cincinnati	St Andrews Episcopal Church	147,691	206,474	206,474	297,227	37,304	35,997	329,555
Cincinnati	St James Episcopal Church	116,683	203,416	232,118	149,795		14,549	164,598
Cincinnati	St Simon of Cyrene Episcopal	148,105	194,802	218,795	186,540	14,853	24,357	209,574
Cincinnati	St Timothy's Episcopal Church	753,533	805,783	1,625,447	916,131	109,750	779,596	1,724,274
Cireleville	St Phillips Episcopal Church	123,729	175,275	197,174	170,327	15,115	22,910	199,812
Columbus	St Albans Church (Bexley)	286,470	401,434	417,500	464,121	37,658	14,696	530,999
Columbus	St Edwards Church (Whitehall)	37,025	60,852	133,217	52,624	4,781	71,480	125,661
Columbus	St James Episcopal Church	126,583	180,390	187,353	161,321	12,430	4,576	168,441
Columbus	St Johns Episcopal Church	79,959	124,543	173,214	85,809	10,800	84,387	168,696
Columbus	St Marks Church (Upper Arlington)	535,528	579,292	674,313	572,833	85,000	441,506	1,012,990
Columbus	St Phillips Episcopal Church	301,930	337,355	406,170	405,478	28,293	29,146	416,596
Columbus	St Stephens Episcopal Church	151,241	218,312	652,582	218,312	33,286	364,274	587,009
Columbus	Trinity Episcopal Church	307,702	483,971	489,471	488,857	74,751	32,178	489,857
Dayton	Christ Episcopal Church	309,094	501,376	551,186	494,641	70,928	53,375	555,763

Diocese of Southern Ohio

Financial Statistics of Congregations and Missions

Year in parentheses is last year of filing if not 2016

		REVENUE			EXPENSE			
City	Congregation	Plate & Pledge Income	Operating Revenue	Total Revenue	Operating Expense	To the Diocese	Outreach & Development	Total Expense
Dayton	St Andrews Episcopal Church	65,288	100,568	113,076	114,193	5,235	13,238	127,431
Dayton	St Georges Episcopal Church	538,758	560,805	682,020	560,461	81,332	142,267	729,810
Dayton	St Marks Episcopal Church	159,253	177,438	212,167	170,174	17,711	14,716	194,943
Delaware	St Peters Episcopal Church	151,282	210,585	210,906	235,571	25,264	3,583	239,154
Dublin	St Patricks Episcopal Church	546,268	553,097	656,593	542,321	84,135	196,553	649,358
Fairborn	St Christophers Church	127,611	150,376	176,102	157,941	15,243	1,200	175,711
Gallipolis	St Peters Episcopal Church	55,887	68,841	97,366	82,725	5,000	10,400	92,354
Granville	St Luke Episcopal Church	363,262	365,918	688,725	349,889	49,545	631,784	1,137,976
Greenville	St Pauls Episcopal Church	46,987	62,558	195,166	66,726	6,304	27,951	94,277
Hamilton	Trinity Episcopal Church	150,462	186,282	197,194	206,102	19,320	65,226	271,937
Hillsboro	St Marys Episcopal Church	64,050	148,893	152,183	91,390	13,608	44,072	133,662
Ironton	Christ Episcopal Church	77,503	131,397	230,080	80,492	5,725	49,100	129,592
Lancaster	St Johns Episcopal Church	116,324	173,523	194,852	197,706	24,946	14,525	202,506
Lebanon	St Patricks Church	162,179	174,969	221,303	216,796	21,492	29,471	234,267
Logan	St Pauls Episcopal Church	28,525	40,996	42,972	35,661	2,566	4,106	39,931
London	Trinity Episcopal Church	88,612	105,986	116,701	92,115	8,711	22,030	114,860
Maineville	St Mary Magdalene Church	28,759	28,759	28,759	42,058	1,912	3,310	42,058
Marietta	St Lukes Episcopal Church	114,783	145,846	153,433	163,478	15,000	5,082	166,673
McArthur	Trinity Church	9,430	9,436	9,992	7,580	231	482	8,062
Mechanicsburg	Church of Our Saviour	30,021	30,202	36,694	29,543	2,352	868	30,737
Middletown	Church of the Ascension	121,700	125,300	143,100	142,300	12,800	2,300	156,200
Montgomery	St Barnabas Church	405,420	418,113	590,665	437,235	89,552	109,267	555,590
Nelsonville	Church of the Epiphany	13,842	22,916	35,730	15,754	1,539	6,807	23,044
New Albany	All Saints Episcopal Church	315,182	319,865	439,513	314,135	42,944	7,439	325,488
Newark	Trinity Episcopal Church	106,163	123,751	186,790	120,917	12,551	571	120,917
Oakwood	St Pauls Church Episcopal	469,356	494,362	590,692	476,260	70,500	66,027	547,577
Oxford	Holy Trinity Episcopal Church	248,021	293,166	379,084	307,902	35,441	11,980	342,683
Pickerington	St Andrews Episcopal Church	186,575	267,856	309,789	299,405	25,338	39,565	336,414
Piqua	St James Episcopal Church	54,288	81,185	82,965	76,604	6,642	400	76,934

Diocese of Southern Ohio

Financial Statistics of Congregations and Missions

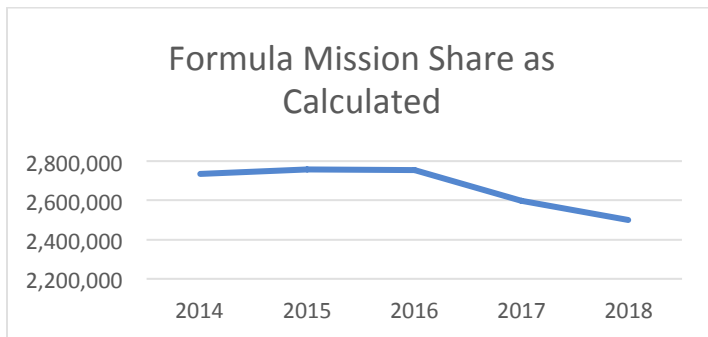
Year in parentheses is last year of filing if not 2016

		REVENUE			EXPENSE			
City	Congregation	Plate & Pledge Income	Operating Revenue	Total Revenue	Operating Expense	To the Diocese	Outreach & Development	Total Expense
Pomeroy	Grace Episcopal Church	26,891	51,767	51,767	28,517	3,483	20,836	51,553
Portsmouth	All Saints Episcopal Church	127,818	147,781	196,919	171,832	15,112	12,611	182,122
Springboro	St Francis Episcopal Church	86,979	113,487	114,205	112,206	11,067	0	112,920
Springfield	Christ Church Episcopal	205,075	270,815	785,397	269,319	38,946	37,316	303,396
Terrace Park	St Thomas Episcopal Church	672,527	777,466	1,302,223	802,775	97,620	264,574	1,004,948
Trotwood	St Margarets Episcopal Church	143,447	208,289	248,332	222,675	19,380	86,958	309,438
Troy	Trinity Episcopal Church	99,912	147,899	156,995	136,002	16,319	17,603	153,507
Urbana	Church of the Epiphany	57,040	114,800	118,604	60,752	7,425	33,466	90,535
Washington Court Ho	St Andrews Episcopal Church	80,898	95,898	135,898	93,309	9,334	54,338	146,595
Waynesville	St Marys Episcopal Church	29,698	29,698	29,698	30,166	2,138	429	30,576
West Chester	St Anne Episcopal Church	476,854	490,045	523,363	409,791	68,171	40,340	443,108
Westerville	St Matthews Episcopal Church	66,758	186,758	236,527	187,121	8,723	16,801	240,035
Worthington	St Johns Episcopal Church	445,255	583,774	618,744	593,526	93,570	308,366	774,581
Wyoming	Ascension and Holy Trinity	368,767	368,767	420,789	394,292	49,335	39,066	421,968
Xenia	Christ Episcopal Church	73,493	108,514	118,085	127,038	12,576	18,129	144,449
Zanesville	St James Episcopal Church	109,698	231,518	292,175	214,309	25,295	97,034	311,343
Total		14,384,923	21,194,418	29,067,661	21,427,681	2,732,722	8,014,050	29,226,832

DIOCESE OF SOUTHERN OHIO

CONSOLIDATED OPERATING BUDGET 2018

The 2018 budget reflects the ministry and mission of the Diocese of Southern Ohio. The task of developing the budget is given to the budget committee by Diocesan Council. The committee this year had a good mix of veteran and new members. The budget committee was faced with many challenges and opportunities in the development of the 2018 budget. One opportunity was in revising the budget application for 2018. The application required respondents to align their budget request with national church and diocesan goals. Additional analytic information was requested in this year's application. These updates proved important in light of revenue projections for the upcoming year. One significant challenge in this year's budget development was that mission share income decreased over \$98,000 compared to the previous year. The chart below shows that under the new formula mission share income to the operating budget has been decreasing.



Although the budget for 2018 is much lower than the previous year the budget does include resources to move forward the ministry and mission initiatives of the diocese.

FORMATION

Formation is the diocese is expressed in various forms. The Procter Center hosts both summer camp and youth programs (\$323,721). Other forms of formation which consist of clergy days, Church Next, worship leader training, lay preacher training, School for Diaconal Formation, and many other offerings are included in the budget (\$51,363).

CONGREGATIONAL SUPPORT

Parishes and Missions all benefit from the collective mission and ministry in the diocese. This support is experienced in many ways. Congregations receive direct support from commissions like COCL (\$175,000 plus \$200,000 from the WCProcter fund) and National and World Mission Commission (\$19,959). Most of the work done by diocesan staff is in support of congregations. From parish website design, facility appraisals, transition assistance, stewardship instruction, and convention organization to group property insurance, supply clergy list, and accounting, tax, and legal advice.

CONVENTION

The annual budget includes money for both the diocesan (\$35,000) and general (\$20,000) convention. The diocesan convention annually receives 300+ delegates, 40 volunteers, 30 staff and many spouses/partners. This annual events budget pays for a convention style venue, internet access, on line voting software, meeting space, speakers, musicians, and chaplains. This budget also pays for housing for the convention committee and staff involved in the convention.

ADMINISTRATION

Every budget includes the cost of operations. For the diocesan budget this area includes staff, building maintenance, repair, and operations. Insurance, utilities, supplies, software, and professional development are included in this area. Communications, information technology, and finance are major back office functions of the diocesan operating budget. The budget includes increases for health benefits but includes no increases in staff salary.

PRAXIS COMMUNITY

This year's budget includes the re-visioning of several ministries under one umbrella. The request came as the ministries realized they worked in similar areas and worked to accomplish similar goals. The budgetary consolidation was a natural evolution of the ministry work that takes place. The budgets of fresh expression, confluence and Brendan Crossing are all combined to reflect this joint ministry initiatives.

NATIONAL CHURCH PLEDGE

General convention set forward an annual request for funding from diocese. Southern Ohio consistently provides funding to DFMS at the budget amount required at general convention. The 2018 budget include the full ask from the church at \$448,707.

The Convention or Mission Share budget totals \$2,876,393 for fiscal year 2018. The total consolidated budget which includes the WCProcter fund totals \$5,680,973. The full budget was adopted by diocesan council and is presented to convention for approval.

Harold Patrick
Chair, Budget Committee
Diocesan Council 2019

2018 MISSION SHARE

City, Congregation	Estimated Mission Share	Mission Share Rate
Amelia, Church of the Good Samaritan	\$ 1,608.45	6.32%
Athens, Church of the Good Shepherd	\$ 20,754.67	10.64%
Bellaire, Trinity Episcopal Church	\$ 658.92	6.22%
Cambridge, St John Episcopal Church	\$ 2,497.62	7.08%
Chillicothe, St Paul Episcopal Church	\$ 6,762.39	7.94%
Cincinnati, All Saints Episcopal Church	\$ 10,641.55	9.56%
Cincinnati, Calvary Episcopal Church	\$ 57,680.28	12.58%
Cincinnati, Christ Church (Glendale)	\$ 84,530.21	13.44%
Cincinnati, Christ Church Cathedral	\$ 459,059.99	13.87%
Cincinnati, Church of Our Saviour	\$ 14,764.40	9.34%
Cincinnati, Church of the Advent	\$ 26,865.81	11.28%
Cincinnati, Church of the Redeemer	\$ 201,927.13	13.76%
Cincinnati, Grace Episcopal Church	\$ 5,110.99	7.29%
Cincinnati, Holy Trinity Episcopal Church	\$ 2,228.49	6.65%
Cincinnati, Indian Hill Church	\$ 40,404.43	11.82%
Cincinnati, St Andrews Episcopal Church	\$ 19,947.09	11.18%
Cincinnati, St James Episcopal Church	\$ 20,760.40	10.21%
Cincinnati, St Simon of Cyrene Episcopal	\$ 16,489.29	10.10%
Cincinnati, St Timothy Episcopal Church	\$ 110,044.68	13.66%
Circleville, St Philips Episcopal Church	\$ 17,321.29	9.88%
Columbus, St Albans Church (Bexley)	\$ 49,628.26	12.36%
Columbus, St Edwards Church (Whitehall)	\$ 2,863.87	7.19%
Columbus, St James Episcopal Church	\$ 17,632.24	9.77%
Columbus, St John Episcopal Church	\$ 8,474.88	8.26%
Columbus, St Marks Church (Upper Arlington)	\$ 76,614.21	13.23%
Columbus, St Philips Episcopal Church	\$ 40,614.90	12.04%
Columbus, St Stephens Episcopal Church	\$ 23,693.27	10.85%
Columbus, Trinity Episcopal Church	\$ 61,919.82	12.79%
Dayton, Christ Episcopal Church	\$ 64,687.33	12.90%
Dayton, St Andrews Episcopal Church	\$ 7,680.52	8.48%
Dayton, St Georges Episcopal Church	\$ 73,564.42	13.12%
Dayton, St Mark Episcopal Church	\$ 17,701.43	9.99%
Dayton, St Paul Church Episcopal	\$ 61,828.08	12.69%
Delaware, St Peters Episcopal Church	\$ 23,081.77	10.96%
Dublin, St Patrick Episcopal Church	\$ 71,956.84	13.01%
Fairborn, St Christopher Church	\$ 12,040.61	9.24%
Gallipolis, St Peters Episcopal Church	\$ 4,418.84	7.51%
Granville, St Luke Episcopal Church	\$ 43,659.04	11.93%

Greenville, St Paul Church	\$ 4,630.52	7.40%
Hamilton, Trinity Church	\$ 19,614.40	10.53%
Hillsboro, St Mary Episcopal Church	\$ 7,385.47	8.16%
Ironton, Christ Episcopal Church	\$ 6,376.10	7.83%
Lancaster, St Johns Church	\$ 17,896.69	10.31%
Lebanon, St Patrick Church	\$ 18,234.51	10.42%
Logan, St Paul Episcopal Church	\$ 2,415.41	6.86%
London, Trinity Episcopal Church	\$ 8,873.73	8.37%
Maineville, St Mary Magdalene	\$ 1,942.64	6.75%
Marietta, St Luke Episcopal Church	\$ 13,783.88	9.45%
McArthur, Trinity Church	\$ 566.16	6.00%
Mechanicsburg, Church of Our Saviour	\$ 1,942.40	6.43%
Middletown, Church of the Ascension	\$ 11,301.57	9.02%
Montgomery, St Barnabas Church	\$ 51,239.34	12.25%
Nelsonville, Church of the Epiphany	\$ 941.59	6.11%
New Albany, All Saints Episcopal Church	\$ 37,474.38	11.72%
Newark, Trinity Episcopal Church	\$ 10,894.94	8.80%
Oxford, Holy Trinity Episcopal Church	\$ 33,066.80	11.61%
Pickerington, St Andrews Episcopal Church	\$ 23,456.11	11.39%
Piqua, St James Episcopal Church	\$ 6,271.94	7.73%
Pomeroy, Grace Episcopal Church	\$ 3,608.46	6.97%
Portsmouth, All Saints Episcopal Church	\$ 14,285.50	9.67%
Springboro, St Francis Episcopal Church	\$ 9,746.53	8.59%
Springfield, Christ Church Episcopal	\$ 30,568.73	11.50%
Terrace Park, St Thomas Episcopal Church	\$ 105,339.02	13.55%
Trotwood, St Margaret Episcopal Church	\$ 22,071.94	10.75%
Troy, Trinity Episcopal Church	\$ 13,499.41	9.13%
Urbana, Church of the Epiphany	\$ 6,764.47	7.62%
Washington Court House, St Andrews Episcopal Church	\$ 6,511.50	8.05%
Waynesville, St Mary Episcopal Church	\$ 1,942.02	6.54%
West Chester, St Anne Episcopal Church	\$ 59,937.64	12.47%
Westerville, St Matthews Episcopal Church	\$ 5,949.32	8.91%
Worthington, St John Episcopal Church	\$ 77,836.53	13.33%
Wyoming, Ascension and Holy Trinity	\$ 44,794.34	12.15%
Xenia, Christ Episcopal Church	\$ 9,436.46	8.70%
Zanesville, St James Episcopal Church	\$ 25,625.86	11.07%

