

**The Journal of the 145th Annual Convention  
of the Diocese of Southern Ohio**



**November 14-15, 2019  
The Roberts Centre  
Wilmington, Ohio**

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**About this Journal:** The Journal for the 145th Annual Convention of the Diocese of Southern Ohio includes minutes and reports from the November 14-15, 2019 gathering at the Roberts Centre in Wilmington, Ohio, as well as the Constitutions and Canons of the Diocese of Southern Ohio.

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# Clergy of the Diocese of Southern Ohio, in order of Canonical Residence

as of November 14, 2019

|                                             |                    |
|---------------------------------------------|--------------------|
| William Norton Bumiller                     | June 10, 1958      |
| John Leland Clark                           | October 29, 1958   |
| Charles Randolph Leary                      | September 1, 1959  |
| David Knight Mills                          | September 19, 1960 |
| Lawrence Dean Rupp                          | June 25, 1961      |
| Christopher Fones Neely                     | August 8, 1961     |
| Jack Calvin Burton                          | June 15, 1963      |
| Frederick Gordon Krieger                    | December 1, 1963   |
| Jerome Maynard Baldwin                      | March 1, 1964      |
| David Ormsby McCoy                          | June 13, 1964      |
| Frank Beaumont Stevenson                    | June 13, 1964      |
| John Edward Bowers                          | June 26, 1965      |
| John Ainslee Morrison                       | September 25, 1965 |
| Robert Davis Hughes, III                    | June 28, 1969      |
| Melvin Aubrey Hoover                        | July 3, 1971       |
| Wilson Howard Willard, Jr.                  | January 23, 1973   |
| Andrew MacAoidh Jergens                     | June 2, 1973       |
| James Edward Mobley                         | January 25, 1975   |
| Robert Donald Fenwick, D.D.                 | May 1, 1975        |
| George Aldrich Hill, III                    | February 12, 1978  |
| Noel Stephen Julnes-Dehner                  | May 27, 1978       |
| James Andrew Hanisian                       | January 1, 1979    |
| John Nicholas Gill                          | January 1, 1979    |
| Thomas Burton Kinsey                        | May 1, 1980        |
| Timothy Oliver Carberry                     | May 1, 1982        |
| Anne Wilson Robbins                         | June 10, 1982      |
| Hancella Marie Newberry                     | November 4, 1982   |
| Milton Saville                              | June 1, 1983       |
| Anne McGrath Warrington Wilson              | June 4, 1983       |
| Colin Vere Barrow                           | September 30, 1985 |
| John Timothy West                           | October 1, 1985    |
| Stephen Holmes Applegate                    | November 1, 1985   |
| James Stevens Miner, II                     | March 1, 1986      |
| Patricia Shackelford Hobson                 | June 14, 1986      |
| Gretchen Anne Wood                          | October 15, 1986   |
| William Edward Lyle                         | November 30, 1986  |
| Angelo Joseph Puopolo, Jr.                  | July 21, 1987      |
| Paula Marie Jackson                         | December 30, 1987  |
| John Raymond Fisher                         | January 1, 1988    |
| Henry Keats Perrin                          | April 1, 1988      |
| Lorentho Wooden                             | April 15, 1989     |
| Thomas Ronald Shaver                        | July 1, 1989       |
| Cynthia Jean Snodgrass                      | July 20, 1989      |
| Jacqueline Edith Matisse                    | September 1, 1989  |
| Richard J. McCracken-Bennett                | December 21, 1989  |
| John Michael Jupin                          | August 6, 1990     |
| William Eugene Scrivener                    | October 16, 1990   |
| Alice Faye McWreath Herman                  | November 9, 1990   |
| Roger Lee Foote                             | February 7, 1991   |
| Theorphlis Marzetta Borden                  | May 4, 1991        |
| Carol Potterton                             | May 4, 1991        |
| Katharin K. Foster                          | May 4, 1991        |
| Michael Alan Kreutzer                       | June 9, 1991       |
| Karen Kartsimas Burnard                     | June 22, 1991      |
| Don R. Greenwood                            | October 3, 1991    |
| Carol Wharton Hull                          | September 26, 1991 |
| Robert Arthur Hufford                       | May 1, 1992        |
| Melody Sue Williams                         | November 1, 1992   |
| Betty Ellen Gibson Coleman                  | January 23, 1993   |
| Charles David Cottrill                      | February 11, 1993  |
| Roger Stewart Greene                        | August 20, 1993    |
| H. Joanne Stearns                           | September 9, 1993  |
| Arthur Clayton Hadley                       | October 1, 1993    |
| Gary Bruce Givler                           | December 3, 1993   |
| Heather Buchanan Wiseman                    | December 3, 1993   |
| William George Pursley                      | December 18, 1993  |
| Philip Anthony College                      | June 17, 1994      |
| Jason Elliman Leo                           | July 1, 1994       |
| Kenneth Lester Price, Jr., Bishop Suffragan | October 29, 1994   |

|                                        |                    |
|----------------------------------------|--------------------|
| Lee Anne Reat                          | November 10, 1994  |
| Nancy Anne Hopkins-Greene              | December 3, 1994   |
| Pamela Elaine Gaylor                   | June 24, 1995      |
| Connie Jo McCarroll                    | October 24, 1995   |
| William Oliver Bales                   | October 28, 1995   |
| Cynthia Marie Hampton                  | June 29, 1996      |
| Kenneth Paul St. Germain               | September 10, 1996 |
| Thomas Harvey Van Brunt                | November 5, 1996   |
| John Frederick Koepke, III             | March 17, 1997     |
| Edward Thomas Payne                    | May 24, 1997       |
| Walter Joseph Mycoff, Jr.              | June 8, 1997       |
| Richard Alvin Burnett                  | September 3, 1997  |
| Philip Marshall Wiseman                | October 25, 1997   |
| Wesley Hinton                          | June 22, 1998      |
| Robert Raymond Hansel                  | June 30, 1998      |
| John Allen Bower                       | July 30, 1999      |
| Susan Rebecca Michelfelder             | June 19, 1999      |
| Stephen James Cuff                     | July 12, 1999      |
| David Robert Ruppe                     | October 18, 1999   |
| David Z. Howard                        | October 26, 1999   |
| Sherman Bradley Everett                | October 30, 1999   |
| Mooydeen Claire Frees                  | October 30, 1999   |
| John Sheldon Paddock                   | November 2, 1999   |
| Stephen Bondurant                      | November 16, 1999  |
| Paul Edward Daggett                    | March 1, 2000      |
| Barry Lynn Cotter                      | June 21, 2000      |
| David Bruce Bailey                     | June 24, 2000      |
| Alan Bruce Smith                       | June 24, 2000      |
| Mary Burton Vidmar                     | June 24, 2000      |
| Anne J. Wrider                         | October 1, 2000    |
| Kathryn P. Clausen                     | October 28, 2000   |
| Benjamin E. E. Speare-Hardy, II        | February 12, 2001  |
| George Henry Glazier, Jr.              | April 1, 2001      |
| Susan Patricia Mills                   | May 7, 2001        |
| Edwin Edward Albert                    | June 3, 2001       |
| Robert D. Matheus                      | August 1, 2001     |
| Eileen O'Reilly                        | September 20, 2001 |
| Stephanie Black Brugger                | October 20, 2001   |
| Nancy Howard Hardin                    | October 20, 2001   |
| George Lewis Snyder                    | October 20, 2001   |
| Jerome W. Burns                        | September 1, 2002  |
| Edna Marguerite Denton                 | October 26, 2002   |
| Gary Robert Lubin                      | October 26, 2002   |
| Richard T. Schisler                    | October 26, 2002   |
| Sallie C. Schisler                     | October 26, 2002   |
| Philip J. Harris                       | April 16, 2003     |
| Daniel Grossoehme                      | June 3, 2003       |
| Stephen Smith                          | October 1, 2003    |
| John R. Johanssen                      | April 19, 2004     |
| Alice Elizabeth Connor                 | May 22, 2004       |
| Charles E. Wilson, Jr.                 | May 22, 2004       |
| Jeanette Belle Manning                 | June 12, 2004      |
| Donald B. Eager                        | June 12, 2004      |
| Ruth Paulus                            | November 17, 2004  |
| Jane Gerdsen                           | May 14, 2005       |
| Phyllis Armstrong                      | June 4, 2005       |
| Myrick Cross                           | September 1, 2005  |
| Emmanuel Twesigye                      | September 1, 2005  |
| Joanna Chin Leiserson                  | October 1, 2005    |
| Deborah Gamble                         | November 14, 2005  |
| Ellen Cook                             | May 13, 2006       |
| Jennie Crockett                        | May 13, 2006       |
| Pamela Elwell                          | May 13, 2006       |
| Colenthia Amanda-Hill Hunter           | May 13, 2006       |
| Irene Radcliff                         | May 13, 2006       |
| Diana Shirley                          | May 13, 2006       |
| Fredric C. Shirley                     | May 13, 2006       |
| George C. Allen, II                    | September 13, 2006 |
| Lynn Carter-Edmands                    | September 14, 2006 |
| Carol Jean Christian                   | October 25, 2006   |
| Thomas E. Breidenthal, Bishop Diocesan | April 28, 2007     |
| Jacquelyn M. Burns                     | June 23, 2007      |
| Leslie Abel Flemming                   | June 23, 2007      |
| Craig Arthur Foster                    | June 23, 2007      |
| Thomas R. Southerland                  | June 23, 2007      |
| Frank A. Edmands, II                   | July 6, 2007       |
| William A. McCleery                    | February 2, 2008   |

|                              |                    |
|------------------------------|--------------------|
| Robert MacArthur Howell      | March 15, 2008     |
| D. Douglas Argue             | June 14, 2008      |
| Thomas James Fehr            | June 14, 2008      |
| Denise Ray Mueller           | June 14, 2008      |
| Barbara J. Schmitt           | June 14, 2008      |
| Theresa Joan Thornton        | June 14, 2008      |
| Jacqueline Miller Williams   | June 14, 2008      |
| Paul Williams                | September 10, 2008 |
| Gayle Hansen Browne          | November 4, 2008   |
| Nancy Turner Jones           | November 12, 2008  |
| Judith Ann Wiley             | June 1, 2009       |
| Otto Anderson                | June 13, 2009      |
| Kenneth Gregory Clarke       | June 13, 2009      |
| Christopher Cyril Richardson | June 13, 2009      |
| Robert Blanchard Rideout     | June 13, 2009      |
| Jennifer K. West             | October 29, 2009   |
| Robert E. Willmann           | March 1, 2010      |
| Anne L. Reed                 | April 26, 2010     |
| Frederick Jaeger McGavran    | June 17, 2010      |
| Darren R.S. Elin             | August 9, 2010     |
| Benjamin T.S. Phillips       | October 6, 2010    |
| Eric Lee Miller              | November 1, 2010   |
| Carin Bridget Delfs          | February 8, 2011   |
| Suzanne LeVesconte           | June 29, 2011      |
| Larry Crowell                | September 2, 2011  |
| Susan Marie Smith            | January 9, 2012    |
| Meribah Mansfield            | June 2, 2012       |
| Kyungla Oh                   | July 25, 2012      |
| Karl Peter Stevens           | July 31, 2012      |
| David Edward Getreu          | September 4, 2012  |
| Scott Alan Gunn              | September 4, 2012  |
| Deborah Jean Woolsey         | January 15, 2013   |
| Jason Matthew Prati          | April 9, 2013      |
| Susan Riis                   | June 19, 2013      |
| Joyce Jenkins Keeshin        | June 29, 2013      |
| Mary Gay Raysa               | June 29, 2013      |
| Gail Greenwell               | November 11, 2013  |
| Joseph Kovitch               | January 16, 2014   |
| Manoj Mathew Zacharia        | February 4, 2014   |
| Sherilyn Kay Pearce          | May 20, 2014       |
| Michael John Smith           | June 4, 2014       |
| Carolyn Christine Cogar      | June 7, 2014       |
| William Frederick Sangrey    | June 7, 2014       |
| John Olasoji Agbaje          | September 9, 2014  |
| Nicholas B. England          | June 6, 2015       |
| Jennifer Lee Oldstone-Moore  | June 6, 2015       |
| Gene Alan Stack, Jr.         | June 6, 2015       |
| LindaMay Watkins             | June 6, 2015       |
| Phyllis Spiegel              | November 4, 2015   |
| L. Calvin Lane               | March 17, 2016     |
| Kevin Beesley                | June 11, 2016      |
| Margaret Foote               | June 11, 2016      |
| Margaret Leidheiser-Stoddard | June 11, 2016      |
| Rick A. Incorvati            | June 11, 2016      |
| Paul J. Scanlan              | June 11, 2016      |
| David A. Pfaff               | August 15, 2016    |
| Philip H. DeVaul             | October 28, 2016   |
| Sara Palmer                  | November 8, 2016   |
| George Sherrill              | November 23, 2016  |
| Karen Sherrill               | November 23, 2016  |
| Mary Carson                  | December 20, 2016  |
| John Atkins                  | February 28, 2017  |
| Devin Rodgers                | June 3, 2017       |
| Jared Talbot                 | June 3, 2017       |
| Emmanuel Tuyishme            | June 3, 2017       |
| Coleen Haas-Smith            | August 17, 2017    |
| Richard Rasner               | December 20, 2017  |
| Seth Wymer                   | May 8, 2018        |
| Jason Oden                   | June 9, 2018       |
| Kathleen Murray              | September 25, 2018 |
| Allison English              | October 19, 2018   |
| E. Wayne Rollins             | October 29, 2018   |
| David Kendall-Sperry         | November 1, 2018   |
| Jason Fout                   | May 20, 2019       |
| Mitchell Bojarski            | May 21, 2019       |
| Rae Casurella                | June 1, 2019       |
| Aaron Klinefelter            | June 1, 2019       |

## Parochial Priests, Canonically Resident

Parochial priests, in alphabetical order, who were Canonically Resident in the Diocese of Southern Ohio as of November 14, 2019, and entitled to vote in the 145<sup>th</sup> Annual Convention of the Diocese of Southern Ohio:

| <b>Name</b>                     | <b>Congregation/Assignment</b>                                   |
|---------------------------------|------------------------------------------------------------------|
| Agbaje, John Olasoji            | Rector, St. Andrew, Evanston                                     |
| Applegate, Stephen              | Transition Priest, St. John's, Worthington                       |
| Atkins, John                    | Rector, St. Paul's, Dayton                                       |
| Beesley, Kevin                  | Priest-in-Charge, St. Andrew's, Pickerington                     |
| Bojarski, Mitch                 | Assistant, Church of the Redeemer, Hyde Park                     |
| Burnett, Richard Alvin          | Rector, Trinity Church, Columbus                                 |
| Carson, Mary                    | Rector, St. James, Cincinnati                                    |
| Coleman, Betty Ellen Gibson     | Assisting, St. Paul's, Oakwood                                   |
| College, Philip Anthony         | Priest-in-Charge, St. Philip's, Columbus                         |
| Daggett, Paul                   | Priest in Charge, St. Paul, Chillicothe                          |
| DeVaul, Philip                  | Rector, Church of the Redeemer, Hyde Park                        |
| Elin, Darren R. S.              | Rector, St. Thomas, Terrace Park                                 |
| English, Allison                | Rector, Calvary Church, Clifton                                  |
| Fehr, Thomas                    | Chaplain, Community of the Transfiguration                       |
| Foote, Margaret                 | Missioner, Latino Ministry Center                                |
| Gerdson, Jane                   | Priest-in-Charge, All Saints, Cincinnati                         |
| Getreu, David E.                | Rector, St. Philip, Circleville                                  |
| Glazier, George                 | Priest in Charge, Trinity, London                                |
| Greene, Roger Stewart           | Rector, St. Timothy, Anderson Township                           |
| Greenwell, Gail                 | Dean, Christ Church Cathedral, Cincinnati                        |
| Hardin, Nancy                   | Priest in Charge, Trinity, Troy                                  |
| Harris, Philip J.               | Priest in Charge, St. James, Clintonville                        |
| Hopkins-Greene, Nancy           | Episcopal Priest, Indian Hill                                    |
| Jackson, Paula Marie            | Rector, Church of Our Saviour, Mt. Auburn                        |
| Johanssen, John                 | Transition Priest, St. Stephen's, Columbus                       |
| Jones, Nancy Turner             | Rector, St. Barnabas, Montgomery                                 |
| Keeshin, Joyce Jenkins          | Assistant, Church of the Redeemer, Hyde Park                     |
| Kendall-Sperry, David           | Rector, St. Peter's, Delaware                                    |
| Kovitch, Joseph G.              | Priest in Charge, St. Matthew, Westerville                       |
| Kreutzer, Michael Alan          | Rector, St. Mark, Dayton                                         |
| Lane, Calvin                    | Associate, St. George, Dayton                                    |
| Leidheiser-Stoddard, Margaret   | Rector, Christ Church, Springfield                               |
| Leiserson, Joanna               | Transition Priest, Christ Church, Dayton                         |
| LeVesconte, Suzanne             | Rector, Trinity, Hamilton                                        |
| Matisse, Jacqueline Edith       | Rector, St. Patrick, Lebanon                                     |
| Miller, Eric                    | Rector, Ascension & Holy Trinity, Wyoming                        |
| Murray, Kathleen                | Extended Supply Priest, All Saints, Portsmouth                   |
| Oden, Jason                     | Resident, St. Barnabas, Montgomery                               |
| Oldstone-Moore, Jennifer        | Priest in Charge, Christ Church, Xenia                           |
| Paddock, John Sheldon           | Priest in Charge, St. Christopher's, Fairborn                    |
| Palmer, Sara                    | Rector, Holy Trinity, Oxford                                     |
| Pfaff, David A.                 | Rector, Christ Church, Glendale                                  |
| Phillips, Benjamin T.S.         | Rector, St. George, Dayton                                       |
| Prati, Jason                    | Priest in Charge, All Saints, New Albany                         |
| Richardson, Christopher Cyril   | Assistant, St. Mark, Upper Arlington                             |
| Rodgers, James Devin            | Rector, St. Alban's, Bexley                                      |
| Rollins, E. Wayne               | Associate, Christ Church, Ironton                                |
| St. Germain, Kenneth Paul       | Rector, St. Mark, Upper Arlington                                |
| Schisler, Sallie C.             | Priest in Charge, Christ Church, Ironton                         |
| Sherrill, George                | Extended Supply Priest, St. Mary's, Hillsboro                    |
| Sherrill, Karen                 | Priest in charge, Holy Trinity, Kenwood                          |
| Smith, Michael John             | Associate, St. James, Westwood                                   |
| Smith, Stephen                  | Rector, St. Patrick, Dublin                                      |
| Speare-Hardy, Benjamin E. E. II | Rector, St. Margaret, Trotwood                                   |
| Spiegel, Phyllis                | Rector, St. Anne, West Chester                                   |
| Stack, Gene Alan                | Priest in charge, St. Peter's, Gallipolis                        |
| Stevens, Karl                   | Assisting, St. John, Worthington                                 |
| Tuyishime, Emmanuel             | Resident, St. George, Dayton                                     |
| Warrington-Wilson, Anne         | Extended Supply, Grace Church, College Hill                      |
| Williams, Paul                  | Sub-Dean, Christ Church Cathedral, Cincinnati                    |
| Willmann, Robert E.             | Rector, St. James, Zanesville                                    |
| Woolsey, Deborah                | Rector, Good Shepherd, Athens                                    |
| Wymer, Seth                     | Rector/Priest-in-Charge, St. John's, Logan/St. Paul's, Lancaster |

## Ministers of other denominations either pastoring or co-pastoring an Episcopal congregation

Ministers of other denominations, co-pastoring an Episcopal Church as of November 14, 2019, and entitled to vote in the 145<sup>th</sup> Annual Convention of the Diocese of Southern Ohio:

Bernheisel, Lisa Jaeger  
Caine, Stephen  
Laymon, Mary

Lutheran Priest, St. Timothy, Cincinnati (Assisting)  
Presbyterian Pastor, Indian Hill Church  
Lutheran Priest, St. Simon of Cyrene

## Extra-parochial Priests, Canonically Resident

Extra-parochial priests, in alphabetical order, who were Canonically Resident in the Diocese of Southern Ohio as of November 14, 2019, and entitled to vote in the 145<sup>th</sup> Annual Convention of the Diocese of Southern Ohio:

| <b>Name</b>                     | <b>City</b>     |
|---------------------------------|-----------------|
| Albert, Edwin Edward            | Loveland        |
| Breidenthal, Thomas E. (Bishop) | Cincinnati      |
| Carter-Edmands, Lynn            | Fort Thomas, KY |
| Connor, Alice                   | Cincinnati      |
| Fout, Jason                     | Bexley, OH      |
| Gaylor, Pamela Elaine           | Dayton          |
| Greenwood, Don R.               | Vancouver, WA   |
| Grossoehme, Daniel              | Cleveland       |
| Gunn, Scott A.                  | Cincinnati      |
| Hampton, Cynthia                | Cincinnati      |
| Julnes-Dehner, Noel             | Terrace Park    |
| Leo, Jason Elliman              | Cincinnati      |
| Michelfelder, S. Rebecca        | Columbus        |
| Newberry, Hancella Warren       | Columbus        |
| O'Reilly, Eileen                | Cincinnati      |
| Oh, KyungJa                     | Chicago, IL     |
| Paulus, Ruth                    | Fairborn        |
| Pearce, Sherilyn Kay            | Cincinnati      |
| Reat, Lee Anne                  | Columbus        |
| Snodgrass, Cynthia Jean         | Vernon, CT      |
| Stevenson, Frank Beaumont       | Oxford, England |
| Thornton, Theresa Joan          | Cincinnati      |
| Twesigye, Emmanuel              | Delaware        |
| Williams, Melody Sue            | Troy            |
| Wilson, Charles                 | Columbus        |
| Zacharia, Manoj                 | Maryland        |

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## Retired Priests (Extra-parochial), Canonically Resident

Retired priests, in alphabetical order, who were Canonically Resident in the Diocese of Southern Ohio as of November 14, 2019, and entitled to vote in the 145<sup>th</sup> Annual Convention of the Diocese of Southern Ohio:

| <b>Name</b>             | <b>City</b> |
|-------------------------|-------------|
| Allen, George C, II     | Cincinnati  |
| Bailey, David           | Cincinnati  |
| Baldwin, Jerome Maynard | Lenoir, NC  |
| Barrow, Colin V.        | Dayton      |
| Bondurant, Stephen      | Cincinnati  |

|                                                        |                      |
|--------------------------------------------------------|----------------------|
| Bower, John Allen                                      | Springdale           |
| Bowers, John Edward                                    | Lancaster            |
| Browne, Gayle Hansen                                   | Knoxville, TN        |
| Bumiller, William Norton                               | Dayton               |
| Burnard, Karen Kartsimas                               | Oxford               |
| Burns, Jerome                                          | Columbus             |
| Burton, Jack Calvin                                    | Edgartown, MA        |
| Carberry, Timothy O.                                   | Orrs Island, ME      |
| Clark, John Leland                                     | Windsor, Ontario     |
| Clausen, Kathryn P.                                    | Millersport          |
| Cotter, Barry Lynn                                     | Evanston, IL         |
| Cottrill, Charles David                                | Cincinnati           |
| Cross, Myrick                                          | Freedom, ME          |
| Crowell, Larry                                         | Dublin               |
| Cuff, Stephen                                          | Xenia                |
| Delfs, Carin                                           | Delaware             |
| Edmands, Frank                                         | Ft. Thomas, KY       |
| Fenwick, Robert Donald                                 | Centerville          |
| Fisher, John Raymond                                   | Cabot, AZ            |
| Flemming, Leslie                                       | Athens               |
| Foote, Roger Lee                                       | Cincinnati           |
| Foster, Katharin                                       | Athens               |
| Gamble, Deborah                                        | Cincinnati           |
| Gill, John Nicholas                                    | Columbus             |
| Greenwood, Don                                         | Vancouver, WA        |
| Hadley, Arthur Clayton                                 | Sugarland, TX        |
| Hanisian, James A.                                     | Leland, NC           |
| Hansel, Robert Raymond                                 | Bluffton, SC         |
| Hill, George Aldrich III                               | Cincinnati           |
| Hinton, Wesley W.                                      | Milford              |
| Hobson, Patricia Shackelford                           | Cincinnati           |
| Hoover, Melvin Aubrey                                  | Charlestown, WV      |
| Howard, David Z.                                       | Cincinnati           |
| Hufford, Robert Arthur                                 | Cincinnati           |
| Hughes III, Robert Davis                               | Oak Park, IL         |
| Hull, Carol Wharton                                    | Lake Oswego, OR      |
| Jergens, Andrew MacAoidh                               | Cincinnati           |
| Jupin, John Michael                                    | Albuquerque, NM      |
| Kinsey, Thomas                                         | Minneapolis, MN      |
| Koepke, III, John F.                                   | Dayton               |
| Krieger, Frederick Gordon                              | Halifax, Nova Scotia |
| Leary, Charles Randolph                                | Medway               |
| Lyle, William Edward                                   | Sebring              |
| Matheus, Robert                                        | Columbus             |
| McCleery, William                                      | Lancaster            |
| McCoy, David Ormsby                                    | Athens               |
| McCracken-Bennett, Richard J.                          | Johnstown            |
| Mills, David Knight                                    | Southwest Harbor, ME |
| Mills, Susan Patricia                                  | Indianapolis, IN     |
| Miner, James S. II                                     | Columbus             |
| Morrison, John                                         | Cincinnati           |
| Mycoff, Walter                                         | Summerville, WV      |
| Neely, Christopher F.                                  | Cincinnati           |
| Payne, Edward Thomas                                   | Lyndhurst            |
| Perrin, Henry                                          | Cincinnati           |
| Price, Kenneth Lester, Jr. (Bishop Suffragan, retired) | Hilliard             |
| Puopolo, Angelo Joseph                                 | Cincinnati           |
| Pursley, G. William                                    | Columbus             |
| Robbins, Anne W.                                       | Plain City           |
| Rupp, Lawrence Dean                                    | New London, NH       |
| Ruppe, David                                           | Columbus             |
| Saville, Milton                                        | Cincinnati           |
| Scrivener, William Eugene                              | Cincinnati           |
| Shaver, Thomas Ronald                                  | St. Johns, FL        |
| Smith, Alan Bruce                                      | Columbus             |
| Smith, Susan Marie                                     | Columbus             |
| Snodgrass, Cynthia                                     | Windsor, CT          |
| Stearns, H. Joanna                                     | Fairborn             |
| Van Brunt, Thomas H.                                   | Cincinnati           |
| Vidmar, Mary B.                                        | Sidney               |
| West, Jennifer K.                                      | Rhode Island         |
| West, John Timothy                                     | Urbana               |
| Wiley, Judi                                            | Hillsboro, OH        |
| Willard, Wilson Howard Jr.                             | Cincinnati           |
| Wiseman, Heather                                       | Cincinnati           |
| Wood, Gretchen                                         | Pawleys Island, SC   |
| Wooden, Lorentho                                       | Cincinnati           |
| Wridler, Anne J.                                       | Cincinnati           |

## Deacons, Transitional and Vocational, Canonically Resident

Deacons, transitional and vocational, in alphabetical order, who were Canonically Resident in the Diocese of Southern Ohio as of November 14, 2019, and entitled to vote in the 145<sup>th</sup> Annual Convention of the Diocese of Southern Ohio:

| Name                          | Placement                        | City            |
|-------------------------------|----------------------------------|-----------------|
| Anderson, Otto                |                                  | Xenia           |
| Argue, D. Douglas             |                                  | Columbus        |
| Armstrong, Phyllis            | Church of Our Saviour            | Cincinnati      |
| Bales, William Oliver         | Retired                          | McArthur        |
| Borden, Theorphlis Marzetta   | St. Simon of Cyrene              | Lincoln Heights |
| Burns, Jacquelyn M.           |                                  | Delaware        |
| Burte, Stephanie Black        | Trinity                          | Troy            |
| Casurella, Rae                | St. James, Westwood              | Cincinnati      |
| Christian, Carol J.           |                                  | West Chester    |
| Clarke, Kenneth Gregory       | Holy Trinity                     | Kenwood         |
| Cogar, Carolyn                |                                  | Gallipolis      |
| Cook Ellen P.                 | St. Timothy                      | Cincinnati      |
| Crockett, Jennie Letitia      | Retired                          | Columbus        |
| Denton, Marguerite            | Retired                          | Waynesville     |
| Eager, Donald B.              |                                  | Lancaster       |
| Elwell, Pamela McSwain        | Retired                          | Columbus        |
| England, Nicholas B.          | St. John                         | Lancaster       |
| Everett, Sherman Bradley      | Retired                          | Columbus        |
| Foster, Craig Arthur          | St. John                         | Columbus        |
| Frees, Mooydeen Claire        | Retired                          | Cincinnati      |
| Givler, Gary Bruce            |                                  | Cincinnati      |
| Haas-Smith, Coleen            |                                  | Westerville     |
| Herman, Alice Faye McWreath   | Retired                          | Worthington     |
| Howell, Robert M.             | St. James                        | Zanesville      |
| Hunter, Colenthia Amanda-Hill | St. Simon of Cyrene              | Lincoln Heights |
| Incorvati, Rick A.            | Christ Church                    | Springfield     |
| Kleinfelter, Aaron            |                                  | Berkley, CA     |
| Lubin, Gary                   | Church of the Redeemer           | Cincinnati      |
| Mansfield, Meribah            | St. John                         | Columbus        |
| Manning, Jeanette Bell        | St. Margaret                     | Trotwood        |
| McCarrroll, Connie Jo         |                                  | West Milton     |
| McGavran, Frederick Jaeger    | ERS                              | Cincinnati      |
| Mobley, James Edward          | Retired                          | Cincinnati      |
| Mueller, Denise Ray           | Legislative Liaison              | Columbus        |
| Potterton, Carol              | Redeemer                         | Cincinnati      |
| Radcliff, Irene Evelyn Miller | Retired                          | Columbus        |
| Raysa, Mary                   | St. Luke                         | Granville       |
| Rasner, Richard               | Christ Church Cathedral          | Cincinnati      |
| Reed, Anne L.                 | St. Andrew & Christ Church       | Cincinnati      |
| Rideout, Robert Blanchard     | St. Patrick                      | Dublin          |
| Riis, Susan                   | St. James                        | Zanesville      |
| Sangrey, William Frederick    | St. Paul                         | Oakwood         |
| Scanlan, Paul J.              | All Saints                       | New Albany      |
| Schisler, Richard             | St. Paul                         | Chillicothe     |
| Schmitt, Barbara J.           |                                  | Hamilton        |
| Shirley, Diana F.             | All Saints, New Albany           | Westerville     |
| Shirley, Fredric C.           | Retired                          | Columbus        |
| Snyder, George L.             | Retired                          | Troy            |
| Southerland, Thomas R.        | Church of Our Saviour            | Cincinnati      |
| Talbot, Jared                 | St. Stephen's                    | Columbus        |
| Watkins, LindaMay             | Grace Church                     | Cincinnati      |
| Williams, Jacqueline M.       |                                  | Cincinnati      |
| Wiseman, Philip Marshall      | Christ Church Cathedral          | Cincinnati      |
| Wright, Sr. Priscilla         | Community of the Transfiguration | Cincinnati      |

## **Clergy, non-voting**

Clergy licensed to officiate as of November 14, 2019, but not canonically resident in the Diocese of Southern Ohio and not entitled to vote in the 145<sup>th</sup> Annual Convention of the Diocese of Southern Ohio.

Bird, Edward  
Brent, Carey  
Clarke, Robert  
Dell, Mary Lynn  
Doncaster, Sr. Diana  
Dower, Ronny  
Evancho, Nicolas  
Ficks, Robert  
Flemister, Abeoseh  
Guilfoyle, David  
Highben, Amanda  
Highland, Terrance  
Hill, Robert  
Huestis, Warren  
Kauffman, John  
Larsen, James  
Linnenberg, Daniel  
MacGregor, Rowena  
Menaull, Marjorie  
Montagno, Karen  
Morris, Robert  
O'Reily, Cameron  
Ralph, Michael  
Reynolds, Robert  
Sager, Denise  
Sammons, Gregory  
Sammons, Margaret  
Sheppard, Gene  
Silverstrim, Elaine  
Sinnott, Lynn  
Slane, Christopher  
Slane, Melanie  
Watson, Suzanne  
Webster, Philip

## Lay Delegates to the 145th Annual Convention

Lay delegates duly elected, certified to vote and in attendance at the 145th Annual Convention

### Congregation

All Saints, Cincinnati

All Saints, New Albany

All Saints, Portsmouth

All Saints, Washington Court House

Ascension & Holy Trinity, Cincinnati

Ascension, Middletown

Calvary, Cincinnati

Christ Church Cathedral, Cincinnati

Christ Church, Dayton

Christ Church, Glendale

Christ Church, Ironton

Christ Church, Springfield

Christ Church, Xenia

### Delegate

Amy Howton

Dorothy Powell

Marianne Bailey

Sherrie O'Rear

Chuck Talley

Michael Boyle

Nancy Talley

Rick Ruud

Dee Russell

Donna Russell

Gayle Berry

Scott Berry

Liz Rea

Tom Mitchell

Kim McCracken

Margot Madison

Mary Allardyce

Mary Melville

Betty Wolfe

David Stitt

Robert Wilson

Daren Grayton

Duane Lewis

Rex VanAlstine

Sharon Grayton

Julie Kline

Michael Henrickson

Pat Haug

Suzann Parker Leist

Judy Rhynard

Len Roberts

R.Alan Kimbrough

Tom Robbins

Arthur Pizzano

Ellen Buell

George Bergen

Penny Young

Anne Shuff

Jenny Barnes

Joan Hurley

John Richardson

Justin Lehman

Ron Dowling

Barbara Bonham

Bradley Alexander

Cheryl Eskridge

**Congregation**

Christ Church, Xenia  
Church of St. Edward, Columbus

Epiphany, Nelsonville

Epiphany, Urbana

Good Samaritan, Amelia

Good Shepherd, Athens

Grace Church, Cincinnati

Holy Trinity, Cincinnati

Holy Trinity, Oxford

Indian Hill Church, Cincinnati

Our Saviour, Cincinnati

Our Saviour, Mechanicsburg

Redeemer, Cincinnati

St. Alban's, Bexley

St. Andrew's, Cincinnati

St. Andrew's, Pickerington

St. Anne's, West Chester

**Delegate**

James Goins  
Jim Murray  
Weyah King  
Alan Whitmore  
Barbara Whitmore  
Diane Kremer  
Heather Angus  
Mary Kay Victor  
Nancy St. Clair  
Allyn Reilly  
Dana Carlson  
David Burton  
Theodore Foster  
Darlene Gray  
Vicki Phillips  
Chip Vielhauer  
Jean Wissman  
Elaine Brandner  
Kathleen Carels  
Rosalyn Benson  
Valerie Ubbes  
Blake Selnick  
Ellen Hammond  
Dorothy Milford  
Jamiuel West  
Lester Ballance  
Sandra Driggins-Smith  
Rochiel Foulk  
Vicki Rammel  
Nancy Hodges  
Nancy Mackenzie Powell  
Nancye Van Brunt  
Ryan Andrews  
Julie Williams  
Kristen Fout  
Rachel Barnes  
Tim Williams  
Doris Hall  
Katrina Mundy  
Natalie Hayes  
Terri Plear  
Eve Rogers Wright  
Eve Rogers Wright  
Sue Knorr  
Yemi Ogungbadero  
Baker Meyer  
Berni Murray  
Bev Pugh  
Peter Pond

**Congregation**

St. Barnabas, Montgomery

St. Christopher's, Fairborn

St. Francis, Springboro

St. George's, Dayton

St. James, Cincinnati

St. James, Columbus

St. James, Piqua

St. James, Zanesville

St. John's, Columbus

St. John's, Lancaster

St. John's, Worthington

St. Luke's, Granville

St. Luke's, Marietta

St. Margaret's, Dayton

St. Mark's, Columbus

**Delegate**

Deb Ramsey

Della Rucker

Mev Hammond

Ann Foster

Gail Stauffer

Hayward Learn

John Stauffer

James Taylor

Stephan Graham

Carol Herrick

Kathy Stevens

Lisa Sweeney

David Kennedy

Jason Davis

Laura Kennedy

Nancy Davis

Emily Andrews

Jennifer Tonti

Mike Luley

Vahagan Azizyan

Brandy Mong

David Jones

David Mong

Lee Donoho

Michelle Dayton

John Kissel

Kristyn Vergauwen

Diana Turpin

Jeanie Conrad

Mark Conrad

David Hissrich

Linda Weatherholt

Lisa Graupmann

Seth Reichenbach

Michelann Scheetz

Wayne Piper

Hazel Boettcher

Mary Marshall

Marybeth Peebles

Matt Crim

Agnes George

Judy Wilson

Michael Thompson

Phyllis Brunson

Barbara Keyes

Dorothy Yeager

Judith Grant

Scott Milburn

**Congregation**

St. Mark's, Dayton

St. Mary Magdalene, Maineville

St. Mary's, Hillsboro

St. Mary's, Waynesville

St. Matthew's, Westerville

St. Patrick's, Dublin

St. Patrick's, Lebanon

St. Paul's, Chillicothe

St. Paul's, Dayton

St. Paul's, Greenville

St. Paul's, Logan

St. Peter's, Delaware

St. Peter's, Gallipolis

St. Philip's, Circleville

**Delegate**

Elizabeth Wagner

Gary Welch

Katherine Wagner

TJ Walch

Maryellen Grounds

Michael Voshefski

Betty Heathcote

Bob Lowell

James Heathcote

Judy Franklin

Gene Sesler

Lisa Mamas

Kevin Aldridge

MaryBeth Ingram

Rebecca Wright

Thomas Wright

Jan Smith

Lissa Barker

Mike Kennedy

Roy Barker

Bill Ubbes

Danielle Weaver

Nancy Smith

Todd Rockstroh

Betsy Story

Deborah Barrington

Gary Halsop

Jay Melrose

Daniel Linquist

Joseph Schenk

Paul Sampson

Randy Young

Chris Nelson

Jan Nelson

Lynette Black

T.J. Black

Jim Hinton

Linda Heid

Nora Alastra

Patrick Hardin

Christina Cogar

Joshua Sherwood

Marcia Yeaman

Melissa Blank

Doug Kohli

Rebecca Nance

Sue Schiff

Will Cleaver

**Congregation**

St. Philip's, Columbus

St. Simon of Cyrene, Lincoln Heights

St. Stephen's, Columbus

St. Thomas, Terrace Park

St. Timothy's, Cincinnati

Trinity, Columbus

Trinity, Hamilton

Trinity, London

Trinity, McArthur

Trinity, Newark

Trinity, Troy

**Delegate**

Cynthia Bronson

Michael Wayne

Pam Burton

Rhonda Abban

Brenda Love

Deborah Allsop

John Harris

Pearl Jordan

Edward Lasseigne

Janet McNaughton

Mignonne Whitlow

Rae Fellows

James D'Wolf

James Davis

Jamie Flerlage

Jon Saxton

Cassidy Blair

Jane Holcer

Libbie Crawford

Sami Hency

Brad Sturm

Catherine Cheek

Kay Sturm

Rachel Harris

Chris Russo

Ginny Woods

Ken Lawrence

Sue Lawrence

Carol Beathard

Connie Tostevin

Ronda Bivens

Carol Wagner

Cathy Bagot

Gary Loveday

Janet Bickle

Brent Brazelton

Jim Beerbower

Kathleen Kirsch

Kevin Kirsch

**Congregations without lay representation present**

Church of the Advent, Cincinnati

Grace Church, Pomeroy

Holy Trinity, Bellaire

# Minutes of the 145<sup>th</sup> Convention of the Diocese of Southern Ohio

November 15 – 16, 2019  
Roberts Centre, Wilmington, Ohio

## BECOMING BELOVED COMMUNITY – REPAIRING THE BREACH

### Friday, November 15, 2019, 12 p.m.

Bishop Breidenthal called the 145th Convention to order. He asked Convention Secretary Ann Sabo to make necessary announcements. There were no announcements. Bishop Breidenthal announced that the Rev. John Johanssen would be assisting him during the convention. He announced the *Connect the Dots* program and swap meet.

Bishop Breidenthal moved for approval of the Draft Agenda and called for a second and a vote on the motion. Motion was seconded and the Draft Agenda approved.

Bishop Breidenthal moved for approval of the Rules of Order found on the convention website and diocesan app. Motion was seconded and the Rules of Order were approved by a voice vote. The Rules of Order can be found in Appendix A.

Bishop Breidenthal moved for approval of the Consent Agenda. Bishop Breidenthal explained that the Consent Agenda was previously presented and approved by Diocesan Council and needs to be adopted by the Convention. He asked if anyone wished to have an item removed from the Consent Agenda. No one came forward. Motion was seconded and the Consent Agenda was approved.

Bishop Breidenthal affirmed that earlier this year, St. Andrew's Episcopal Church, Washington Court House, merged with Good Shepherd Lutheran Church and will be now known as All Saints Church, a Lutheran-Episcopal Community. Bishop Breidenthal stated that the diocese wished to celebrate the transition and partnership with our Lutheran sisters and brothers and asked the delegation from WCH to stand. Bishop Breidenthal then offered a prayer.

### **FIRST REPORT OF THE COMMITTEE ON CREDENTIALS**

Bishop Breidenthal called on Mrs. Sonja Bronson, chair of the Committee on Credentials. Mrs. Bronson announced that a quorum was present, consisting of:

|     |                 |
|-----|-----------------|
| 58  | Clergy          |
| 138 | Lay Delegates   |
| 196 | Eligible voters |

Mrs. Bronson stated that not everyone had checked in, and that they could continue to do so.

Mrs. Bronson then presented the following motion:

Article X and Canon XVI, Section 18(b) of the 2012 Constitution and Canons of the Diocese of Southern Ohio state that congregations who miss the stated deadline for filing their Parochial Reports or Audit Reports, and/or whose Mission Share is in arrears, shall be deprived of lay representation in the Convention unless excused by vote of the Convention.

- By March 1, 2019, eleven congregations had not yet filed their parochial report; all eleven congregations have since submitted their report.

- By June 30, 2019, seven congregations had not paid their full mission share. Three of the seven congregations have now paid their mission share; four congregations still have unpaid balances.
- By September 1, 2019, 21 congregations had not submitted their annual audit report. Eight of the 21 congregations have since submitted their report, leaving 13 congregations that still have not submitted their annual audit report.

The congregations not in compliance with these deadlines have been notified and encouraged to attend the Convention.

Diocesan Council recommends to the Convention that those congregations that have complied with the three requirements as of today be granted seat, voice and vote for lay delegates; and those congregations out of compliance be granted seat without voice or vote.

I therefore move that the lay delegates from the congregations that have now paid their Mission Share balances and the congregations that were late submitting their audit report be given seat, voice and vote at this convention, and that the lay delegates of the congregations out of compliance be granted seat with voice and vote.

Bishop Breidenthal called for a second. Motion was seconded. Bishop Breidenthal asked if there was discussion. There was no discussion and the motion approved.

Bishop Breidenthal asked that congregations work to meet the deadlines of Article X and Canon XVI. Should there be any issues that would prevent congregations from not meeting the deadlines as stated, Bishop Breidenthal asked that congregation work with the diocesan office.

#### **REPORT OF THE RESOLUTIONS COMMITTEE**

Bishop Breidenthal called on Mr. Jim Heathcote for a report from the Resolutions Committee.

Mr. Heathcote announced that there five resolutions for this convention. They were:

- R2019-01: A resolution dissolving the union between St. Luke, Sayler Park (Cincinnati) and the Diocese of Southern Ohio.
- R2019-02: Call to Respond to the Opioid Epidemic
- R2019-03: Recommitting to Support of the U.N. Sustainable Development Goals
- R2019-04: Repair America's Safety Net
- R2019-05: A Resolution to Amend R2017-05

Mr. Heathcote introduced Resolution 2019-01 and made a motion to approve

#### **R2019-01: A resolution dissolving the union between St. Luke, Sayler Park (Cincinnati) and the Diocese of Southern Ohio**

**Resolved**, that upon acceptance of this resolution by a vote of two-thirds of each order of the 145th Annual Convention, the union between St. Luke, Sayler Park (Cincinnati), Ohio, and the Convention of the Diocese of Southern Ohio shall be dissolved; *and be it further*

**Resolved**, that at the same time, the "contract of closure" delivered to the Standing Committee by the Rt. Rev. Thomas E. Breidenthal, Bishop Breidenthal of Southern Ohio on November 7, 2019 shall become effective.

Prior to asking that the motion be seconded and any discussion, Bishop Breidenthal gave a brief history and update regarding the congregation of St. Luke's. He stated that Convention's action on the matter was a formality and thanked Convention for facilitating the process. Bishop Breidenthal called for a second. The resolution was seconded. Bishop Breidenthal opened the floor for discussion but there was none. Bishop Breidenthal called for vote. The resolution was approved.

Bishop Breidenthal then asked Mr. Heathcote to read and summarize the next resolution, as Convention

was waiting for additional individuals to check-in. The second resolution was then read:

### **R2019-02: Call to Respond to the Opioid Epidemic**

**Whereas**, Ohio has one of the highest rates of drug overdose deaths in the U.S. and a rising rate of Neonatal Abstinence Syndrome or neonatal opioid withdrawal syndrome (NOWS), *and*

**Whereas**, the opioid epidemic affects individuals and families across all boundaries of income, race, age, and gender and is touching members of all congregations in the Diocese of Southern Ohio, *and*

**Whereas**, family systems and the fabric of community life are being destroyed, *and*

**Whereas**, the law enforcement, the legal system, jails and healthcare facilities in every community are overwhelmed by a lack of resources to deal with this epidemic; *therefore be it*

**Resolved**, that the 145th Convention of the Diocese of Southern Ohio reaffirm Resolution C037 of the 79th General Convention of the Episcopal Church to respond to the opioid epidemic with training, pastoral care, advocacy, and liturgy in congregations in the Diocese of Southern Ohio; *and be it further*

**Resolved**, that congregations be urged to:

- Partner with First Responders and others in the medical community to host trainings on how to administer naloxone in the event of an overdose;
- Partner with other faith communities, recovery programs, drug courts and programs that support loved ones in their local contexts to offer pastoral care to those affected by this epidemic;
- Partner with other faith leaders to advocate with local and state government regarding policies and laws to promote healing and wholeness for those affected by this epidemic; *and be it further*

**Resolved**, that the churches in the Diocese of Southern Ohio recognize that issues of substance use disorders, access to diagnosis and effective treatment, and lack of appropriate treatment for untreated or undertreated pain affect all communities, but especially those marginalized in poverty, racial, gender, and ethnic discrimination, persons with disabilities, and other minority communities; *and be it further*

**Resolved**, that congregations be urged to include in the Prayers of the People intercessions for patients, families, and communities affected by substance use disorders and by untreated and under-treated pain and chronic diseases.

Resolution was seconded and the vote taken. The resolution was approved.

Bishop Breidenthal Breidenthal asked Mr. Heathcote to suspend Resolutions so that Convention could move onto nominations.

### **REPORT OF THE NOMINATING COMMITTEE**

Bishop Breidenthal called upon Mr. Jon Boss, Chair of the Nomination Committee. Mr. Boss placed the following names in nomination:

- Budget Committee – One Layperson for a 3-Year term
  - Kathy Mank
- Diocesan Council – One Clergy for a 3-Year term:
  - The Rev. Mitchell Bojarski
  - The Rev. William Sangrey
- Diocesan Council – One Clergy for a 2-Year unexpired term
  - No one has been nominated. Mr. Boss suggested that the cleric not elected for the

- 3-year term be designated as the cleric for the unexpired term.
- Diocesan Council – Four Laypersons for 3-year terms
  - Patrick Hreachmack
  - Lissa Barker
  - Chad Williams
  - Joshua Sherwood
- Standing Committee - One Clergy for a 1-year unexpired term
  - The Rev. Scott Gunn
- Standing Committee – One Clergy for a 3-year term
  - The Rev. Ellen Cook
- Standing Committee – One Layperson for a 3-year term
  - James Allsop
- Trustee of the Diocese – One Layperson for a 5-year term
  - Mike Krug
  - Joshua Sherwood
- Trustee of the Church Foundation – One Clergy or Layperson for a 5-year term
  - David McKenney
- Disciplinary Board – One Clergy for a 3-year term
  - The Rev. Mary Carson
- Disciplinary Board – One Layperson for a 3-year term
  - Lissa Barker
- Procter Center Board of Directors – 1 Clergy or Layperson for a 3-year term
  - Rob Konkol
  - Joshua Sherwood
- Deputy to 2021 General Convention – 4 Clergy Deputies & 4 Clergy Alternates
  - The Rev. Kevin Beesley
  - The Rev. Canon Lynn Carter-Edmands
  - The Rev. Scott Gunn
  - The Rev. The Rev. Jason Prati
  - The Rev. Phyllis Spiegel
  - The Rev. AJ Stack
- Deputy to the 2021 General Convention – 4 Lay Deputies and 4 Alternate Deputies
  - Lissa Barker
  - Edward Lasseigne
  - Miriam McKenney
  - Andrew Nelson
  - Harold Patrick
  - Spencer Pugh
  - Joshua Sherwood
  - Melissa Shirley
  - Debra Stokes-Wayne
  - Meghan Western

Mr. Boss then announced that those offices for which the number of nominees is less than or equal to the number to be elected are:

- Budget Committee – One Layperson for a 3-Year term
  - Kathy Mank
- Diocesan Council – Four Laypersons for 3-year terms
  - Patrick Hreachmack
  - Lissa Barker
  - Chad Williams
  - Joshua Sherwood
- Standing Committee - One Clergy for a 1-year unexpired term
  - The Rev. Scott Gunn
- Standing Committee – One Clergy for a 3-year term
  - The Rev. Ellen Cook

- Standing Committee – One Layperson for a 3-year term
  - James Allsop
- Trustee of the Church Foundation – One Clergy or Layperson for a 5-year term
  - David McKenney
- Disciplinary Board – One Clergy for a 3-year term
  - The Rev. Mary Carson
- Disciplinary Board – One Layperson for a 3-year term
  - Lissa Barker

Mr. Boss then made two recommendations, both of which would need to be agreed upon by motion.

1. That the clergy nominee with the most votes be assigned the full 3-year term and the clergy nominee with the 2<sup>nd</sup> most votes be assigned the unexpired 2-year term
2. That after the election of the 4 clergy Deputies, the clergy with the 5<sup>th</sup> and 6<sup>th</sup> most votes be designated as the 1<sup>st</sup> and 2<sup>nd</sup> Alternate Deputy.

Motion was seconded and vote was called. Both recommendations approved.

Bishop Breidenthal directed the Secretary of Convention to cast a unanimous ballot for those named. Bishop Breidenthal had Convention vote on unanimous ballot. Motion was made, seconded and approved.

Mr. Boss invited Mr. David Dreisbach to the podium to explain the voting process.

Mr. Dreisbach made remarks regarding the voting process. He reminded delegates that the election of General Convention Deputies is by a majority vote, at least for the first four ballots, after which it is simple majority ranking. He noted the voting would begin at 12:30 p.m. and end at 1:30pm.

Bishop Breidenthal noted the deadline for submitting resolutions is 1 p.m. He dismissed Convention for lunch at 12:30 p.m.

At 1:30 p.m., Bishop Breidenthal called the 145<sup>th</sup> Convention back into session

## **SECOND REPORT OF THE COMMITTEE ON CREDENTIALS**

Bishop Breidenthal recognized Mrs. Sonja Bronson, chair of the Committee on Credentials, for her second report. Mrs. Bronson announced that a quorum was present consisting of:

|     |                 |
|-----|-----------------|
| 79  | Clergy          |
| 170 | Lay Delegates   |
| 249 | Eligible voters |

## **CONVENTION ADDRESS**

The Bishop Breidenthal delivered his Convention Address. The text of his address can be found in Appendix B.

## **FIRST BALLOT REPORT**

After his address, Bishop Breidenthal called on Mr. Jon Boss for a report on the first ballot.

Mr. Jon Boss then delivered reports on first ballot:

### **Results - 2019 Ballot 1**

**Turnout: 211 (60.1%) of 351 electors voted in this ballot.** For a majority, 106 votes would be needed.

(\* elected)

### **Diocesan Council, Clergy**

|                            |             |
|----------------------------|-------------|
| The Rev. William Sangrey*  | 107 (52.7%) |
| The Rev. Mitchell Bojarski | 96 (47.3%)  |

### **Trustee of the Diocese, Lay**

|                 |             |
|-----------------|-------------|
| Mike Krug*      | 145 (72.5%) |
| Joshua Sherwood | 55 (27.5%)  |

### **Procter Board of Directors, Clergy or Lay**

|                 |             |
|-----------------|-------------|
| Rob Konkol*     | 172 (83.9%) |
| Joshua Sherwood | 33 (16.1%)  |

### **Deputy to General Convention, Clergy**

|                                     |             |
|-------------------------------------|-------------|
| The Rev. Phyllis Spiegel*           | 153 (20.0%) |
| The Rev. Canon Scott Gunn*          | 152 (19.9%) |
| The Rev. Canon Lynn Carter-Edmands* | 131 (17.1%) |
| The Rev. AJ Stack*                  | 116 (15.2%) |
| The Rev. Jason Prati                | 109 (14.3%) |
| The Rev. Kevin Beesley              | 103 (13.5%) |

The Rev. Jason Prati will be the first alternate, with The Rev. Kevin Beesley the second alternate.

### **Deputy to General Convention, Lay**

|                       |             |
|-----------------------|-------------|
| Deborah Stokes-Wayne* | 108 (14.2%) |
| Miriam McKenney       | 105 (13.8%) |
| Harold Patrick        | 99 (13.0%)  |
| Elizabeth Barker      | 92 (12.1%)  |
| Spencer Pugh          | 88 (11.6%)  |
| Meghan Western        | 85 (11.2%)  |
| Melissa Shirley       | 56 (7.4%)   |
| Edward Lasseigne      | 49 (6.4%)   |
| Andrew Nelson         | 43 (5.7%)   |
| Joshua Sherwood       | 36 (4.7%)   |

A second ballot was needed to elect Lay General Convention delegates. Bishop Breidenthal announced that voting would be open for 30 minutes

## **CONTINUATION OF REPORT OF RESOLUTIONS COMMITTEE**

Bishop Breidenthal called on Mr. Jim Heathcote to continue the report from the Resolutions Committee. Mr. Heathcote then introduced the remaining resolutions:

### **R2019-03: Recommitting to Support of the U.N. Sustainable Development Goals**

**Whereas**, in response to General Convention Resolution 2015-A021 the 141st Convention of the Diocese of Southern Ohio approved resolution R15-01, directing the diocese to continue support of the Sustainable Development Goals (SDGs) at a minimum of 0.7% of the diocesan budget to fund SDG mission grants for the calendar years 2017, 2018, and 2019; *and*

**Whereas** during those years the diocese has supported SDG grants to congregations and organizations to partners with missions throughout the world; *and*

**Whereas** the SDGs are having a significant impact on eradicating disease and poverty

worldwide; *therefore, be it*

**Resolved**, that in consideration of Resolution B026 of the 79<sup>th</sup> General Convention of the Episcopal Church, the 145<sup>th</sup> Convention of the Diocese of Southern Ohio direct the diocese to continue to support the SDGs at a minimum of 0.7% of the diocesan budget for the next triennium, calendar years 2020, 2021, and 2022; *and be it further*

**Resolved**, that SDG mission grants be used to fund world mission programs which address the SDGs and build long-term relationships among partners, with emphasis on leadership development and sustainability.

Bishop Breidenthal called for a motion and for discussion and action. Motion seconded and approved.

Bishop Breidenthal called for a vote and the resolution was approved.

#### **R2019-04: Repair America's Safety Net**

**Resolved**, that the 145<sup>th</sup> convention of the Diocese of Southern Ohio reaffirms the legislation on "Repairing America's Social Safety Net" (see in explanation, below) and calls upon communicants, congregations, diocesan committees and commissions and other ecclesiastical leaders to engage in collaborative, ecumenical, and life-transforming ministries for and with our poorest neighbors.

Bishop Breidenthal called for a motion. Motion seconded and approved.

Bishop Breidenthal called for a vote and resolution was approved.