TOTALS	\$2,498,344.72	2018 MS
	\$2,597,329.00	2017 MS
	(\$98,984.28)	

2018 CONSOLIDATED BUDGET - DRAFT

	2018 Mission Share Budget	2018 WCProcter Budget	2018 CEProcter and Other Budget	2018 Consolidated Budget	2017 Budget Annual	2016 Actual
UNRESTRICTED INCOME & TRANSFERS IN						
32100 MISSION SHARE-CURRENT	\$2,498,344.72			\$2,498,344.72	\$2,597,329.00	\$2,771,721.77
32110 Prior Years' Mission Share Written Off This Year	\$0.00			\$0.00	\$0.00	(\$23,736.14)
33000 WCPROCTER REVENUE (Transfer)	\$0.00	\$2,436,655.48		\$2,436,655.48	\$2,394,726.98	\$1,791,030.00
34200 CONSOLIDATED ENDOWMENT INCOME TRANSFERS	\$280,156.43			\$280,156.43	\$275,149.50	\$235,088.43
34250 THEME AND WHITING INVESTMENT TRANSFERS	\$15,000.00			\$15,000.00	\$15,000.00	\$29,835.83
34300 EPISCOPATE SALARY ENDOW (Transfer from CE Procter)	\$0.00		\$327,871.00	\$327,871.00	\$301,692.47	\$301,692.00
34310 EPISCOPATE HOUSING ENDOW (Transfer frm Bish Res)	\$9,100.00			\$9,100.00	\$9,000.00	\$7,602.04
34350 TRANSFER FROM FAITH IN LIFE	\$0.00		\$40,054.00	\$40,054.00	\$6,260.00	\$55,550.00
35300 CAMPERS' FEES	\$0.00			\$0.00	\$0.00	\$55,253.84
35400 ACCOUNTING FEES	\$7,000.00			\$7,000.00	\$21,700.00	\$23,166.82
36000 GRANTS - OTHER	\$0.00			\$0.00	\$0.00	\$0.00
37100 School for Diaconal Formation	\$0.00			\$0.00	\$0.00	\$4,500.00
37200 Rental Income	\$24,000.00			\$24,000.00	\$24,000.00	\$10,963.50
37300 INTENTIONAL COMMUNITIES REVENUE	\$25,000.00			\$25,000.00	\$25,000.00	\$26,481.00
37900 MISC. INCOME	\$11,592.13			\$11,592.13	\$11,592.13	\$37,900.00
37920 PROCEEDS FROM INCOME AND GROWTH FUNDS	\$0.00			\$0.00	\$0.00	\$16,976.09
37950 INTEREST INCOME- OTHER	\$0.00			\$0.00	\$0.00	\$35,030.68
38000 INTEREST INCOME-OPERATING	\$2,200.00			\$2,200.00	\$2,200.00	\$1,799.27
38020 PROCTER CENTER LOC INTEREST INCOME (Transfer)	\$4,000.00			\$4,000.00	\$4,000.00	\$0.00
38050 BEQUESTS	\$0.00			\$0.00	\$0.00	\$2,340.26
38800 Assets Released From Restrictions	\$0.00			\$0.00	\$0.00	\$119,033.01
38805 Assets Released from Designation	\$0.00			\$0.00	\$0.00	\$51,721.18
TOTAL OPERATING INCOME & TRANSFERS IN	\$2,876,393.28	\$2,436,655.48	\$367,925.00	\$5,680,973.76	\$5,687,650.08	\$5,553,949.58
LEGISLATIVE						
50010 DIOCESAN CONVENTION-OPER.EXP.	\$35,000.00			\$35,000.00	\$40,000.00	\$49,445.05
50020 DIOCESAN CONVEN.-PUBLICATIONS	\$0.00			\$0.00	\$0.00	\$151.40
50040 TRANSITION EXPENSES	\$0.00			\$0.00	\$0.00	\$0.00
50050 DIOCESAN COUNCIL	\$2,000.00			\$2,000.00	\$3,000.00	\$1,593.82
50055 Strategic Planning-Mission Priorities	\$0.00			\$0.00	\$0.00	\$0.00
50060 STANDING COMM.-MEETING EXP.	\$1,000.00			\$1,000.00	\$1,000.00	\$835.51
50070 PROVINCIAL SYNOD-ASSESSMENT	\$8,500.00			\$8,500.00	\$8,500.00	\$6,937.28
50080 PROVINCIAL SYNOD-TRAVEL EXP.	\$2,700.00			\$2,700.00	\$2,000.00	\$1,623.86
50100 GEN.CONVENTION-TRAVEL EXPENSE	\$20,000.00			\$20,000.00	\$0.00	\$48,423.11
TOTAL LEGISLATIVE	\$69,200.00	\$0.00	\$0.00	\$69,200.00	\$54,500.00	\$109,010.03
ADMINISTRATIVE-DIOCESAN HOUSE						
51260 MATERIALS & SUPPLIES-DSO HOUSE	\$12,000.00			\$12,000.00	\$12,000.00	\$9,521.45
51270 XEROX-DSO HOUSE	\$5,000.00			\$5,000.00	\$5,000.00	\$4,873.39

51280 EQUIP,RENTAL-DSO HOUSE	\$2,500.00	\$2,500.00			\$2,500.00	\$0.00	
51290 POSTAGE -DSO HOUSE	\$2,000.00	\$2,000.00			\$2,000.00	\$1,384.57	
51300 TELEPHONE-DSO HOUSE	\$20,000.00	\$20,000.00			\$20,000.00	\$21,523.54	
51320 ST PAUL'S CHAPEL-DSO HOUSE	\$1,500.00	\$1,500.00			\$1,500.00	\$836.00	
51330 UTILITIES- DSO HOUSE	\$30,000.00	\$30,000.00			\$30,000.00	\$25,572.39	
51340 REPAIRS & MAINT-412 SYCAMORE	\$35,000.00	\$35,000.00			\$40,000.00	\$60,748.78	
51345 DSO 412 Sycamore Renovation Project, MAYBE FOR WCPROCTER SYCAMORE	\$0.00	\$0.00			\$0.00	\$13,338.39	
51350 INSURANCE-DSO HOUSE	\$20,000.00	\$20,000.00			\$20,000.00	\$3,271.27	
51360 MISCELLANEOUS-DSO HOUSE	\$5,000.00	\$5,000.00			\$5,000.00	\$1,080.55	
51370 OUTSIDE LABOR-DSO HOUSE	\$10,000.00	\$10,000.00			\$17,500.00	\$0.00	
51380 PARKING EXPENSE-DSO HOUSE	\$500.00	\$500.00			\$500.00	\$6,927.73	
51400 MEETING EXPENSE-DSO HOUSE	\$6,000.00	\$6,000.00			\$6,000.00	\$29,467.31	
51430 ARCHIVES	\$350.00	\$350.00			\$0.00	\$0.00	
51450 EQUIP. MAINTENANCE CONTRACTS	\$5,000.00	\$5,000.00			\$40,000.00	\$33,761.50	
51470 PROF DEVELOP-SUPPORT STAFF	\$8,000.00	\$8,000.00			\$12,000.00	\$10,769.33	
51480 DSO-INSURANCE-RETIRED	\$50,000.00	\$50,000.00			\$50,000.00	\$45,933.66	
51259 Insurance & Pension Non Diocesan Staff	\$0.00	\$0.00			\$0.00	\$0.00	
51900 Diocesan severance	\$0.00	\$0.00			\$0.00	\$0.00	
52220 COLUMBUS OFFICE OPERATIONS	\$1,500.00	\$1,500.00			\$0.00	\$0.00	
52260 RENTAL-BISHOP'S CENTER	\$0.00	\$0.00			\$0.00	\$0.00	
61250 COKE MACHINE	\$0.00	\$0.00			\$0.00	\$1,502.16	
55140 Grants' misc expense	\$0.00	\$0.00			\$0.00	\$0.00	
TOTAL ADMINISTRATION-DIOCESAN HOUSE	\$214,350.00	\$0.00	\$0.00	\$214,350.00	\$264,350.00	\$270,512.02	
BISHOP'S OFFICE							
DIOCESAN BISHOP	\$95,193.15	\$0.00	\$327,871.01	\$423,064.16	\$437,252.93	\$438,547.12	
DIOCESAN BISHOP ADMIN STAFF	\$257,023.03	\$6,000.00	\$0.00	\$263,023.03	\$283,677.37	\$249,217.82	
DIOCESAN BISHOP - OTHER	\$63,100.00	\$8,053.56	\$0.00	\$71,153.56	\$55,000.00	\$62,955.71	
TOTAL DIOCESAN BISHOP	\$415,316.18	\$14,053.56	\$327,871.01	\$757,240.75	\$775,930.30	\$750,720.65	
CANON'S OFFICE							
CANON TO THE ORDINARY	\$196,702.99		\$196,702.99	\$196,702.99	\$190,876.01	\$187,071.96	
PROGRAMS - CANON'S OFFICE	\$0.00		\$0.00	\$0.00			
TOTAL PROGRAMS - CANONS OFFICE	\$196,702.99	\$0.00	\$0.00	\$196,702.99	\$190,876.01	\$187,071.96	
FINANCE DEPARTMENT							
FINANCE OFFICE STAFFING	\$360,169.79		\$360,169.79	\$360,169.79	\$348,774.71	\$354,876.05	
FINANCE OFFICE OPERATIONS	\$116,000.00		\$116,000.00	\$116,000.00	\$96,500.00	\$151,127.48	
TOTAL FINANCE OFFICE	\$476,169.79	\$0.00	\$0.00	\$476,169.79	\$445,274.71	\$506,003.53	
COMMUNICATIONS DEPARTMENT							
COMMUNICATIONS DEPARTMENT STAFFING	\$307,170.39		\$307,170.39	\$307,170.39	\$303,956.92	\$301,041.27	
COMMUNICATIONS - OTHER	\$95,000.00		\$95,000.00	\$95,000.00	\$92,135.00	\$98,489.13	
TOTAL COMMUNICATIONS - OTHER	\$402,170.39	\$0.00	\$0.00	\$402,170.39	\$396,091.92	\$399,530.40	
CANON FOR MISSION							
CANON FOR MISSION	\$0.00		\$0.00	\$0.00	\$0.00	\$151,219.15	
CANON FOR MISSION PROGRAMS	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
TOTAL CANON FOR MISSION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$151,219.15	

INFORMATION TECHNOLOGY (IT) DEPARTMENT									
IT DEPARTMENT STAFFING	\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IT - OTHER	\$35,000.00				\$35,000.00	\$40,000.00	\$40,000.00	\$0.00	\$0.00
TOTAL IT - OTHER	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	\$40,000.00	\$40,000.00	\$0.00	\$0.00
SOCIAL JUSTICE AND PUBLIC POLICY									
PUBLIC POLICY DIRECTOR- PROGRAMS	\$4,000.00				\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$0.00
SOCIAL JUSTICE & PUBLIC POLICY	\$2,500.00				\$2,500.00	\$2,200.00	\$2,200.00	\$1,000.00	\$1,000.00
TOTAL DIRECTOR OF PUBLIC POLICY	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00	\$6,200.00	\$6,200.00	\$1,000.00	\$1,000.00
PARAMOUNT GOALS & ECS									
60010 NATIONAL CHURCH PLEDGE(MS)	\$448,707.00				\$448,707.00	\$504,400.00	\$504,400.00	\$630,363.00	\$630,363.00
60130 ECSF (Transfer)	\$7,000.00				\$7,000.00	\$10,000.00	\$10,000.00	\$7,000.08	\$7,000.08
60140 ECSF (WCP)	\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL PROGRAMS	\$455,707.00	\$0.00	\$0.00	\$0.00	\$455,707.00	\$514,400.00	\$514,400.00	\$637,363.08	\$637,363.08
VARIOUS PROGRAMS, MINISTRIES, COMMITTEES, COMMISSIONS									
61310 ECW SUBSIDY	\$2,500.00				\$2,500.00	\$2,250.00	\$2,250.00	\$0.00	\$0.00
61311 LUBE SUBSIDY	\$1,500.00				\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00
61337 Public School Summer Reading Camp	\$0.00				\$0.00	\$0.00	\$0.00	\$91,283.48	\$91,283.48
61340 LM - Liturgy and Music Commissions	\$1,350.00				\$1,350.00	\$6,500.00	\$6,500.00	\$1,566.96	\$1,566.96
61350 ECUMENICAL RELATIONS COMMISS.	\$5,450.00				\$5,450.00	\$2,200.00	\$2,200.00	\$2,794.27	\$2,794.27
61380 PROCTER CENTER - SUBSIDY	\$0.00	\$215,000.00			\$215,000.00	\$215,000.00	\$215,000.00	\$213,750.00	\$213,750.00
61383 PCCC Grant - Youth & Asst Youth Director	\$103,118.00	\$0.00			\$103,118.00	\$46,850.24	\$46,850.24	\$45,255.49	\$45,255.49
61386 PCCC Grant - Youth Program - WCP	\$0.00	\$76,415.00			\$76,415.00	\$124,329.91	\$124,329.91	\$116,570.80	\$116,570.80
61389 PCCC Grant - Summer Camp Support - WCP	\$0.00	\$122,496.00			\$122,496.00	\$160,250.00	\$160,250.00	\$174,153.91	\$174,153.91
61420 COMMISSION ON RACE (MS)	\$4,000.00	\$0.00			\$4,000.00	\$1,777.50	\$1,777.50	\$124.37	\$124.37
61430 AFFIRMATIVE AGING COMMISSION	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$313.50	\$313.50
61445 PARISH HEALTH MINISTRY	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
61602 COMMON MINISTRY	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$1,984.70	\$1,984.70
69920 COMMISSION ON CONGREGATIONAL LIFE (COCL)	\$175,000.00	\$200,000.00			\$375,000.00	\$400,000.00	\$400,000.00	\$400,733.32	\$400,733.32
52410 STEWARDSHIP COMMISSION	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL - VARIOUS ACCOUNTS	\$292,918.00	\$613,911.00	\$0.00	\$0.00	\$906,829.00	\$960,657.65	\$960,657.65	\$1,048,530.80	\$1,048,530.80
CANON FOR FORMATION AND TRANSITION									
CANON FOR FORMATION AND TRANSITION	\$144,278.55				\$144,278.55	\$145,397.58	\$145,397.58	\$125,992.45	\$125,992.45
PROGRAMS - CANON FOR FORMATION AND TRANSITION	\$4,000.00	\$33,794.00			\$41,794.00	\$4,000.00	\$4,000.00	\$2,452.83	\$2,452.83
TOTAL PROGRAMS - FORMATION	\$148,278.55	\$4,000.00	\$33,794.00	\$0.00	\$186,072.55	\$149,397.58	\$149,397.58	\$128,445.28	\$128,445.28
COMMISSION ON MINISTRY									
65080 CF - Clergy Formation	\$7,119.00				\$7,119.00	\$7,910.00	\$7,910.00	\$1,529.00	\$1,529.00
65090 CF - Christian Formation Conference	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$2,615.70	\$2,615.70
65200 CF - Community of Deacons	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$4,923.61	\$4,923.61
65270 CF - Residency Program Placement	\$0.00	\$379,475.00			\$379,475.00	\$350,482.00	\$350,482.00	\$146,082.67	\$146,082.67
65210 School for Diaconal Formation	\$11,236.50	\$0.00			\$11,236.50	\$13,602.00	\$13,602.00	\$19,536.06	\$19,536.06
65220 COM - Programs, Meetings and Support	\$11,723.86	\$6,260.00			\$17,983.86	\$15,260.00	\$15,260.00	\$10,530.00	\$10,530.00

65260 COM - Ordination Process Research and Review	\$14,085.00	\$11,270.00	\$14,085.00	\$11,410.00
65310 COM - Residency Program Meeting	\$0.00	\$11,270.00	\$11,270.00	\$6,859.49
65320 COM - Licensed Lay Ministry	\$0.00	\$0.00	\$0.00	\$4,824.52
66162 COM - Deployment Materials and Consultant Training	\$0.00	\$0.00	\$0.00	\$0.00
65350 LM - Ordinations	\$3,200.00	\$3,200.00	\$3,200.00	\$0.00
65360 Fresh Start	\$0.00	\$0.00	\$0.00	\$0.00
65370 Chaplain - Retired Clergy	\$0.00	\$5,250.00	\$5,250.00	\$4,556.92
65372 Chaplain - Seminarians (Residents)	\$0.00	\$13,000.00	\$13,000.00	\$13,230.94
66161 Transition Ministry	\$9,935.00	\$9,935.00	\$9,935.00	\$7,416.39
65400 CLERGY WELLNESS COMMITTEE	\$0.00	\$0.00	\$0.00	\$0.00
65410 CLERGY/SPOUSE CONFERENCE	\$0.00	\$2,500.00	\$2,500.00	\$0.00
TOTAL COMMISSION ON MINISTRY	\$57,299.36	\$411,495.00	\$6,260.00	\$233,515.30
NATIONAL AND WORLD MISSIONS				
68201 NATIONAL AND WORLD MISSION BUDGET	\$0.00	\$1,200.00	\$1,200.00	\$1,026.89
68205 NWM - Youth2Mission trips	\$0.00	\$0.00	\$0.00	\$0.00
68210 NWM - Conferences	\$0.00	\$3,200.00	\$3,200.00	\$4,850.57
68215 NWM - Diocese of Ecuador Central	\$0.00	\$0.00	\$0.00	\$0.00
68220 NWM - Dohn Missionary	\$0.00	\$0.00	\$0.00	\$0.00
68224 NWM - Global Reconciliation	\$0.00	\$5,700.00	\$5,700.00	\$0.00
68230 NWM - MILLENNIUM GOALS	\$19,959.75	\$19,959.75	\$18,181.30	\$19,940.00
68234 NWM - EPISCOPAL RELIEF & DEVELOPMENT	\$0.00	\$1,750.00	\$1,750.00	\$1,152.15
TOTAL NATIONAL & WORLD MISSIONS	\$19,959.75	\$11,850.00	\$30,031.30	\$26,969.61

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Department Name: 63 PROGRAM-OTHER

FRESH EXPRESSIONS				
63410 Fresh Expressions - staffing	\$56,132.24	\$75,000.00	\$131,132.24	\$98,862.37
63492 Fresh Expressions - Program	\$0.00	\$20,000.00	\$20,000.00	\$18,918.58
TOTAL MINISTRY DEVELOPMENT - FRESH EXPRESSIONS	\$56,132.24	\$95,000.00	\$151,132.24	\$117,780.95
BRENDAN'S CROSSING				
63510 Brendan's Crossing - Staffing	\$0.00	\$110,509.26	\$110,509.26	\$113,312.78
63580 Brendan's Crossing - Programs	\$25,000.00	\$76,000.00	\$97,000.00	\$89,487.32
TOTAL INTENTIONAL COMMUNITY - BRENDAN'S CROSSING	\$25,000.00	\$186,509.26	\$213,145.20	\$202,800.10
CAMPUS MINISTRY				
63610 Campus Ministry - Staffing	\$0.00	\$0.00	\$0.00	\$126,511.44
63680 Campus Ministry - Program	\$0.00	\$19,000.00	\$19,000.00	\$12,334.66
63695 Campus Ministry - Grant Awards	\$0.00	\$70,000.00	\$70,000.00	\$44,338.63
TOTAL CAMPUS MINISTRY	\$0.00	\$89,000.00	\$76,728.00	\$183,184.73
CONGREGATIONAL VITALITY				
63810 Congregational Vitality - Staffing	\$188,422.91	\$188,422.91	\$190,808.54	\$0.00
63880 Congregational Vitality - Program	\$22,000.00	\$22,000.00	\$22,000.00	\$0.00
TOTAL CONGREGATIONAL VITALITY	\$0.00	\$210,422.91	\$212,808.54	\$0.00
COLUMBUS CONFLUENCE				
63780 Confluence -Program	\$35,004.00	\$35,004.00	\$35,004.00	\$0.00
TOTAL COLUMBUS PROJECT	\$0.00	\$35,004.00	\$35,004.00	\$0.00

PROGRAM-OTHER \$81,132.24 \$615,936.17 \$0.00 \$697,068.41 \$662,809.69 \$503,765.78

Department Name: 66 ECUMENICAL OUTREACH

66075 Parish & Deanery relationships	\$0.00	\$10,000.00	\$10,000.00	\$20,000.00	\$500.00
660XX Cathedral - Sycamore Commons	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
66080 MARCC	\$0.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
66100 OHIO COUNCIL OF CHURCHES	\$0.00	\$18,100.00	\$18,100.00	\$18,100.00	\$18,035.00
66110 APSO-CORA-EAM ANNUAL MEMBERSHIP	\$0.00	\$0.00	\$0.00	\$0.00	\$8,500.00
66120 EPISCOPAL APPALACHIAN MIN (EAM) Expenses	\$2,000.00	\$8,500.00	\$10,500.00	\$10,500.00	\$1,010.33
66XXX Lutheran Social Services - Disaster Recovery	\$7,000.00	\$0.00	\$7,000.00	\$7,000.00	\$0.00
TOTAL ECUMENICAL OUTREACH	\$9,000.00	\$66,600.00	\$75,600.00	\$85,600.00	\$85,045.33

Department Name: 68 WCPROCTER MISSION OUTREACH

68050 WCP EXPENSES	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,174.39
68060 WCP CONSULTANTS	\$52,000.00	\$52,000.00	\$52,000.00	\$75,700.00	\$75,625.00
68065 St Margaret Trotwood	\$50,000.00	\$50,000.00	\$50,000.00	\$25,000.00	\$49,999.96
68066 St Matthew Westerville	\$0.00	\$0.00	\$0.00	\$17,500.00	\$20,416.62
68068 St Andrew Pickerington	\$36,475.00	\$36,475.00	\$36,475.00	\$36,475.00	\$0.00
68069 Finance Fund Payments to WC Procter	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00
68070 Sacred Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
68071 Micro Lending	\$10,000.00	\$10,000.00	\$10,000.00	\$15,000.00	\$347.65
TOTAL WCPROCTER MISSION OUTREACH	\$0.00	\$180,975.00	\$180,975.00	\$202,175.00	\$153,563.62

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INSTITUTIONAL ASSOCIATIONS

68080 INSTITUTIONAL ASSOCIATIONS BUDGET	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$36,450.00
68141 IA - Natl Underground Railroad Freedom Ctr	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
68185 IA - Anna Louise Inn	\$0.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00
TOTAL INSTITUTIONAL ASSOCIATIONS	\$0.00	\$75,000.00	\$75,000.00	\$100,000.00	\$86,450.00

OPPORTUNITY GRANTS

68550 OPPORTUNITY GRANTS BUDGET	\$0.00	\$100,000.00	\$100,000.00	\$100,000.00	\$124,384.00
68555 OG - Latino Ministry Center - WCP	\$0.00	\$47,800.00	\$47,800.00	\$27,000.00	\$25,102.14
68605 OG - Gabriel's Place - WCP transfer	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$85,000.08
TOTAL OPPORTUNITY GRANTS	\$0.00	\$172,800.00	\$172,800.00	\$152,000.00	\$234,486.22

Department Name: 77 DESIGNATED TRANSFERS OUT (IN)

77000 INTENTIONAL COMMUNITIES SET ASIDE 003 (Transfer)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
77010 WC PROCTER SURPLUS SET ASIDE TO REINVESTED (Trms)	\$0.00	\$0.00	\$0.00	\$0.00	\$11,046.00
77015 GENERAL CONVENTION SET ASIDE TO 003 (TRANSFER)	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00
77020 SABBATICAL SET ASIDE TO 003 (Transfer)	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
50XXX Reserve for Bishop search	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
770XX LAMBATH 2020 SET ASIDE TO 003 (TRANSFER)	\$0.00	\$265,000.00	\$265,000.00	\$250,000.00	\$0.00
77100 Church Foundation	\$0.00	\$0.00	\$0.00	\$270,000.00	\$23,046.00
TOTAL DESIGNATED TRANSFERS	\$0.00	\$265,000.00	\$265,000.00	\$270,000.00	\$23,046.00

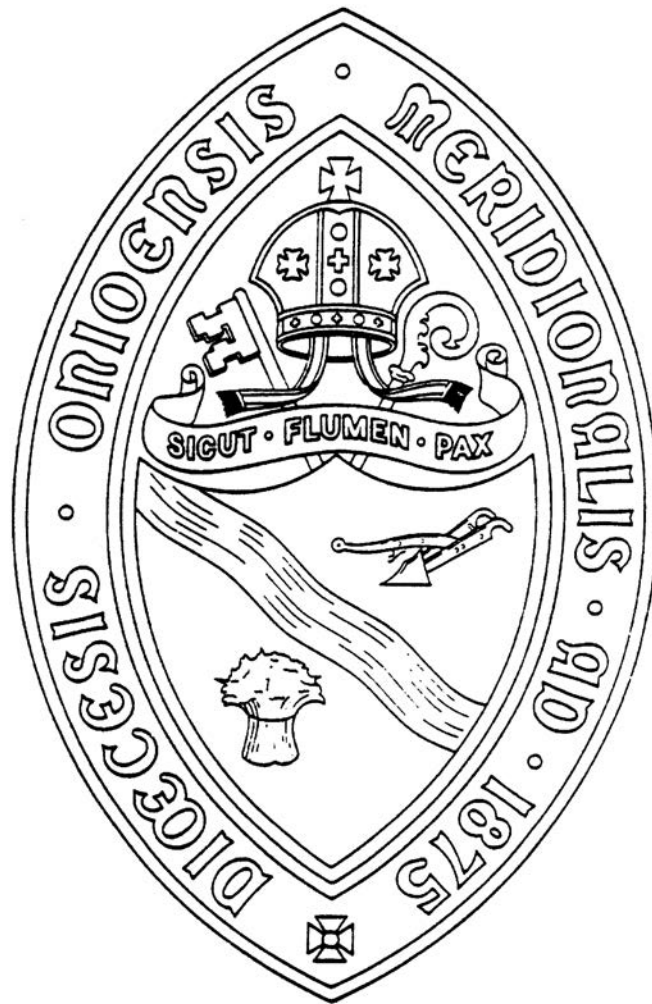
TOTAL OPERATING EXPENDITURES AND TRANSFERS OUT

\$2,879,704.25 \$2,431,620.73 \$367,925.01 \$5,644,249.99 \$5,702,523.16 \$5,509,248.76

Department Name: 30 UNRESTRICTED INCOME & TRANSFERS IN
NET OPERATING SURPLUS (DEFICIT)

\$0.00	(\$0.00)	(\$0.01)	\$0.00	(\$14,873.08)	\$44,700.82
\$3,353,638.20	\$3,353,638.20	\$3,353,638.20	\$0.00		
\$477,244.92	\$477,244.92	\$477,244.92	\$0.00		
	\$0.00	\$0.00			

The Constitution and Canons of the Episcopal Church in the Diocese of Southern Ohio



2012

Constitution of the Episcopal Church in Southern Ohio

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Article I

Acceding to the General Convention

This Diocese shall be known as the Diocese of Southern Ohio and, as now constituted, embraces territorially all that part of the State of Ohio lying south of the northern boundary of the counties of Belmont, Guernsey, Muskingum, Licking, Delaware, Franklin, Madison, Champaign, Miami and Darke; and, as a constituent part of the Protestant Episcopal Church in the United States of America, it agrees to be bound by and exist under the Constitution and Canons of that Church, and acknowledges their authority accordingly.

Article II

The Election and Authority of a Bishop

Section 1. The election of a Bishop, of a Bishop Coadjutor or a Suffragan Bishop, for this Diocese shall be made at an Annual session of the Convention, or at a Special session called for that purpose, provided at least sixty days before the time of such Annual or Special meeting a notice be sent in writing by the Secretary of the Standing Committee to every Episcopal Clerical member of the Convention and to every Congregation canonically in union with this Diocese.

The election shall be by concurrent vote of the Episcopal Clergy and Laity, voting by Orders, a majority in each Order on the same ballot being necessary to an election.

Section 2. The Bishop is the Ecclesiastical Authority of this Diocese, except as otherwise provided.

Section 3. There may be a Bishop Coadjutor as provided in the Canons of the General Convention, whom the Bishop, in case of absence or indisposition, may designate as the Ecclesiastical Authority of this Diocese.

Section 4. There may be a Suffragan Bishop in accordance with the Canons of the General Convention, whom the Bishop, or Bishop Coadjutor, in case of their absence of indisposition, may designate as the Ecclesiastical Authority of the Diocese. Upon the death or during the disability or absence of a Bishop (and in the event that there is no Bishop Coadjutor) and upon vote of the Convention, a Bishop suffragan of the Diocese may be placed in charge of the Diocese and become temporarily the Ecclesiastical Authority thereof until such time as a new Bishop shall be chosen and consecrated. "Absence" of a Bishop shall include any period of time following the effective date of resignation of a Bishop (in the event that there is no Bishop Coadjutor) and before the election and consecration of a new Bishop.

Section 5. The Bishop is the Chief Pastor of the Diocese and may officiate in the offices of the Church within any Congregation or elsewhere in this Diocese. The Bishop Coadjutor and the Suffragan Bishop, if there be such, shall have similar right to officiate.

Section 6. The Bishop is the Ordinary of all religious or benevolent organizations of the Church within this Diocese, and as such may attend and preside at any of their meetings, and has appellate jurisdiction over their proceedings, as far as is consistent with the law of the State.

Section 7. Whenever the Bishop shall issue a Pastoral Letter and so requests, it shall be the duty of every Minister in charge of a Congregation to read it to that Congregation on some occasion of public worship on a Lord's Day, not later than one month after it has been received. The Minister in charge may also cause copies of the same to be distributed to the members of that Congregation.

Section 8. All controversies between the Rectors of two or more Congregations, or between a Congregation or its Vestry and its Rector, or between persons adversely claiming to be Vestry members of a Congregation, shall be referred to the Ecclesiastical Authority for adjudication.

Article III

The Annual Sessions of the Convention and Quorum

Section 1. There shall be a Convention of the Church in the Diocese which shall be the chief governing body of the Diocese and which shall hold at least one session each year. The Annual session of the said Convention shall be convened on the second Friday in November, or at a time to be set by the Bishop of the Diocese, with the advice and consent of the Standing Committee, unless otherwise ordered by a previous Annual session of the Convention, or as provided in Section 2 of this Article.

Section 2. For any sufficient cause, occurring after the designation of the place of the session, the Ecclesiastical Authority may change the time and place of such session.

Section 3. Notice of the meeting of the Convention shall be given as provided in the Canons.

Section 4. The presence of the Bishop, or the Bishop Coadjutor, or the Suffragan Bishop, if there be a Bishop, or a Bishop Coadjutor, or a Suffragan Bishop, and thirty of the Clergy entitled to seats in the Convention, and of Delegates from one-third of the Congregations in canonical union with this Diocese, taken together, shall be necessary for the transaction of business, but a smaller number may adjourn from day to day. In the event that both the Bishop and Bishop Coadjutor, if there be one, are prevented by illness, or other emergency, from attending the Convention, the Standing Committee may so certify to the Convention, and in such a case the presence of the Bishop, or the Bishop Coadjutor, if there be one, shall not be necessary for the transaction of business.

Article IV
The President of the Convention

The Bishop, or at the Bishop's request, the Bishop Coadjutor shall be President of and preside in the Convention, and shall open it, or cause it to be opened with prayer. If there be no Bishop present, the Convention shall be called to order by the Secretary, and shall elect a President from among its voting members.

Article V
The Secretary of the Convention

The Secretary of the Convention shall be appointed by the Bishop, subject to the approval of the Convention. The Secretary's duties shall be as set forth in the Canons. The Secretary may appoint any necessary Assistant Secretaries.