#### **R2019-05: A Resolution to Amend R2017-05**

**Whereas**, the Diocese of Southern Ohio now meets in a one-day convention every other year, and when, in the odd numbered years convention meets for two days, in no case shall it begin before 12 p.m. on the first day; *and*

**Whereas** Diocesan Convention encourages delegates to bring their own meals or arranges the venues where meals are readily available at a reasonable price; *and*

**Whereas** the specifications of Resolution 2017-05 impose restrictions requiring all diocesan conventions, whether one or two days in length, to be held in parish churches or other venues which do not require meal or rental fees; *and*

**Whereas** the size of most of our parish churches will not accommodate the total number of participants to diocesan convention; *therefore, be it*

**Resolved**, that [Resolution 2017-05](#) be amended to allow for the best efforts to find a venue that does not require meal or rental fees and, if no such venue is available within the other parameters of diocesan canons pertaining to diocesan convention, a venue be chosen where meal or rental fees are minimized.

Bishop Breidenthal called for a motion. Motion was seconded.

There was no discussion. Bishop Breidenthal called for a vote the and the resolution was approved.

Bishop Breidenthal announced a fifteen-minute break.

Bishop Breidenthal called on The Rev. Canon Lee Anne Reat to discuss DSO Learning and Resolution Resources.

Canon Reat noted that the diocese is enhancing the web-based learning opportunities. DSO will be joining Church Next to provide additional trainings. Some examples include:

- In January, we will have a training that will include a Vestry leadership certificate.
- In March, there will be a training on global missions.

There will be more to come, but she stressed that DSO Learning is a resource for all the diocese. Canon Reat asked that individuals send suggestions to her for trainings that they would like to see included on the site.

Additionally, Canon Reat stated that there are resources available on the Diocesan website, [www.diosohio.org](http://www.diosohio.org) and the Convention website [www.dsoconvention.org](http://www.dsoconvention.org) to provide further information on the Resolutions of Convention.

Bishop Breidenthal called upon Carine de Lange, Operations Executive for the Diocese and Cathedral, to explain the *Connect the Dots* campaign, and provide an update on the collaboration efforts between the Cathedral and the diocese.

Mrs. de Lange discussed the collaboration efforts between Bishop Breidenthal's office, the cathedral and the diocese as a whole. These efforts are aimed at being stronger together, making a bigger impact on our own diocese and the larger community. They included:

- Emergency Preparedness training (in person sessions). Emergency Preparedness and Business Continuity Template handbook available on our website. Active Shooter training (on website) and handouts.
- Employee Handbook template
- IT initiatives which includes free Office 365 licenses to our churches
- More coordinated efforts including things like regional Pride Parades which resulted in having tents available around the diocese for churches to use at no cost – refer to website.
- Our first Health Fair where over 150 people were served, including staff, various congregation members and the public.

## SECOND BALLOT REPORT

Bishop Breidenthal called on Mr. Jon Boss for a report on the second ballot.

Mr. Jon Boss then delivered report on second ballot:

### Results - 2019 Ballot 2

**Turnout: 243 (69.0%) of 352 electors voted in this ballot.**

### Deputy to General Convention, Lay

|                      |             |
|----------------------|-------------|
| Miriam McKenney*     | 139 (15.8%) |
| Deborah Stokes-Wayne | 119 (13.5%) |
| Harold Patrick       | 119 (13.5%) |
| Spencer Pugh         | 108 (12.2%) |
| Elizabeth Barker     | 96 (10.9%)  |
| Meghan Western       | 96 (10.9%)  |
| Melissa Shirley      | 75 (8.5%)   |
| Andrew Nelson        | 44 (5.0%)   |
| Edward Lasseigne     | 43 (4.9%)   |
| Joshua Sherwood      | 43 (4.9%)   |

A third ballot was needed. Bishop Breidenthal also announced new quorum numbers. Voting was again opened for 30 minutes

|     |                 |
|-----|-----------------|
| 80  | Clergy          |
| 178 | Delegates       |
| 258 | Eligible Voters |

### **TRUSTEES' REPORT**

Bishop Breidenthal called upon Mr. Jon Boss, President of the Trustees of the Diocese of Southern Ohio, to give their Annual Report on the William Cooper Procter Memorial Fund. The summary of Mr. Boss' report can be found in Appendix E.

### **TREASURER'S REPORT**

Bishop Breidenthal called upon Mr. Robert Kranz to deliver the Treasurer's Report. The summary of Mr. Kranz's report can be found in Appendix F.

### **BUDGET REPORT**

Bishop Breidenthal invited David Robinson to the podium to give the Budget report. A summary of Mr. Robinson's report can be found in Appendix G.

### **THIRD BALLOT REPORT**

Bishop Breidenthal called on Mr. Jon Boss for a report on the third ballot.

### **Results - 2019 Ballot 3**

#### **Deputy to General Convention, Lay**

|                   |             |
|-------------------|-------------|
| Harold Patrick*   | 126 (17.3%) |
| Elizabeth Barker* | 124 (17.1%) |
| Meghan Western*   | 124 (17.1%) |
| <hr/>             |             |
| Spencer Pugh      | 105 (14.4%) |
| Melissa Shirley   | 98 (13.5%)  |
| Andrew Nelson     | 56 (7.7%)   |
| Edward Lasseigne  | 51 (7.0%)   |
| Joshua Sherwood   | 43 (5.9%)   |

A fourth ballot was needed to elect two alternates. Voting was open for 30 minutes.

Bishop Breidenthal announced that the results of the ballot would be read on Saturday.

### **PRESENTATION OF BUDGET RESOLUTIONS**

Bishop Breidenthal called on Mr. Harold Patrick, chair of the budget Committee, to present the budget resolutions.

Mr. Patrick read the first resolution.

#### **BUDGET RESOLUTIONS:**

"Now therefore be it resolved that the 145th Annual Convention approve the action of the Bishop

Breidenthal and Diocesan Council in appropriating the \$2,524,562.04 for the 2020 Operating Budget expenditures. Such sum includes \$431,466.00 as the Diocese of Southern Ohio's Assessment to The Episcopal Church for 2020."

Bishop Breidenthal called for discussion. There was no discussion.

Mr. Patrick read the second resolution.

"Be it resolved that the 145<sup>th</sup> Annual Convention authorize the Bishop Breidenthal and Diocesan Council to carry out the programs and policies, to set up, and implement the Operating budget and to make related expenditures for the Mission and Ministry of the Diocese of Southern Ohio from January 1, 2020, through December 31, 2020."

Bishop Breidenthal called for discussion. There was no discussion.

There being no discussion, Bishop Breidenthal called for a motion to pass the 2020 Budget Resolutions. Motion was seconded. A vote was called. The budget approved.

Bishop Breidenthal asked Secretary Ann Sabo if there were any closing announcements. There were no additional announcements.

Bishop Breidenthal thanked delegates and staff for their presence and announced the adjournment of day one of the 145<sup>th</sup> Convention. All were dismissed in prayer by the convention chaplains, the Rev. Anne Reed and the Rev. Douglas Argue.

### **Saturday, November 16, 2019**

At 10:30AM, Bishop Breidenthal called the convention back into session after the Eucharist. The bishop's sermon from the Eucharist can be found in Appendix C.

### **FOURTH BALLOT REPORT**

Bishop Breidenthal called Mr. Jon Boss to the podium to announce the results of the fourth and final ballot:

#### **Results - 2019 Ballot 4**

#### **Deputy to General Convention, Lay**

|                   |            |
|-------------------|------------|
| Spencer Pugh*     | 86 (40.4%) |
| Melissa Shirley*  | 64 (30.0%) |
| Edward Lasseigne* | 25 (11.7%) |
| <hr/>             |            |
| Joshua Sherwood   | 22 (10.3%) |
| Andrew Nelson     | 16 (7.5%)  |

Bishop Breidenthal then called upon The Rev. Canon Jane Gerdson to introduce the Keynote Speaker, Katie Toshiko Nakamura-Ringer who delivered the Keynote Address.

Bishop Breidenthal thanked the keynote speaker, and called on the Rev. Canon Lee Ann Reat to introduce the workshops and process which she did.

Lunch and workshops took place during the afternoon. At 3:15 p.m., Bishop Breidenthal reconvened the Convention for closing. Bishop Breidenthal thanked everyone for their work and participation.

Bishop Breidenthal called on the Rev. Paul Williams to invite all to the 146<sup>th</sup> convention which will be held at Christ Church Cathedral on November 7, 2020. He reminded everyone that this is a one-day convention, in accordance with R2017-05.

Bishop Breidenthal announced the adjournment of the 145<sup>th</sup> Convention. All were dismissed in prayer by convention chaplains, Deacons Douglas Argue and Anne Reed.

Respectfully submitted,

Mrs. Sherri Martin  
Recording Secretary

Mrs. Ann Sabo  
Convention Secretary

Read and approved by the Committee to Approved the Minutes

Mr. Jon B. Boss

Ms. Ellen Cook

The Rev. Sallie Schisler

# Appendix A: The Rules of Order

## RULE I

By 1 January of the year of the Convention, the ecclesiastical authority shall have appointed the following committees to perform the following tasks:

### A. The Committee on the Agenda and Dispatch of Business:

The committee shall consist of the Chair of the Convention or his/her designated substitute, the Secretary of the Convention, and such members of Convention, as shall seem appropriate to the Chair. Its duties shall be to prepare an agenda for submission to the Council of the Diocese not later than its August meeting; to provide for hearing space for such a number of hearings and small group gatherings it shall deem appropriate, provided that request for a hearing or small groups gathering be made not less than 30 days preceding the date of Convention; at the request of the Chair, to secure persons to provide information for such hearings, being sure that the several sides of any issue shall have equal opportunity of access. The Chair may refer to this committee any matters brought to the floor of Convention not previously referred to it, and the Chair may request the placement of such matters upon the agenda, with due provision for debate and dispatch.

### B. The Committee on Resolutions:

The Committee shall consist of eight persons plus the Chair. It shall consider all resolutions to Convention that shall be submitted not later than the 45 days preceding Convention; those submitted by Diocesan Council by the Tuesday after its September meeting; as well as all resolutions arising from the Bishop's Address and those approved for consideration by the action of two-thirds of the Convention. It shall be the duty of the Committee:

1. to resolve duplicative or substantially similar motions into a single motion, doing so in consultation with the movers of said motions;
2. to make such editorial or stylistic corrections as do not affect the substance of motions, and reporting these changes to the movers in order to ensure that no distortion of the intended meaning has occurred; and
3. to report all such and motions or memorials to Convention. The report may include the following recommendations:
  - (a) that the motion be passed;
  - (b) that the motion be defeated;
  - (c) that the motion be reported to a Committee of the Whole; or
  - (d) that the motion be reported to the floor without recommendation.

4. In the first three cases, the Committee on Resolutions shall state the reasons for its recommendation. It is not necessary to do so if the motion is reported without recommendation. In the case of a recommendation for the formation of a Committee of the Whole, the Committee on Resolutions shall, with such recommendation, propose enabling procedures. When such a recommendation has been heard, the Convention shall proceed immediately, and without debate, to vote whether it wishes to constitute itself as a Committee of the Whole. Such Committee of the Whole shall meet at a time determined by the Committee on the Agenda and Dispatch of Business. The Committee of the Whole, at the time of its rising, shall itself determine whether it wishes the matter before it to be put to a vote or not, and that determination shall be binding. If the Convention determines that it does not wish to constitute itself as a Committee of the Whole, the Convention shall proceed, at the time determined by the Committee on Agenda and Dispatch of Business, to debate the motion and vote upon it, without

further recommendation from the Committee on Resolutions. In any other case than a recommendation for Committee of the Whole, it shall be the prerogative of any member of Convention to request a discussion by a Committee of the Whole. If such a request is made, Convention shall vote upon such a request immediately and without debate. Should such a request be sustained, Convention shall proceed as is outlined.

C. The Committee on Nominations:

The Committee shall consist of eight persons, plus the Chair. No later than one hundred twenty days prior to Convention, the Committee shall circulate a request to all congregations and non-parochial clergy for names of persons to be nominated to positions to be filled by Convention. The Committee shall circulate information about the candidates in order to facilitate reasoned choice by the Convention. Nominations received by September 30 will be posted online prior to the first pre-convention meeting. Nominations received thereafter will be posted weekly until October 31. In the event of a convention scheduled to convene other than the second Friday in November, the Committee will announce commensurate dates. Unless the number of nominees is fewer than the positions to be filled, nominations will not be accepted from the floor without a two-thirds approval to do so.

D. The Committee on Credentials:

The Committee shall consist of no fewer than four persons, plus the Chair. The Chair shall be appointed by the bishop. It shall be the responsibility of the Committee to make recommendations to Convention in the event of a challenge to a delegate; to issue credentials, upon submission of appropriate documentation, to any delegate not previously certified; to report to Convention the presence of a quorum prior to the commencement of Convention deliberations.

E. The Committee on Constitution and Canons:

The Committee shall be appointed by the Bishop and shall consist of the Chancellor and no fewer than four additional persons, clergy and lay, who are learned in the law and in the polity of the Episcopal Church. The Chancellor shall be its Chair. It shall be the responsibility of the Committee to receive recommendations for canonical and constitutional change from anyone who has voice in Convention, evaluate them in the light of current constitutional and canonical procedure, determine whether or not the recommendations conform to the Canons of the Episcopal Church in the United States and see that the proposed amendments or enactments are presented in appropriate form. In order to assist the Committee in its work, no recommendation shall be accepted later than sixty days preceding the Convention. The Committee may, in addition, recommend to the Convention of the Diocese of Southern Ohio that said changes be approved, rejected or amended, in which event appropriate reason shall be given for the determination.

Any action of the Committee shall require a majority of those appointed.

RULE II

A. The time, place and nature of the services of worship shall be prepared by the Diocesan Liturgy and Music Commission, in cooperation with the Chair and the Committee on the Agenda and Dispatch of Business. This information shall be made available to the Secretary of the Convention no later than the ninetieth day preceding Convention. The official necrology shall be made available in the chapel during the convention.

B. The Secretary of the Convention shall ascertain the name of Clergy and Lay Delegates present entitled to seats and shall enter them in the minutes.

C. The agenda shall begin as follows: the announcement of a quorum, one resolution regarding persons eligible for seat and/or voice and/or vote and congregations eligible or ineligible to be seated for disciplinary reasons; election of the Secretary of Convention; appointment of

assistant secretaries, parliamentarian and persons for any other function necessary to the smooth running of the Convention; approval of the Agenda and report of the Nominating Committee and the first ballot.

D. Elections shall be by ballot. A majority of those present and voting shall elect. The following shall be elected:

Deputies and Alternate Deputies to the General Convention (when applicable)

The Standing Committee of the Diocese

The At-large members of Diocesan Council

The Trustees of the Diocese

The Trustees of the Church Foundation

Members of the board of Episcopal Community Services Foundation

Members of the Procter Center Board of Directors

Members of the Budget Committee

Members of the Disciplinary Board (when applicable)

1. The special constitutional requirements for election as delegate to General Convention or as member of the Standing Committee found in Article IX of the Constitution of the Diocese of Southern Ohio, shall, of course, apply.

2. Balloting will be conducted electronically. The polls will remain open for at least ten minutes at each ballot. The Presiding Officer may increase the time if warranted. Announcements of results of a ballot shall take precedence over any other business, at a time when one item shall have concluded, and another item of business has not begun. Any necessary successive ballot shall be taken immediately upon the report of the tellers. Each report of the tellers shall include the total vote cast, the number required to elect, and the complete vote for each person on the ballot.

3. Deputies to General Convention and members of the Standing Committee shall be elected by joint ballot of the Clergy and Laity, and a majority of those present and voting shall be required for an election. In case of a failure or omission to elect such Deputies or members of the Standing Committee, the persons last elected shall continue to serve until others are chosen. If, after four (4) ballots, the election of Deputies to General Convention or members of the Standing Committee has not been completed, the positions still vacant may be filled by a plurality vote, if authorized by three-fourth (3/4) of the members of the Convention present and voting. Election by ballot may be dispensed with by a unanimous vote of the Convention. Alternate Deputies shall be elected as provided for in the Canons.

E. The Ecclesiastical Authority shall appoint persons to the following offices with the consent of the Convention, which may be given *vive voce*:

The Treasurer of the Diocese

The Registrar of the Diocese

Deputies and Alternates to Provincial Synod (when applicable)

Finance Committee

Examining Chaplains

Commission on Ministry

F. The report of the Committee on Resolutions shall be as an early order of business. Resolutions not submitted to the Resolutions Committee prior to the sixtieth day preceding Convention, and not arising from the Bishop's Address, may be submitted during the morning of the first day at a time established by the Agenda Committee. A two-thirds vote of the Convention must approve such additional resolutions for consideration.

G. The following additional matters shall be included on the agenda of every Convention in such order as shall seem appropriate to the Committee on the Agenda and Dispatch of Business:

The Bishop's Address  
The written reports of Diocesan Council Officers, Committees, and Commissions  
The Budget and its enabling resolutions  
The report of the Committee on Constitution and Canons  
The Introduction of Guests  
Any reports on congregations requesting union with Convention (\*below)  
Any report from the Finance Committee  
Any miscellaneous business  
Any courtesy or business resolutions  
Announcement of date, place and next Convention.

\*The Report of any committee appointed by the Ecclesiastical Authority to examine and report upon the request of any Congregation for union with Convention (if any): Should any Congregation thus be added, the Secretary shall enter upon the roll the names of the Lay Delegates properly accredited from the Congregation.

### RULE III

No member shall be absent from the sittings of the Convention unless that member have leave, be unable to attend or be ill.

### RULE IV

Unless otherwise specified, all decisions shall be by majority of the Convention.

### RULE V

Debate shall be confined strictly to the subject before the Convention.

### RULE VI

All questions of order shall be decided by the Chair without debate; but any member may appeal from such decisions. If an appeal be taken, it must be put immediately and without debate.

### RULE VII

Objection to the consideration of a question can only be made when the question is first introduced before it has been debated. Such objection requires no second, cannot be debated or amended, and must have a two-thirds vote to sustain it.

### RULE VIII

No motion shall be considered as being before the house unless it be seconded and, when necessary, reduced to writing.

### RULE IX

- A. No member may speak longer than two minutes at one time, without leave of the convention.
- B. No member may speak more than twice in the same debate without leave of the convention.
- C. No member may speak a second time to a question if any other member who so desires has not spoken for a first time to that question and effort shall be made to include all viewpoints.
- D. Total debate on a motion shall be limited to twenty minutes, except when extended by a 2/3 vote of convention.

## RULE X

The procedure for amending the Proposed Budget shall be as follows:

A. Proposed budget amendments, including the required description of all changes and confirmation of contact with parties affected shall be delivered to the Secretary of the Convention and the Financial Officer of the Diocese no later than ten (10) days before the first business session of the Annual Convention. All proposed amendments shall:

1. Be Balanced. All increases to budget lines shall be compensated by decreases to other budget lines preserving the overall balance of the Budget, or authorized by increases in the Mission Share rate.
2. Prior Agreement as to Accuracy. All parties that are affected by changes to budget lines shall be contacted and agree to the accuracy of the proposed changes before the amendment is submitted.

B. The Financial Officer shall immediately confirm the accuracy of the proposed changes and contact the parties affected so that they are prepared to respond when the proposed amendment is introduced on the floor of Convention.

C. Budget amendments proposed in a manner consistent with that outlined herein shall be deemed to have been presented in a manner consistent with Canon XIII, Section 3 (f). Budget amendments proposed in any other manner shall be deemed as falling within the provision of Rule I, paragraph B of the Rules of Order for the Annual Convention which requires approval for consideration by the action of two-thirds of the Convention: Should the Convention so issue their approval for consideration, the Secretary of the Convention shall appoint an ad hoc committee composed of

1. A representative from each group affected by the proposed changes to budget lines,
2. A representative from the Diocesan Budget Committee, and
3. A representative from the Office of the Bishop as staff for the Committee.

This ad hoc committee shall be called the Budget Amendment Review Committee, and shall meet to develop a reconciled, amended Budget. In the event this committee is unable to develop a reconciled, amended Budget, all proposed amendments shall be presented to Convention in the order they were received by the Secretary of the Convention.

D. Action on the reconciled, amended Budget shall be on the second day of Convention.

## RULE XI

When a question is under consideration, no motion regarding it shall be made without leave of the Chair unless it is to postpone it for a certain time, postpone it indefinitely, or lay it on the table. Amendments to or changes in any budget and its resolutions shall be dealt with as set forth in the paragraph below.

All amendments or changes to any Budget shall automatically be postponed until the entire Budget has been discussed and all amendments or changes have been gathered. They shall then be discussed in any order determined by the Chair, and no disposition of the Budget shall be made until all amendments or changes have been considered and dispositions made.

## RULE XII

The agenda, as adopted by the Convention, will be the General Order of the Day and its times are times definite unless suspended with the concurrence of two-thirds of members present.

A special Order of the Day at a designated time, may be proposed by the President or Committee on

Agenda and Dispatch of Business, subject to the consent of the Convention.

#### RULE XIII

The motion to Suspend the Rules requires a two-thirds vote, is not debatable, and cannot be amended or reconsidered.

#### RULE XIV

The motion to reconsider can only be made or seconded by one who voted with the prevailing side. If, however, the original question was decided by a ballot, any member of Convention may move to reconsider. If the motion to reconsider is adopted, it opens the entire subject for discussion. No question can be twice reconsidered during the course of the same Convention. If the original question was debatable, so is the motion to reconsider. The converse also is true.

#### RULE XV

On motion, duly put and carried, the Convention may resolve itself into a committee of the whole, when the President shall call some member of the Convention to the chair, and the Secretary, if needed, be elected. In Committee, the Rules of Order are suspended. When the Committee rises, its Chairman shall make verbal report to the President of the Convention.

#### RULE XVI

Clergy of the Episcopal Church, who are not entitled to seats, and candidates for Holy Orders in this Diocese shall be admitted to the floor of the convention, but without the right to take part in the proceedings. Their names shall be reported to the Secretary and entered upon the Journal.

#### RULE XVII

The above shall be the Rules of Order of all sessions of the Convention, unless amended or rescinded by a majority vote. Rule I need not be followed for Special sessions, the order of business then to be determined by the Ecclesiastical Authority in accordance with the purpose for which the Special session was called. The Rules of Order shall be published for each annual session of the Convention.

In all matters not specifically covered by these Rules of Order or by the Constitution and Canons of the Diocese, "Robert's Rules of Order, Newly Revised," shall govern the Annual Convention in all cases to which they are applicable.

These Rules of Order shall be adopted as the first order of business at the Annual Convention to which they shall be submitted. They shall continue in force until the first order of business of the subsequent Annual Convention. Except as may be otherwise provided by these Rules, proposed amendments to these Rules shall be submitted to the Committee on the Agenda and Dispatch of Business at least sixty (60) days preceding the Annual Convention at which the proposed amendment is requested to go into effect. The Committee on the Agenda and Dispatch of Business shall review the amendments, decide on the merits of them, and, if appropriate, incorporate the amendments into the Rules of Order which are to be submitted to the Annual Convention as otherwise required by these Rules.

# Appendix B: The Bishop's Address to the 145th Annual Convention

The Rt. Rev, Thomas E. Breidenthal  
November 15, 2019  
The Roberts Centre, Wilmington, Ohio

My first granddaughter, Ida, arrived several weeks early, but she is healthy and, of course, perfect.

Being around a newborn brought back many memories of our early days with Magdalene and Lucy. I was struck once again by the sturdiness of newborns contrasted with their complete dependence. The adult caretakers are at work around the clock feeding and cleaning and holding the baby close. Yet given the most basic attention and care, if all is well (and I am aware that in some cases it is not always well) the sheer instinctual ability of the infant to drink in nourishment, to sleep, to breathe, and to respond to touch does most of the heavy lifting.

I wonder if this is not a window onto the life of the church. Might we not think of the church as being constantly born again? It is easy to think of the universal church as old, wise, and beloved but fragile with age, and that is true. But it is equally true to think of her as a newborn—a newborn force for good in every age. Fragile but sturdy.

So how are we being reborn today as the body of Christ? Where do our weakness and vulnerability manifest as sturdiness and hope? I think they do so in three ways.

First and foremost, they do so by turning away from survivalism to engaged service. We cannot deny that the number of churchgoers is diminishing rapidly in mainline and Catholic circles. Our first thought, quite naturally, is to strategize how we may survive institutionally. But however counterintuitive it may seem, the answer is not to scabble to survive, still less to hold on for dear life for things as they are.

The counterintuitive answer is to throw all thought of survival to the winds and to focus on service to the world around us. We have to be willing to die in servanthood and rise newborn in Christ, however that may look.

Secondly, we have been experiencing vulnerability and sturdiness in the difficult turn from clericalism to the empowerment of all the baptized for mission. Unless all of us claim our responsibility as baptized persons to represent Christ to the world, the church will not be the peaceful but explosive force she is called to be.

To be clear, this is not about demoting ordained ministry, as if weighing the relative worth of ordained people and laypeople were to assign greater value to one group over the other. Deacons, priests, and bishops are simply members of the laity identified by the whole body as good at getting us all on board with Jesus. As such they are to be honored. No zero sum equation here. The whole point of us clergy is to goad all of us forward in following Christ.

Thirdly, our church has embraced both weakness and strength in our steady movement from denominationalism to ecumenism. Where this is happening in different ways in different places, it is the Holy Spirit that is at work overcoming our fear, our pride, and our resistance to change. But when we are open to the Spirit, we begin to see with new eyes what is around us. I am reminded of a scene in C.S. Lewis's *The Last Battle*. The dwarves, who all fought on Aslan's side, refused to believe that justice and mercy have won the day. They huddle in a tight circle, refusing to open their eyes or look around. Aslan has to assure them—gently but firmly—that everything actually is going to be all right.

So it may be with us. We must open our eyes to see the grace and beauty that is already glinting like gold in this troubled world. I'm also reminded of Sunday mornings when, as a seminary professor of Christian ethics, I was invited out from New York City to rich parishes in New Jersey or Long Island to

lead adult forums. Now these were parishes full of people who had distanced themselves as much as possible from the urban scene. I confess I often took wicked pleasure in saying I regarded Manhattan, so full of people from everywhere and a good deal scruffier than that it is now, as an image of the kingdom of God.

But what I wanted to say about New York is really true about any place: urban, suburban, or rural. Every neighborhood has its measure of heartache and its portion of miracle, and we all navigate our surroundings in particular ways as doctors, lawyers, teachers, parents, first responders. But it may be a different thing to talk about how we touch our neighborhoods as followers of Jesus: not as missionaries necessarily, but simply as lovers of the human race, children of the earth, beloved of God.

This brings me to something else that happens when we are open to the Spirit. We begin to talk to one another about what we are scared to talk about in church, lest our precious communion with one another be broken, lest the peace we exchange be shattered, lest our racial fears be exposed and our racial scars be opened, lest our economic disparities and consequent resentments be brought to the surface, lest our grief over the loss of our social privilege as a denomination be acknowledged. Such conversations, however painful, take us into a deeper place.

This is precisely what *Becoming Beloved Community* is all about.

It's what our keynote speaker will be saying to when she tells about the astonishment of belonging when one least expected it. This is also what our workshops will be getting at tomorrow. Such conversations dislodge us from our mutually protective relationships and open us as a people onto the world to follow Jesus into it. If we who think we know each other well can deal with each other in our unexpected "otherness," surely we can dare to deal with the strangers all around us as potential friends. If we work at real conversation with those we know, we will be all the more able to engage in serious conversation with people we don't know so well. This seems obvious once we say it, but for many of us it may still feel like a new focus. I see this as absolutely central to our witness as Christians at this time. There are deep political divisions within our own diocese. Let's not shrink from naming that. But our divisions are not the fundamental problem. Our hesitancy to enter into respectful dialogue about our disagreements and to tell the stories about where we are coming from and what drives us one way or another—that's the problem. Because when we engage at that deep level, we find our way back to our common faith in Jesus, and he will take it from there.

When I talk about following Jesus into the neighborhood, I am not talking about mere outreach, although offering help to people is important. I am talking about the sacrifice of our real or perceived safety, as we relate to others who expose our weakness and whose help we ourselves also may need.

All of this is to say the neighborhood also includes other Episcopal churches. But if we are honest, we admit we still often proceed as if we were in competition with one another. Who will grow? Who will survive? How are we doing relative to others? Yet surely we all know we can't witness to the world if we are not witnessing to and working with one another. As you have heard me say a thousand times, to be Episcopalians is to accept responsibility for one another in order that we may become equipped collectively to accept responsibility for our other neighbors.