Article VI
Members of the Convention

Section 1. The Convention shall be composed of Clergy and Lay Delegates. The Bishop or Bishops and every Minister of the Diocese canonically resident shall be members of this Convention.

In addition, ordained Ministers of other denominations who, with written permission of the Bishop and the Standing Committee, serve as Pastors in Congregations of this Diocese shall be members of this Convention.

Each Congregation in canonical union with this Diocese shall be entitled to one or more Lay Delegates as specified in the Canons. All Congregations shall be entitled to elect the same number of Alternates as Delegates.

The Lay Members of the Standing Committee, the Lay Members of Diocesan Council, the Lay Deputies to General Convention, the Trustees of the Diocese, the Chancellor of the Diocese, the Treasurer of the Diocese, and the members of the Executive Board of the Episcopal Churchwomen of the Diocese shall be accorded seat and voice, but not vote, at all sessions, Annual and Special, of the Convention.

Section 2. The Clergy and Lay Delegates in Convention shall deliberate in one body and shall vote as such on all questions not otherwise provided for, except when a vote by Orders is called for by eight members. On every question, unless otherwise provided, the votes of the majority of those present and voting, or, if the voting be by Orders, the votes of the majority of those present and voting in each Order shall decide. In such case, the concurrence of both Orders shall be necessary. When a vote by Orders is called for, each Cleric and Lay Delegate shall have one vote.

Article VII

Special Sessions of the Convention

The Bishop or the Bishop Coadjutor shall have power to call Special sessions of the Convention when he may judge it important for the good of the Church, or when applied to for that purpose by the Standing Committee; and in case of a vacancy in the Episcopate, or the continued absence of the Bishops from the Diocese for six months, the Standing Committee shall have power to call a Special session of the Convention, and shall also do so, if applied to for that purpose by any five Presbyters or Vestries of the Diocese.

Article VIII

The Standing Committee

Section 1. The Standing Committee, which shall be the Council of Advice to the Bishop in charge of the Diocese, shall consist of three Clergy canonically and actually resident in the Diocese and of three lay persons, each of whom is a member in good standing in a Congregation in canonical union with the Diocese. Two members, one Clergy and one a Lay Person, shall be chosen at each Annual session of the Convention for a term of three years. No person may be elected for more than two (2) consecutive full terms. The officers of said Committee, required by the Canon of the General Convention, shall be elected annually by the Committee at their first meeting after the Diocesan Convention. At all meetings a majority of the members shall constitute a quorum.

It shall be the duty of the Secretary of the Committee to keep a faithful record of all proceedings in a book maintained for that purpose, to preserve the originals of all papers or letters addressed to the Committee, to attest to the Committee's acts, and to deliver to his successor all books and papers which by virtue of his office have been committed to him. The minutes of the Committee, and all papers in its custody or control relative to the Church, shall be subject to the examination of the Bishop and the Convention.

A vacancy occurring in the Committee may be filled by a vote of the remaining members by electing a person to serve until the next Annual session of the Convention of the Diocese, at which time the Convention shall chose a person to fill the unexpired term.

Section 2. when the Diocese is without a Bishop, or in the case of the inability to act of the Bishop and the Bishop Coadjutor, if there be one, and the Suffragan Bishop, if there be one, the Standing Committee shall be the Ecclesiastical Authority for all purposes declared in the Canons of the General Convention and of this Diocese. In the case of the absence from the Diocese of the Bishop and the Bishop Coadjutor, if there be one, and the Suffragan Bishop, if there be one, the Standing Committee, if authorized so to act under the Episcopal hand and seal, shall in like manner be the Ecclesiastical Authority.

Article IX

Election of Deputies to General Convention and Members of Standing Committee

Deputies to General Convention and members of the Standing Committee shall be elected by joint ballot of the Clergy and Laity and a majority of those present and voting shall be required for an election. In case of a failure or omission to elect such Deputies or members of the Standing Committee, the persons last elected shall continue to serve until others are chosen. If, after four (4) ballots, the election of Deputies to General Convention or members of the Standing Committee has not been completed, the positions still vacant may be filled by a plurality vote, if authorized by three-fourths (3/4) of the members of the Convention present and voting. Election by ballot may be dispensed with by an unanimous vote of the Convention. Alternate Deputies shall be elected as provided for in the Canons.

Article X

Suspension or Dissolution of a Congregation

Any congregation may be suspended from the right of representation in the convention, or its connection with the diocese may be wholly dissolved by a vote of two-thirds of each order, whenever the same be deemed conducive to the interests of the Church. Any Congregation which has not paid its full assessment for the preceding calendar year by June 30 of any year or by one week before the scheduled date for the Annual meeting of the Convention if that precedes June 30, shall, ipso facto, be deprived of Lay representation in that year's Convention unless excused by vote of the Convention.

Article XI

Amending the Constitution

A proposition for amendment shall be laid before an Annual session of the Convention in writing, and, if approved by a majority vote of the Convention, shall lie over until the next Annual session of the Convention; and if then adopted by two-thirds (2/3) of the total vote of the Clergy and Laity voting on the question, the proposed amendment shall become part of the Constitution, effective immediately or at the time specified in the amendment.

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Preliminary Canon

Definition of Terms

Assessment: The annual financial contribution required from a Congregation for the support of the mission and ministry of the Diocese. Alternatively called the "Mission Share."

Appellate Jurisdiction: relating to appeals; having the power to review the judgment of another tribunal.

Bishop Coadjutor: a Bishop (helper to the Diocesan) with automatic right to succeed when the Diocesan retires or dies. Must be elected. (Sometimes known as the Bishop Elect.)

Bishop Suffragan: a Bishop, assistant to the Diocesan, who does not have the right of succession. Must be elected.

Canonical: in accordance with the Canons of the Diocese and/or the Episcopal Church. Eg: Clergy canonically resident in the Diocese.

Canonical Certificate: (Letters Dimissory). An official letter, signed by the Bishop, authorizing the transfer of Clergy to another Diocese.

Chapel: A regular group of worshipers who meet in an institutional, recreational, or retreat setting.

Chaplain: May be either ordained or Lay, as is the case in the National Board of Examining Chaplains.

Church (or Episcopal Church): The Protestant Episcopal Church in the United States of America otherwise known as The Episcopal Church.

Clergy: persons canonically ordained Bishop, Priest, or Deacon in The Episcopal Church.

Congregation: an organized body of believers, in a particular locality, in union with the Convention who worship in accord with the Constitution and Canons of the Episcopal Church and this Diocese. "Congregation" includes within its meaning, "Mission" and "Parish," unless in the particular context "Mission" or "Parish" is used to denote a particular status.

Congregation not in Good Standing: a Congregation which shall have failed to prepare and submit a Parochial Report, and or secure an annual audit as required by Canon XVI, Section 18.

Convention: the official Annual Meeting of the legislative body of the Diocese, convened to adopt the Budget for the coming year, and to initiate and/or approve recommended programs and policies of the Diocese. Special Conventions may be called for specific purposes (Constitution VII). Members of the Convention are all the Clergy canonically resident in this Diocese together with the duly elected or appointed Lay Delegates from each Congregation in union with this Diocese.

Diocesan: The Bishop of the Diocese. (cf. "Ordinary").

Diocese: a geographical unit in the Church, always under the supervision of a Bishop, or other Ecclesiastical Authority.

Division, Vote By: affirmative voters rise to be counted, then Negative voters rise to be counted. Used when voice vote is not conclusive.

Ecclesiastical Authority: authority relating to the Church, especially a formal and established institution. The Bishop of the Diocese or in the absence of the Bishop, the Bishop Coadjutor if there be one, or the Bishop Suffragan if there be one, or in the absence of all Bishops, the Standing Committee of the Diocese.

Generic Terms: any word or term used in these Canons that has an inherent connotation of gender (i.e. "he", "Clergyman", "Layman") shall be understood to be equally applicable to men and women.

Ipsa facto: by the very nature of the case; by the fact itself.

Journal: The Diocesan Journal, published yearly, containing three parts:

- Annual reports of Diocesan Staff, Committees, Commissions, Task Forces, etc., as well as reports from affiliated organizations and institutions.
- In addition, a Pre-Convention document is published, containing information about the business which will be presented to the Delegates for action at the

Convention (Slate of Nominees, Report of the Resolutions Committee, the Budget, etc.)

- The official record, certified by the Secretary and the Bishop, of: The Minutes of the Annual Convention; Clergy listings, Diocesan Officers, Diocesan Statistics; deputies to the General Convention and to the Provincial Synod; and the names of the elected or appointed members of the Committees and Commissions.

Members: All persons who are members of this Church pursuant to the Canons of the Episcopal Church and who are enrolled within a congregation of this Diocese are members of the Episcopal Church within this Diocese.

Mission: a Congregation that has become certified as a Mission pursuant to Canon XVI, Section 16; or a Parish that has been certified as a Mission pursuant to Canon XVI, Section 17 subsections (b) and (c).

Mission Council: Persons elected by a Mission to fulfill the duties specified in Canon XVI.

Mission Share: The annual financial contribution required from a Congregation for the support of the mission and ministry of the Diocese. A Mission Share is an Assessment as that term is used in Article X of the Constitution of the Diocese.

Mission Station: a regular group of worshippers who may or may not seek to become an organized Mission.

Notification of Congregations: in the following order: the Rector, if there be one; the Vicar, if there be one; the Priest or Minister-in-Charge, if there be one; the Senior Warden.

Notification of Vestries: a document or the formal notice of some event, sent to the Senior Warden of a Congregation for presentation to the Vestry.

Orders, Vote by: Clerical and Lay votes counted by different sets of Tellers, and the results reported separately.

Ordinary: the Bishop of the Diocese; a prelate exercising jurisdiction over a specified territory or group. (cf. Diocesan).

Parish: a Congregation that has been certified as a parish pursuant to Canon XVI, Section 17 (a).

Presbyter: an ordained Priest in the Episcopal Church.

Priest-in-Charge: A duly ordained Priest serving in a Congregation by appointment of the Bishop.

Rector: a duly ordained Priest who has been called by the Vestry of and regularly settled in a Parish.

Secretary of the Diocesan Convention: Fulfills those functions required by Canon and may, at its vote, serve as Secretary of Council. The Secretary is a member of Diocesan Staff but is not necessarily an employee of the Diocese.

Special Sessions, Notice of: Notice to be sent at least sixty days in advance to all Clergy canonically resident in the Diocese and to all Congregations in union with the Diocese. (Constitution, Articles II and VII)

Standing Committee: Council of Advice to the Bishop, Ecclesiastical Authority of the Diocese when the Diocese is without a Bishop. (Constitution, Article VIII and Canon VII.)

Trustees of the Diocese: Officers of the Corporation, which has the same name, charged with the handling of Diocesan funds and property. (Canon XI).

Vestry: persons elected by a Parish to fulfill the duties specified in Canon XVI.

Vicar: a duly ordained Priest or Deacon, appointed by the Bishop to be in charge of a Mission and who serves at the pleasure of the Bishop.

Viva voce: word of mouth, voice vote.

The Canons of The Diocese of Southern Ohio

Canon I The Seal of the Diocese

Authenticate Official Acts

The Official Seal of the Diocese shall be in accordance with the design described as follows: "Around the rim run the words 'The Seal of the Diocese of Southern Ohio', in Latin. In the body are the usual key and crosier, surmounted by a mitre; Beneath, on a scroll, is the legend *Sicut flumen pax*". On a shield below, the field is green. Diagonally across it runs a silver stream, representing the river from which both the State and the Diocese take their name. To the lower left of the stream is a golden sheaf, taken from the State coat-of-arms; To the upper right of the stream is a plough in proper color as the emblem of Cincinnati, and the same shall be used to authenticate all official acts of the Bishop or of the Convention.

*Isaiah 48:18 (Vulgate) *Utinam attendisses mandata mea: facta fuisset sicut flumen pax tua, et iustitia tua sicut gurgites maris.* "O that thou hadst hearkened to my commandments! Then had thy peace been as a river, and thy righteousness as the waves of the sea." (AV)

Canon II List of Clergy of the Diocese

List to be prepared by Ecclesiastical Authority

Section 1. The Ecclesiastical Authority shall prepare, or cause to be prepared, a list of all the Clergy canonically resident in the Diocese with their respective duties and places of residence.

List to be recorded

Section 2. Such list shall be recorded by the Secretary of the Convention.

Record to be kept of canonical certificates

Section 3. The Secretary of the Convention shall record all canonical certificates concerning the election or institution of Ministers; provided, that the same be accompanied by the certificate of the Ecclesiastical Authority that the same person so chosen to any Congregation in this Diocese is a qualified minister of this Church.

Certificate of reception to be recorded

Section 4. (a) when Letters Dimissory shall have been accepted, the Clergy received shall procure from the Ecclesiastical Authority a certificate that they have been received into the Diocese in compliance with the Canons of the General Convention. Said clergy shall cause such certificate to be delivered to the Secretary of the Convention, who shall record the same.

Ecclesiastical Authority to certify names of Clergy received into the Diocese and Clerical Changes

(b) The Ecclesiastical Authority shall also certify in writing to the Secretary, to be duly recorded, the names of all Clergy who shall, by ordination or in some other mode than as above specified, become canonically resident within the Diocese, to be duly recorded; and shall also certify to the Secretary the names of all Clergy deceased, transferred, deposed, suspended or resigned, in order that such names may, in the first three cases, be stricken from the record; and in the last two, that a minute of the sentence or fact be made.

List to be entered upon the Journal

(c) A copy of such list shall be given to the Committee on Credentials prior to the opening of the Convention, and shall be entered upon the Journal.

Such record admitted as evidence in all trials, etc.

(d) Such record, or copy thereof, or of such part thereof as may relate to the matter in question, duly attested by the Secretary, and the Seal of the Diocese, shall be admitted in evidence upon all proceedings or trials under any law or Canon in force in this Diocese.

Canon III The Convention

Call of the Convention by a written or printed notice

Section 1. Unless it be otherwise directed by the Convention the mode of giving notice of the meeting of the Convention shall be by printed or written notice, naming the time and place thereof, with the signature of the Secretary, sent by mail to all Clergy canonically resident in the Diocese, and to each Congregation, at least thirty days before the time appointed; the notice of the Special Sessions of the Convention shall be sent as required by Articles II and VII of the Constitution.

Organizing the Convention

Section 2. The Convention shall be organized in accordance with the Constitution and the Rules of Order.

List of Clergy entitled to seats

Section 3. Within one week before any session of the Convention of the Diocese, the Ecclesiastical Authority shall prepare, or cause to be prepared, a list of Clergy entitled to seats in the Convention. Such list, or a copy thereof, authenticated by the Ecclesiastical Authority, shall be filed with the Secretary, who shall record it.

Lay Delegates and their right to seats

Section 4. (a) Each Congregation that has paid its annual Diocesan Assessments as provided in Article X of the Constitution shall be entitled to seat, voice and vote as follows:

1. Each mission - two lay delegates
2. Each parish - four lay delegates

Lay representation from each congregation shall be selected for the full convention year. No Lay Delegate shall be entitled to a seat in the Convention unless that person be confirmed or received and a member in good standing in the Congregation from which he or she is elected.

Election of Lay Delegates

(b) The time, place and manner of holding an election of Lay Delegates and Alternate Delegates, and the notice for holding the same, shall be fixed by rules or Bylaws made by the Vestries or Mission Councils of Congregations, or by the Lay members of the same duly qualified at a meeting duly convened, provided that such election be held during the first four months of the calendar year. The Delegates so elected shall assume their duties at the next Annual Convention. No member of the Church in this Diocese shall be a voting member of more than one (1) Congregation in this Diocese for the purpose of electing Delegates to the Diocesan Convention.

Controversies in any such election shall be resolved by the Vestry or governing body of that Congregation or Fellowship in consultation with the Chancellor of the Diocese.

Report to the Secretary of the Convention

Section 5. In order to compile the list of Lay and Alternate Delegates for use in the organization of the Convention, it shall be the duty of the Clerk or Secretary of the Congregation to report the names of such Delegates to the Secretary of the Convention immediately after the choices are made.

Convention to decide contested seats

Section 6. No other certificate or evidence of the election of a Lay Delegate as required in Section 4 shall be required, and Lay Delegates duly certified above shall be entitled to seats until further action of the Convention.

Copy of these Sections to be sent

Section 7. A copy of Sections 4, 5, 6 of this Canon shall be transmitted by the Secretary of the Convention to the Rector, Vicar, Priest-in-Charge and Vestry or governing body of every Congregation.

Secretary of the Convention

To give due notice of meeting of Convention Section 8. (a) In addition to the offices and duties elsewhere specified, it shall be the duty of the Secretary of Convention to give notice of any meeting of the Convention, in a written or printed letter transmitted by mail to all Clergy canonically resident in the Diocese and/or licensed to officiate in the Diocese and to every Congregation at least thirty days before the time appointed. This letter shall contain a notice of the time and place of holding the Convention, a printed copy of Sections 4,5 6, and 7 of this Canon relating to the appointment of Lay Delegates, and a form of certificate of their election.

To distribute schedule of unfinished and new business

(b) The Secretary shall have printed and distributed with the notice of the session of the Convention, a schedule of unfinished business and any new business to be presented to the Convention of which previous notice may have been given to the Secretary.

To transmit certain documents to the Diocesan Convention

(c) The Secretary shall have previously printed the reports of Officers and Committees to be presented to the Convention, when copy of such reports shall have been submitted to the Secretary in time to be included in Part I of the Diocesan Journal in advance of the Pre-Convention meetings. Such printed copies shall, if possible, be sent to each member and member-elect of the Convention.

To notify those elected or appointed

(d) The Secretary shall notify all Officers and Committees of their election or appointment within thirty days after the adjournment of the session of the Convention.

To transmit documents to General Convention

(e) The Secretary shall transmit to every General Convention, in addition to the documents mentioned in the Canons of the General Convention, a signed certificate of the appointment of Clerical and Lay Deputies.

To transmit copies of the Journal

(f) The Secretary shall transmit annually a copy of the Journal of the Diocesan Convention to the Secretary of the House of Deputies of the General Convention and to such Bishops of the Church and Secretaries of the Diocesan Convention or Convocations thereof as may request copies.

Voting by orders in Election of a Bishop and other business

Section 9. (a) In the election of a Bishop, voting by Orders shall be by secret written ballot and shall proceed as set forth in Article II of the Constitution.

(b) In other business, when a vote by Orders is called for by any eight (8) members (representing two (2) or more different Congregations), on any measure proposed for adoption by the Convention, voting will be by Orders. Voting need not be by secret written ballot but will be by any method specified by the President of the Convention.

Canon IV Deputies and Alternate Deputies to the General Convention

Deputies to be chosen

Section 1. At the annual Convention in the second year before each regular meeting of the General Convention, Clergy and Lay persons shall be elected as Deputies to represent the Diocese at the General Convention in the number prescribed by the Constitution of the General Convention.

(a) Each Clerical Deputy shall be an ordained priest or deacon canonically resident in the Diocese.

(b) Each Lay Deputy shall be an adult communicant in good standing (as defined in the Canons of the General Convention) of a congregation of the Diocese.

(c) Deputies shall be elected by joint ballot of the Clergy and Laity, and a majority of those present and voting shall be required for election as required by Article I the Constitution and in accordance with the Rules of Order for the Convention.

(d) Deputies shall hold office until their successors shall have been elected and qualified except as indicated below.

Alternate Deputies to be chosen

Section 2. After the election of Deputies is completed, the same number of Alternate Deputies shall be elected from each Order in a single separate ballot from among the candidates who were not elected as Deputies. Individuals that withdraw from the election for Deputy after the first ballot for Deputies may be candidates for Alternate Deputy.

(a) Candidates for Alternate Deputies shall be ranked in the order of the total number of votes that they receive.

(b) In the single ballot for Alternate Deputies, as to candidates from each Order, voters shall cast no more votes than the number of Alternate Deputies to be elected from each Order.

(c) A majority vote shall not be required for election of Alternate Deputies.

(d) Alternate Deputies from each Order shall be elected according to the total number of votes cast for each candidate. Any vacancies occurring among the

Deputies, Clerical or Lay, shall be filled by advancing into the list of Deputies the name highest on the list of Alternate Deputies of the same Order, in order of the highest number of votes cast.

Deputies to signify inability to attend

Section 3. If any Deputy be unable to attend, he or she shall notify the Secretary; and in such case, or in the case of vacancy, the Secretary of Convention shall designate from the list of Alternate Deputies, in the order of their record on the Journal, so many as may be necessary to insure as far as practicable, a full representation of the Diocese.

In the event that sufficient Alternate Deputies are not available, the Diocesan Council shall elect a sufficient number of persons from the appropriate Order to complete the deputation, or if the Bishop determines that is not possible, the Bishop shall appoint such persons from the appropriate Order as the Bishop deems fit to complete the deputation.

Canon V Deputies and Alternate Deputies to the Provincial Synod

Deputies to be appointed by the Bishop

Section 1. (a) At the Annual Session of the Convention, the Bishop shall nominate the appropriate number of Deputies to the Provincial Synod, as recommended by the Synod. These Deputies, with the Bishop, shall represent this Diocese in the Provincial Synod. These nominations shall be confirmed by the Convention. These Deputies shall continue in office for one year or until their successors are nominated and confirmed.

Qualifications

(b) The Clerical Deputies shall be Presbyters or Deacons, canonically resident in the Diocese, and the Lay Deputies shall be confirmed or received and communicants in good standing in some congregation of the Diocese.

Alternate Deputies

Section 2. The Convention, in like manner, shall confirm the naming of the same number of Alternate Deputies. The names of the Deputies and Alternate Deputies shall be entered upon the Journal.

Vacancies

Section 3. Any vacancies occurring among the Deputies, Clerical or Lay, shall be filled by advancing into the list of Deputies the name highest on the list of Alternate Deputies of the same Order.

Canon VI Officers of the Diocese

Treasurer of the Diocese

Section 1. (a) There shall be a Treasurer of the Diocese, nominated by the Bishop, and elected by the Convention.

To receive and disburse money

(b) It shall be the duty of the Treasurer, or persons designated by the Treasurer, to receive and disburse money collected under the authority of the Convention.

Funds to be deposited

(c) All funds received by the Treasurer shall be deposited in a bank or trust company approved by the Finance Committee. Checks against such funds shall be signed or countersigned by a person or persons duly authorized by the Finance Committee.

To be bonded

(d) The Treasurer shall be bonded in such amount and by such bonding company as may be approved by the Finance Committee.

Accounts to be rendered

(e) The Treasurer's accounts shall be rendered annually to the Convention and shall be examined by an Auditor appointed by the Finance Committee.

May be removed

(f) The Treasurer may be removed from office at any time by the Standing Committee, acting by and with the advice and consent of the Bishop, for any neglect, misconduct, or incapacity. In the event of such removal, or in case of infirmity, or of death, the Standing Committee may, with the advice and consent of the Bishop, choose a successor who shall hold office, under the same terms as the predecessor, delivering to said successor all monies, credits, accounts, papers and books, until the next Annual session of the Convention when the Convention shall elect a Treasurer.

Chancellor of the Diocese

Bishop may appoint

Section 2. The Bishop, with the approval of the Standing Committee, may appoint a person learned in the law, as Chancellor of the Diocese, who shall be entitled, ex-officio, to a seat and voice in all sessions of the Convention; and to continue in office until death, or resignation, or revocation of appointment by the Bishop. The Chancellor, if an ordained person, must be canonically resident in this Diocese. If a Layperson, such person must be a member in good standing of some Congregation in this Diocese.

Registrar of the Diocese

Section 3. (a) There shall be a Registrar of the Diocese, nominated by the Bishop and elected by the Convention.

(b) The Journals, files, papers, reports, and other documents which, under the Canons or otherwise, shall become the property of this Convention, shall be committed to the keeping of the Registrar.

Shall procure and preserve documents, etc.

(c) It shall be the duty of the Registrar to procure all such Journals, files, papers, reports, copies of charters and acts of incorporation of Churches, and other documents as may be of value in the history of this Diocese; to arrange, label, file, index and otherwise put in order and provide for the safe keeping of the same and all such others as may hereafter come into possession of the Registrar, in some safe and accessible place of deposit; and to hold the same under such regulations and restrictions as the Convention may, from time to time, provide.

To record

(d) It shall be the Registrar's duty also to prepare and to preserve, in a proper Registry book, a record of the ordination and consecration of the successive Bishops of the Diocese, designating accurately the time and place of the same, with the names of the ordaining and consecrating Bishops, and of the others present and assisting; to record a list of all the Presbyters and Deacons, and the dates of their connection with this Diocese, and to acquire copies of the charters and acts of incorporations of Congregations in the same, with such additional facts as may be worthy of preservation in the archives of this Diocese.

Shall make an annual report

(e) The Registrar shall make a report in writing at each Annual session of the Convention, which report shall be printed in the Journal.

The Historiographer of the Diocese

Bishop may appoint

Section 4. The Bishop, with the approval of the Standing Committee, may appoint a person qualified for the purpose, as Historiographer of the Diocese, whose duty shall be, to keep and preserve in suitable form a record of the important events pertaining to the history of the Diocese, and who shall continue in office until death, or resignation, or revocation of appointment by the Bishop. The Historiographer, if an ordained person, must be canonically resident in this Diocese; if a Layperson, such person must be a member in good standing of some Congregation in this Diocese.

Canon VII The Standing Committee

Shall choose a President and Secretary and record proceedings

Section 1. The Standing Committee shall, at its first meeting, choose a President and Secretary from among its members. The Secretary shall record its proceedings. All papers in the Committee's hands relative to the Diocese, shall be subject to the examination of the Bishop and of the Convention, and a full report of the Committee's acts shall be made at each Annual session of the Convention. This Canon shall not apply to any proceedings under Canon XVIII, Section 2.

Council of Advice

Section 2. The Standing Committee shall be a Council of Advice to the Bishop. It may be summoned by the Bishop whenever the Bishop shall wish for its advice; and it

may meet of its own accord, and agreeable to its own rules, whenever it may be disposed to advise the Bishop.

Canon VIII Diocesan Commission on Ministry

Section 1. There shall be a Diocesan Commission on Ministry whose duties shall be to assist the Bishop as prescribed by the Constitution and Canons of the Episcopal Church.

Section 2. The Commission shall assist the Bishop with regard to the implementation of Canon III.1 of the Episcopal Church, "Of the Ministry of all Baptized Persons:"

(a) In determining present and future opportunities and needs for the ministry of all baptized persons in the Diocese and the world.

(b) In supporting the development, training, utilization and affirmation of the ministry of all baptized persons in the Diocese and in the world.

Section 3. The Commission shall assist the Bishop with regard to the needs for ordained and Lay professional ministries in the Diocese:

(a) In determining present and future needs for ordained and Lay professional ministries in the Diocese.

(b) In recruiting and selecting persons for Holy Orders and in guiding and examining Postulants, Candidates, and Deacons in training for Priesthood.

(c) In providing for the guidance and pastoral care of the Clergy and Lay Persons who are in stipendiary and non-stipendiary positions accountable to the Bishop.

(d) In promoting the continuing education of the Clergy and of Lay Professionals employed by the Church.

Section 4. The Diocesan Commission on Ministry shall consist of no fewer than six and no more than nine clergy and an equal number of lay persons to be appointed by the Bishop for a period of three years. Vacancies in the Diocesan Commission on Ministry shall be filled for the unexpired terms by appointment by the Bishop of the Diocese. The Chair shall be appointed by and serve at the Bishop's will and pleasure.

Section 5. The Diocesan Commission on Ministry may adopt rules for its work, subject to the approval of the Bishop, provided the same are not inconsistent with the Constitution and Canons of the Episcopal Church in the Diocese of Southern Ohio. These rules may include the appointment of committees from and beyond its membership to assist the Commission in its responsibilities. Ultimate responsibility shall remain with the Commission as a whole to report to the Bishop concerning an

applicant's fitness and readiness for admission as a Postulant or Candidate, for ordination to the Diaconate and, if requested by the Bishop, to the Priesthood.

Section 6. The Diocesan Commission on Ministry shall report in writing and without delay the findings concerning each Explorer, Postulant and Candidate before his or her ordination to the Bishop and the Standing Committee. It shall likewise report annually, or more often on request, to the Bishop on the performance of other duties. It shall make such reports as called for under Title III, Canon 1, Section 4, and Title III, Canon 7, Section 4 of the Constitution and Canons of the Episcopal Church and shall transmit a copy of any reports to the Annual Convention of the Diocese.

Canon IX (This Canon was removed by action of the 124th Annual Convention)

Canon X Finance Committee

Finance Committee Membership and Reporting

Section 1. (a) There shall be a Finance Committee nominated by the Bishop and elected by the Convention at each Annual session of the Convention. The Committee shall consist of ten persons, at least six of whom shall be laypersons, and shall report to each Annual session and between sessions to the Diocesan Council, upon all such matters pertaining to the finances of the Diocese as may be assigned to it by Canon or referred to it by Convention or Diocesan Council.

Finance Committee Responsibility to oversee financial activity

(b) The Finance Committee shall have the responsibility of overseeing the fiscal responsibility of Diocesan operations. In order to do this it shall:

1. Recommend changes and additions to the Diocesan Accounting Policies and Procedures as it feels desirable.
2. Review the status of all budgets at least bi-monthly, and report same to the Diocesan Council together with any recommendations it may wish to make regarding corrective action which should be taken in case of overexpenditure.
3. Arrange for, review and circulate the reports of, and see to the disposition of all recommendations resulting from audits of Diocesan accounts as provided for in Section 4 hereof.
4. Call to the attention of the Bishop and the Diocesan Council (or Convention) any conditions, practices, or actions that it deems to be improper, irresponsible, or not in the best interest of the Diocese.

Authority to borrow

Section 2. In order to enable the Treasurer to meet Diocesan obligations when due, and in anticipation of payments by the Congregations, the Finance Committee shall have the power to authorize the Treasurer to borrow money.

Fiscal year to begin January 1st

Section 3. (a) The fiscal year of the Diocese and of all of the Congregations in the Diocese shall begin on January first, in accordance with the Church's Canon.

(b) Each Congregation in the Diocese shall comply with the audit reports required by Title I Section 7 of the Church's Canons, under procedures established by the Finance Committee.

Accounts to be audited

Section 4. (a) Accounts having to do with the receipt and expenditure or investment of money of all Church organizations shall be audited by the close of the year, in accordance with the Church's Canon.

(b) In this regard, the Diocese may rely on the opinion of an independent auditor or regulatory authority of any duly authorized bank, trust company, or other financial institution having custody of Diocesan securities or other assets.

Canon XI Diocesan Trustees and Property

Election and term of office Five-year term

Section 1. "The Trustees of the Diocese of Southern Ohio" is a corporation, not for profit, hereinafter referred to as Trustees, duly incorporated under the laws of Ohio. The Board of Trustees of that Corporation, hereinafter referred to as Board of Trustees, shall consist of five members of the church within this Diocese, no more than two of whom may be members of the clergy. Each Annual Session of the Convention shall elect one trustee, to serve for a term of five years, from and after the first day of December next after election of the Trustee. The Board of Trustees shall fill all vacancies, less than a majority, that may occur in its Board by reason of death, resignation or removal from the Diocese, or in any manner, by electing a Trustee to serve until the next Annual session of the Convention of the Diocese, at which time the Convention shall elect a Trustee to fill the unexpired term.

Shall hold endowment fund and all Diocesan funds and property of defunct Congregations

Section 2. (a) Said Trustees of the Diocese of Southern Ohio shall hold in trust, under the laws of Ohio, and also under any orders of any session of the Convention of the Diocese, any endowment fund, or any property, real or personal, that may be given, bequeathed, devised, or conveyed to it in trust for the use and benefit of the Diocese of Southern Ohio, or for any society, committee, or organization of such Diocese, or for the use and benefit of any Congregation, or society located within the Diocese of Southern Ohio.

(b) Said Trustees of the Diocese of Southern Ohio shall also take possession, in behalf of said Diocese, of any and all property of any Congregation, or society of said Church, within the territory of said Diocese, declared by said Diocesan Convention to be extinct or defunct, so far as the laws of the State do now or may hereafter, give power to said Board of Trustees so to do.