I am privileged to be in a different congregation of our diocese most Sundays, and I have rejoiced to see how many of our churches are working together to move beyond outreach to companionship. But I also observe missed opportunities for collaboration and support.

There are notable exceptions, but if we don't want our light to go out, we must do more. Others will keep the light going if we don't, because the light of Christ can never go out. But it is possible that our precious Episcopal contribution to the whole body of Christ and therefore to the whole world will be diminished unless we take the initiative to reach out to one another, wealthy and poor, big and small, liberal and conservative, in mutual support and common purpose.

As our theme for this convention reminds us, we are called to be repairers of the breach, that is, to draw together what is broken. The Jewish community has a name for this—*tikkun olam*—repairing the age.

This language has its origin in Isaiah Chapter 58:

*If you remove the yoke from among you, the pointing of the finger, the speaking of evil, if you offer your food to the hungry and satisfy the needs of the afflicted, then your light shall rise in the darkness and your gloom will be like the noonday. The Lord will guide you continually and satisfy your needs in parched places and make your bones strong. And you shall be like a watered garden, like a spring of water whose water never fails. Your ancient ruins shall be rebuilt. You shall raise up the foundations of many generations. You shall be called the repairers of the breach, the restorers of streets to live in.*

We are called as a people irrigated by baptismal waters to rebuild. Rebuilding is about bringing people together in new ways. As Episcopalians, we have our own unique capacity to do this. We are ancient and modern; progressive and conservative; Protestant and Catholic; formal and informal; white, black, Asian, Native American. If we can face these differences head-on, then we will be able to exercise real leadership in our towns and cities and in our state, and in our countryside. This is what Becoming Beloved Community is all about: talking through the pain, repairing the breach. Southern Ohio needs our collective voice.

Having started on a personal note I will conclude with another. Some of you know I have been trying to learn Welsh as a sort of hobby. This has to do with connections with Wales that go way back many years for Margaret and me. One day I came across a Welsh proverb that seems to me to sum up everything I hope we are talking about at this convention.

*Bin ben, bin bont:* If you want to be a leader, be a bridge.

Let's start by building bridges to one another, then together we may cradle the new life, so weak but also sturdy, that God is bringing to birth in our midst.

## Appendix C: Sermon at the Convention Eucharist

Sermon preached at the 145th Annual Convention by the Rt. Rev. Thomas E. Breidenthal  
Saturday, November 16, 2019  
Roberts Centre in Wilmington, OH

Happy St. Margaret's Day. We observe name days in our family, so St. Margaret's Day has always been a day of celebration. I don't do it so much lately, but I used to make shortbread on this day in honor of Scotland and its patron, St. Margaret. She died in 1093 and is still revered by the Scottish people as a person of great power who had great humility . . . who really loved the poor . . . who went to visit prisons . . . who risked her health to be among the sick (no laughing matter in the 11th Century).

Our reading from Deuteronomy is very fitting for this day. It refers to that portion of Isaiah written while or just after the people of Israel had returned to the promised land after their captivity in Babylon.

The passage is very bracing. It reminds the Israelites, having returned from captivity in Babylon, that they are not to be "tight-fisted," as our translation puts it so well. When someone comes to them in need, they are to be generous in meeting that need. And here comes the punchline: even if you're close to the seventh year, you must be generous. Now what's that about? You probably know that in ancient Israel every seventh year all debts were to be forgiven; everything was to be equalized, property returned, and slaves freed. What the prophet is saying in this passage is that even if you're in the sixth year, it is *almost* a seventh year. And even if you're already worrying about having to forgive the debts, that's not an excuse to be ungenerous and unkind.

Because it's not just about the rules; it's about relationship.

It's about the fact that all of Israel returned from captivity is in this together. No one is to turn his or her back on someone else. This is also near the part of Isaiah (58:12) where the prophet says you are called to be repairers of the breach. Now the irony in this passage is that the "repair," literally speaking, is the repair of the gates of Jerusalem. The walls of Jerusalem had been entirely destroyed by the Babylonians. But the irony is that we are not meant to understand "repairing the breach" as taking care of something bad that someone else has done to us.

All through Isaiah, it's very clear that the reason for the captivity in Babylon is that the people of Israel had *not* been generous with one another, had *not* forgiven debts, had *not* observed the seventh year or the fiftieth year—which is the year of Jubilee—the culmination of a doctrine and practice of equalization. And not only equalization but companionship and friendship. So Isaiah is saying to the Israelites, "you need to repair what YOU have done. You need to fix what YOU have failed to do."

Which leads me to the subject of reparation—an important subject these days in religious circles. We had a wonderful clergy day three or four weeks ago at Procter with an amazing keynote speaker, Jennifer Harvey, a religious scholar who has devoted herself for some years to talking about how it's not enough to talk about racial reconciliation. We have to talk about reparations. Because it's too easy to just say "OK. We're reconciled. Now let's get on with things." There has to be some cost to the reconciliation, and that is what reparation is about.

Reparation and repair are related words. Repairing the breach is really about reparation at every level of our lives in all our relationships. Now reparation is not just payback, though it is to some extent. Reparation is about relationship. It is about coming together and talking through the pain—the pain of those who have been abused and the pain of the abusers who are sorry. That is the gift people of faith—of any faith—have to offer to our troubled country at this time. That we can come together actually in our pain as people who have done wrong or are descended from people who have done wrong and (dare I say it?) as people who have been wronged but have the courage to accept the reparation and to work together with those who are sorry to figure out what reparation will really look like.

That clergy conference really hit me hard. It's not often that I feel I can hear God speaking right to me, but that was an occasion when that happened. I knew in that moment that as we work to explore deeply what it means to become Beloved Community, we must not overlook the challenge of reparation. What would that look like in this diocese?

I have, by the way, been so excited by the energy that has developed in this diocese as we work to explore what it means to become Beloved Community. Several Episcopal seminaries have taken this challenge very seriously, chiefly Virginia Theological Seminary and Sewanee Seminary at the University of the South, both of which have many buildings built by slaves.

What does reparation look like for us? What does it look like for us in our cities in the western part of the diocese? What does it look like for the Appalachian eastern part of our diocese—not very diverse racially, but with his own painful past. You realize most of the county-town churches in the Appalachian part of our diocese were built and run by the owners of the coal mines. That past lives in the DNA of the east just as the troubled racial past in Cincinnati and Dayton and Columbus continues to live within our hearts.

But that's the struggle that makes things real. You may know that the House of Bishops has a theology committee, and I have the tremendous privilege and pleasure of chairing it. It's made up of eight theologically minded bishops—an unusual bunch (Thank you for laughing)—and seven academic theologians, one of them then the chair of the department of religion studies at the University of Virginia in Charlottesville (ring a bell?) That group decided several years ago to meet the challenge of our presiding bishop and to devote our theological work to the notion and the concept and the theology of Beloved Community. We did at least two years of really good work, but then Chuck, of religious studies in Charlottesville, said "You know what? We cannot proceed any further with any integrity unless we meet head-on the ideology of white supremacy. This is a subject the University of Virginia and Charlottesville as a whole have been agonizing through ever since those terrible events of the Unite the Right march in August 2017.

So we decided to work on that ideology, and we produced a document about 50 pages long. It's still in draft form, and it was presented to the House of Bishops at its fall 2019 meeting. I'll make a confession here: I forgot to get it translated into Spanish, which just proved the whole point we're talking about. We'll fix that at the spring meeting, but I think for me just as facing white supremacy is central to any theological examination of Beloved Community, so reparation is central to any exploration in this diocese of Beloved Community. I'm not sure how to do it, but I want to figure out how we can begin in an organized or disorganized or however-organically-we-want-to-approach-this way to see how the Holy Spirit can lead us as a diocese to find out how we can become really repairers of the breach.

It's going to be a struggle, but we have Jesus, who tells us in the gospel we heard today—his first sermon in his hometown of Nazareth—that the Spirit of God has anointed him to preach freedom to the oppressed. We are all oppressed one way or another, but we have the Anointed Messiah to help us become free.

*Come thou fount of every blessing* (Nettleton) is one of my favorite hymns. But our hymnal changes the words in one verse for some reason. I mentioned this to Jane Gerdson and she said, "Oh, whenever we had youth events in this diocese, we always used the Methodist hymnal because it included that verse with the original words."

*Here I raise my Ebenezer / Here by thy great help I've come /*

*And I hope by thy good pleasure safely to arrive at home.*

Ebenezer means "stone of help," and the story (1 Samuel 7:12) is that after the Israelites defeated the Philistines at Mizpah, Samuel the Prophet raised a great stone at the place where the victory was won. That's the Ebenezer (*eben ha-ezer*) to which the poet is referring. But the poet is not referring to an external struggle with external enemies; he's referring to the struggle that we all bear in our own hearts to be truly missionaries of peace and justice and love and repair.

Jane also told me that they one of the reasons that they always included this verse when they were

doing youth events was because when they said "I raise my Ebenezer" they would raise their hands.

You know, manual acts are really important at youth events, so I'm going to invite us to conclude on a note of hope and joy and fun by raising our hands as I say the words "Here I raise my Ebenezer. Here by thy great help I've come. And I hope, by thy good pleasure, safely to arrive at home."

Amen

## Appendix D: Annual Reports of the Diocesan Commissions

Chairs of all diocesan commissions, committees and task forces that do not present reports at convention are asked to provide the following information:

1. Mission of the commission
2. Accomplishments of the commission in 2019
3. Goals of the commission for 2020
4. How the work of the commission supports the mission and ministry of the diocese (in general)
5. Current membership of the commission

### Canonical Commissions

*Commissions whose make-up, terms and duties are spelled out in the canons of the church*

Budget\*\*  
Commission on Congregational Life  
Commission on Ministry  
Convention: Agenda and Dispatch of Business\*\*  
Convention: Constitution and Canons\*\*  
Convention: Credentials\*\*  
Convention: Nominations\*\*  
Convention: Resolutions\*\*  
Diocesan Council  
Disciplinary Board\*  
Finance\*  
Standing Committee\*  
Trustees of the Church Foundation  
Trustees of the Diocese

### Non-Canonical Commissions

*Commissions that are formed and carry out their mission at the direction of the bishop*

412 Sycamore Inc.  
Advisory Committee on Compensation and Resources  
Affirmative Aging\*  
Becoming Beloved Community Task Force  
Campus Ministry Collective  
Chaplains to Retired Clergy  
Council of Deacons\*  
Ecumenical and Interreligious Relations\*  
Episcopal Community Services Foundation  
Episcopal Relief and Development\*  
Faith-in-Life  
Latino Ministry\*  
Liturgy & Music  
Minority Empowerment Initiative Trust  
National and World Mission\*  
Procter Board of Directors\*  
Professional Development  
Racism Training Task Force  
Social Justice & Public Policy  
Women's Ministries/Episcopal Church Women

\* no report filed

\*\* report presented at convention

# Canonical Commissions

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## Commission on Congregational Life

Submitted by: The Rev. Kevin Beesley, Chair

### 1. Mission

To develop and implement a mission strategy for the diocese. The commission is charged with encouraging, supporting, evaluating and seeking opportunities for development and growth of all fellowships, missions and parishes of the diocese.

### 2. Accomplishments in 2019

For the year 2019, \$225,782 was designated to serve over 15 parishes in the diocese by providing direct grants or renewal grants to mission and evangelism based efforts. This includes funding to assist another three parishes with consulting and clergy presence during times of imminent need. The grants are awarded based on criteria relevant to New Initiative Grants, Church Mission Grants, and Emergency Grants.

### 3. Goals for 2020

With guidance from the Holy Spirit, discernment, and study, our two primary goals for 2020 are to support congregations who are restarting with a new sense of ministry and call within their community and to seek locations where new congregations may be planted and develop a plan for those locations to flourish as congregations where the Gospel of Jesus Christ is reaching the community. We expect half of our 2020 budget to be provided to this focus while the other half to remain for New Initiative Grants, Emergency, and Church Mission Grants.

### 4. Support of ministry and mission of the diocese

The work of CoCL provides not only financial means, but consultation, and community support to not only congregations, but also clergy, and staff in performing their mandates by Christ to go into all the world and preach the Gospel. We accomplish our goals through communication, prayer, and partnership with the local parish, diocese, and bishop's office of Southern Ohio.

### 5. Members

The Rev. Kevin Beesley (Chair)

Michael Tigner

Anne Shuff

Katrina Mundy

The Rev. David Getreu

The Rev. Emmanuel Twesigye

# **Commission on Ministry**

Submitted by: Spencer Pugh, Chair

## **1. Mission**

The purpose of the Commission on Ministry (CoM) is to advise and support the bishop in the discernment and formation of ministers, both ordained and lay. The CoM consists of 19 people - three cohorts of six (each serving a 3 year term) and a chair. All are appointed by the bishop.

## **2. Accomplishments in 2019**

At the February Explorers' Retreat, we worked with six explorers to help them discern their calls to ministry.

At our April meeting, we interviewed seven explorers and recommended five move forward in the process with Regional Discernment Committees. Also recommended one transitional deacon for ordination to the priesthood, recommended two candidates for ordination to the diaconate (one transitional and one vocational). We also planned a second Lay Discernment workshop for October. In June, we held a Regional Discernment Committee training in which 24 people were trained in the Diocesan discernment process.

In July, we presented our work on the 2018 Lay Discernment Workshop at the Big Provincial Gathering in Kalamazoo.

In October, we interviewed six postulants for candidacy. Also, due to low registration, we cancelled the Lay Discernment workshop that was scheduled that month.

We have one more meeting planned in 2019. At our early December meeting, we will interview the four explorers who had RDCs this past summer and make recommendations on postulancy to the bishop.

## **3. Goals for 2020**

In addition to our five regular meetings (Explorers' Retreat, Spring Meeting, RDC training, Fall meeting, and December meeting) we plan to conduct another Lay Discernment workshop in Fall 2020.

## **4. Support of ministry and mission of the diocese**

Clergy are part of the overall infrastructure of the diocese, and our work is to empower all people for mission and ministry. This past year, the CoM also hosted a Lay Discernment Workshop. Feedback from participants included these comments: "This was an excellent offering for my own personal growth and for the collective growth of members of our diocese. I am hoping there will be more similar offerings." and "This was by far the best workshop I've attended."

## **5. Members**

Spencer Pugh (Chair)

Dionne Clifton

The Rev. Philip College

The Rev. Rick Incorvati

Mike Kennedy

The Rev. Meribah Mansfield

Miriam McKenney

The Rev. Eric Miller

Lindsay Monihen

Hugo Olaiz

The Rev. William Scrivener

Anne Shuff

The Rev. Phyllis Spiegel.

# **Diocesan Council**

Submitted by: William Ubbes, Secretary

## **1. Mission**

Diocesan Council is the continuing Diocesan Convention throughout the year. Council meets six times each year, or as called. Council is governed by Canon XII of the Diocese of Southern Ohio: "There shall be a Diocesan Council, whose duty it shall be to carry out the program and policies adopted by the Diocesan Convention. The Diocesan Council shall have charge of the coordination, development, and prosecution of the missionary, education and social work of the Church, and of such other work as may be committed to it by the Diocesan Convention."

## **2. Accomplishments in 2019**

*Budget Committee:* The Budget Committee reviewed funding requests from congregations and organizations in preparing the 2020 diocesan budget. There is a new emphasis on cooperation and sharing of administrative and ministerial resources between the bishop's office and the Cathedral. The Committee developed the proposed 2020 budget for consideration by the Diocesan Council and action by the Convention.

*Mission Share Reviews:* Diocesan Council conducted Mission Share Reviews as requested by individual congregations. The meetings were consultative and had as their aim mutual resolution of financial obligations to the diocese.

*Program and Ministry Review:* The Program and Ministry Review Committee worked on developing the 2019 diocesan mission strategy to coalesce about the Becoming Beloved Community initiative. The committee formed working groups to review the conformance of diocesan programs and committees with the 2019 mission strategy. This review will continue with reviewing the reports by the various organizations to the Diocesan Convention and by inviting organizations to describe their missions and activities to the PMR.

*Becoming Beloved Community:* Council continued to review the progress of the implementation of the Becoming Beloved Community initiative.

*Diocesan Convention Format:* Council spent considerable discussion on reviewing the format for the Diocesan Convention. Understanding the intent of Resolution R2017-05 to change the format of the annual convention to a one-day format every other year, and that the convention be held at a venue that does not charge rental fees, Council noted that venues within the diocese that can accommodate the ~400 participants and do not charge rental fees are very few. Council was also concerned that the one-day format does not allow time for participants to interact with people from across the diocese or to patronize exhibitors and vendors. Council recognizes that efforts need to be made to encourage and accommodate participants with young families and/or jobs that may not allow time off to attend Convention.

Council decided to form a task force to assist the Committee for Dispatch of Business to reimagine the format for future conventions to make sure these concerns are addressed. This task force would review the journals from previous conventions and to review what other dioceses are doing.

## **3. Goals for 2020**

None listed.

## **4. Support of ministry and mission of the diocese**

The Diocesan Council is required by Canon XII. In addition to its canonical responsibilities, the Council supports the following subcommittee activities:

Budget Committee – Harold Patrick, chair

- Develops annual Diocesan Budget for consideration by the Diocesan Convention

Program and Ministry Review Committee – Barry Feist, chair

- Reviews programs and ministries of the diocese for alignment with diocesan strategic priorities

Systemic Review Committee - David Kendall-Sperry, chair

- Reviews of diocesan organization and operations, and reviews compliance with diocesan Canons.

Resolutions Oversight Committee - Meghan Western, chair

- Monitors compliance with Diocesan Convention resolutions

Mission Share Review Committee - AJ Stack, chair

- Considers requests by congregations for relief from or adjustment to mission share assessments

## **5. Members**

President: The Rt. Rev. Thomas E. Breidenthal

1st Vice President: Dr. David Thomson

2nd Vice President: The Rev. Sallie Schisler

Recording Secretary: Bill Ubbes

Membership:

*Class of 2019*

The Rev. William Sangrey

Karen Peeler

Richard Warren

*Class of 2020*

The Rev. Sallie Schisler

David Thomson

The Rev. AJ Stack

Clifton Flemister

Melissa Shirley

*Class of 2021*

The Rev. Seth Wymer

The Rev. Bill Bales

Kathy Jose

Harold Patrick

Bill Ubbes

*Bishop's Appointments for 2019*

Barry Feist

Meghan Western

The Rev. David Kendall-Sperry

# **Trustees of the Church Foundation**

## **Submitted by: The Rev. Anne Warrington Wilson**

### **1. Mission**

The Church Foundation was created in 1922 as a corporation to hold title to real estate and to manage, control, mortgage, and convey this property under the direction of the "Bishop and Chapter of the Diocese of Southern Ohio." There are five Directors and the Rev. Anne Warrington Wilson is the current President.

The Church Foundation receives as its major source of revenue an allotment from the William Cooper Procter Endowment Fund annual income. The main purpose of this income is to award grants to congregations for emergency capital needs.

These grants must adhere to the criteria used for the William Cooper Procter Fund's grants.

Church Foundation also:

- (a) Provides mortgages, usually for non-parochial housing, from the Wells Fund.
- (b) Performs long lasting repairs on Diocesan-owned properties.

### **2. Accomplishments in 2019**

For 2019, Church Foundation was granted \$150,000 for emergency grants to congregations for physical plant needs. Through September 2019, the Church Foundation has given \$54,614 in "emergency" grants to 4 congregations.

In 2019 the Church Foundation made 4 new loans to parishes from the Wells fund. Churches undergo a loan application process similar to a commercial loan application. After successful completion of the loan application, a loan may be grant by the Church Foundation. The Bishop and Standing committee approval are a part of this process. Current outstanding balances on these loans are reported below:

|                                   |              |
|-----------------------------------|--------------|
| St. Anne's, West Chester          | \$740.60     |
| Holy Trinity, Kenwood 2019        | \$24,433.97  |
| St. Luke's Church, Granville      | \$9,495.63   |
| Christ Church, Ironton 2019       | \$128,201.32 |
| St. Luke's Church, Granville 2019 | \$197,011.12 |
| St Matthews, Westerville 2019     | \$154,114.23 |
|                                   | <hr/>        |
|                                   | \$513,996.88 |

The Church Foundation is also owner of the Procter Center. The Church Foundation has turned over operational responsibility over to the Procter Board. By year's end, \$300,000 will be given to Procter Camp & Conference Center from the farm lease on the Procter farmland for operations. The farm lease covers all of the facility related expenses of the Center including utilities, taxes, insurance, repairs and improvements.

The Church Foundation continues to oversee the management of two former church buildings as they find new ministry uses. Gabriel's Place, the former St. Michaels and All Angels, continues to undergo major renovations. The Church Foundation contributed substantial resources also to maintain the properties when prior corporate funding fell short. The Church Foundation has a lease agreement with Gabriel's Place and most of the facility operations are managed by Gabriel's Place staff but are underwritten by the Church Foundation with moneys from the Wm. Cooper Procter Fund. The Church

Foundation also manages the Latino Ministry Center in Forest Park, Ohio, formerly Holy Spirit Episcopal Church. A strong ministry is taking place in the building and is the location for La Iglesia Episcopal Del Espiritu Santo. The Church Foundation continues to oversee the operations of this building with direct financial support from the Bishop and the Wm. Cooper Procter Fund.

## **5. Members**

The Trustees meet quarterly to review grant/loan applications and conduct other Foundation business. Mr. David B. Robinson diocesan CFO is the Corporate Secretary, capably and very competently administers the affairs of Church Foundation. Robert Kranz the diocesan treasurer also serves as Corporate Treasurer of the Church Foundation.

The Rev. Anne Warrington Wilson, President

Mr. Richard Warren, Vice-President

The Rev. Sallie Schisler, Mr. John Gustafson, Mr. Darren Hall

# Trustees of the Diocese

Submitted by: Jon B. Boss, President

## 1. Mission

The Trustees exist as an entity within the Diocese of Southern Ohio to receive and invest funds given to the diocese as endowments. The Trustees carry out those responsibilities by:

- Advising and concurring with the Bishop in the use of the William Cooper Procter (WCP) Endowment; e.g., the annual WCP Budget. This includes setting the “draw rate” which was 4.5% for 2018 and at 4.4% in 2018 at 4.3% for 2020. The reduction in the draw rate reflects an analysis suggesting that the growth rates experienced in the past ten years will not be experienced in the forthcoming few years. The Draw Rate for 2020 is based on the average value of the WCP portfolio for the 12 Quarters ending with the 1st Quarter, 2019.
- Assessing all other applications for grants, expenditures and loans from the WCP Endowment and the more than seventy (70) other funds under their jurisdiction.
- Providing congregations and related organizations the opportunity to invest in either or both the Consolidated Growth and the Consolidated Income funds. The respective balances as of August 31, 2019 were \$25,707,015.00 and \$14,492,000.00. The funds are invested with PNC Bank and subject to the Investment Policy Statements developed and monitored by the Trustees. Currently there are 120 accounts in these two funds with 74 being “Trustee” accounts and 46 accounts invested by 22 congregations, along with the Minority Empowerment Initiatives Trust, the Lawrence Home Association, Episcopal Community Services Foundation, and the Diocese of Southern Ohio Memorial Scholarship Fund. The more recently received John Chaney, Martha Chaney and Ruth Dawson Lacey endowments have likewise been invested in these two Consolidated Funds.

## 2. Accomplishments in 2019

- Continued both the process of rebalancing the WCP and Marjorie Lee (MP Lee) portfolios, and of evaluating and diversifying the investment managers, with special emphasis on evaluating the extent to which managers consider Socially Responsible Investing/Environmental, Social and Governmental factors when making investments. This is especially important as a result of the changes made by the Episcopal Church’s Executive Council in October 2018. Reference to the Council’s Guidelines is specifically stated in all the Investment Policy Statements. The total Sustainability Peer Ranking of the equity portion of our portfolio as measured by Sustainalytics as measured as a weighted average of our individual managers holding rankings is in the top quartile. The equity portion of combined portfolios’ exposure to fossil fuel companies is .75% as of September 2019
- Continuing the process of transferring \$500,000.00 to the Church Foundation designated for capital improvements to the Bishop’s Garden area at Diocesan House to facilitate the establishment of “Sycamore Commons.” Designed to be a shared ministry in coordination with Christ Church Cathedral, the space was dedicated in May 2019.
- Continued the quarterly draws from the Martha S. Chaney, the John Chaney and Ruth Dawson Lacey trusts for the benefit of St. Mary’s Episcopal Church in Hillsboro.
- Quarterly payments of the grants made to Bethany School (\$1,000,000.00) for the major renovation and expansion of their facilities in Glendale, and to Episcopal Retirement Services’ renovation of their Marjorie P. Lee Home (\$250,000.00) in Cincinnati’s Hyde Park neighborhood. Payments are being made on a quarterly basis over five years.
- Re-appointed Jon Boss to represent the Trustees on Procter Center’s Board of Directors. The Rev. George Glazier serves as a Bishop’s Appointee on the Center’s Board.

Please see the report prepared by the Chief Financial Officer’s office of the William Cooper Procter Fund elsewhere in this Journal.

### **3. Goals for 2020**

None listed.

### **4. Support of ministry and mission of the diocese**

None listed.

### **5. Members**

#### *Elected Members:*

Jon B. Boss, President – 2021

The Rev. George Glazier – 2020

Mike Krug – 2019

Emily Savors, Vice President – 2022

The Rev. David Pfaff - 2023

#### *Appointed Positions:*

Robert “Rob” Kranz - Treasurer

Geri McDaniel – Recording Secretary

David Robinson – Corporate Secretary

# Non-Canonical Commissions

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## **412 Sycamore, Inc.**

Submitted by: John Harris, President/Director

### **1. Mission**

412 Sycamore, Incorporated was formed and approved as a not-for-profit corporation on January 24, 1964. The purposes of the corporation are:

- (1) to provide means and assistance to parishes, missions and other organizations of the Protestant Episcopal Church in the Diocese of Southern Ohio for their capital and financial programs;
- (2) to manage, purchase, sell, and invest in property; and
- (3) to borrow money, and to make loans to parishes, missions and organizations, secured by mortgages or deed or trust in property and approved by its Board of Directors.

Church loans and parochial housing loan proposals are considered by the Directors after a congregation has received the consent of the Standing Committee to encumber the church property with a mortgage. Non-parochial clergy may also apply for housing loans. The day to day affairs of the corporation are administered by the Chief Financial Officer of the Diocese at the direction of the Board.

### **2. Accomplishments in 2019**

The present 412 Sycamore portfolio, as of June 30, 2019, consists of five loans to congregations for a current balance of \$819,797 and one clergy housing mortgages with a current balance of \$402,189. 412 Sycamore, Incorporated also manages other Diocesan Trustee loans, including a "Clear Vision" loan for a parish start-up and two loans to assist congregations with debt restructuring. The Trustees of the Diocese also partnered with the Finance Fund Capital Corporation and provided seed money for small business startups. These remaining loans managed by 412 Sycamore Inc. have a collective total balance of \$2,235,675. In total 412 Sycamore Inc. manages a loan portfolio of \$3,457,662 as of June 30, 2019.

### **3. Goals for 2020**

The Directors' goals for 2020 are to continue prudent oversight of existing loans and respond promptly and appropriately to requests for any new loans that are made. The Directors also will work with the Bishop, the diocesan staff, the Trustees of the Diocese and others to help address issues of financially challenged congregations.

### **4. Support of ministry and mission of the diocese**

We believe we have a solid track record of careful stewardship, responsive to appropriate needs within the Diocese, and of prudent management of loans within the portfolio and other Diocesan Trustee loans managed by 412. We are fortunate to have the support of quality diocesan finance office staff and resources with respect to financial matters, which is essential to our ability to fulfill our mission. We hope to improve our communications and dialogue with the Trustees of the Diocese so we can more clearly understand the direction and approach of the Diocese and better carry out 412 Sycamore Inc.'s role and function.

The 412 Sycamore Inc. Directors have discussed seeking a dialogue with the Trustees of the Diocese, particularly around the issue of financially struggling congregations, and how 412 can better be part of a coordinated, thoughtful and consistent approach to such issues. We work with the Church Foundation, as needed, through recognition and referral of issues by Diocesan staff that may have commonality between the two bodies.

412 Sycamore Inc. is principally organized to provide and manage loans to congregations and clergy. Awareness of those functions is currently provided through a reference to 412 in the Finance page

of the Diocesan website. This seems to be the best place for information about 412 to be made electronically available, with follow up questions addressed as necessary by the Chief Financial Officer for the Diocese.