May take in trust Congregation funds or property if desired

Section 3. Said Trustees of the Diocese of Southern Ohio may at any time accept property, real or personal, that shall be given, bequeathed, devised, or conveyed to it to hold in trust for the use and benefit of the Diocese of Southern Ohio, or any society, committee, or Congregation of such Diocese; or for use in any Congregation or society, subject to the jurisdiction of the Convention of said Diocese, and under the Constitution, Canons and jurisdiction of said Church, in said Diocese; provided, that in the case the Congregation or society for whose use the property is so conveyed (while still within the territorial limits of said Diocese), shall be declared extinct or defunct by the Convention of said Diocese, or shall cease to be in recognized union with the said Episcopal Church in said Diocese under its Constitution, Canons, and jurisdiction, said trust property and real estate shall thenceforth be held and administered by said Corporation under the direction of the Convention of said Diocese.

Shall report annually to Convention

Section 4. The Board of Trustees shall report its acts and proceedings to the Convention annually, stating particularly, among other things, all donations or conveyances accepted by it during the preceding year.

May elect a treasurer

Section 5. The Board of Trustees may elect its own treasurer, under rules prescribed by it. It shall, among other things, order and provide for the investment and care of said funds and property. It shall have the power to do all things that may be necessary for the safe and profitable investment and disbursements thereof, and to receive at its convenience, the possession of any and all said funds from any former or other present members of the Board of Trustees of the same. It shall have all powers embraced within the terms of the certificate of incorporation of the Board of Trustees of the Diocese of Southern Ohio, now on file in the office of the Secretary of the State of Ohio, and under the Statutes of the State of Ohio, and may invest, reinvest, lease, manage, and control all property and funds vested in it for the best interest of said Church in said Diocese, subject to the direction and control of said Convention.

May establish other organizations and/or corporations

Section 6. (a) Under the authority and direction of the Trustees, and with the approval of the Diocesan Convention, other Organizations and/or Corporations may be established to carry out one or more of the powers and duties of the said Trustees.

Specifically, there have been created and now exist the following Corporations pursuant to this Section:

1. The Church Foundation of the Diocese of Southern Ohio, incorporated February 9, 1922 under the laws of Ohio; and
2. 412 Sycamore, Incorporated, incorporated January 24, 1964 under the laws of Ohio.

(b) It is the intent of this Section that any Organization and/or Corporation including the two above named shall have such duties and powers as will facilitate those purposes for which the Trustees (the Corporation) was formed without enlarging or abridging those purposes.

Canon XII The Diocesan Council

Section 1. (a) There shall be a Diocesan Council, whose duty it shall be to carry out the program and policies adopted by the Diocesan Convention. The Diocesan Council shall have charge of the coordination, development, and prosecution of the missionary, education, and social work of the Church, and of such other work as may be committed to it by the Diocesan Convention.

Duties and Powers of Council

(b) The Council shall exercise the powers conferred upon it by Canon, and such further powers as may be designated by the Diocesan Convention, and between sessions of the Diocesan Convention may initiate and develop such new work as it may deem necessary.

(c) The Council shall have the power to expend all sums of money authorized by the Budget approved by the Diocesan Convention, subject to such restrictions as may be imposed by the Diocesan Convention. It shall also have power to under-take such other work approved by the Diocesan Convention, or other work under the jurisdiction of the Council, the need for which may have arisen after the action of the Diocesan Convention, as in the judgment of the Council available income will warrant.

Membership

Section 2. The Diocesan Council shall consist of the Bishop, the Bishop Coadjutor, if there be one, the Bishop Suffragan, if there be one, as ex officio members with voice and vote, and eighteen (18) persons, fifteen (15) of whom shall be elected by the Convention as set forth in Section 3 (a) below, and three (3) of whom shall be appointed by the Bishop as set forth in Section 3 (b) below. To be eligible for election or appointment to Diocesan Council, a person shall have the same qualifications as a person elected as a delegate to Diocesan Convention.

Elected Members

Section 3. (a) The elected members of said Diocesan Council shall be elected, five (5) each year, by the Diocesan Convention, shall serve for three (3) years from the time of their election, and shall be eligible for reelection to not more than one additional consecutive three-year term. There shall be a ratio of one (1) Clergy, canonically resident in this Diocese, to two (2) lay persons, each of whom shall be a member in good standing of a Congregation in the Diocese. The Nominating Committee shall provide a slate of candidates representative with regard to geography, expertise, minority groups, sex, age, and other appropriate considerations.

Appointed Members

(b) The Bishop shall appoint three (3) additional persons qualified as set forth in Section 3 (a) above, within 30 days following the adjournment of the Diocesan Convention to serve until the next Convention. These appointments shall be made so as, in the Bishop's judgment, to cause the council to be more reasonably representative with regard to geography, expertise, minority groups, sex, age, and other appropriate considerations. Such appointed members shall serve no more than three (3) consecutive years.

Presiding Officer, Meetings, Quorum

Section 4. The Bishop, or, in the absence of the Bishop, the Bishop Coadjutor, if there be one, or in the absence of both the Bishop and Bishop Coadjutor, the Bishop Suffragan, if there be one, shall preside at meetings of the Diocesan Council. In the absence of all Bishops, the Vice-Presidents shall preside in order. The Diocesan Council shall meet regularly at least six (6) times per year on its own schedule, and at other times at the call of three (3) members. A quorum to transact business shall consist of a majority of all members, including the ex-officio members, provided at least 15 days notice of the meeting has been given to all members.

Vacancies

Section 5. Vacancies in the Council membership shall be filled within 30 days as follows:

- If the member to be replaced was an appointed member, the Bishop shall make a new appointment.
- If the member to be replaced was an elected member, the replacement shall be chosen by the Diocesan Council, and shall serve only until the next regular election at which time a person shall be elected to complete the term.

Authority to appoint its Officers

Section 6. The Council shall elect from among its members First and Second Vice-Presidents, and shall appoint its own Recording Secretary.

To make report

Section 7. The Diocesan Council shall make a written report, summarizing its actions, to the Diocesan Convention each year, which report shall be printed in the Journal.

Periodic Systemic Review

Section 8. At intervals of no less than three nor more than five years the Diocesan Council shall arrange for a systemic review of the Diocesan organization and operations with the conclusions and recommendations resulting therefrom reported to the Convention for its information and action.

Canon XIII Budgeting Process

Convention duty to establish an Operating Budget

Section 1. It shall be the duty of the Convention to establish an annual Operating Budget (The Budget).

Budget Committee Membership

Section 2. To accomplish this, it shall establish a Budget Committee composed of three (3) elected members of Diocesan Council; three (3) members elected by Convention; three (3) members appointed by the Bishop; and the Bishop, the Diocesan Treasurer, and the Chairman of the Trustees, ex-officio. The Bishop shall designate one of these individuals to serve as Chair. One (1) person from each of the three (3) appointed and elected categories shall be a canonically resident Presbyterian, and the others shall be lay persons. The following criteria are recommended for Budget Committee membership:

- (a) working knowledge of budget procedures;
- (b) personal and/or business experience appropriate to this committee;
- (c) some demonstrated experience on Diocesan programs which would reflect direct knowledge of "how the system works;"
- (d) willingness and ability to commit to monthly meetings in addition to Council meetings, and perhaps more in spring/early summer; and
- (e) representation with regard to geography, minority groups, sex, and age.

Steps in Budget Process

Section 3. The Budget Committee shall proceed as follows:

- (a) It shall accept requests for funding for all program and project work.
- (b) In addition, the Finance Officer shall cause funding requirements to be prepared for incorporation in the Budgets. The Finance Officer shall also be responsible for developing the estimated resources.
- (c) The Budget Committee shall adjust the requests and estimates as needed to achieve a balanced budget.
- (d) It shall be the duty of the Budget Committee and Diocesan Council to keep Convention delegates informed about the Budget.
- (e) After the Draft Budget has been approved by the Diocesan Council, and as soon after June 1 as practicable, the Finance Officer shall advise each Congregation, on an informal and tentative basis, the information referred to in subsection (g) below in order that it may plan its Every Member Canvass.
- (f) The Budget thus prepared shall be presented for approval to the Diocesan Convention. Convention may amend the Budget in accordance with the Rules of Order for the Annual Convention. The Convention's right to amend shall

not be limited or diminished by the fact that informal and tentative data have been given to the Congregations in accordance with subsection (e) above.

(g) When approved by the Convention, the Budget shall be reported to each Congregation within one (1) month of the close of the Convention together with that Congregation's required assessment. Such assessments shall be determined on some fixed and uniform plan, based on the ability of each Congregation as shown on its Annual Parochial Report.

(h) Each Congregation shall inform the Diocese before March 1 of its intention to pay its assessment. If it cannot pay its assigned assessment, the Congregation shall immediately so inform the Finance Office of the Diocese.

(i) In light of the aggregate of all the assessments, the Diocesan Council may adjust the Budget.

Assessment Expenses

Section 4. The quota assessed on the Congregations shall provide for the salaries and housing (unless they are specifically endowed) of the Bishop, the Bishop Coadjutor if there be one, and Bishop Suffragan if there be one, and such contingent expenses as are set forth below:

(a) Traveling and other official expenses of the Bishop, Bishop Coadjutor if there be one, and Bishop Suffragan if there be one.

(b) The quota assessed on the Diocese by the General Convention and by the Provincial Council for contingent expenses.

(c) Publishing the Journal of the Convention, and such other documents as may be ordered by the Convention.

(d) The salary of the Secretary of the Convention (the Legislative Officer of the Diocese).

(e) Other administrative expenses including the operation of Diocesan Headquarters, Diocesan Convention, and Diocesan Council.

(f) The sum for the expenses of Clerical and Lay Deputies for attending upon the General Convention and Provincial Synod.

(g) Such other expenses as may be authorized by the Diocesan Convention or Council and listed in the Diocesan Accounting Policies and Procedures.

Other Expenses and Income

Section 5. (a) All other expenses of the Diocese not provided for by the assessment, the Church Foundation Budget, or the William Cooper Procter Fund, including those of any self-supporting, partially self-supporting, or specifically endowed operations, shall be supported entirely from gifts of individuals and Congregations, incidental

earnings, and funds from Trusts and Endowments when appropriate according to the terms thereof.

(b) In the case of self-supporting, partially self-supporting, and specifically endowed operations, the Budget shall show the net cost (or income) to the Diocese. The total incomes and expenses shall also be shown.

Remittal of Funds

Section 6. It shall be the duty of the Vestry or Mission Council of each Congregation to provide for the collection of such sums as shall be needed to meet its assessment. The Vestry or Mission Council shall transmit the same in monthly installments.

Canon XIV Administration of Financial Affairs

Diocesan Accounting Policies and Procedures

Section 1. Diocesan Council (Council) shall be responsible for the preparation, publication, and as is periodically required, revision, of a set of "Diocesan Accounting Policies and Procedures."

Formation of Policies

Section 2. (a) Council at a regularly called meeting shall adopt and authorize the original set of policies and procedures, and any subsequent revision thereof, with advice of any of the following bodies which may be affected by the policy or policies under consideration: The Finance Committee, The Trustees, The Church Foundation, 412 Sycamore, Inc., and the Congregations of the Diocese of Southern Ohio.

Extent of Policies

(b) The policies shall cover, but not necessarily be limited to the following: expense account approval, commitment authorization, invoice payment, budget over-expenditure authorization, interim and final budget reporting, asset depreciation (replacement reserve) funding and the annual parochial reports.

Duty to Adhere to Policies

Section 3. The Diocese and its affiliates and subordinates shall adhere to the Diocesan Accounting Policies and procedures as established herein.

Canon XV The Commission on Congregational Life

Authority

Section 1. The Bishop has authority over all missionary work within this Diocese. The Bishop shall establish a Commission on Congregational Life (COCL) to assist with the organization and oversight of Missions.

Membership

Section 2. The Commission on Congregational Life shall consist of the Bishop, or the Bishop's representatives, ex officio and twelve members appointed by the Bishop. At

each annual Diocesan Convention, the Bishop shall designate one member to chair the Commission.

Purpose

Section 3. (a) The Commission on Congregational Life shall implement the mission strategy for the Diocese of Southern Ohio subject to the authority of the Bishop and Diocesan Council. In its implementation of the mission strategy COCL shall encourage, support, evaluate, and seek opportunities for the development and growth of all existing Missions and Parishes in the Diocese. COCL is also charged with the development of new Congregations. The Commission on Congregational Life shall be responsible, under the direction of the Bishop and Diocesan Council, for coordinating the implementation of Canon XVI.

(b) COCL shall make recommendations to the Bishop and Diocesan Council with regard to the founding of new Congregations

(c) COCL shall oversee changes in the status of a Congregation, changes in the designation of a Congregation, and the closing of a Congregation.

(d) The Commission on Congregational Life shall receive and review all requests for funding made by Congregations and shall determine financial support based on appropriate Diocesan budget resources.

(e) The Commission on Congregational Life shall conduct an Annual Review of all Missions.

Canon XVI The Congregations The Vestry/Mission Council

Eligible voters

Section 1. Every Congregation certified as a parish shall have a Vestry and every Congregation certified as a mission shall have a Mission Council.

Section 2. All members of the Church in good standing aged 16 or older shall be eligible to vote for the election of a Vestry or Mission Council and on other Congregational matters, who at the time of voting shall have contributed, by subscription or otherwise, to the support of the Congregation and who shall be entitled to enrollment on the list of members in good standing of the Congregation.

Electing the Vestry or Mission Council

Section 3. Every Congregation of this Diocese shall meet annually, some time between the beginning of Advent and the end of Lent, at a date and time for which public notice shall have been given at least twenty (20) days in advance, for the purpose of electing a Vestry or Mission Council. Such meeting shall be opened with prayer, and shall be conducted according to the Rules or Bylaws of each Congregation. If a Congregation be incorporated, the Vestry or Mission Council shall also be the Board of Trustees of the Corporation. The Vestry or Mission Council shall consist of no fewer than five (5) nor more than fifteen (15) members, one of whom shall be Senior Warden and one Junior Warden; and all of whom shall continue in

office until successors are chosen. The Vestry or Mission Council may, by a majority vote, elect to its body certain persons in the Congregation, not to exceed two (2) in number, to serve for a period of one (1) year. Such appointed persons may serve for the number of terms determined by the Vestry or Mission Council. The Senior Warden and Junior Warden shall be first elected, in succession, on separate ballots and the remaining members of the Vestry or Mission Council shall be elected on a subsequent separate ballot. Except for the Wardens, a Congregation may elect some of the remaining members of the Vestry or Mission Council for a term of two or more years, provided that no Vestry or Mission Council member shall serve for a period longer than six years without re-election, and that each year some of the Vestry or Mission Council must be elected.

Alternate methods of election

Alternate Method 1

Section 4. (a) Any Congregation of this Diocese, on recommendation of its Vestry or Mission Council, notice of which recommendation shall be given at the same time as notice of the Annual Meeting, may dispense with the direct election of the Senior and Junior Wardens by the members of the Congregation at the Annual Meeting of the Congregation so that, at such Annual Meeting, only members of the Vestry or Mission Council shall be elected. The election of the Senior Warden and Junior Warden shall be deferred until the first meeting of the newly constituted Vestry or Mission Council when said Wardens shall be elected in succession and on separate ballots from and by the members of that Vestry or Mission Council; and members of the Vestry or Mission Council so elected as Wardens shall, if the term of their election to the Vestry or Mission Council permit, serve out their full term after the expiration of their elected term as Senior Warden or Junior Warden.

Alternate Method 2

(b) Notwithstanding the procedure for election of Wardens and Vestry or Mission Council members provided for herein, any Congregation may, by enacting an appropriate regulation, adopt a procedure for the election of Wardens and Vestry or Mission Council members to be accomplished by a single ballot vote to be taken prior to the Annual Meeting. In this event, such ballot is taken following thirty days notice, given in the customary manner, and at such time and place as will enable the eligible voters to cast their ballots before, during, or after regular Church services on two Sundays prior to the Annual Meeting. Further, provision shall be made for inclusion of names on the ballot, in addition to those placed by the Nominating Committee, upon presentation of such names by a petition signed by five eligible voters presented to such Nominating Committee, not less than two weeks prior to the first day of balloting.

Terms of Wardens Office

(c) Notwithstanding any other provision of this Canon XVI, any Congregation may provide by regulation or bylaw that the Senior Warden and the Junior Warden may serve terms of up to three years without re-election.