## **5. Members**

The Directors meet on an as needed basis and conduct certain business by mail. The Code of Regulations for the corporation do not require meeting on an annual basis.

Two of the members (Directors), Mr. Dehner and Mr. Kranz, serve by virtue of their office with the Diocese, (Chancellor and Treasurer respectively). The remaining members (Directors), Mr. Elliott and Mr. Morton serve by appointment. Directors are appointed based on their general understanding of legal and financial disciplines and their technical skill set. This is combined with a sincere desire to serve God in this Diocese with compassion and faith.

On behalf of all the Directors, it is a privilege to serve the Diocese in this capacity.

# **Advisory Committee on Compensation and Resources (ACCR)**

Submitted by: The Rev. Darren Elin, Chair

## **1. Mission**

“To advise the Bishop and Diocesan Council (Council) on matters dealing with compensation and employment standards for clergy called to cures and/or offices in the Diocese, and lay employees of the diocese and its member congregations.” Adopted by Council 9/19/1994 and revised August 2004.

## **2. Accomplishments in 2019**

The Committee fundamentally reviews, updates and then seeks to better communicate available resources, policy statements, benefit plans & rates, as well as related tax information to reflect explored options and best practices to support our congregations and their employees.

A primary focus in 2019 continued to be monitoring the implementation of the Denominational Health Plan (DHP) while keeping aware of the ever evolving health care debate and its impact on private insurers, thus affecting what is offered through the Episcopal Medical Trust; as well as updates to the Clergy Pension Plan.

In 2019 we also began to explore along with Church Pension Group (CPG), a question of parity for how life insurance products are offered to lay and clergy employees. This topic has become part of a broader conversation with CPG and the denomination. We are working in connection with the national conversation at this point. Likewise, there is a broader discussion happening as to how best to accommodate family leave needs within the Church.

This year has also called us to continue monitoring the affects (consequences) of recent tax reform legislation, such as the “parking tax” affecting employees’ compensation and potential tax implications. The ACCR was also monitoring the Department of Labor (DOL) updates as to the criteria for exempt/non-exempt classification and/or status of employees in regards to any changes to the Overtime Pay Rules and investigating the “unofficial exemption status” that pertains to clergy. The final version of the DOL ruling appeared in September with changes to take affect January 1, 2020. The Fair Labor Standards Act (FLSA) does not exempt churches from overtime pay and minimum wage otherwise required. Once in-force, the minimum salary threshold for exempt employees will rise to \$35,308 per year (or \$679 per week), which is nearly a 50% increase. No changes have been proposed to the three tests to be met in order for one of the FLSA’s exemptions to apply, simply the salary thresholds. Please note that while the FLSA does not exempt churches from the overtime pay and minimum wage requirements, it is often a difficult task to determine if non-clergy staff are exempt as administrative, executive, or professional employees based on the way the “duties test” is worded. We highly recommend congregations that have questions concerning the exempt status of employees be referred to legal counsel.

## **3. Goals for 2020**

Our bigger project we began in 2019 will take us into 2020, which is our periodic review (undertaken every several years) as to the Compensation Guideline and format, especially with regard to associates, part-time long-term supply; as well as address any concerns identified through the search, selection and Letter of Agreement process with regard to new hires.

In addition to the Compensation Guideline Review, 2020’s focus will continue to be on monitoring compliance and advising Bishop Breidenthal and Diocesan Council as to any appropriate changes in clergy compensation guidelines and the DHP (especially with the impending consolidation of plans offered) and pension plans.

## **4. Support of ministry and mission of the diocese**

The ACCR’s work has and would be primarily in support for the stewardship of resources. Members are aware of their challenge to balance both the stewardship of available financial resources and of the well-being of our clergy and lay employees. The success of the “balancing” of resources by the ACCR also impacts how we all contribute towards healthy congregations.

## **5. Members**

The Rev. Darren Elin (Chair)

Jon B. Boss

Amy Boyd

Carine de Lange

The Rev. David Kendall-Sperry

Sherrri Martin

Katrina Mundy

David Thomson

Robert Turley

David Robinson

Angela Byrd

The Rev. Canon Jason Leo

# **Becoming Beloved Community Task Force**

Submitted by: Amy Howton, Coordinator

## **1. Mission**

To plant the seeds of transformation with individuals, congregations and their neighborhoods, and the Church (specifically the Diocese of Southern Ohio), and build capacity for all to work intentionally toward racial healing, reconciliation and justice.

## **2. Accomplishments in 2019**

This past year, with funding from United Thank Offering, a part-time Becoming Beloved Community Coordinator was hired who helped establish a system of network-building of those committing to the call of racial reconciliation, healing, and justice. Additional resources (including time, talent, and funding) from the diocese supported the development and activation of this network.

Our approach began by identifying ambassadors from each congregation to serve as catalysts and liaisons. To date, 36/74 churches have an ambassador, with a total of sixty nine ambassadors serving in this role. We then extended an invitation to this developing network to participate in an intensive learning journey, including three in-person retreats and monthly Zoom calls. Twenty-seven leaders from 23 congregations across our diocese participated. This learning journey allowed us to form a community of practice (CoP), building a foundation of common understanding and establishing a shared vision and common practices around Becoming Beloved Community. For more information about the learning journey, watch videos of participants sharing their experiences at <http://dsobeloved.org/stories/>.

Funding from the Diocese of Southern Ohio was allocated in the amount of \$15,000 to support the development of centers of practice through organizing and action. Members of the CoP organized to create a grantmaking process to fund local healing and justice efforts. To date, thirteen proposals have been submitted; nine awards have been made totaling \$13,500 of funding allocated to developing centers of practice. These centers of practice model multi-racial collaboration through faith-based and community-based partnerships, organizing around community-driven issues; approximately 600 people in distinct areas of our diocese have been engaged through these centers of practice. Examples of these nine Becoming Beloved Community centers of practice include the following diocesan partners: Espiritu Santo in Forest Park, Ohio; St Matthew's, Westerville, St James, Cincinnati, and Christ Church, Springfield.

Additional diocesan investment in this work included funding diocesan-wide events including Convocation (with over 300 in attendance); communication support (website development; e-newsletter; videographer); training for the network (implicit bias training through the Kirwan Institute; identity training + coaching) and other programming (ie Absalom Jones' symposium; Gayle Fisher-Stewart event; Raising Justice Kids with the Rev. Dr. Jennifer Harvey).

In total, it is estimated that the position of Becoming Beloved Community Coordinator, funded by UTO and DSO, helped to reach 2,121 people; and create open communication platforms including a website, e-newsletter, and social media sites aiming to extend widely across our entire diocese.

Monthly reports have been made in person to Diocesan Council, some of which included a leadership engagement, inviting the Council to explore for themselves the call of Becoming Beloved Community.

## **3. Goals for 2020**

Our diocese has been awarded a second year of UTO funding to continue the development of the centers of practice. Additionally, a Roanridge Trust Fund grant award will support intentional invitation to 3-5 of our rural communities to explore the meaning of Becoming Beloved Community through deep authentic engagement with those communities to explore culturally relevant meanings and expressions of Becoming Beloved Community in their lives, congregations, and communities. Three additional grant proposals are outstanding, including two written in collaboration with Province V partners, aiming to support the development of a Province-wide network.

Major programming efforts for 2019-2020 focus on deep, intensive leadership development and

relationship building:

- Continuation of development for first cohort, began in October and will continue through February
- Launch of new cohort of a community of practice, beginning in January.
- Sacred Ground engagement: Five congregations to date are implementing this film-based dialogue curriculum, connecting monthly to share learnings and support. [Congregations involved: Cathedral Noon Service (20 people); St. Simon of Cyrene, Lincoln Heights (22); St. John's, Worthington (13); Christ Church, Glendale (20); Redeemer, Cincinnati (35)]
- Partnership with rural communities: early 2020-June (thanks to Roanridge Grant Award)
- Redesign of leadership structure (including task force and core team leadership team), early 2020.
- Absalom Jones Festal Eucharist and Symposium: February 13
- Ambassador capacity building and activation

It is clear that Becoming Beloved Community is life-long work, it is the heart of our ongoing spiritual formation. Therefore, long-term visioning is important while also staying present to what is emerging around and within us. The time is ready for a new leadership structure that will support our growing capacity and in the next few months, this structure will be further defined and implemented. The task force that has served the initial phase of this work will be reconfigured, as well as the core leadership team, in order to invite new, emerging leaders in and grow into what we are Becoming.

#### **4. Support of ministry and mission of the diocese**

Becoming Beloved Community is the strategic vision of The Episcopal Church and holds the promise of creating new, transformative ways of being and acting together in healing and justice. As the task force continues to organize and grow capacity, so too will the support of the mission and ministry of the diocese.

#### **Lessons learned:**

- 1) Begin by listening. While we had a proposed plan, we began by deep listening of parish members around the diocese. Sixteen individual interviews with diverse stakeholders were conducted in order to gain a pulse of where we were as a diocese around this work and what hopes/fears were held. This data was themed into opportunity areas for action, which helped shape our next steps and reflected back to our communities that they were helping us build, together.
- 2) Practice curiosity. Many in our diocese saw the strategic vision of Becoming Beloved Community as just one other initiative from The Episcopal Church, feeling that it, too, would "pass." Meeting such resistance with a curiosity and compassion was helpful in inviting in people at different levels of engagement and various backgrounds/perspectives while also acknowledging the role the Church has played in perpetuating racism and injustice.
- 3) Accountability is key. Building in accountability measures was key to aligning intent with impact. In addition to developing shared accountability measures amongst ourselves, we practiced through transparency, engaging others in decision-making, and inviting people of color as leaders and advisors in our work.
- 4) The power of co-creation. The positive impact of communities of practice as models for creating change was evidenced this first year. Leaders from across our diocese deeply invested in a learning journey and together, began to co-create a shared understanding, language, spiritual formation practices, and applications of those practices. With a sense of ownership of the work, these emerging leaders are compelling the work forward so that there is a decentralized power structure developing across our diocese related to Becoming Beloved Community.
- 5) Network building approach was helpful in setting a foundation. Building around the core group and community of practice, we aimed to identify members in each congregation to serve as ambassadors. This network approach helped raise awareness across our diocese of what was unfolding, using a grassroots approach so that the narrative of Becoming Beloved Community was not only coming from church leadership but was being amplified by the people of the church.
- 6) Hosting gatherings where all can join generates energy for movement building. The diocese hosted Convocation in May with theme of Becoming Beloved Community. This diocesan-wide event was an opportunity for more than 300 people experience the vision of Becoming Beloved Community and

continues to serve as inspiration for what we are being called into. Building on the momentum of this event, Rev. Dr. Jennifer Harvey engaged diocesan leadership across four days (October 17-20) of exploration of Repairing the Breach, including Clergy Day; leadership development with the Community of Practice, and an open event, Raising Justice Kids. These open, diocesan-wide events allow for the deep learning and formation that is unfolding through leadership development opportunities to extend the whole diocesan system.

What has worked, so far? Using a community organizing model, beginning with one-on-ones, then inviting people into a community of practice, and working together to support one another in our practice has generated momentum that compels our continued commitment. Identifying and building on the assets we have—including decades of Black leadership, both individually and in Union of Black Episcopalians—has served in building on the diocese’s strong history of racial justice efforts. New leaders from across the diocese have emerged in the efforts of Becoming Beloved Community, moving us forward in new directions, with new partnerships, and with new energy. This core group now has a sense of ownership in the work and are pushing us and holding us accountable to communicated intentions.

What has been the most challenging aspect of this effort? This transformational work calls for an unlearning of old, harmful patterns of being and practicing together. The core leadership team continues to relearn the importance—and challenge—of slowing down to examine our own patterns as we work together to reflect the kind of beloved community that we are seeking to foster in our diocese. This takes time, trust-building, and discipline. Prioritizing this in the midst of grant activities and grant seeking (in order to sustain our efforts) presents both real challenges and ripe opportunities for learning.

It is painful to bear witness to the impact of White Supremacy and forms of domination on our lives as doing so demands seeing ourselves and the roles we play in perpetuating it. It is hard making room for this pain for many reasons—busy-ness, avoidance, distancing—and yet we have found that as difficult as bearing the pain is, silencing that pain is even more damaging.

Becoming beloved community, require us to work together. And yet, working together in the commitment to racial justice and healing is challenging in that there are varying levels of harm done to White communities/churches and Black communities and communities of color, with People of Color historically having to “wake up” White people. White leadership must take responsibility for repairing the breach of White Supremacy and also need the accountability and witness of Black leadership and leadership of color in doing so. Holding this tension in the work of healing is crucial in minimizing the harm to leaders of color who are most affected by the injustices and violence of racism.

### **Reflections on the Impact:**

- Learning Journey video with compiled reflections from participants, screened at Becoming Beloved Community Convocation, with Rev. Canon Stephanie Spellers as keynote.
- Additional videos documented reflections and learning along the learning journey, to help us in our communication and storysharing efforts (at <http://dsobeloved.org/stories/>):
- The Rev. Canon Jane Gerdson on our response to the call of Becoming Beloved Community
- The Rev. Charles Graves on his experience in the Learning Journey
- Megan Johnson, from Church of the Redeemer, on her entry into Becoming Beloved Community
- A story from St James, Westwood, a developing Center of Practice, sharing how they began applying what they were learning from the learning journey to their work in the neighborhood
- Todd Rockstroh on his role in Becoming Beloved Community

### **5. Members**

Co-conveners: The Rev. Meribah Mansfield, Cherie Bridges Patrick

Dianne Ebbs, The Rev. Maggie Foote, The Rev. Canon Jane Gerdson, Amy Howton, The Rev. Rick Incorvati, Larry James, Megan Johnson, Martha (Marty) Lentz, Miriam McKenney, Ariel Miller, The Rev. Canon Karen Montagno, The Rev. John Paddock, The Rev. Carol Potterton, The Rev. Canon Lee Anne Reat, Nadya Richardson, Deborah Stokes, Madeleine Trichel

# **Campus Ministry Collaborative**

Submitted by: The Rev. Deborah Woolsey, Convener

## **1. Mission**

To provide Episcopal presence to college and university communities in the Diocese of Southern Ohio. To spiritually minister to students, faculty, staff, and administrators of college and university communities.

## **2. Accomplishments in 2019**

The Campus Ministry Collaborative is comprised of representatives from the different parishes and campus ministries in the diocese.

- We distributed \$68,000 in grant monies to parishes located in or near college/universities, interfaith campus ministries, and traditional student ministries.
- We hosted a retreat for college students in the Hicking Hills in October 2019 to offer students an opportunity to rest, reflect, and consider ways to live into the Becoming Beloved Community initiative.
- We gathered for a spring summit to plan our projects for the year. We gathered in the fall to welcome new members of the collaborative and to discuss how we can better live into the mission of serving our college/university campuses.
- We met quarterly via video conference to continue collaborative projects started in the spring and offer support/ideas for each other's ministries

## **3. Goals for 2020**

- Share our ministries stories with more people in the diocese by submitting our stories to Connections.
- Distribute \$68,000 in campus ministry grants.
- Gather in the spring to check in, plan new collaborative projects, etc.
- Continue to learn about the people on our campuses as we reach out to students, faculty, staff etc.
- Continue to walk with our campuses as followers of Jesus.

## **4. Support of ministry and mission of the diocese**

We are present to a distinct part of the diocese. Our work reaches out to a population that otherwise might not have a connection with the Episcopal Church.

## **5. Members**

The Rev. Alice Connor, The Edge House, Cincinnati

The Rev. Sara Palmer, Holy Trinity, Oxford

Ellen O'Shaughnessy, The Downtowners Interfaith Campus Ministry, Columbus

The Rev. Paula Jackson, Church of Our Savior, Cincinnati

The Rev. Devin Rogers, St. Alban's, Bexley

Daniel Buey, St. Stephen's, Columbus

The Rev. Deborah Woolsey, Church of the Good Shepherd, Athens

## **Chaplains to Retired Clergy**

Submitted by: The Rev. Tom and Nancye Van Brunt

Six years ago my friends Roger Foote, Anne Wrider and David Bailey and I started a pastoral ministry to retired clergy, their spouses and surviving spouses. There had been for many years a chaplain to the retired in the diocese; our goal was to supplement what the bishop and his chaplain did. We divided up the list of Cincinnati retired clergy and undertook to contact each one regularly by personal visits, phone calls, email, and old fashioned cards.

Shortly after, Michael Jupin, who was then the Bishop's Chaplain to the Retired, and Bruce Smith established a similar team for retired clergy in the Columbus area.

When Bishop Breidenthal asked Nancye and me to be the chaplains when Michael Jupin moved to an earthly heaven in Albuquerque, we promised to do two things with this ministry. We wanted to provide pastoral teams for the other areas of the diocese and we wanted to include retired deacons and their spouses in the ministry.

Today we can say that Deacon Dick Schisler has agreed to take on the work for the southeastern portion of the diocese; there are only about eight individuals in that area. Margaret and Greg Sammons have agreed to establish a team for clergy in the Dayton area.

With the help of Marshall Wiseman we are attempting to get a good list of retired deacons. Since hardly any deacons are in the Church Pension system it is difficult to come up with a reliable list of retired deacons. If you know of deacons who think of themselves as retired (or maybe just 72 or older) please help us to connect to them.

The pastoral care department of the Pension Fund has asked all chaplains across the country to keep an approximate number of the contacts we have with retired clergy and spouses. For the six month period ending June 30, the nine or ten of us have had 170 in person or telephone connections and 1309 email or other mail connections.

# **Episcopal Community Services Foundation**

Submitted by: The Rev. Suzanne LeVesconte, Board chair

## **1. Mission**

The ECSF mission is to inspire and support each other in the living out of the Baptismal Covenant through active, generous, and committed congregations and individuals looking beyond their church doors in shared ministry to their communities. ECSF supports congregations in their ministries throughout the Diocese of Southern Ohio by providing grants, all of which are funded through voluntary donations by congregations and individuals throughout the diocese. Grant applications were due by September 15, and may only have been submitted by an Episcopal congregation and/or institution in the Diocese of Southern Ohio. In order to receive support from ECSF, a congregation must have demonstrated a significant commitment to the ministry by the contribution of its own talent, financial support, and other resources. ECSF strongly encourages collaboration with other community organizations and in some cases grants are shared by the congregations with partner non-profits. Examples of supported ministries include food pantries, emergency assistance, shelters, programs for children at risk, job readiness, and services for released prisoners.

## **2. Accomplishments in 2019**

In 2019, ECSF funded 24 grants totaling \$71,500. Accomplishments in 2019 include additional simplification of the grant applications, and continuation of the practice of having all trustees review the next year's grant applications in 3rd quarter to prepare for 1st quarter 2020 awards.

ECSF Trustee the Rev. Margaret Leidheiser-Stoddard provided supporting materials for ECSF Giving Sunday on September 29, 2019. Clergy and wardens across the diocese were encouraged to send their loose offering on that Sunday as a donation to ECSF.

Donor mailing lists continued to be updated as return mailings gave the opportunity to do so. Our Ministry Leader and Administrator also implemented the tool Network for Good, replacing eTapestry as the donor database management tool. This gave ECSF additional and more modern capabilities in management of the donor database. By the end of 2019, two main mailings to a variety of constituents, including clergy, previous donors, newly-added households, and lapsed donors will have taken place. Conservative management of the Blanchard fund continued to protect the long-term viability of the original investment that enabled support of parish ministries across the diocese.

## **3. Goals for 2020**

The Trustees voted in August to dissolve the Episcopal Community Services Foundation effective 1/1/2020, in accordance with the Articles of Incorporation, and transfer all remaining assets to the Diocese of Southern Ohio for oversight by the Trustees of the Diocese, and going forward will be known as Episcopal Community Ministries (ECM). While the ECSF board will dissolve along with the foundation, a grants committee will continue the process of reviewing and approving the grant applications submitted by parishes in the diocese. The bishop will support fundraising activities through an annual appeal, the diocese will provide a budget for grant awards, and a shared administrative staff in the diocesan office will support the ongoing administrative activities. This will simplify and consolidate the administrative responsibilities while continuing support on congregational ministries at the same or increased levels.

In 2020, the focus will be to continue the transition from ECSF to Episcopal Community Ministries (ECM) and ensure that there is no disruption in the grants process. The ministry committee will seek additional volunteers to serve, and current board members are also encouraged to serve on the ministry committee to help with what should be a smooth transition.

#### **4. Support of ministry and mission of the diocese**

The Episcopal Community Ministries (ECM) will continue to support and enhance the mission and ministry of the diocese through the good and generous work of the ministry partners in their communities. Support is expected to continue at the same or increased levels.

#### **5. Members**

The Rev. Suzanne LeVesconte, President

The Rev. Maggie Leidheiser-Stoddard, Vice President

David Jones, Treasurer

Kimberly J. Nelson, Secretary

Jim Murray, Trustee and COCL Representative

Don Wheeler, Trustee

The Rev. Ellen Cook, Trustee

The Rev. Susan Riis, Trustee and Chaplain

The Rev. Canon Lynn Carter-Edmands, Bishop's Liaison

The Rev. Terri Thornton, Ministry Leader

Juliette Stuard, Administrator

# **Faith-in-Life**

Submitted by: The Rev. Karl Stevens, Chair

## **1. Mission**

The purpose of Faith-in-Life is to consider major faith and/or ethical questions as they relate to Christians' ability to live their faith day-to-day. To fulfill this purpose Faith-in-Life grants are used to stimulate conferences, produce published materials in printed and digital form, provide expert informed leadership, and subsidize meetings on topics of faith and/or ethics in daily life. Priority in awarding grants is given to those conferences, published materials, leadership and meetings that have the broadest reach to members of the diocese and its geographic locale and which align with our diocesan formation objective to encourage intentional formation in communities of faith by creating, developing, and enhancing discipleship resources for people of all ages.

## **2. Accomplishments in 2019**

In 2019, we have funded the following events:

- Absalom Jones Celebration
- The Bible, Forgiveness, and the Death Penalty
- Understanding Our Divisions (Interfaith Discussion at Christ Church, Springfield)
- I Am an Answered Prayer (in collaboration with the Spirituality Network of Central Ohio)
- Artigras (an art and spirituality event)

## **3. Goals for 2020**

We intend to keep giving grants to worthy organizations and individuals.

## **4. Support of ministry and mission of the diocese**

Faith-in-Life was established in 1974 as a commission of the diocese to administer an endowment fund set up as a result of the Second Century Campaign of the Diocese of Southern Ohio. The income of the trust has funded many programs and projects through the oversight of the Faith-in-Life commission. Faith in Life grants funded the Hobson Lectures, various Theologians in Residence, many Kenyon Conferences, a variety of formation programs, and grants for laypeople pursuing theological education (e.g. Catechesis of the Good Shepherd and nonviolent conflict resolution) with the understanding that the grant recipients would share what they learned with other congregations.

## **5. Members**

The Rev. Karl Stevens  
Elizabeth Thompson  
The Rev. Rick Incorvati  
Doug Pittsenbarger

# Liturgy and Music

Submitted by: Marsha Reilly, Co-chair

## 1. Mission

To create educational opportunities for all parishes to understand liturgy more fully and to provide support in whatever ways are necessary for music leaders in all the parishes and missions of the diocese.

## 2. Accomplishments in 2019

We just successfully completed Jubilate 2019 on the topic of Prayer Book Language. Over fifty people from around the country attended this well crafted event held at the Cathedral.

## 3. Goals for 2020

We are beginning to plan Jubilate 2020. We have discussed having a choir festival but in a different format than in the past. We expect the use of global music in our liturgies and language of our hymnody to be a part of Jubilate 2020. We may also offer more small workshops in various parts of the diocese as we did in the fall of 2018. We are open to ideas for these smaller workshops.

## 4. Support of ministry and mission of the diocese

This commission supports the mission and ministry of the diocese by working to equip to congregations of all sizes to create meaningful liturgies that are right for the people in any given parish or mission. Creating educational opportunities for leaders to learn about resources, methods, skills, etc. are also part of our work.

## 5. Members

Marsha Reilly, Co-chair  
The Rev. Dr. Cal Lane, Co-chair  
Jennifer Bell  
Phil Clary  
Stephan Casurella  
The Rev. Jason Prati  
The Rev. Marjoire Menaul  
Kevin Wines

# **Minority Empowerment Initiative Trust**

Submitted by: Milicent Eason, President

## **1. Mission**

The purpose of this Trust is to provide continuing funds beyond purely parochial boundaries and needs for the empowerment of minority persons and/or to ameliorate minority problems especially within the area served by the diocese.

## **2. Accomplishments in 2019**

This year the Trust fund awarded scholarships to 18 minority students in the amount of \$50,020. There were no special projects for this year.

## **3. Goals for 2020**

The goal for this Trust fund is to continue helping minority people by assisting them in their goal by awarding scholarships and helping those in need.

## **4. Support of ministry and mission of the diocese**

The commission is able to assist those who need help in continuing their education and those have special projects in their parish, when money is available. This is supporting the mission and ministry of the diocese helping those in need.

## **5. Members**

Milicent Eason- President  
The Rev. Ben Speare-Hardy - Vice President  
Cynthia Turner - Secretary  
Cynthia Kilby - Treasurer  
Frank Jackson - Parliamentarian  
Deborah Alsop  
George White

# Professional Development Grants

Submitted by: The Rev. Canon Lee Ann Reat, staff liaison

## 1. Mission

The canons of the church require all ordained clergy to participate in ongoing professional development. The bishop makes funding available to encourage and facilitate continuing formation by administering grants to priests, deacons, and lay members of diocesan staff.

## 2. Accomplishments in 2019

As of October 31, 2019 25 applications were received and 24 approved for a total of \$19,121.56 in grants. Information on how to apply is posted on the diocesan website. Grant requests are reviewed as they are received by the Canon for Formation and the Administrative Assistant to the Canon and feedback is provided immediately. Some examples of grants approved in 2019 include annual conferences, coaching training, and Healthy Congregations seminars.

## 3. Goals for 2020

Our goal in 2020 is to encourage wider participation in professional development opportunities through active marketing of the availability of grants and publicizing grants in which colleagues have participated.

## 4. Support of ministry and mission of the diocese

The diocese will continue to provide opportunities for training, spiritual growth, and professional development for clergy and diocesan staff. The grants help to strengthen skills and enhance competencies needed for discipleship formation, congregational vitality, organizational leadership, and new and emerging ways to share the Good News.

## 5. Members

The Rev. Lee Anne Reat, Canon for Formation and staff liaison  
Sherri Martin, Administrative Assistant

# **Racism Training Task Force**

Submitted by: Debby Stokes-Wayne, Chair

## **1. Mission**

The mission is to carry out the diocesan resolution to train all lay and ordained leadership of the diocese, including professional staff and those elected or appointed to positions of leadership on commissions, committees task forces and boards.

## **2. Accomplishments in 2019**

1. Participated in the May Convocation for Becoming Beloved Community
2. Attended the Province V Gathering in Kalamazoo, Michigan
3. Provided two Anti-Racism trainings with a third to be offered in December
4. Participated and supported the workshop conducted by Jennifer Harvey on Repairing the Breach. This is in collaboration with Becoming Beloved Community.

## **3. Goals for 2020**

Our goals align with the Sustainable Development Goals which are:

1. Reduce Inequalities
2. Sustainable and safe cities and communities
3. Promote just, peaceful and inclusive societies

## **4. Support of ministry and mission of the diocese**

In Becoming Beloved Community, this training begins the transformation process in the way a person sees himself/herself. And as a consequence how they view themselves interacting with others different than themselves in their community, church, the world. Our goal is to change hearts, to transform how we feel about not only our neighbors but this fragile earth, our island home.

## **5. Members**

Debby Stokes-Wayne, Chair

Ms. Ariel Miller

Ms. Madeleine Trichel

The Rev. Irene Radcliff

Ms. Susan Hinton

The Rev. Canon Lee Anne Reat

# **Social Justice and Advocacy**

Submitted by: The Rev. Canon Lee Anne Reat, staff liaison

## **1. Mission**

The Episcopal Church and the Diocese of Southern Ohio are trusted, committed voices in the state and nation on issues of social justice. Following direction provided by General Convention and our diocesan convention, issues of Social Justice are followed and acted upon at the local, state and national levels through participation in legislative advocacy and support of organizations working on issues of social justice. Organizations which directly feed information and give support to diocesan advocates are supported through our ministry, with direct participation of individuals from the diocese working with these groups – the Episcopal Public Policy Network, the Hunger Network in Ohio, and Faith in Public Life. We are expanding the work of Social Justice and Advocacy to include greater cooperation with the Diocese of Ohio.

## **2. Accomplishments in 2019**

In 2019 advocacy activities centered on the issues of gun violence, the death penalty, and creation care. Members of the diocesan community communicated directly with State and Federal legislators, provided testimony to committees, and worked closely with other church and civic organizations on these issues, in addition to providing information to the wider diocese, primarily through {e} Connections. The Bishop's Death Penalty Taskforce presented a comprehensive report to Diocesan Council on their work in efforts to end the death penalty in Ohio. Their work continues.

## **3. Goals for 2020**

The Death Penalty Taskforce will hold a conference in 2020 to educate the diocese on the issues surrounding the continuation of the death penalty, especially in relation to Becoming Beloved Community work as it progresses.

The Canon for Formation will actively recruit individuals and congregations to work on justice issues in cooperation with the Episcopal Public Policy Network.

## **4. Support of ministry and mission of the diocese**

Individuals and parishes have a long and strong tradition of reaching out to those in need, both locally and globally, with material assistance. The reality is that lasting and permanent change in the conditions leading to the needs we see around us will not be solved through charity alone. We must work for justice, for systemic changes that recognize the needs of all of our citizens for safety, economic stability, education, health care. Our system of government allows us the freedom and opportunity to speak up to bring justice to broken systems through legislative action. The Church has an important moral voice in working in our legislative system to affect change. Through collective action, Episcopal Christians have been and will continue to engage actively in civil discourse and decision-making.

## **5. Members**

The Rev. Lee Anne Reat  
The Rev. Deniray Mueller

# **Women's Ministries/Episcopal Church Women**

Submitted by: Kathy Mank, Coordinator/President

## **1. Mission**

To promote and address issues and concerns related to women and children within the church by providing resources, education and networking opportunities. National ECW Vision Statement: As the eyes, ears, hands and heart of Christ in the world, we will persist in the work of healing, justice and peace.

## **2. Accomplishments in 2019**

- a. The 2019 Annual Women's Ministry Conference on Sat. Nov. 2, 2019 at Procter Center - "Plagued by Race & Class: Practicing the Way of Love". Speakers: Annie Ruth, African American Artist, Poet and Performer, Tiffanny Smith and Thomia Hunter, Ohio Justice and Policy Center and Amy Howton, Diocesan Becoming Beloved Community task force coordinator.
- b. Book of Remembrance Scholarship Awards - 3 Seminarians - \$12,000
- c. United Thank Offering blue box collection and providing structure for submission of grant applications to UTO church-wideboard for consideration- Received 2019 annual grant of \$25,000 for "A Learning Journey: A Pathway to Crossing Boundaries Together"

## **3. Goals for 2020**

2020 Annual Conference connected to Becoming Beloved Community - Repairing the Breach 2020 retreat weekend

Increase participation in United Thank Offering with gratitude focus

## **4. Support of ministry and mission of the diocese**

We are supplying a gap in women's ministry work that is not served by any other commission in the diocese. We have addressed and continue to inform and identify opportunities for combatting human trafficking, the injustice of gender inequality, homelessness related to women and children as a result of domestic violence, prison ministry and interreligious outreach. We support women leaders by helping to fund their education for ordained ministry and the helping professions. We still wish to collaborate with other diocesan commissions/organizations to even better fit mission priorities.

## **5. Members**

Kathy Mank, president

Deborah Allsop, vice-president

Milicent Eason, UTO coordinator

Amy Baird, Book of Remembrance chair

Madeleine Trichel, secretary

The Rev. Irene M. Radcliff, Church Periodical Club (CPC) chair

Bishop Thomas E. Breidenthal, ex officio and liaison

## Appendix E: Summary of the Trustee’s Report (William Cooper Procter Fund)

*Notes from the report given to the 145th Annual Convention by Mr. John Boss, President of the Trustees of the Diocese*

Mr. Boss noted who the Trustees of the Diocese are:

- Class of 2019 – Mike Krug, Church of the Redeemer, Cincinnati
- 2020 – The Rev. George H. Glazier, Jr., Columbus
- 2021 – Jon B. Boss, Church of Ascension & Holy Trinity, Wyoming
- 2022 – Emily Savors, St. Matthew’s Church, Westerville
- 2023 – The Rev. David Pfaff, Christ Church, Glendale

Mr. Boss began his presentation. The William Cooper Procter fund is a trust fund which was established to provide “...support for innovative activities which go beyond the day to day operations of the church”. A portion of the funds currently set by the Trustees at 4.3% of a rolling 12 Quarter average are granted by the Bishop Breidenthal to organizations and activities that are consistent with the four criteria as determined by the terms of the bequest.

|             |                                                                                                                                        | <b>2019<br/>Amount</b> | <b>% of<br/>Total<br/>Grant</b> |
|-------------|----------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------------------|
| Criterion 1 | “...giving relief to those in...need”.                                                                                                 | \$263,822              | 10.63%                          |
| Criterion 2 | “...building...the quality of the clergy in the Diocese”.                                                                              | \$228,641              | 9.21%                           |
| Criterion 3 | “...development of parishes and missions of the Diocese...in return for...support of the church’s program”.                            | \$1,307,564            | 52.68%                          |
| Criterion 4 | “... for the advance work of the church’s program. . . Part . . . for the work of the Church outside of the Diocese of Southern Ohio”. | \$682,450              | 27.49%                          |

Mr. Boss explained the relationship between the Bishop Breidenthal and Trustees:

| <b>TRUSTEES</b>                                                                                                                                                                                                                                                            | <b>BISHOP BREIDENTHAL</b>                                                                                                                                                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Invest the money &amp; manage money mangers</li> <li>• Establish investment policy</li> <li>• Set annual “draw” rates</li> <li>• Collaborate with Bishop Breidenthal on expenditures insuring they meet trust criteria</li> </ul> | <ul style="list-style-type: none"> <li>• Makes grant decisions &amp; prepares annual budget</li> <li>• Determines allocation among the 4 WCP criteria</li> <li>• Monitors funded programs</li> </ul> |

Mr. Boss explained what the “draw” rate is, and that the draw rate for 2020 will be reduced to 4.3%.

Mr. Boss noted that WCP contributions to the Diocesan budget in 2019 include:

Youth & Summer Camp - \$198,322

COCL - \$210,000

Procter Center - \$215,000

**Total WCP Contributions to Diocesan Budget in 2019 - \$623,322**

Mr. Boss discussed the 2018 investment results (as of September 30, 2019):

- William Cooper Procter Fund - \$61,525,739
  - + 2.92% return last 12 months  
The return figure does not include the funds withdrawn in the past 12 months in support of the WCP Budget, nor capital grants.
  - 2019 grants will total \$2,523,869
- MP Lee Fund - \$24,355,524
  - +4.28% return last 12 months  
The return figure does not include the funds withdrawn in the past 12 months in support of residents of the Marjorie P. Lee Home
- Total of all funds - \$133,487,684
  - +4.28% in the last 12 months

Mr. Boss defined selected activities for the Trustees which included:

- Continued rebalancing the WCP and MPL portfolios & evaluating and diversifying investment managers, with emphasis on how they include SRI/ESG factors when making investments.
  - There are 46 accounts invested by 22 congregations in the two “Consolidated” funds. These accounts benefit from the lower fee negotiated with PNC Bank in 2017.
- Responded to the planned-giving stewardship of:
  - Martha & John Chaney & the Ruth Dawson Lacey Trusts. Consistent with the reductions in the draw rates being set for the several Diocesan funds, the draw rates from these 3 trusts that benefit St. Mary’s, Hillsboro, are being reduced to 4.3% in 2020 and 4.0% in 2021.
  - all congregations are encouraged to review their draw rates and adjust down to the 4% rate in the next 2 or 3 years. The rate of market gains experienced in the past 10 years is not expected to continue.
- Continued quarterly payments associated with the following 2017 grants:
  - \$1,000,000 for needed new & renovations at Bethany School.
  - \$250,000 to Episcopal Retirement Services for renovations at Marjorie P. Lee Home.
  - The Diocese’s \$500,000 share of the Sycamore Commons area in partnership with Christ Church Cathedral.

Mr. Boss spoke about General Convention resolutions. The past two General Conventions urged dioceses and congregations of the Episcopal Church to become more aware of the impact of fossil fuels on our climate.

The Procter portfolio's exposure to such entities as of September was .75%, down from more than 5% four years ago. Consistent with the Executive Council's 2018 Guidelines, the Trustee's are making no "further direct purchases of fossil fuel holdings."

Mr. Boss stated that there would be a continuing response to invest in programs known as Socially Responsible Investing (SRI) Environment, Social and Governance (ESG) investing and the UN "Principles for Responsible Investment" (UN PRI). The Trustee's continue to consider managers who are committed to these principles. The Sustainability Peer Ranking of the Procter portfolio as measured by Sustainalytics the manager of equity holdings is in the top quartile.

Excess carbon emissions are a serious problem; however, the Trustees continue to believe that divestment takes one out of the conversation as to alternative energy solutions. The Executive Council's Fossil Fuel Investment October 2018 Guidelines included as point # 6 (we) "believe that maintaining a modest exposure to fossil fuel companies will enable the church to continue its active role of corporate engagement & proxy voting with (its) Committee on Corporate Social Responsibility."

Since 2016 the Trustee's have become intentional about selecting managers who concentrate of SRI/ESG investing. Examples:

- Rockefeller which partners with the Interfaith Center on Corporate Responsibility – the ICCR.
- The ICCR is one of the resources used by the Episcopal Church Executive Council with respect to shareholder activism & other SRI/ESG investment issues.
- And Cincinnati based Bartlett.
- These initial investments are consistent with our first priority to those who have entrusted these funds to us.
- Additionally, PNC has incorporated the Executive Council's ESG/SRI Guidelines in the screening & selection of all managers it employs.

## **Appendix F: Summary of the Treasurer's Report**

*Notes from the report given to the 145th Annual Convention by Mr. Robert Kranz, Diocesan Treasurer*

Mr. Kranz gave a general description of the responsibilities of the Treasurer.

Mr. Kranz explained the Treasurer is appointed by the Bishop Breidenthal annually at Convention and is responsible for all of the financial aspects of the Diocese. He works with the Finance Committee overseeing the Diocesan Budget and provides leadership and advice to the CFO and Finance Office. The Treasurer also serves as the Corporate Treasurer for:

- Trustees of the Diocese
- Church Foundation of the Diocese of Southern Ohio
- 412 Sycamore Inc

Additionally, the Treasurer is a liaison with other financial committees of the Diocese including:

- Standing committee
- Budget Committee
- Finance Committee
- Advisory Committee for Compensation and Resources

Mr. Kranz stated that the annual audit was completed by Clark Schaefer and Hackett, as required by Canon law. The audit of 2018 was completed in 2019 and the audit showed that the finances of the Diocese are in good order.

Finally, Mr. Kranz gave a summary of the financial operations of the Diocese which includes nine "companies", which have their own governing boards outside and apart from the Convention with their own budget:

- Diocese of Southern Ohio
- Church Foundation
- 412 Sycamore Inc.
- Endowments and other investments
- Bishop Breidenthal's Fund
- Faith in Life
- Procter Center
- Episcopal Community Service Foundation
- Episcopal Community Ministry (New)

## Appendix G: Summary of the Budget Report

*Notes from the report given to the 145th Annual Convention by Mr. David Robinson, Diocesan Financial Officer*

The 2020 budget was developed with a focus on Becoming Beloved community. The Budget Committee continued to focus the budget application on these principals. The budget also aligns itself with the Vision statement adopted by Diocesan Council.

**VISION STATEMENT: *A church turned inside out, to love and serve Jesus Christ in our communities in relevant ways, both new and traditional.***

This vision statement guides the diocese in discerning its mission priorities and direction; and the budget also reflects and aligns with the vision.

The Budget Committee felt it was important to

- Align with diocesan goals
- Align with General Convention/Episcopal church goals
- Align with issues in the wider church and world

Additionally, budget applicants were asked to consider the three Jesus Movement priorities adopted by General Convention. The priorities are; **Evangelism, Reconciliation, and Creation Care.**

Mission share continues to fluctuate. The 2020 estimate reports lower income to the operating budget than in 2019. Mission share is projected to be \$2,606,795 which is \$76,321 lower than 2019. Estimates project mission share to decrease into the future.

Balancing the 2020 budget, there were significant challenges.. Many ministries, missions, programs and services were reduced from their previous funding levels. Additionally, administrative expenses were reduced.

Mr. Robinson noted other 2020 budget resources which includes investment income (4.3% draw rate), interest income, and rental income. Revenue includes grant resources like the UTO, and the Roanridge grant that funds the Becoming Beloved Community initiative. Similar to grants, income related to our international community, Brendan's Crossing, is restricted for use by Brendan's Crossing. The budget reflects a continued relationship with the collaboration efforts with the Cathedral. There are significant new costs associated with the collaboration efforts including new staff. The Cathedral provides revenue to pay a portion of shared staff costs.

Mr. Robinson noted that the Budget Committee reported its work to Diocesan Council and made two recommendations.

- Recommend that Diocesan Council reconvene a special mission share task force to review the mission share formula. The most recent mission share resolution called for a midterm review of the formula. The Budget Committee asked that the committee be reconvened early in light of calculation issues they noticed with respect to the factors of income and expenses used in the formula and as it related to the number of parishes included in the calculation of the formula as the number of churches decline in the diocese.
- Recommend that the Finance Committee be asked to review parochial reports annually and report if discrepancies are encountered and empower the finance committee to make adjustments to the parochial reports once audited.

Mr. Robinson concluded by thanking all of the members of the Budget Committee for their work.

# 2020 Budget Narrative

The 2020 budget was developed again this year with a focus on Becoming Beloved community. The Budget Committee continued to focus the budget application on these principals. The budget also aligns itself with the Vision statement adopted by Diocesan Council.

**VISION STATEMENT: *A church turned inside out, to love and serve Jesus Christ in our communities in relevant ways, both new and traditional.***

This vision statement is to guide our diocese in discerning its mission priorities and direction; the budget also reflects and aligns with this vision

The budget committee felt it was important to

- Align with diocesan goals
- Align with general convention / Episcopal Church goals
- Align with issues in the wider church and world

Additionally, budget applicants were asked to consider the three Jesus Movement priorities adopted by General Convention. The priorities are; **Evangelism, Reconciliation, and Creation Care.**

The Episcopal Church continues to support the Sustainable Development Goals as a guide to our mission and ministry in the world. They are:

- Eradicate extreme poverty and hunger
- Achieve universal primary education
- Promote gender equality and empower women
- Reduce child mortality
- Improve maternal health
- Combat HIV/AIDS, malaria, and other diseases
- Ensure environmental stability
- Develop a global partnership for development

This budget includes programs and ministries that address these global concerns.

In aligning the budget to the diocesan vision statement, General Convention goals and initiatives of the church and wider community this budget expresses the mission and ministries of the Diocese of Southern Ohio.

There are big changes in the 2020 budget.

## **DIOCESAN RESOURCES**

### **Mission Share**

Mission share continues to fluctuate. The 2020 estimate reports lower income to the operating budget than in 2019. Mission share is projected to be \$2,605,795 which is \$76,321 lower than 2019. Preliminary estimates project mission share to decrease into the future.

|      | ASA  | Total Income    | Total Expense   | Mission share est. |
|------|------|-----------------|-----------------|--------------------|
| 2020 | 5944 | \$21,260,567.00 | \$21,944,809.00 | \$2,605,795.00     |
| 2019 | 6385 | \$21,282,729.00 | \$21,694,652.00 | \$2,682,117.00     |
| 2018 | 6488 | \$20,621,503.00 | \$21,432,451.00 | \$2,498,344.00     |
| 2017 | 6622 | \$21,156,202.00 | \$21,891,072.00 | \$2,597,329.00     |

Over a seven-year period mission share has fluctuated greatly.

## **Other operating income**

The 2020 budget includes resources from investment income (4.3% draw rate), interest income, and rental income. It also includes grant resources like the UTO and Roanridge grants that fund Becoming Beloved Community. Similar to grants, income related to our intentional Community, Brendan's Crossing, is restricted for use by Brendan's Crossing. Additionally, the Cathedral provides offsetting revenue to pay its portion of shared staff between the Bishop's office and the Cathedral.

## **DIOCESAN MISSION**

### **Commission on Congregational Life**

COCL has done significant work in transforming its mission and support of congregations. The committee experienced a decrease in financial need in 2019 as compared to previous years. The 2020 budget has been reduced to reflect this reduced need. Additionally, COCL plans to use some of its 2019 budget to fund 2020 grants. These grant advances in part will make up for the planned 2020 reductions

### **Resolution on Funding for Church Planting**

The 144 convention passed resolution R2018-2 to set aside 2% of the mission share allocation for church new starts. The 2020 includes this set aside. COCL will be responsible for overseeing these funds

### **Communications and Connections**

In light of the requests from congregations for more support from our communications team the Communication budget was reduced. The printing of *Connections* was reduced from six printed editions a year to two printed editions a year. Not only is this a considerable cost saving, but it will also free up the communications team to be more available to congregations and focus on other projects.

### **La Iglesias Episcopal del Espíritu Santo – (IEES)**

The 2019 budget includes funding for this new ministry. Started in 2018, the La Iglesias Episcopal del Espíritu Santo is the investigation and development of a Latino church plant in the northwest Cincinnati (Forest Park, Ohio). This initiative has received a grant from the Domestic and Foreign Missionary Society for \$100,000. The 2019 budget includes funding from both the mission share budget and the Wm. Cooper Procter fund for this new ministry start.

### **Collaboration with Cathedral**

The budget includes expenses and offsetting income relating to collaboration with the Cathedral. These efforts, underscoring that the whole is greater than the sum of its parts, are initially focused on three key components:

- Enhancing Creativity and Individual Impact
- Strengthening Community
- Leveraging Our Leadership Roles

Putting this understanding into practice is the impetus behind the collaboration efforts now being undertaken. The efforts of the staff of each organization will be more effectively executed with collaboration. For example, the additional resources that each organization can bring to the other, whether tangible or intangible, will enhance communication initiatives, human resources practices and facility management procedures. Sharing resources as it relates to operations will also improve our individual capacities to demonstrate best practices that can be replicated for the benefit of other churches.

New staffing related to the collaboration include a shared administrative assistant and shared facility director.

|                                       |                |
|---------------------------------------|----------------|
| Total shared positions                | \$ 395,210.29  |
| Other diocesan expense                | \$ 15,000.00   |
| TOTAL                                 | \$ 410,210.29  |
| Cathedral offset                      | \$ -172,676.49 |
| Diocesan Collaboration staffing costs | \$ 237,533.80  |

Direct shared Collaboration positions

- Director of Information Technology
- Operations Executive
- Admin. Assistant to Operations Executive and Canons - new
- Director of Facilities\*

**Summary of Major Program Reductions**

The 2020 budget experienced significant challenges in order to balance the budget. Many ministries, mission, programs and services were reduced from their previous year funding levels.

| Program / Mission/ Ministry / Services          | 2019<br>Budget | 2020<br>Budget |
|-------------------------------------------------|----------------|----------------|
| Commission on Congregational Life (COCL)        | \$420,000.00   | \$300,935.00   |
| Public Policy Director - Professional Allowance | \$7,134.00     | \$5,500.00     |
| Social Justice & Public Policy                  | \$3,000.00     | \$2,500.00     |
| ECSF (Transfer) - Episcopal Community Ministry  | \$11,800.00    | \$0.00         |
| COM - Programs, Meetings and Support            | \$24,550.00    | \$15,000.00    |
| COM - Ordination Process Research and Review    | \$15,650.00    | \$10,000.00    |
| Communication Department /Connections           | \$101,000.00   | \$41,000.00    |
| IT and Computer Networking                      | \$40,000.00    | \$25,000.00    |
| ECW Subsidy                                     | \$2,500.00     | \$2,000.00     |
| UBE Subsidy                                     | \$1,500.00     | \$1,000.00     |
| Ecumenical Relations Commission                 | \$4,700.00     | \$2,700.00     |
| Transition Ministry                             | \$15,000.00    | \$11,000.00    |

Additionally, reductions to administration expenses were reduced. Some areas were reduced based on actual historical spending. Other areas will make operational changes in order to achieve cost savings. All Staff travel was cut from the budget. Staff may apply for a professional development grant through the Bishop's Discretionary Fund.

**Becoming Beloved Community**

The 2020 budget includes funding for the Becoming Beloved Community. In its second year the ministry has expanded and completed many projects. The task force has successfully attained two additional grants to support the ministry initiatives. Programs continue in 2020 largely due to this grant funding.

**Budget Reserves and Set asides**

Funds continued in 2020 to be set aside for the General Convention. Formally added to the 2020 is an allocation for the Bishop Search set aside. The Budget Committee was presented with information from around the church putting the cost of a Bishop search between \$150,000 and \$200,000.

**Administration**

Every budget includes the cost of operations. For the diocesan budget this area includes staff, building maintenance, repair, and operations. Insurance, utilities, supplies, software, and professional development are included in this area. Communications, information technology, and finance are major back office functions of the diocesan operating budget. The budget includes increases for health benefits and a 1.3% cost of living adjustment.

**Staffing**

Retirements, resignations and program changes impact staffing. For the Bishop’s office this occurs annually. Significant changes have been made in staff assignments. These changes often occur during the fiscal year. This staff report represents staffing at the beginning of each budget year (what is planned in the budget). The budget reports full compensation costs. The budget also reports offsetting income for positions shared with the Cathedral.

| <b>DSO Staffing FTEs</b>                    | 2017 | 2018 | 2019 | 2020 |
|---------------------------------------------|------|------|------|------|
| <b>Administrative Assistant</b>             | 1.0  | 1.0  | 1.0  | 1.0  |
| <b>Asst to Canons/Exec Staff</b>            | 1.0  | 1.0  | 1.0  | 1.5  |
| <b>Accountant/Bookkeeper</b>                | 3.0  | 3.0  | 3.0  | 3.0  |
| <b>Accounting Manager*</b>                  | 0.4  | 0.4  | 0.4  | 0.4  |
| <b>Bishop’s Executive Assistant</b>         | 1.0  | 1.0  | 1.0  | 1.0  |
| <b>Bishop</b>                               | 1.0  | 1.0  | 1.0  | 1.0  |
| <b>Chief Financial Officer</b>              | 1.0  | 1.0  | 1.0  | 1.0  |
| <b>Communications Director</b>              | 1.0  | 1.0  | 1.0  | 1.0  |
| <b>Communications Asst Dir</b>              | 1.0  | 1.0  | 1.0  | 1.0  |
| <b>Ministry Developer - Latino ministry</b> |      |      | 1.0  | 1.0  |
| <b>Canon for Formation</b>                  | 1.0  | 0.5  | 0.5  | 1.0  |
| <b>IT Director</b>                          | 1.0  | 0.5  | 0.5  | 0.6  |
| <b>Operations Executive</b>                 |      |      | 0.5  | 0.5  |
| <b>Canon to the Ordinary</b>                | 1.0  | 1.0  | 1.0  | 1.0  |
| <b>Director, Brendan’s Crossing</b>         | 1.0  | 1.0  | 1.0  | 1.0  |
| <b>Ministry Developer Fresh Expression</b>  | 1.0  | 1.0  | 1.0  | 1.0  |
| <b>Canon for Congregational Vitality</b>    | 1.0  | 1.0  | 1.0  | 1.0  |
| <b>Director of Facilities*</b>              | 0.2  | 0.2  | 0.2  | 0.2  |
|                                             |      |      |      |      |
|                                             | 16.6 | 15.6 | 17.1 | 18.2 |

\* positions before 2020 were held by consultants/contractors. Positions are now diocesan employees or shared employees with the Cathedral.

**National Church Pledge**

General convention set forward an annual request for funding from diocese. Southern Ohio consistently provides funding to DFMS at the budget amount required at general convention. The 2020 budget include the full ask from the church at \$431,486.

The budget committee completed its work to Diocesan Council by making two recommendations.

- Recommend that Diocesan Council reconvene a special mission share task force to review the mission share formula. The most recent mission share resolution called for a midterm review of the formula. The Budget Committee asked that the committee be reconvened early in light of calculation issues they noticed with respect to the factors of income and expenses used in the formula and as it related to the number of parishes included in the calculation of the formula as the number of churches decline in the diocese.
- Recommend that the finance committee be asked to review parochial reports annually and report if discrepancies are encountered and empower the finance committee to make adjustments to the parochial reports once audited.

The Convention or Mission Share budget totals \$3,158,045 for fiscal year 2020. The total consolidated budget, which includes the WCProcter fund, totals \$6,029,121. The full budget was adopted by diocesan council and the mission share budget is presented to convention for approval.

The budget committee worked tirelessly over the summer to review budgets and met with budget administrators. Difficult discussions and difficult decisions were made relative to declining income and the need to reduce mission and program items.