Presiding Officer

Section 5. The Rector of the Parish, or Vicar of a Mission, if present, shall preside at Congregation meetings, except that he or she may choose to designate a Layperson to preside, or may request the Vestry or Mission Council to elect a Layperson to preside. In the absence of the Rector or Vicar, or that of the Layperson presider, the order of priority for the Presiding Officer shall be ex-officio: 1) The Senior Warden; 2) The Junior Warden; and 3) The Secretary of the Vestry or Mission Council. Should none of the foregoing officers be present, the Congregation Meeting may elect one of its members to preside.

Qualifications of Vestry or Mission Council members and Wardens

Section 6. A baptized person may be elected to, and may serve upon the Vestry or Mission Council of a Congregation of which he or she is a member; provided, however, that to be eligible as a Warden, one must be at least twenty-one (21) years of age and a member in good standing; and provided further that a majority of the members of a Vestry or Mission Council must be at least twenty-one (21) years of age.

Duties of Vestry or Mission Council

Section 7. (a) It shall be the duty of the Vestry or Mission Council of the Congregation to take charge of the property thereof, and, except so far as the Congregation may have adopted some other plan under Section 14 of this Canon with regard to its endowment funds, to regulate all its temporal concerns. But a Vestry or Mission Council may not convey title or mortgage, or encumber the real property of a Congregation, or divert any of its endowments, or in any way alienate any of said property of a Congregation from the use of the Episcopal Church in the Diocese of Southern Ohio, without the previous consent of the Bishop and Standing Committee. It shall be the duty of the Vestry to elect and call a Rector and to provide for his or her maintenance. It shall be the duty of the Vestry or Mission Council to provide for paying all lawful assessments on the Congregation, to keep order in the Church during Divine Services and, in general, to act as helpers to the Rector, Vicar, or Priest-in-Charge in whatever way is appropriate to Laypersons for the furtherance of the Gospel; it being understood always that the spiritual concerns of the Church are under the exclusive direction of the Rector, Vicar, or Priest-in-Charge, in subordination to the Ecclesiastical Authority and Laws of the Diocese.

(b) It shall be the duty of the Vestry or Mission Council of the Congregation to maintain the property thereof and to insure the property at a prudent level for its replacement as determined by the Vestry or Mission Council and as approved by the Bishop and Standing Committee.

Duties of Wardens

Section 8. It shall be the duty of the Wardens, especially to provide the elements for the Lord's Supper, to collect the alms at the administration of the same, to keep and disburse such alms in case the Church is destitute of a Rector, Vicar, or Priest-in-Charge, and while the Church is destitute of a Rector, Vicar, or Priest-in-Charge, to provide for the celebration of public worship, and the instruction of the congregation, by occasional clerical services, or by lay reading, as the circumstances may permit.

Called meetings of the Vestry or Mission Council

Section 9. Meetings of the Vestry or Mission Council may be called by the Rector or Vicar, or in the absence of the Rector or Vicar, by the Senior Warden, and in the absence of both by the Junior Warden. A meeting may be called at the request of two members of the Vestry or Mission Council.

Secretary of the Vestry or Mission Council and duties

Section 10. The Vestry or Mission Council shall elect a Secretary whose duty it shall be to take and record the Minutes of its proceedings, attest the public acts of the Vestry or Mission Council, preserve all records and papers belonging to the Congregation, not otherwise provided for, perform such other duties as shall be legally assigned and faithfully deliver to the Secretary's successor all books and documents in the possession of the Secretary belonging to the Congregation.

Treasurer of the Vestry or Mission Council

Section 11. (a) The Vestry or Mission Council shall elect a Treasurer of the Congregation, whose duty it shall be to receive, disburse and account for the funds of the Congregation. Every Congregation shall comply with the audit requirements of the Church's Canons.

To be bonded

(b) The Treasurer, and the Secretary if necessary, and such other officers who are charged with the handling or custody of funds, shall be bonded according to the requirements of the Church's Canons.

Vacancies in the Vestry or Mission Council and Extinction of Vestry or Mission Council

Section 12. Vacancies occurring in the Vestry or Mission Council during the year may be filled by the remaining members. If the Vestry or Mission Council should become extinct or incapacitated for action, by the death or resignation of its members, the Bishop may call a special meeting of the Congregation (giving due notice thereof) to elect a Vestry or Mission Council to serve until the Annual Meeting of the Congregation next following; and, if the members of the Congregation shall refuse or neglect to assemble and elect as herein provided, the Bishop, with the advice and consent of the Standing Committee, may appoint three Trustees to take charge of the property and endowment funds of the Congregation, and to exercise the rights and functions of the Vestry or Mission Council until the Congregation shall elect the same.

Congregations incorporated by Special Act excepted

Section 13. Congregations incorporated under the laws of Ohio in force prior to the adoption of the Constitution of 1851 are excepted from any part of the Canons in conflict with the law under which such Congregations were incorporated and are excepted from the provisions of Section 3 of this Canon with respect to the dates on which the Annual Meeting of such Congregations shall be held.

Congregations Endowments and Trust Funds
Endowments

Section 14. (a) Any Congregation in this Diocese may adopt any plan of Congregation Endowment not inconsistent with the laws of Ohio, or with the Constitution and Canons of this Diocese or of The Episcopal Church.

Trust funds may be placed with Trustees of the Diocese

(b) It shall be the right and privilege of the custodians of all endowment funds, and other trust and permanent funds for Church purposes, so far as is permissible under the terms of the grant or bequest thereof, to advise and cooperate with the Trustees of the Diocese of Southern Ohio, hereinafter termed Trustees, and such custodians may deposit said funds in trust with the said Trustees to be held and administered by the aforesaid Trustees, to be used for the object or objects designated by the terms of the gift or bequest and a full, detailed statement of said fund or funds shall be reported annually to the Diocesan Convention.

Duty of Ordained Ministers

(c) It shall be the duty of Ordained Ministers to instruct their congregations from time to time that endowment funds, and other trust and permanent funds, may be placed directly into the hands of the Trustees of the Diocese of Southern Ohio, a corporation, to be held and administered by said corporation in trust, to be used for the object or objects designated by the terms of the gift or bequest. (See Digest of Canons of General Convention, "On Business Methods in Church Affairs.")
Congregation Designations

Mission Stations and Chapels

Section 15. (a) A regular group of worshippers who may, or may not, seek to become an organized mission may be designated as a Mission Station by the Bishop.

(b) A regular group of worshippers who meet in an institutional, recreational, or retreat setting may be designated a Chapel by the Bishop. There is no expectation that a Chapel will seek to become a new Congregation of the Diocese.

(c) Mission Stations and Chapels are under the jurisdiction and direction of the Bishop.

Establishment of Missions

Section 16. (a) At any time, twenty or more persons aged at least 18 years, at least two of whom shall be aged at least 21 years and members of the Episcopal Church, may petition the Bishop for permission to establish a Mission.

The form of petition shall be as follows:

We, the undersigned, being moved by the Holy Spirit, desire to form a new Congregation. We will live and work to extend Christ's Kingdom, and commit ourselves to conform to the Doctrine, Discipline and Worship of the Episcopal Church. We ask the Bishop for permission to establish a Mission within the Diocese of Southern Ohio. We recognize that we are responsible to provide a place for worship and program, and to provide for such sacramental and pastoral ministry as seems appropriate in consultation with the Bishop.

(b) The Commission on Congregational Life shall review the petition as it applies to the missionary needs of the Diocese, assess the prospects for the establishment of a new Congregation in that location, and report its recommendation to the Bishop. The Commission on Congregational Life shall consult with and seek the support of all Congregations contiguous to the territory of the proposed Mission.

(c) When the Bishop determines that the petitioners are able to provide a place for regular worship, and are willing to be evangelists for Christ, and can provide for sacramental and pastoral ministry, the Bishop shall by letter give provisional permission for the establishment of the Mission until the next annual Convention. The Bishop shall so inform the Commission on Congregational Life and Diocesan Council. The provisional Mission shall be presented for union with Convention at the next session of the annual Convention.

(d) The continuation of the Mission and its continued association with the Diocese shall be reviewed by the Bishop or his appointed representative, and by the Commission on Congregational Life, every other year, in the month preceding the anniversary of the letter of formation.

(e) Any Congregation in union with Convention may petition the Bishop to organize a Parochial Mission following the above guidelines. The Congregation shall satisfy the Bishop and COCL of its ability to sponsor and financially sustain itself and the Parochial Mission.

*Change in Congregation's Designation
Designation as a Parish*

Section 17. (a) For Missions presently in union with the Convention, a change of designation from Mission to Parish shall be made by the Bishop upon recommendation of the Commission on Congregational Life. Criteria for such a change shall be consistent with the following, plus such other factors as the Bishop and Commission on Congregational Life may, from time to time, deem appropriate:

1. Celebration of public worship at least weekly.
2. Maintenance of an adequate level of ordained leadership as approved by the Commission on Congregational Life. Such leadership shall be compensated in accordance with the minimum Diocesan standards.
3. Payment of the Congregation's full annual Diocesan assessment
4. Servicing all legal debts of the Parish.
5. Twenty (20) or more persons aged 18 years or older from at least twenty separate households as members in good standing.

When granted, this designation is provisional until the Commission on Congregational Life submits a resolution to Convention that the Mission be received

into union with the Diocesan Convention as a Parish and the Convention approves the resolution by a two-thirds vote of both Orders.

Designation as a Mission

(b) At any time, a change of designation from Parish to Mission may be requested by the Rector and Vestry in order to further the missionary strategy of the Congregation and Diocese. This request will be considered by the Bishop and the Commission on Congregational Life. If approved, the Bishop shall inform the Secretary of the Convention.

(c) For Parishes presently in union with the Convention, a change of designation from Parish to Mission may be made by the Bishop upon recommendation of the Commission on Congregational Life, when at the end of the second consecutive year, a Parish has been unable from its own resources to provide for any one of the following listed below:

1. Celebration of public worship at least weekly.
2. Maintenance of an adequate level of ordained leadership as approved by the Commission on Congregational Life. Such leadership shall be compensated in accordance with the minimum Diocesan standards.
3. Payment of the Congregation's full annual Diocesan assessment
4. Servicing all legal debts of the Parish.
5. At least twenty (20) persons aged 18 years or older from at least twenty separate households as members in good standing.

The change in a Congregation's designation shall take effect upon the Bishop's approval of the recommendation from the Commission on Congregational Life. Criteria for such a change of designation shall be consistent with those listed above plus such other factors as the Bishop, and the Commission on Congregational Life may, from time to time, deem appropriate.

Congregations in Good Standing

Section 18. (a) Any Congregation will be considered to be in Good Standing by meeting the following criteria:

1. The Congregation employs Clergy who are licensed in the Diocese; uses church buildings and grounds for purposes consistent with its consecration; and follows a course consistent with the doctrine, discipline, and worship of this Church.
2. The Congregation annually elects and regularly assembles a Vestry or Mission Council; annually sends representatives to the Annual Convention of this Diocese; pays its full Diocesan assessment for the preceding calendar

year by June 30 of any year or by one week before the scheduled meeting of the Convention if that precedes June 30.

3. The Congregation has been diligent in its search for and election of a Rector, or has accepted the Bishop's appointment of a Vicar, or, in the case of a recognized Area and Cooperative Ministry, diligent in searching for and calling a Priest

4. The Congregation maintains adequate insurance to protect the Congregation's capital assets

5. The Congregation makes timely reports and prepares and submits to the Bishop or Ecclesiastical Authority the Parochial Report for the year ending December 31 preceding, not later than March 1 of each year.

6. The Congregation secures an annual audit of all accounts of the Congregation for the year ending December 31 preceding, under procedures authorized by the Finance Committee of the Diocese and reports such audit by September 1 of each year.

7. The Congregation recognizes the Bishop as Chief Pastor of the Diocese.

8. The Congregation shows evidence of financial stability, including protection for the principal portion of endowment funds from persistent invasion and by encumbering property only with the previous consent of the Bishop and Standing Committee.

(b) Should a Congregation fail to comply with Section 18 (a. 2), Section 18 (a. 5), and Section 18 (a. 6), that Congregation shall be denied Lay representation at that year's Diocesan Convention.

Congregations at Risk

Designation of a Congregation at Risk

Section 19. Purpose (a) This Section is intended to address the exceptional case of a Congregation whose continued viability as a self-sustaining entity appears in jeopardy, such that a degree of episcopate intervention or oversight is needed as a means of restoring health to the Congregation. It is not intended to detract from the traditional right and responsibility of Parishes in the Episcopal Church to govern themselves. In those cases where an inquiry is initiated, and where a Congregation at Risk is declared, it shall be the duty and obligation of all parties to work and pray toward the resolution of such problems in a climate of respect and charity in order to accomplish the speedy end or substantial amelioration of the conditions that led to the inquiry or to the declaration of the Congregation at Risk, and to restore the Congregation to spiritual and temporal health.

Conditions Leading to Determination of a Congregation at Risk

(b) No declaration of a Congregation at Risk may be made except upon a finding, following inquiry, that one or more of the following conditions exist in the Congregation:

1. The failure of a Congregation for two years or more, to be financially self-supporting. It shall not constitute a failure to be financially self-supporting that the Congregation shall have received funding from the Diocese, so long as the Congregation is self-supporting with such funding.
2. The failure for at least two years to elect a Vestry or Mission Council or to search diligently for and elect a Rector or accept the Bishop's appointment of a Vicar or, in the case of a recognized Area and Cooperative Ministry, to diligently search for and call a Priest.
3. The failure to pay the minimum Clergy compensation as required by Diocesan standards; or the failure for two years to pay such compensation from funds other than those provided by Diocesan assistance; or the failure to make timely payment of the premium under the Clergy pension system, or of the premium for any other obligatory insurance for the Clergy.
4. The refusal or willful failure to arrange for representation of the Congregation at an Annual Convention of the Diocese.
5. The failure or neglect to make canonically required reports, including the annual Parochial Report to the Bishop, or to pay Diocesan assessments.
6. Persistent and significant instability or decline in the financial or temporal condition of the Congregation, as evidenced by, for example, substantial invasion of the principal portion of endowment or trust funds, to such a degree that, in the judgment of the Bishop and the Standing Committee, the long-term viability of the Congregation is in jeopardy.
7. Persistent failure or neglect to conform to the business methods in church affairs required by the Constitution and Canons of the Episcopal Church or of the Diocese, including those requirements relating to the bonding of treasurers or other custodians of funds, proper record keeping, proper maintenance of books of account, an annual audit, and the maintenance of adequate insurance.
8. The purchase, use, or conveyance of property of the Congregation, or the incurring of debt, other than in conformity with the Constitution and Canons of the Episcopal Church and of the Diocese, except where such non-conformity was inadvertent and resulted in no substantial prejudice to the property or temporal interests of the Congregation.

Inquiry for Purposes of Restoration of Congregational Health

(c) An inquiry by the Ecclesiastical Authority leading to a declaration of a Congregation at Risk under this Canon may be initiated by one of the following ways:

1. The Bishop, believing that one or more of the conditions in Section 19 (b) may exist, may initiate such inquiry;
2. The Standing Committee, believing that one or more of the conditions in Section 19 (b) may exist, may petition the Bishop to initiate such inquiry; or if the Standing Committee is the Ecclesiastical Authority, it may initiate such inquiry by unanimous vote;
3. The Rector or Vicar or Priest serving a recognized Area and Cooperative Ministry, or both Wardens, or a majority of the Vestry, believing that one or more of the conditions in Section 19 (b) may exist, may petition the Ecclesiastical Authority to initiate such inquiry.

(d) Upon proper initiation as provided in (c) above, the Ecclesiastical Authority may, itself or acting through its designates, conduct such inquiry into the condition of the Congregation. The Rector, Vicar, or Priest in Charge and Vestry or Mission Council of the Congregation which is the subject of such inquiry shall cooperate in an inquiry under the Canon, including providing to the inquiring entity, upon request, full and accurate information on the state of the Congregation and its affairs. Failure to reasonably cooperate shall be sufficient to permit a declaration that the Congregation is a Congregation at Risk.