Harold Patrick  
 Chair, Budget Committee  
 Diocesan Council

## 2020 MISSION SHARE RATE

| <b>City, Congregation</b>                          | <b>Estimated Mission Share</b> | <b>Mission Share Rate</b> |
|----------------------------------------------------|--------------------------------|---------------------------|
| McArthur, Trinity Church                           | \$ 625.74                      | 6.00%                     |
| Bellaire, Trinity Episcopal Church                 | \$ 867.76                      | 6.11%                     |
| Nelsonville, Church of the Epiphany                | \$ 854.56                      | 6.22%                     |
| Amelia, Church of the Good Samaritan               | \$ 1,607.88                    | 6.34%                     |
| Maineville, St Mary Magdalene                      | \$ 1,813.52                    | 6.45%                     |
| Mechanicsburg, Church of Our Saviour               | \$ 1,653.36                    | 6.56%                     |
| Cambridge, St John Episcopal Church                | \$ 1,451.75                    | 6.67%                     |
| Waynesville, St Mary Episcopal Church              | \$ 1,973.69                    | 6.79%                     |
| Pomeroy, Grace Episcopal Church                    | \$ 3,071.18                    | 6.90%                     |
| Columbus, St Edwards Church (Whitehall)            | \$ 2,760.41                    | 7.01%                     |
| Logan, St Paul Episcopal Church                    | \$ 2,811.66                    | 7.12%                     |
| Greenville, St Paul Church                         | \$ 4,682.80                    | 7.23%                     |
| Urbana, Church of the Epiphany                     | \$ 4,777.79                    | 7.35%                     |
| Cincinnati, Grace Episcopal Church                 | \$ 4,716.07                    | 7.46%                     |
| Cincinnati, Holy Trinity Episcopal Church          | \$ 4,524.38                    | 7.57%                     |
| Columbus, St Johns Episcopal Church                | \$ 7,312.94                    | 7.68%                     |
| Piqua, St James Episcopal Church                   | \$ 6,418.15                    | 7.80%                     |
| Washington Courthouse, All Saints Episcopal Church | \$ 5,500.21                    | 7.91%                     |
| Newark, Trinity Episcopal Church                   | \$ 8,301.36                    | 8.02%                     |
| Hillsboro, St Mary Episcopal Church                | \$ 4,254.27                    | 8.13%                     |
| Gallipolis, St Peters Episcopal Church             | \$ 7,156.74                    | 8.24%                     |
| Chillicothe, St Paul Episcopal Church              | \$ 8,356.64                    | 8.36%                     |
| Springboro, St Francis Episcopal Church            | \$ 8,512.24                    | 8.47%                     |
| London, Trinity Episcopal Church                   | \$ 8,647.88                    | 8.58%                     |
| Fairborn, St Christopher Church                    | \$ 10,134.28                   | 8.69%                     |

|                                             |               |        |
|---------------------------------------------|---------------|--------|
| Marietta, St Luke Episcopal Church          | \$ 9,883.90   | 8.81%  |
| Ironton, Christ Episcopal Church            | \$ 10,315.43  | 8.92%  |
| Westerville, St Matthews Episcopal Church   | \$ 10,179.31  | 9.03%  |
| Cincinnati, St Simon of Cyrene Episcopal    | \$ 14,627.02  | 9.14%  |
| Portsmouth, All Saints Episcopal Church     | \$ 12,246.63  | 9.26%  |
| Middletown, Church of the Ascension         | \$ 15,848.15  | 9.37%  |
| Xenia, Christ Episcopal Church              | \$ 13,685.50  | 9.48%  |
| Troy, Trinity Episcopal Church              | \$ 17,153.94  | 9.59%  |
| Lancaster, St Johns Church                  | \$ 15,751.96  | 9.70%  |
| Dayton, St Marks Episcopal Church           | \$ 17,270.06  | 9.82%  |
| Columbus, St James Episcopal Church         | \$ 17,714.46  | 9.93%  |
| Circleville, St Philips Episcopal Church    | \$ 17,867.03  | 10.04% |
| Cincinnati, All Saints Episcopal Church     | \$ 17,929.19  | 10.15% |
| Athens, Church of the Good Shepherd         | \$ 17,471.76  | 10.27% |
| Pickerington, St Andrews Episcopal Church   | \$ 19,318.02  | 10.38% |
| Hamilton, Trinity Church                    | \$ 21,972.98  | 10.49% |
| Cincinnati, Church of Our Saviour           | \$ 17,276.56  | 10.60% |
| Lebanon, St Patrick Church                  | \$ 21,687.54  | 10.71% |
| Cincinnati, Church of the Advent            | \$ 25,537.30  | 10.83% |
| Cincinnati, St Andrews Episcopal Church     | \$ 27,351.75  | 10.94% |
| Zanesville, St James Episcopal Church       | \$ 26,244.63  | 11.05% |
| Columbus, St Philips Episcopal Church       | \$ 29,591.81  | 11.16% |
| Trotwood, St Margaret Episcopal Church      | \$ 31,424.06  | 11.28% |
| Cincinnati, St James Episcopal Church       | \$ 32,522.18  | 11.39% |
| Oxford, Holy Trinity Episcopal Church       | \$ 33,058.13  | 11.50% |
| Columbus, St Stephens Episcopal Church      | \$ 34,313.37  | 11.61% |
| Delaware, St Peters Episcopal Church        | \$ 37,167.92  | 11.72% |
| Granville, St Luke Episcopal Church         | \$ 35,414.44  | 11.84% |
| Springfield, Christ Church Episcopal        | \$ 38,179.74  | 11.95% |
| New Albany, All Saints Episcopal Church     | \$ 42,487.83  | 12.06% |
| Cincinnati, Indian Hill Church              | \$ 41,600.28  | 12.17% |
| Columbus, St Albans Church (Bexley)         | \$ 39,538.25  | 12.29% |
| Wyoming, Ascension and Holy Trinity         | \$ 52,742.03  | 12.40% |
| Montgomery, St Barnabas Church              | \$ 53,094.43  | 12.51% |
| Dayton, Christ Episcopal Church             | \$ 60,186.49  | 12.62% |
| Columbus, Trinity Episcopal Church          | \$ 64,529.62  | 12.73% |
| Cincinnati, Calvary Episcopal Church        | \$ 68,530.07  | 12.85% |
| Dayton, St Paul Church Episcopal            | \$ 70,483.57  | 12.96% |
| Dublin, St Patrick Episcopal Church         | \$ 70,762.96  | 13.07% |
| Columbus, St Marks Church (Upper Arlington) | \$ 74,013.27  | 13.18% |
| Dayton, St Georges Episcopal Church         | \$ 73,750.33  | 13.30% |
| West Chester, St Anne Episcopal Church      | \$ 79,590.32  | 13.41% |
| Worthington, St John Episcopal Church       | \$ 83,254.21  | 13.52% |
| Terrace Park, St Thomas Episcopal Church    | \$ 85,048.94  | 13.63% |
| Cincinnati, Christ Church (Glendale)        | \$ 91,538.13  | 13.74% |
| Cincinnati, St Timothy Episcopal Church     | \$ 102,477.31 | 13.86% |
| Cincinnati, Church of the Redeemer          | \$ 236,920.12 | 13.97% |
| Cincinnati, Christ Church Cathedral         | \$ 463,455.40 | 14.08% |

# 2020 Diocese of Southern Ohio Consolidated Budget

| <u>Acct #Description</u>                               | <u>2020</u>         | <u>2020</u>        | <u>2020</u>          | <u>Consolidated</u> | <u>Budget</u>         |
|--------------------------------------------------------|---------------------|--------------------|----------------------|---------------------|-----------------------|
|                                                        | <u>2020 Mission</u> | <u>WCProcter</u>   | <u>CEProcter and</u> |                     |                       |
|                                                        | <u>Share Budget</u> | <u>Budget</u>      | <u>Other Budget</u>  |                     | <u>Annual</u>         |
| <b>OPERATING INCOME &amp; TRANSFERS IN</b>             |                     |                    |                      |                     |                       |
| 3 Mission Share - Current                              | \$2,605,796         | \$0                | \$0                  | \$2,605,796         | \$2,682,117.19        |
| 32110 Prior Years' Mission Share Written Off This Year | \$0                 | \$0                | \$0                  | \$0                 |                       |
| 5 WCProcter Revenue (Transfer)                         | \$0                 | \$2,523,869        | \$0                  | \$2,523,869         | \$2,212,752.86        |
| 6 Consolidated Endowment Income Transfers              | \$274,673           | \$0                | \$0                  | \$274,673           | \$282,832.08          |
| 7 Thieme and Whiting Investment Transfers              | \$12,000            | \$0                | \$0                  | \$12,000            | \$12,000.00           |
| 8 Episcopate Salary Endow (Transfer from CE Procter)   | \$0                 | \$0                | \$322,290            | \$322,290           | \$318,153.76          |
| 9 Episcopate Housing Endow (Transfer from Bish Res)    | \$9,100             | \$0                | \$0                  | \$9,100             | \$9,100.00            |
| 10 Transfer from Faith in Life                         | \$0                 | \$0                | \$44,651             | \$44,651            | \$36,469.00           |
| 12 Accounting Fees                                     | \$0                 | \$0                | \$0                  | \$0                 | \$7,000.00            |
| 13 Grants - Other                                      | \$12,500            | \$0                | \$0                  | \$12,500            | \$0.00                |
| 14 School for Diaconal Formation                       | \$7,600             | \$0                | \$0                  | \$7,600             | \$0.00                |
| 15 Rental Income                                       | \$24,000            | \$0                | \$0                  | \$24,000            | \$24,000.00           |
| 16 Intentional Communities Revenue                     | \$25,000            | \$0                | \$0                  | \$25,000            | \$25,000.00           |
| 17 Miscellaneous Income                                | \$8,500             | \$0                | \$0                  | \$8,500             | \$8,500.00            |
| 18 Proceeds from Income and Growth Funds               |                     |                    |                      |                     | \$0.00                |
| 19 Interest Income - Other                             | \$2,200             | \$0                | \$0                  | \$2,200             | \$2,200.00            |
| 21 Procter Center LOC Interest Income (Transfer)       | \$4,000             | \$0                | \$0                  | \$4,000             | \$4,000.00            |
| 22 Donations and Bequests                              |                     |                    |                      |                     | \$0.00                |
| 23 Assets Released from Restrictions                   |                     |                    |                      |                     | \$0.00                |
| 25 Christ Church Cathedral Collaboration               | \$172,677           | \$0                | \$0                  | \$172,677           | \$140,201.67          |
| <b>TOTAL OPERATING INCOME &amp; TRANSFERS IN</b>       | <b>\$3,158,046</b>  | <b>\$2,523,869</b> | <b>\$366,941</b>     | <b>\$6,048,855</b>  | <b>\$5,764,326.56</b> |
| <b>OPERATING EXPENDITURES AND TRANSFERS OUT</b>        |                     |                    |                      |                     |                       |
| <b>LEGISLATIVE</b>                                     |                     |                    |                      |                     |                       |
| 28 Diocesan Convention - Operating Expense             | \$35,000            | \$0                | \$0                  | \$35,000            | \$35,000.00           |
| 29 Diocesan Convention - Publications                  | \$0                 | \$0                | \$0                  | \$0                 | \$0.00                |
| 30 Diocesan Council                                    | \$2,000             | \$0                | \$0                  | \$2,000             | \$2,000.00            |
| 32 Standing Committee - Meeting Expense                | \$1,000             | \$0                | \$0                  | \$1,000             | \$1,000.00            |
| 33 Provincial Synod - Assessment                       | \$5,753             | \$0                | \$0                  | \$5,753             | \$8,500.00            |
| 34 Provincial Synod - Travel Expense                   | \$2,700             | \$0                | \$0                  | \$2,700             | \$2,700.00            |
| 35 General Convention - Travel Expense                 | \$0                 | \$0                | \$0                  | \$0                 | \$0.00                |
| <b>TOTAL LEGISLATIVE</b>                               | <b>\$46,453</b>     | <b>\$0</b>         | <b>\$0</b>           | <b>\$46,453</b>     | <b>\$49,200.00</b>    |
| <b>ADMINISTRATIVE - DIOCESAN HOUSE</b>                 |                     |                    |                      |                     |                       |
| 37 Materials & Supplies - DSO House                    | \$12,000            | \$0                | \$0                  | \$12,000            | \$12,000.00           |
| 38 Xerox - DSO House                                   | \$5,000             | \$0                | \$0                  | \$5,000             | \$5,000.00            |
| 39 Equipment Rental - DSO House                        | \$1,000             | \$0                | \$0                  | \$1,000             | \$2,500.00            |
| 40 Postage - DSO House                                 | \$2,000             | \$0                | \$0                  | \$2,000             | \$2,000.00            |
| 41 Telephone - DSO House                               | \$35,000            | \$0                | \$0                  | \$35,000            | \$20,000.00           |
| 42 St Paul's Chapel - DSO House                        | \$1,000             | \$0                | \$0                  | \$1,000             | \$1,500.00            |
| 43 Utilities - DSO House                               | \$25,000            | \$0                | \$0                  | \$25,000            | \$30,000.00           |
| 44 Repairs & Maintenance - 412 Sycamore                | \$30,000            | \$0                | \$0                  | \$30,000            | \$35,000.00           |
| 45 412 Renovation Project                              | \$0                 | \$0                | \$0                  | \$0                 | \$0.00                |
| 46 Insurance - DSO House                               | \$20,000            | \$0                | \$0                  | \$20,000            | \$20,000.00           |
| 47 Miscellaneous - DSO House                           | \$5,000             | \$0                | \$0                  | \$5,000             | \$5,000.00            |
| 48 Outside Labor - DSO House                           | \$2,500             | \$0                | \$0                  | \$2,500             | \$10,000.00           |
| 49 Parking Expense - DSO House                         | \$500               | \$0                | \$0                  | \$500               | \$500.00              |
| 50 Meeting Expense - DSO House                         | \$5,000             | \$0                | \$0                  | \$5,000             | \$6,000.00            |
| 51 Archives                                            | \$350               | \$0                | \$0                  | \$350               | \$350.00              |
| 52 Equipment Maintenance Contracts                     | \$2,000             | \$0                | \$0                  | \$2,000             | \$5,000.00            |

| <u>Acct #Description</u>                                  | <u>2020 Mission</u> | <u>2020</u>            | <u>2020</u>                       | <u>2020</u>                | <u>Budget Annual</u> |
|-----------------------------------------------------------|---------------------|------------------------|-----------------------------------|----------------------------|----------------------|
|                                                           | <u>Share Budget</u> | <u>WProcter Budget</u> | <u>CEProcter and Other Budget</u> | <u>Consolidated Budget</u> |                      |
| 54 Professional Development - Support Staff               | \$0                 | \$0                    | \$0                               | \$0                        | \$8,000.00           |
| 55 DSO - Insurance - Retired                              | \$49,090            | \$0                    | \$0                               | \$49,090                   | \$49,090.29          |
| 58 Columbus Office Operations                             | \$0                 | \$0                    | \$0                               | \$0                        | \$0.00               |
| 60 Grants' Miscellaneous Expense                          | \$0                 | \$0                    | \$0                               | \$0                        | \$0.00               |
| <b>TOTAL ADMINISTRATIVE - DIOCESAN HOUSE</b>              | <b>\$195,440</b>    | <b>\$0</b>             | <b>\$0</b>                        | <b>\$195,440</b>           | <b>\$216,940.29</b>  |
| <b>BISHOP'S OFFICE</b>                                    |                     |                        |                                   |                            |                      |
| 62 Diocesan Bishop                                        | \$89,375            | \$0                    | \$322,290                         | \$411,665                  | \$423,868.16         |
| 63 Diocesan Bishop Administration Staff                   | \$368,796           | \$6,000                | \$0                               | \$368,796                  | \$8,500.00           |
| 64 Diocesan Bishop - Other                                | \$58,600            | \$0                    | \$0                               | \$58,600                   | \$188,927.00         |
| <b>TOTAL BISHOP'S OFFICE</b>                              | <b>\$516,771</b>    | <b>\$6,000</b>         | <b>\$322,290</b>                  | <b>\$839,061</b>           | <b>\$621,295.16</b>  |
| <b>CANON FOR OPERATIONS</b>                               |                     |                        |                                   |                            |                      |
| 66 Canon for Operations - Staffing                        | \$179,001           | \$0                    | \$0                               | \$179,001                  | \$185,525.72         |
| 67 Canon for Operations - Other                           | \$16,000            | \$0                    | \$0                               | \$16,000                   | \$15,000.00          |
| <b>TOTAL CANON FOR OPERATIONS</b>                         | <b>\$195,001</b>    | <b>\$0</b>             | <b>\$0</b>                        | <b>\$195,001</b>           | <b>\$200,525.72</b>  |
| <b>CANON TO THE ORDINARY</b>                              |                     |                        |                                   |                            |                      |
| 69 Canon to the Ordinary - Staffing                       | \$218,368           | \$0                    | \$0                               | \$218,368                  | \$213,194.36         |
| <b>TOTAL CANON TO THE ORDINARY</b>                        | <b>\$218,368</b>    | <b>\$0</b>             | <b>\$0</b>                        | <b>\$218,368</b>           | <b>\$213,194.36</b>  |
| <b>FINANCE DEPARTMENT</b>                                 |                     |                        |                                   |                            |                      |
| 71 Finance Office Staffing                                | \$456,659           | \$0                    | \$0                               | \$456,659                  | \$395,167.07         |
| 72 Finance Office Operations                              | \$75,000            | \$0                    | \$0                               | \$75,000                   | \$121,000.00         |
| <b>TOTAL FINANCE DEPARTMENT</b>                           | <b>\$531,659</b>    | <b>\$0</b>             | <b>\$0</b>                        | <b>\$531,659</b>           | <b>\$516,167.07</b>  |
| <b>COMMUNICATIONS DEPARTMENT</b>                          |                     |                        |                                   |                            |                      |
| 74 Communications Department Staffing                     | \$233,704           | \$0                    | \$0                               | \$233,704                  | \$237,749.99         |
| 75 Communications - Other                                 | \$49,000            | \$0                    | \$0                               | \$49,000                   | \$100,860.00         |
| <b>TOTAL COMMUNICATIONS DEPARTMENT</b>                    | <b>\$282,704</b>    | <b>\$0</b>             | <b>\$0</b>                        | <b>\$282,704</b>           | <b>\$338,609.99</b>  |
| <b>INFORMATION TECHNOLOGY (IT)</b>                        |                     |                        |                                   |                            |                      |
| 77 IT Department Staffing                                 | \$109,282           | \$0                    | \$0                               | \$109,282                  | \$105,700.62         |
| 78 IT - Other                                             | \$33,000            | \$0                    | \$0                               | \$33,000                   | \$40,000.00          |
| <b>TOTAL INFORMATION TECHNOLOGY (IT)</b>                  | <b>\$142,282</b>    | <b>\$0</b>             | <b>\$0</b>                        | <b>\$142,282</b>           | <b>\$145,700.62</b>  |
| <b>CANON FOR MISSION</b>                                  |                     |                        |                                   |                            |                      |
| 80 Canon for Mission                                      | \$0                 | \$0                    | \$0                               | \$0                        | \$0.00               |
| <b>TOTAL CANON FOR MISSION</b>                            | <b>\$0</b>          | <b>\$0</b>             | <b>\$0</b>                        | <b>\$0</b>                 | <b>\$0.00</b>        |
| <b>SOCIAL JUSTICE AND PUBLIC POLICY</b>                   |                     |                        |                                   |                            |                      |
| 82 Public Policy Director - Programs                      | \$2,000             | \$0                    | \$0                               | \$2,000                    | \$5,500.00           |
| 83 Social Justice and Public Policy                       | \$2,500             | \$0                    | \$0                               | \$2,500                    | \$2,500.00           |
| <b>TOTAL SOCIAL JUSTICE AND PUBLIC POLICY</b>             | <b>\$4,500</b>      | <b>\$0</b>             | <b>\$0</b>                        | <b>\$4,500</b>             | <b>\$8,000.00</b>    |
| <b>PARAMOUNT GOALS AND ECS</b>                            |                     |                        |                                   |                            |                      |
| 85 National Church Pledge (MS)                            | \$431,486           | \$0                    | \$0                               | \$431,486                  | \$436,606.00         |
| 86 ECSF (Transfer)                                        | \$0                 | \$0                    | \$0                               | \$0                        | \$10,000.00          |
| <b>TOTAL PARAMOUNT GOALS AND ECS</b>                      | <b>\$431,486</b>    | <b>\$0</b>             | <b>\$0</b>                        | <b>\$431,486</b>           | <b>\$446,606.00</b>  |
| <b>VARIOUS PROGRAMS/MINISTRIES/COMMITTEES/COMMISSIONS</b> |                     |                        |                                   |                            |                      |
| 89 ECW Subsidy                                            | \$2,000             | \$0                    | \$0                               | \$2,000                    | \$2,250.00           |
| 90 UBE Subsidy                                            | \$1,000             | \$0                    | \$0                               | \$1,000                    | \$1,500.00           |

| <u>Acct #Description</u>                                        | <u>2020</u>         | <u>2020</u>      | <u>2020</u>          | <u>Consolidated</u> | <u>Budget</u>       |
|-----------------------------------------------------------------|---------------------|------------------|----------------------|---------------------|---------------------|
|                                                                 | <u>2020 Mission</u> | <u>WCProcter</u> | <u>CEProcter and</u> |                     |                     |
|                                                                 | <u>Share Budget</u> | <u>Budget</u>    | <u>Other Budget</u>  |                     | <u>Annual</u>       |
| 91 Public School Summer Reading Camp                            | \$0                 | \$0              | \$0                  | \$0                 | \$0.00              |
| 92 Ecumenical Relations Commission                              | \$2,700             | \$0              | \$0                  | \$2,700             | \$4,700.00          |
| 61355 IEES Support from WCP (transfer)                          | \$0                 | \$132,600        | \$0                  | \$132,600           |                     |
| 93 Procter Center Subsidy                                       | \$0                 | \$215,000        | \$0                  | \$215,000           | \$215,000.00        |
| 94 PCCC Grant - Director                                        | \$34,417            | \$0              | \$0                  | \$34,417            | \$103,618.00        |
| 95 PCCC Grant Youth Staff and Program                           | \$0                 | \$9,703          | \$0                  | \$9,703             | \$74,826.00         |
| 96 PCCC Grant - Summer Camp Support                             | \$0                 | \$142,589        | \$0                  | \$142,589           | \$123,496.00        |
| 9Y Youth Formation Director - NEW                               | \$54,786            | \$60,417         | \$0                  | \$115,203           |                     |
| 9X Convocation - NEW                                            | \$0                 | \$0              | \$31,000             | \$31,000            |                     |
| 97 Commission on Race (MS)                                      | \$4,047             | \$0              | \$0                  | \$4,047             | \$4,047.00          |
| 61425 Becoming Beloved Community                                | \$0                 | \$66,500         | \$0                  | \$66,500            |                     |
| 98 Affirmative Aging Commission                                 | \$0                 | \$0              | \$0                  | \$0                 | \$0.00              |
| 99 Parish Health Ministry                                       | \$0                 | \$10,000         | \$0                  | \$10,000            | \$0.00              |
| 101 Commission on Congregational Life (COCL)                    | \$90,935            | \$210,000        | \$0                  | \$300,935           | \$420,000.00        |
| 102 New Church Starts                                           | \$52,116            |                  |                      | \$52,116            |                     |
| 103 Youth (Moved to PCCC 2017)                                  |                     |                  |                      |                     | \$0.00              |
| <b>TOTAL VARIOUS PROGRAMS/MINISTRIES/COMMITTEES/COMMISSIONS</b> | <b>\$242,001</b>    | <b>\$846,809</b> | <b>\$31,000</b>      | <b>\$1,119,810</b>  | <b>\$949,437.00</b> |
| <b>CANON FOR FORMATION</b>                                      |                     |                  |                      |                     |                     |
| 105 Canon for Formation - Staffing                              | \$136,508           | \$0              | \$0                  | \$136,508           | \$77,006.87         |
| 106 Canon for Formation - Programs                              | \$21,180            | \$17,000         | \$0                  | \$38,180            | \$43,969.00         |
| <b>TOTAL CANON FOR FORMATION</b>                                | <b>\$157,688</b>    | <b>\$17,000</b>  | <b>\$0</b>           | <b>\$174,688</b>    | <b>\$120,975.87</b> |
| <b>COMMISSION ON MINISTRY</b>                                   |                     |                  |                      |                     |                     |
| 108 CF - Clergy Formation                                       | \$7,980             | \$0              | \$0                  | \$7,980             | \$7,410.00          |
| 109 CF - Christian Formation Conference                         | \$0                 | \$0              | \$13,651             | \$13,651            | \$0.00              |
| 65200 CF - Community of Deacons                                 | \$0                 | \$0              | \$0                  | \$0                 |                     |
| 111 CF - Residency Program Placement                            | \$0                 | \$275,229        | \$0                  | \$275,229           | \$159,068.60        |
| 112 School for Diaconal Formation                               | \$0                 | \$0              | \$0                  | \$0                 | \$10,195.00         |
| 113 COM - Programs, Meetings and Support                        | \$15,000            | \$0              | \$0                  | \$15,000            | \$21,925.00         |
| 114 COM - Ordination Process Research and Review                | \$10,000            | \$0              | \$0                  | \$10,000            | \$15,650.00         |
| 115 COM - Residency Program Meeting                             | \$0                 | \$3,804          | \$0                  | \$3,804             | \$11,270.00         |
| 116 COM - Licensed Lay Ministry                                 | \$0                 | \$0              | \$0                  | \$0                 | \$0.00              |
| 118 LM - Ordinations                                            | \$3,700             | \$0              | \$0                  | \$3,700             | \$3,700.00          |
| 119 LM - Liturgy and Music Commissions                          | \$5,000             | \$0              | \$0                  | \$5,000             | \$5,000.00          |
| 120 Fresh Start                                                 | \$2,000             | \$0              | \$0                  | \$2,700             | \$0.00              |
| 121 Chaplain - Retired Clergy                                   | \$0                 | \$5,250          | \$0                  | \$5,250             | \$5,250.00          |
| 122 Chaplain - Seminarians (Residents) - WCP                    | \$0                 | \$13,000         | \$0                  | \$13,000            | \$13,000.00         |
| 123 Transition Ministry                                         | \$11,000            | \$0              | \$0                  | \$11,000            | \$15,000.00         |
| 125 Clergy/Spouse Conference                                    | \$0                 | \$2,500          | \$0                  | \$2,500             | \$2,500.00          |
| <b>TOTAL COMMISSION ON MINISTRY</b>                             | <b>\$54,680</b>     | <b>\$299,783</b> | <b>\$13,651</b>      | <b>\$368,814</b>    | <b>\$269,968.60</b> |
| <b>NATIONAL AND WORLD MISSIONS</b>                              |                     |                  |                      |                     |                     |
| 127 NATIONAL AND WORLD MISSION BUDGET                           | \$0                 | \$1,750          | \$0                  | \$1,750             | \$1,200.00          |
| 129 NWM - Conferences                                           | \$0                 | \$0              | \$0                  | \$0                 | \$3,200.00          |
| 132 NWM - Global Reconciliation                                 | \$0                 | \$0              | \$0                  | \$0                 | \$5,700.00          |
| 133 NWM - Millennium Goals                                      | \$18,241            | \$0              | \$0                  | \$18,241            | \$22,203.66         |
| 134 NWM - Episcopal Relief & Development                        | \$0                 | \$0              | \$0                  | \$0                 | \$2,000.00          |
| <b>TOTAL NATIONAL AND WORLD MISSIONS</b>                        | <b>\$18,241</b>     | <b>\$1,750</b>   | <b>\$0</b>           | <b>\$19,991</b>     | <b>\$34,303.66</b>  |
| <b>OTHER PROGRAMS</b>                                           |                     |                  |                      |                     |                     |
| <b>FRESH EXPRESSIONS</b>                                        |                     |                  |                      |                     |                     |
| 138 Fresh Expressions - Staffing                                | \$55,772            | \$84,440         | \$0                  | \$140,212           | \$135,592.64        |

| <u>Acct #Description</u>                               | <u>2020</u>                      | <u>2020</u>             | <u>2020</u>                       | <u>Budget</u>       | <u>Budget</u>       |
|--------------------------------------------------------|----------------------------------|-------------------------|-----------------------------------|---------------------|---------------------|
|                                                        | <u>2020 Mission Share Budget</u> | <u>WCProcter Budget</u> | <u>CEProcter and Other Budget</u> |                     |                     |
| 139 Fresh Expressions - Program                        | \$0                              | \$30,000                | \$0                               | \$30,000            | \$21,000.00         |
| <b>TOTAL FRESH EXPRESSIONS</b>                         | <b>\$55,772</b>                  | <b>\$114,440</b>        | <b>\$0</b>                        | <b>\$170,212</b>    | <b>\$156,592.64</b> |
| <b>BRENDAN'S CROSSING</b>                              |                                  |                         |                                   |                     |                     |
| 141 Brendan's Crossing - Staffing                      | \$0                              | \$92,586                | \$0                               | \$92,586            | \$84,832.48         |
| 142 Brendan's Crossing - Programs                      | \$25,000                         | \$49,000                | \$0                               | \$74,000            | \$87,000.00         |
| <b>TOTAL BRENDAN'S CROSSING</b>                        | <b>\$25,000</b>                  | <b>\$141,586</b>        | <b>\$0</b>                        | <b>\$166,586</b>    | <b>\$171,832.48</b> |
| <b>CAMPUS MINISTRY</b>                                 |                                  |                         |                                   |                     |                     |
| 144 Campus Ministry - Staffing                         | \$0                              | \$0                     | \$0                               | \$0                 | \$0.00              |
| 145 Campus Ministry - Program                          | \$0                              | \$21,000                | \$0                               | \$21,000            | \$21,000.00         |
| 146 Campus Ministry - Grant Awards                     | \$0                              | \$68,000                | \$0                               | \$68,000            | \$68,000.00         |
| <b>TOTAL CAMPUS MINISTRY</b>                           | <b>\$0</b>                       | <b>\$89,000</b>         | <b>\$0</b>                        | <b>\$89,000</b>     | <b>\$89,000.00</b>  |
| <b>CONGREGATIONAL VITALITY</b>                         |                                  |                         |                                   |                     |                     |
| 148 Congregational Vitality - Staffing                 | \$0                              | \$211,192               | \$0                               | \$211,192           | \$194,397.57        |
| 149 Congregational Vitality - Program                  | \$0                              | \$17,000                | \$0                               | \$17,000            | \$17,000.00         |
| <b>TOTAL CONGREGATIONAL VITALITY</b>                   | <b>\$0</b>                       | <b>\$228,192</b>        | <b>\$0</b>                        | <b>\$228,192</b>    | <b>\$211,397.57</b> |
| <b>COLUMBUS CONFLUENCE</b>                             |                                  |                         |                                   |                     |                     |
| 151 Columbus Confluence - Program                      | \$0                              | \$0                     | \$0                               | \$0                 | \$35,004.00         |
| <b>TOTAL COLUMBUS CONFLUENCE</b>                       | <b>\$0</b>                       | <b>\$0</b>              | <b>\$0</b>                        | <b>\$0</b>          | <b>\$35,004.00</b>  |
| <b>TOTAL OTHER PROGRAMS</b>                            | <b>\$80,772.29</b>               | <b>\$573,217.89</b>     | <b>\$0.00</b>                     | <b>\$653,990.18</b> | <b>\$663,826.69</b> |
| <b>ECUMENICAL OUTREACH</b>                             |                                  |                         |                                   |                     |                     |
| 153 Parish & Deanery Relationships                     | \$0                              | \$10,000                | \$0                               | \$10,000            | \$10,000.00         |
| 66078 Cathedral - Sycamore Commons WCP                 |                                  | \$15,000                |                                   | \$15,000            |                     |
| 154 MARCC (WCP)                                        | \$0                              | \$33,000                | \$0                               | \$33,000            | \$30,000.00         |
| 155 Ohio Council of Churches                           | \$0                              | \$18,100                | \$0                               | \$18,100            | \$18,100.00         |
| 157 Episcopal Appalachian Ministry (EAM) Expenses      | \$0                              | \$0                     | \$0                               | \$0                 | \$0.00              |
| 158 Lutheran Social Services - Disaster Recovery       | \$0                              | \$10,000                | \$0                               | \$10,000            | \$10,000.00         |
| <b>TOTAL ECUMENICAL OUTREACH</b>                       | <b>\$0</b>                       | <b>\$86,100</b>         | <b>\$0</b>                        | <b>\$86,100</b>     | <b>\$68,100.00</b>  |
| <b>WC PROCTER MISSION OUTREACH</b>                     |                                  |                         |                                   |                     |                     |
| <b>INSTITUTIONAL ASSOCIATIONS</b>                      |                                  |                         |                                   |                     |                     |
| 161 Institutional Associations Budget                  | \$0                              | \$75,000                | \$0                               | \$75,000            | \$75,000.00         |
| <b>TOTAL INSTITUTIONAL ASSOCIATIONS</b>                | <b>\$0</b>                       | <b>\$75,000</b>         | <b>\$0</b>                        | <b>\$75,000</b>     | <b>\$75,000.00</b>  |
| <b>OPPORTUNITY GRANTS</b>                              |                                  |                         |                                   |                     |                     |
| 163 Opportunity Grants Budget                          | \$0                              | \$60,000                | \$0                               | \$60,000            | \$100,000.00        |
| 68555 OG - Latino Ministry Center - WCP                | \$0                              | \$25,000                | \$0                               | \$25,000            | \$48,500.00         |
| 68605 OG - Gabriel's Place - WCP                       | \$0                              | \$75,000                | \$0                               | \$75,000            | \$25,000.00         |
| 68720 OG - Lydia's House                               | \$0                              | \$35,000                | \$0                               | \$35,000            | \$35,000.00         |
| 68895 OG - Lutheran Social Services of Central Ohio    | \$0                              | \$0                     | \$0                               | \$0                 |                     |
| 68950 OG - Ohio Justice & Policy Center                | \$0                              | \$15,000                | \$0                               | \$15,000            |                     |
| <b>TOTAL OPPORTUNITY GRANTS</b>                        | <b>\$0</b>                       | <b>\$210,000</b>        | <b>\$0</b>                        | <b>\$210,000</b>    | <b>\$208,500.00</b> |
| 164 WCP Expenses                                       | \$0                              | \$5,000                 | \$0                               | \$5,000             | \$7,500.00          |
| 165 WCP Consultants                                    | \$0                              | \$52,000                | \$0                               | \$52,000            | \$52,000.00         |
| 166 St Margaret's Trotwood Reserve Payments (Transfer) | \$0                              | \$0                     | \$0                               | \$0                 | \$0.00              |
| 168 St Andrew's Pickerington                           | \$0                              | \$36,475                | \$0                               | \$36,475            | \$36,475.00         |