(e) Upon a finding that the Congregation is a Congregation at Risk, one or more of the following measures to strive to restore the health of the Congregation may be had, in the discretion of the Ecclesiastical Authority:

1. Arrange for pastoral discussions to be held between the Bishop and/or the Bishop's representatives and the Rector or Vicar and Vestry or Mission Council of the Congregation to seek amelioration of the conditions that inhibit the health, mission, and ministry of the Congregation.
2. A plan for the Congregation to cure the conditions, which led to the declaration of a Congregation at Risk, agreed to by the Congregation within 30 days, and implemented thereafter in accordance with its terms.
3. Appointment by the Bishop of five or more adult Trustees to take charge of the property of the Congregation and exercise the rights and functions of a Vestry or Mission Council, during the pendency of these conditions. Said Trustees may or may not be from the Congregation.
4. In the case of a Parish, designation of a Priest in Charge during the pendency of these conditions; said Priest may or may not be the incumbent.
5. Conveyance of title of all real property to the Trustees of the Diocese, who shall hold the same in trust during the pendency of these conditions.

6. Such other measures, during the pendency of these conditions, as the Bishop, with the concurrence of the Standing Committee, shall determine (or as determined by the Standing Committee acting unanimously, if it is the Ecclesiastical Authority).

(f) In accordance with Canon XVI, Section 19 (b. 2), when any Congregation shall continue to fail to elect a Vestry or Mission Council, the Bishop, with the advice and consent of the Standing Committee as provided for in Canon XVI, Section 12, may appoint three trustees to take charge of the property of the Congregation and exercise the rights and functions of a Vestry or Mission Council, until the Congregation shall have elected a Vestry or Mission Council under the provisions of this Canon.

Of Area and Cooperative Ministries

Section 20. (a) Whenever two or more Congregations wish to share resources to provide ministry to a geographic area of the Diocese, or in conjunction with a geographic area of a neighboring diocese, they shall draft a Covenant in consultation with the Commission on Congregational Life and the Bishop or the Bishop's appointed representative(s).

(b) The Covenant shall contain, at least:

1. The method of selection of the leadership that will be shared by the Area Ministry, including ordained clergy and licensed lay ministries;
2. The method of financing the Area Ministry including the shared lay and ordained leadership;
3. The method by which the Area Ministry governing body is chosen;
4. The responsibilities of the Area Ministry governing body and the Wardens and Vestry and/or Mission Council of each of the member Congregations, and;
5. The method by which individual Congregations may associate with or disassociate from the Area Ministry.

The Covenant shall be approved by a two-thirds majority vote by each Vestry or Mission Council of the individual Congregations, and shall be subject to the approval of the Commission on Congregational Life and the Bishop.

(c) Any Congregation in the Diocese entering into a cooperative ministry with a congregation in an adjacent Diocese, or with an ecumenical or interfaith congregation involving building use or other shared resources including personnel in this Diocese, shall be obliged to conform to the provisions of subsections (a) and (b) of this Section. Said Covenant must be reviewed by the Chancellor and is subject to the approval of the Commission on Congregational Life and the Bishop. This requirement does not include agreements to rent buildings.

(d) Any such Covenants shall be subject to all provisions of the Constitution and Canons of the Episcopal Church and this Diocese.

Vacant Clergy Positions in Congregations

Section 21. (a) Whenever a Rector's position in a Parish becomes vacant, or about to become vacant, the Wardens or other proper officials of the Parish shall notify the Bishop forthwith.

Vestry to provide compensation

(b) It shall be the duty of the Vestry of a Parish with no Rector to provide for the compensation of any Priest-in-Charge who may be appointed by the Bishop for the maintenance of temporary religious services therein.

To meet with the Bishop to consider nominations

(c) Within 30 days after being informed of such vacancy, the Bishop shall meet with a committee of the electing body of the Parish to consider the requirements of the position to be filled. If the position to be filled is that of an Assistant Rector, the Rector shall act as the committee of the electing body, and shall submit recommendations to the Vestry after having consulted with the Bishop regarding such recommendations.

The Committee and the Bishop may propose for nomination the name or names of clergy at this or any other time until the vacancy is filled. As soon as possible, but no longer than 60 days thereafter, at a second such meeting the Bishop and the committee shall consider all proposed nominees until agreement has been reached on one or more names to submit to the electing body for action, or until it becomes apparent that no agreement can be reached. If additional nominations are requested by the electing body or if an election is declined by the clergy designated, the procedures set forth above shall be repeated until an election has been completed. If the committee and the Bishop cannot agree on clergy to nominate to the electing body, and if the committee and the Bishop have consulted not less than three times attempting to reach such agreement, the nominations of both parties shall be submitted to the electing body for its consideration, and the electing body may then elect any one of such nominees.

Written notice of election to the Bishop

(d) A written notice of the election of a Rector or of an Assistant Rector, signed by the Wardens, together with any contractual agreements concluded between the Parish and the New Rector or Assistant Rector, shall be sent to the Bishop or other Ecclesiastical Authority of the Diocese. If the Bishop or the Ecclesiastical Authority shall be satisfied that the persons elected is a duly qualified member of the Clergy, and that he or she has accepted the office, the notice together with any contractual agreements shall be sent to the Secretary of the Diocesan Convention, who shall record them. Such record shall be sufficient evidence to the Bishop or the Ecclesiastical Authority of the relation between the Clergy and the Congregation.

Congregations No Longer in Union

Closing Congregations

Section 22. The Bishop, upon recommendation of the Commission on Congregational Life and with the concurrence of the Standing Committee, may declare "unable to continue," a Mission or Parish, whether incorporated or not, which is in union with the Convention. Such a declaration shall be based upon a finding that continued Diocesan financial support for such a Mission or Parish is unlikely substantially to foster the spread of Christ's Kingdom. Criteria for such a finding shall include, but not be limited to:

- Establishment of a reasonable certainty that the Congregation's stated mission can no longer be accomplished; and
- The Congregation includes no more than twenty separate household units currently pledging to its annual operating budget.

When such a declaration has been made, the Bishop shall cause to be negotiated a contract of closure which shall provide for the liquidation of the Congregation's capital assets and their reallocation, in accordance with Canon XI, Section 2 (b) by the Trustees as follows:

- Any unpaid Assessments and/or Parish Pledges remaining on the Diocesan books
- All other liquidated assets to other Congregational Life projects

Such a contract of closure shall be submitted to the Standing Committee upon whose approval the contract of closure shall constitute a recommendation to Convention that Convention rescind the admission of such Congregation into union with the Convention. Upon the acceptance of that recommendation by a vote of two-thirds of each Order of the Convention, such union shall be dissolved and the contract of closure shall become effective.

Differences between Rectors and their Parishes

Rector not to resign without Vestry consent, nor to be removed against Rector's will
Section 23. Except upon mandatory resignation by reason of age, a Rector may not resign as Rector of a parish without the consent of its Vestry, nor may any Rector canonically or lawfully elected and in charge of a Parish be removed therefrom by the Vestry against the Rector's will, except as hereinafter provided.

Notice to Ecclesiastical Authority

Section 24. If for any urgent reason a Rector or Vestry desires a dissolution of the pastoral relation, and the parties cannot agree, either party may give notice in writing to the Ecclesiastical Authority of the Diocese. Whenever the Standing Committee is the Ecclesiastical Authority of the Diocese, it shall request the Bishop of another Diocese to perform the duties of the Bishop under this Canon.

Bishop to mediate

Section 25. Within sixty days of receipt of the written notice, the Bishop, as chief pastor of the Diocese, shall mediate the differences between Rector and Vestry in

every informal way which the Bishop deems proper and may appoint a committee of at least one Presbyter and one Lay Person, none of whom may be members of the Parish involved, to make a report to the Bishop.

Mode of settling differences

Section 26. If the differences between the parties are not resolved after completion of the mediation, the Bishop shall proceed as follows:

(a) The Bishop shall give notice to the Rector and Vestry that a godly judgment will be rendered in the matter after consultation with the Standing Committee and that either party has the right within ten days to request in writing an opportunity to confer with the Standing Committee before it consults with the Bishop.

(b) If a timely request is made, the President of the Standing Committee shall set a date for the conference that shall be held within thirty days.

(c) At the conference each party shall be entitled to have representation and to present its position fully.

(d) Within thirty days after the conference or after the Bishop's notice if no conference is requested, the Bishop shall confer with and receive the recommendation of the Standing Committee; thereafter, the Bishop, as final arbiter and judge, shall render a godly judgment.

(e) Upon the request of either party the Bishop shall explain the reasons for the judgment. If the explanation is in writing, copies shall be delivered to both parties.

(f) If the pastoral relation is to be continued, the Bishop shall require the parties to agree on definitions of responsibilities and accountability for the Rector and the Vestry.

(g) If the relation is to be dissolved:

1. The Bishop shall direct the Secretary of the Convention to record the dissolution.

2. The judgment shall include such terms and conditions including financial settlements as shall seem to the Bishop just and compassionate.

Supportive services by the Bishop.

In event of failure or refusal to comply

Section 27. In either event the Bishop shall offer appropriate supportive services to the Priest and the Parish.

Section 28. In the event of the failure or refusal of either party to comply with the terms of the judgment, the Bishop may impose such penalties as may be set forth in the Constitution and Canons of the Diocese; and in default of any provisions for such penalties therein, the Bishop may act as follows:

(a) In the case of a Rector, suspend the Rector from the exercise of the priestly office until the Priest shall comply with the judgment.

(b) In the case of a Vestry, invoke any available sanctions, including recommending to the Convention of the Diocese that the Parish be placed under the supervision of the Bishop as a Mission until it has complied with the judgment.

Time may be extended

Section 29. For cause, the Bishop may extend the time periods specified in this Canon, provided that all be done to expedite these proceedings. All parties shall be notified in writing of the length of any extension.

Statements not discoverable or admissible

Section 30. (a) Statements made during the course of proceedings under this Canon are not discoverable nor admissible in any proceedings under Title IV provided that this does not require the exclusion of evidence in any proceeding under the Canons which is otherwise discoverable and admissible.

(b) In the course of proceedings under this Canon, if the Vestry makes a charge against the Rector that could give rise to a disciplinary proceeding under Canon IV.1, all proceedings under this Canon shall be suspended until the charge has been resolved or withdrawn.

Canon XVII Miscellaneous Provisions

Registers and Annual Reports

All Clergy to keep a Register

Section 1 (a) According to the Canons of the General Convention, each and all Clergy of this Church shall keep a Register of Baptisms, Confirmations, Communicants, Marriages and Burials, within his or her Cure, agreeable to such rules as may be provided by the Constitution of the Diocese where his or her Cure lies.

This Register to contain certain particulars

(b) The Register shall specify the name, place and date of birth of each person baptized, with the names of the parents and sponsors; the names of parties married; the names of persons buried, and also the time when each rite was performed.

The Register to be carefully preserved

(c) The Clergy shall make these entries in a book to be provided for that purpose, belonging to the Vestry or Mission Council of each Congregation. The book shall be

the Congregation Register and shall be preserved by the Vestry or Mission Council as a part of the records of the Congregation.

A list of Members in Good Standing to be kept

(d) The list of members in good standing shall embrace all within the Clergy's Cure, as nearly as can be ascertained. The Clergy shall also keep a list of all of the families and adult persons within the Cure as far as practicable, and also an accurate list of the persons confirmed from time to time by the Bishop.

Annual Reports of Congregations

(e) It shall be the duty of each Congregation in union with the Diocese to render to the Bishop of the Diocese, or if there be no Bishop, to the Ecclesiastical Authority, an Annual Report (Parochial Report) on the form provided by the Episcopal Church.

Equal Opportunity, Fair Employment and Non-Discrimination

(f) No one shall be denied rights, status or employment in this Diocese based upon race, sex, age (40 and over), color or national origin, nor because of non-disqualifying physical, mental or medical disability.

Extraparochial Clergy Reports

Section 2. All Clergy not regularly settled in any Congregation or Church shall report the occasional services performed. If no services were performed, the Clergy shall report the causes or reasons which prevented the same. These reports, or such parts of them as the Bishop shall think fit, may be entered on the Journal of the Convention.

Lay Readers

Lay Readers licensed

To conform to the Church's Canons

Section 3. No one shall be considered as authorized to officiate as a Lay Reader in this Diocese, except in case of particular emergency, without a written License from the Bishop, or in case of a vacancy in the Episcopate, from the Standing Committee; and Lay Readers shall in all cases conform to the provisions of the Church's Canons.

Canon XVIII Ecclesiastical Discipline

Incorporation of Title IV and Supplementary Provisions

Section 1. Canon XVIII incorporates and supplements Title IV of the Canons of the Episcopal Church as the Canon for Ecclesiastical Discipline in the Diocese.

Diocesan Disciplinary Board

Section 2. There shall be a Diocesan Disciplinary Board to carry out the duties described in Title IV.5.1 of the Episcopal Church. The Disciplinary Board shall consist of seven (7) persons, three (3) of whom shall be laypersons, and four (4) of whom shall be Clergy.

The Convention shall elect five (5) members of the Disciplinary Board. The Bishop or Ecclesiastical Authority shall appoint two (2) members of the Disciplinary Board, one layperson and one Clergy, in consultation with the Chancellor and the Standing Committee. All members of the Disciplinary Board shall be knowledgeable in Canon or Civil Law, or both. All lay members shall be Members in Good Standing of a Congregation of the Diocese. All Clergy members shall be canonically resident in the Diocese.

Terms

Section 3. Members of the Disciplinary Board shall serve for three (3) year terms. The members of the Disciplinary Board shall take office immediately upon their election or appointment and shall serve until their successors are elected or appointed. No member of the Disciplinary Board may serve more than two (2) consecutive terms. If a member of the Disciplinary Board is serving in a specific matter pending when that member's term expires, that person shall continue to serve as a member for that pending matter through and until the conclusion of the member's consideration of the pending matter.

Vacancies

Section 4. Vacancies occurring on the Disciplinary Board shall be filled (i) for elected members, by majority vote of the members of the Disciplinary Board from persons otherwise qualified for election from the same order as the member vacating the Disciplinary Board when first elected, and (ii) for appointed members, by appointment of the Bishop or Ecclesiastical Authority from the same order as the member vacating the Disciplinary Board when first appointed. Any member elected by the Disciplinary Board or appointed by the Bishop to fill such vacancy shall serve until the expiration of the term of the vacating member.

Report regarding President

Section 5. The Disciplinary Board shall within two months of each Convention annually elect from its members a President and shall inform the President of the Standing Committee in writing of the name of the President of the Disciplinary Board.

Church Attorney

Section 6. The Bishop shall appoint one or more attorneys licensed in Ohio to serve as Church Attorney. A Church Attorney may be relieved of that office by a vote of five (5) of the seven (7) members of the Disciplinary Board. The Bishop shall appoint a lawyer to take the place of the Church Attorney so relieved, subject to consent of a majority of the Disciplinary Board.

Continuation of Compensation upon Restriction Pursuant to Canon IV. 7

Section 7. (a) In the event a member of the Clergy shall be subject to the provisions of Canon IV.7 of the Episcopal Church, the full compensation due to such member of the Clergy shall continue for the duration of the Pastoral Direction, temporary restriction on ministry, or Administrative Leave ("Restriction"); provided that the period of mandatory full compensation shall not exceed ninety (90) days from the date the Restriction is imposed.

(b) The determination of the amount of compensation to be continued under this Section shall be the same compensation and benefits being paid to or for the benefit of the member of the Clergy immediately prior to the imposition of the Restriction.

(c) Compensation pursuant to this Section shall be paid by the Parish, Mission or other non-parochial entity employing the member of the Clergy at the time the Restriction is imposed.

(d) Only a duly ordained member of the Clergy Restricted by the Bishop or Ecclesiastical Authority who is engaged in full-time, part-time, supply or interim services to a Parish, Mission or other non-parochial entity within the Diocese shall be eligible to receive compensation under this Section.

Canon XIX Canons, Repealed or Amended

Repealing Clause

Section 1. The repeal of a Canon that itself repealed a prior Canon or portion of the Canon, does not revive the prior Canon or portion thereof.

Changes to be certified

Section 2. The Secretary, with the Chair of the Committee on Constitution and Canons, shall at the close of each session of the Convention certify the amending or enacting language as passed in the Canons. The Secretary shall print the same in the Journal.

How Canons may be amended

Section 3. The Canons may be amended or new Canons may be enacted, at the Annual session of the Convention, by a vote of the majority of the Convention. No existing Canon shall be changed, and no new Canon shall be enacted, unless such change or enactment shall have been referred to and reported upon by the Committee on Constitution and Canons.

Amended Canon to take effect

Section 4. All changes in the Canons shall take effect immediately following the close of the annual session of the Convention at which they are adopted, unless another specific time is included in and passed as part of the amendment or enactment.