| <u>Acct #Description</u>                              | <u>2020</u>                      |                         | <u>2020</u>                       | <u>2020</u>                | <u>Budget Annual</u>  |
|-------------------------------------------------------|----------------------------------|-------------------------|-----------------------------------|----------------------------|-----------------------|
|                                                       | <u>2020 Mission Share Budget</u> | <u>WCProcter Budget</u> | <u>CEProcter and Other Budget</u> | <u>Consolidated Budget</u> |                       |
| 169 Finance Fund Payments to WC Procter               | \$0                              | \$25,000                | \$0                               | \$25,000                   | \$25,000.00           |
| 171 Micro Lending                                     | \$0                              | \$5,000                 | \$0                               | \$5,000                    | \$10,000.00           |
| <b>TOTAL WC PROCTER MISSION OUTREACH</b>              | <b>\$0</b>                       | <b>\$123,475</b>        | <b>\$0</b>                        | <b>\$123,475</b>           | <b>\$130,975.00</b>   |
| 176 General Convention Set Aside to 003 (Transfer)    | \$20,000                         | \$0                     | \$0                               | \$20,000                   | \$20,000.00           |
| 77030 Bishop Search Set Aside to 003 (Transfer)       | \$20,000                         | \$0                     | \$0                               | \$20,000                   |                       |
| 77200 WC Procter to Church Foundation (Transfer)      | \$0                              | \$265,000               | \$0                               | \$265,000                  |                       |
| <b>DESIGNATED TRANSFERS OUT (IN)</b>                  | <b>\$40,000</b>                  | <b>\$265,000</b>        | <b>\$0</b>                        | <b>\$305,000</b>           | <b>\$20,000.00</b>    |
| <b>TOTAL OPERATING EXPENDITURES AND TRANSFERS OUT</b> | <b>\$3,158,045</b>               | <b>\$2,504,135</b>      | <b>\$366,941</b>                  | <b>\$6,029,121</b>         | <b>\$2,524,562.04</b> |
| <b>OPERATING NET SURPLUS (DEFICIT)</b>                | <b>\$0</b>                       | <b>\$20,427</b>         | <b>\$0</b>                        | <b>\$20,428</b>            | <b>(\$9,717)</b>      |

**Diocese of Southern Ohio**

**Financial Statistics of Congregations and Missions**

Year in parentheses is last year of filing if not 2018

| City        | Congregation                      | 84.00 | 2,018.00 | REVENUE         |       |                   | EXPENSE       |                   |                |                        |               |
|-------------|-----------------------------------|-------|----------|-----------------|-------|-------------------|---------------|-------------------|----------------|------------------------|---------------|
|             |                                   |       |          | & Pledae Income | Plate | Operating Revenue | Total Revenue | Operating Expense | To the Diocese | Outreach & Development | Total Expense |
| Amelia      | Church of the Good Samaritan      |       |          | 18,319          |       | 28,974            | 30,617        | 23,237            | 1,873          | 8,718                  | 30,617        |
| Athens      | Church of the Good Shepherd       |       |          | 116,656         |       | 181,422           | 240,721       | 214,348           | 3,961          | 19,783                 | 231,745       |
| Bellaire    | Trinity Episcopal Church          |       |          | 11,199          |       | 34,198            | 35,198        | 14,018            | 659            | 1,173                  | 14,265        |
| Cambridge   | St Johns Episcopal Church         |       |          | 21,754          |       | 21,754            | 24,254        | 35,438            | 2,897          | 1,782                  | 35,438        |
| Chillicothe | St Pauls Episcopal Church         |       |          | 58,010          |       | 99,994            | 112,921       | 88,331            | 7,185          | 21,267                 | 109,598       |
| Cincinnati  | All Saints Episcopal Church       |       |          | 145,452         |       | 192,789           | 195,289       | 196,724           | 14,150         | 7,818                  | 199,224       |
| Cincinnati  | Calvary Episcopal Church          |       |          | 188,473         |       | 533,435           | 768,902       | 545,603           | 79,283         | 177,809                | 764,952       |
| Cincinnati  | Christ Church (Glendale)          |       |          | 492,994         |       | 665,979           | 1,902,011     | 664,548           | 94,635         | 60,704                 | 726,683       |
| Cincinnati  | Christ Church Cathedral           |       |          | 454,980         |       | 3,291,205         | 9,771,938     | 3,397,161         | 494,492        | 6,172,599              | 9,435,284     |
| Cincinnati  | Church of Our Saviour             |       |          | 129,426         |       | 162,955           | 662,267       | 259,218           | 14,000         | 316,108                | 507,248       |
| Cincinnati  | Church of the Advent              |       |          | 84,400          |       | 235,877           | 349,817       | 234,873           | 21,600         | 110,486                | 346,359       |
| Cincinnati  | Church of the Redeemer            |       |          | 1,126,524       |       | 1,695,995         | 1,800,849     | 1,687,592         | 197,804        | 151,791                | 1,739,135     |
| Cincinnati  | Grace Episcopal Church            |       |          | 40,850          |       | 73,225            | 80,697        | 65,931            | 4,994          | 20,945                 | 80,697        |
| Cincinnati  | Holy Trinity Episcopal Church     |       |          | 23,951          |       | 95,156            | 105,926       | 85,009            | 3,583          | 554                    | 85,608        |
| Cincinnati  | Indian Hill Church                |       |          | 358,895         |       | 452,380           | 452,380       | 447,192           | 40,000         | 20,857                 | 447,192       |
| Cincinnati  | St Andrews Episcopal Church       |       |          | 136,460         |       | 250,044           | 253,044       | 256,236           | 16,803         | 4,615                  | 259,236       |
| Cincinnati  | St James Episcopal Church         |       |          | 113,826         |       | 285,589           | 292,815       | 283,444           | 36,053         | 7,692                  | 292,157       |
| Cincinnati  | St Simon of Cyrene Episcopal      |       |          | 149,426         |       | 159,983           | 170,108       | 137,769           | 22,698         | 27,245                 | 160,492       |
| Cincinnati  | St Timothy's Episcopal Church     |       |          | 703,541         |       | 739,527           | 871,415       | 710,846           | 106,265        | 25,246                 | 734,965       |
| Cireleville | St Philips Episcopal Church       |       |          | 162,882         |       | 177,944           | 287,364       | 194,750           | 18,447         | 26,992                 | 231,564       |
| Columbus    | St Albans Church (Bexley)         |       |          | 311,000         |       | 321,823           | 372,502       | 439,274           | 41,349         | 79,707                 | 444,256       |
| Columbus    | St Edwards Church (Whitehall)     |       |          | 36,663          |       | 41,916            | 63,364        | 45,941            | 2,525          | 22,639                 | 68,580        |
| Columbus    | St James Episcopal Church         |       |          | 132,947         |       | 178,419           | 181,011       | 180,874           | 18,439         | 2,122                  | 183,976       |
| Columbus    | St Johns Episcopal Church         |       |          | 70,287          |       | 119,175           | 171,278       | 60,614            | 4,029          | 68,518                 | 138,419       |
| Columbus    | St Marks Church (Upper Arlington) |       |          | 512,670         |       | 561,401           | 594,776       | 555,787           | 73,800         | 14,722                 | 563,909       |
| Columbus    | St Philips Episcopal Church       |       |          | 260,026         |       | 265,082           | 292,054       | 21,346            | 20,241         | 14,387                 | 36,208        |
| Columbus    | St Stephens Episcopal Church      |       |          | 127,302         |       | 297,893           | 381,323       | 297,892           | 20,246         | 58,303                 | 356,822       |
| Columbus    | Trinity Episcopal Church          |       |          | 271,219         |       | 510,723           | 644,696       | 496,245           | 87,149         | 72,568                 | 567,936       |
| Dayton      | Christ Episcopal Church           |       |          | 302,477         |       | 476,821           | 576,459       | 493,829           | 66,932         | 135,828                | 638,195       |

**Diocese of Southern Ohio**

**Financial Statistics of Congregations and Missions**

Year in parentheses is last year of filing, if not 2018

| City          | Congregation                  | 84.00 | 2,018.00 | REVENUE |         | EXPENSE           |               |                   |                |                        |               |
|---------------|-------------------------------|-------|----------|---------|---------|-------------------|---------------|-------------------|----------------|------------------------|---------------|
|               |                               |       |          | en      | en      | Operating Revenue | Total Revenue | Operating Expense | To the Diocese | Outreach & Development | Total Expense |
| Dayton        | St Georges Episcopal Church   |       |          | 535,582 | 641,164 | 554,684           | 641,164       | 568,975           | 71,024         | 68,196                 | 654,219       |
| Dayton        | St Marks Episcopal Church     |       |          | 159,192 | 199,777 | 175,932           | 199,777       | 178,571           | 17,618         | 3,449                  | 195,989       |
| Delaware      | St Peters Episcopal Church    |       |          | 183,924 | 328,053 | 317,011           | 328,053       | 283,201           | 36,410         | 7,188                  | 293,311       |
| Dublin        | St Patricks Episcopal Church  |       |          | 524,567 | 785,324 | 541,356           | 785,324       | 572,193           | 71,957         | 138,618                | 755,878       |
| Fairborn      | St Christophers Church        |       |          | 113,588 | 122,684 | 116,568           | 122,684       | 94,151            | 12,041         | 4,192                  | 100,228       |
| Gallipolis    | St Peters Episcopal Church    |       |          | 51,229  | 99,206  | 86,802            | 99,206        | 89,243            | 7,500          | 4,922                  | 93,265        |
| Granville     | St Luke Episcopal Church      |       |          | 292,530 | 462,763 | 299,191           | 462,763       | 323,563           | 35,840         | 77,693                 | 480,090       |
| Greenville    | St Pauls Episcopal Church     |       |          | 52,515  | 165,505 | 64,727            | 165,505       | 57,410            | 3,351          | 2,484                  | 59,606        |
| Hamilton      | Trinity Episcopal Church      |       |          | 165,156 | 217,229 | 209,470           | 217,229       | 201,334           | 21,022         | 3,583                  | 205,345       |
| Hillsboro     | St Marys Episcopal Church     |       |          | 21,090  | 140,459 | 126,124           | 140,459       | 96,002            | 5,995          | 20,200                 | 113,002       |
| Ironton       | Christ Episcopal Church       |       |          | 115,665 | 123,665 | 123,665           | 123,665       | 122,664           | 6,183          | 1,000                  | 122,664       |
| Lancaster     | St Johns Episcopal Church     |       |          | 98,811  | 170,189 | 162,323           | 170,189       | 184,140           | 17,897         | 89,367                 | 264,983       |
| Lebanon       | St Patricks Church            |       |          | 164,835 | 248,719 | 202,417           | 248,719       | 244,688           | 16,587         | 58,975                 | 290,706       |
| Logan         | St Pauls Episcopal Church     |       |          | 28,586  | 55,307  | 47,476            | 55,307        | 46,906            | 2,941          | 12,120                 | 58,605        |
| London        | Trinity Episcopal Church      |       |          | 91,233  | 101,237 | 100,772           | 101,237       | 102,410           | 9,000          | 35,345                 | 138,220       |
| Maineville    | St Mary Magdalene Church      |       |          | 27,656  | 28,121  | 28,121            | 28,121        | 26,801            | 1,898          | 602                    | 26,801        |
| Marietta      | St Lukes Episcopal Church     |       |          | 99,882  | 126,286 | 112,239           | 126,286       | 106,371           | 13,800         | 11,910                 | 113,656       |
| McArthur      | Trinity Church                |       |          | 9,973   | 11,429  | 10,429            | 11,429        | 10,797            | 531            | 890                    | 10,797        |
| Mechanicsburg | Church of Our Saviour         |       |          | 25,199  | 40,399  | 25,199            | 40,399        | 31,241            | 486            | 8,038                  | 39,579        |
| Middletown    | Church of the Ascension       |       |          | 122,261 | 176,630 | 169,185           | 176,630       | 133,348           | 11,500         | 20,432                 | 163,096       |
| Montgomery    | St Barnabas Church            |       |          | 416,032 | 622,776 | 424,409           | 622,776       | 433,165           | 55,108         | 105,044                | 548,664       |
| Nelsonville   | Church of the Epiphany        |       |          | 11,219  | 35,271  | 22,129            | 35,271        | 21,609            | 964            | 18,004                 | 39,043        |
| New Albany    | All Saints Episcopal Church   |       |          | 344,990 | 506,328 | 352,268           | 506,328       | 341,651           | 39,597         | 91,041                 | 436,572       |
| Newark        | Trinity Episcopal Church      |       |          | 91,963  | 133,629 | 123,503           | 133,629       | 68,069            | 8,440          | 85,266                 | 146,279       |
| Oakwood       | St Pauls Church Episcopal     |       |          | 483,518 | 628,942 | 549,077           | 628,942       | 548,287           | 71,500         | 79,733                 | 627,952       |
| Oxford        | Holy Trinity Episcopal Church |       |          | 264,402 | 310,907 | 299,732           | 310,907       | 303,373           | 36,426         | 18,212                 | 325,129       |
| Pickerington  | St Andrews Episcopal Church   |       |          | 174,617 | 274,301 | 228,116           | 274,301       | 215,376           | 21,126         | 31,883                 | 249,566       |
| Piqua         | St James Episcopal Church     |       |          | 43,344  | 108,562 | 82,327            | 108,562       | 74,467            | 5,421          | 21,772                 | 96,114        |
| Pomeroy       | Grace Episcopal Church        |       |          | 26,218  | 44,662  | 44,523            | 44,662        | 31,280            | 2,655          | 5,468                  | 34,717        |

**Diocese of Southern Ohio**

**Financial Statistics of Congregations and Missions**

Year in parentheses is last year of filing if not 2018

|                     |                                      | 84.00 | 2,018.00                    | REVENUE              |                  |                      | EXPENSE           |                           |                  |
|---------------------|--------------------------------------|-------|-----------------------------|----------------------|------------------|----------------------|-------------------|---------------------------|------------------|
| City                | Congregation                         | en    | Plate<br>& Pledge<br>Income | Operating<br>Revenue | Total<br>Revenue | Operating<br>Expense | To the<br>Diocese | Outreach<br>& Development | Total<br>Expense |
| Portsmouth          | All Saints Episcopal Church          |       | 118,666                     | 132,323              | 168,222          | 167,044              | 14,313            | 75,369                    | 241,965          |
| Springboro          | St Francis Episcopal Church          |       | 82,184                      | 100,506              | 102,104          | 100,183              | 8,549             | 4,500                     | 105,281          |
| Springfield         | Christ Church Episcopal              |       | 208,790                     | 320,773              | 795,679          | 316,955              | 30,487            | 31,478                    | 349,273          |
| Terrace Park        | St Thomas Episcopal Church           |       | 623,862                     | 623,862              | 1,266,283        | 630,140              | 78,172            | 446,061                   | 1,122,683        |
| Trotwood            | St Margarets Episcopal Church        |       | 189,535                     | 278,693              | 311,343          | 285,281              | 43,943            | 58,703                    | 343,753          |
| Troy                | Trinity Episcopal Church             |       | 99,449                      | 178,839              | 191,767          | 166,968              | 11,858            | 104,731                   | 270,824          |
| Urbana              | Church of the Epiphany               |       | 45,959                      | 65,031               | 69,096           | 60,337               | 4,947             | 15,978                    | 67,832           |
| Washington Court Ho | All Saints Lutheran Episcopal Church |       | 69,551                      | 84,551               | 84,551           | 87,721               | 6,826             | 16,343                    | 104,421          |
| Waynesville         | St Marys Episcopal Church            |       | 29,086                      | 29,086               | 29,086           | 34,494               | 1,942             | 517                       | 34,494           |
| West Chester        | St Anne Episcopal Church             |       | 583,521                     | 593,596              | 619,239          | 548,499              | 74,210            | 71,907                    | 610,486          |
| Westerville         | St Matthews Episcopal Church         |       | 89,380                      | 177,720              | 207,945          | 186,507              | 7,966             | 0                         | 186,507          |
| Worthington         | St Johns Episcopal Church            |       | 502,513                     | 615,767              | 628,444          | 630,157              | 82,265            | 213,727                   | 718,050          |
| Wyoming             | Ascension and Holy Trinity           |       | 425,409                     | 425,409              | 462,061          | 410,678              | 54,121            | 40,657                    | 445,278          |
| Xenia               | Christ Episcopal Church              |       | 73,200                      | 144,368              | 144,438          | 176,497              | 12,331            | 26,618                    | 199,806          |
| Zanesville          | St James Episcopal Church            |       | 136,041                     | 237,486              | 276,456          | 275,777              | 27,334            | 96,259                    | 332,957          |
| Total               |                                      |       | 14,579,532                  | 21,759,463           | 33,952,234       | 21,722,594           | 2,580,174         | 9,881,453                 | 31,248,446       |

**Diocese of Southern Ohio**

**Vital Statistics of Congregations and Missions**

Year in parentheses is last year of filing if not 2018

— BAPTISMS —

| City        | Congregation                      | Active Members | Communicants in Good Standing | Others Active | Average Sunday Attendance | Sunday Furcharists | 16 yrs and Older | Under 16 Years | Confirmed or Received |
|-------------|-----------------------------------|----------------|-------------------------------|---------------|---------------------------|--------------------|------------------|----------------|-----------------------|
| Amelia      | Church of the Good Samaritan      | 32             | 25                            | 2             | 14                        | 39                 | 0                | 0              | 2                     |
| Athens      | Church of the Good Shepherd       | 166            | 134                           | 12            | 49                        | 92                 | 0                | 1              | 1                     |
| Bellaire    | Trinity Episcopal Church          | 28             | 28                            | 3             | 18                        | 19                 | 0                | 0              | 0                     |
| Cambridge   | St Johns Episcopal Church         | 26             | 26                            | 0             | 17                        | 45                 | 0                | 0              | 0                     |
| Chillicothe | St Pauls Episcopal Church         | 88             | 88                            | 5             | 29                        | 52                 | 0                | 1              | 0                     |
| Cincinnati  | All Saints Episcopal Church       | 211            | 205                           | 10            | 54                        | 52                 | 0                | 3              | 0                     |
| Cincinnati  | Calvary Episcopal Church          | 441            | 418                           | 20            | 101                       | 151                | 1                | 0              | 0                     |
| Cincinnati  | Christ Church (Glendale)          | 502            | 455                           | 97            | 173                       | 152                | 1                | 0              | 0                     |
| Cincinnati  | Christ Church Cathedral           | 789            | 789                           | 146           | 348                       | 160                | 5                | 8              | 9                     |
| Cincinnati  | Church of Our Saviour             | 95             | 95                            | 54            | 75                        | 121                | 0                | 2              | 3                     |
| Cincinnati  | Church of the Advent              | 42             | 0                             | 14            | 40                        | 102                | 0                | 2              | 1                     |
| Cincinnati  | Church of the Redeemer            | 1,420          | 882                           | 0             | 307                       | 207                | 0                | 12             | 13                    |
| Cincinnati  | Grace Episcopal Church            | 55             | 55                            | 7             | 23                        | 53                 | 0                | 0              | 0                     |
| Cincinnati  | Holy Trinity Episcopal Church     | 17             | 17                            | 6             | 15                        | 52                 | 0                | 0              | 5                     |
| Cincinnati  | Indian Hill Church                | 237            | 136                           | 243           | 142                       | 47                 | 0                | 3              | 0                     |
| Cincinnati  | St Andrews Episcopal Church       | 239            | 90                            | 15            | 72                        | 6                  | 2                | 1              | 3                     |
| Cincinnati  | St James Episcopal Church         | 153            | 114                           | 25            | 63                        | 52                 | 1                | 3              | 5                     |
| Cincinnati  | St Simon of Cyrene Episcopal      | 190            | 132                           | 3             | 48                        | 116                | 0                | 0              | 0                     |
| Cincinnati  | St Timothy's Episcopal Church     | 799            | 673                           | 70            | 258                       | 193                | 0                | 15             | 0                     |
| Cireleville | St Philips Episcopal Church       | 120            | 120                           | 0             | 62                        | 121                | 0                | 0              | 4                     |
| Columbus    | St Albans Church (Bexley)         | 341            | 136                           | 0             | 73                        | 95                 | 0                | 0              | 0                     |
| Columbus    | St Edwards Church (Whitehall)     | 49             | 49                            | 6             | 24                        | 55                 | 2                | 0              | 0                     |
| Columbus    | St James Episcopal Church         | 117            | 117                           | 1             | 80                        | 50                 | 0                | 1              | 0                     |
| Columbus    | St Johns Episcopal Church         | 243            | 243                           | 50            | 74                        | 100                | 0                | 0              | 0                     |
| Columbus    | St Marks Church (Upper Arlington) | 797            | 372                           | 0             | 150                       | 115                | 2                | 4              | 10                    |
| Columbus    | St Philips Episcopal Church       | 151            | 151                           | 8             | 95                        | 0                  | 1                | 3              | 4                     |
| Columbus    | St Stephens Episcopal Church      | 132            | 132                           | 40            | 63                        | 100                | 1                | 0              | 0                     |
| Columbus    | Trinity Episcopal Church          | 270            | 0                             | 0             | 155                       | 107                | 1                | 3              | 7                     |
| Dayton      | Christ Episcopal Church           | 378            | 172                           | 22            | 108                       | 155                | 0                | 1              | 7                     |
| Dayton      | St Georges Episcopal Church       | 593            | 574                           | 14            | 200                       | 152                | 0                | 3              | 0                     |
| Dayton      | St Marks Episcopal Church         | 103            | 86                            | 0             | 50                        | 53                 | 0                | 1              | 0                     |
| Delaware    | St Peters Episcopal Church        | 197            | 182                           | 10            | 62                        | 95                 | 0                | 0              | 1                     |
| Dublin      | St Patricks Episcopal Church      | 1,021          | 753                           | 268           | 260                       | 250                | 4                | 10             | 24                    |
| Fairborn    | St Christophers Church            | 103            | 101                           | 5             | 59                        | 40                 | 0                | 2              | 0                     |

**Diocese of Southern Ohio**

**Vital Statistics of Congregations and Missions**

Year in parentheses is last year of filing if not 2018

— BAPTISMS —

| City                | Congregation                         | Active Members | Communicants in Good Standing | Others Active | Average Sunday Attendance | Sunday Furcharists | 16 yrs and Older | Under 16 Years | Confirmed or Received |
|---------------------|--------------------------------------|----------------|-------------------------------|---------------|---------------------------|--------------------|------------------|----------------|-----------------------|
| Gallipolis          | St Peters Episcopal Church           | 63             | 62                            | 2             | 29                        | 43                 | 0                | 3              | 0                     |
| Granville           | St Luke Episcopal Church             | 394            | 277                           | 5             | 123                       | 135                | 0                | 2              | 5                     |
| Greenville          | St Pauls Episcopal Church            | 61             | 47                            | 0             | 29                        | 45                 | 0                | 0              | 0                     |
| Hamilton            | Trinity Episcopal Church             | 187            | 156                           | 59            | 76                        | 92                 | 1                | 2              | 5                     |
| Hillsboro           | St Marys Episcopal Church            | 50             | 50                            | 6             | 26                        | 52                 | 0                | 1              | 0                     |
| Ironton             | Christ Episcopal Church              | 61             | 61                            | 8             | 31                        | 48                 | 0                | 1              | 0                     |
| Lancaster           | St Johns Episcopal Church            | 265            | 174                           | 32            | 60                        | 53                 | 0                | 3              | 1                     |
| Lebanon             | St Patricks Church                   | 215            | 132                           | 72            | 94                        | 0                  | 0                | 2              | 9                     |
| Logan               | St Pauls Episcopal Church            | 25             | 25                            | 2             | 14                        | 40                 | 0                | 0              | 0                     |
| London              | Trinity Episcopal Church             | 55             | 46                            | 46            | 18                        | 50                 | 0                | 0              | 2                     |
| Maineville          | St Mary Magdalene Church             | 27             | 27                            | 0             | 18                        | 53                 | 0                | 0              | 0                     |
| Marietta            | St Lukes Episcopal Church            | 64             | 64                            | 8             | 43                        | 75                 | 0                | 5              | 0                     |
| McArthur            | Trinity Church                       | 6              | 2                             | 4             | 5                         | 1                  | 0                | 0              | 0                     |
| Mechanicsburg       | Church of Our Saviour                | 62             | 62                            | 0             | 21                        | 51                 | 0                | 0              | 0                     |
| Middletown          | Church of the Ascension              | 163            | 83                            | 0             | 46                        | 50                 | 0                | 1              | 0                     |
| Montgomery          | St Barnabas Church                   | 637            | 485                           | 0             | 212                       | 114                | 2                | 4              | 11                    |
| Nelsonville         | Church of the Epiphany               | 34             | 22                            | 6             | 15                        | 22                 | 0                | 0              | 0                     |
| New Albany          | All Saints Episcopal Church          | 673            | 673                           | 0             | 208                       | 157                | 1                | 12             | 11                    |
| Newark              | Trinity Episcopal Church             | 86             | 86                            | 0             | 51                        | 89                 | 0                | 1              | 5                     |
| Oakwood             | St Pauls Church Episcopal            | 394            | 394                           | 0             | 123                       | 100                | 0                | 11             | 9                     |
| Oxford              | Holy Trinity Episcopal Church        | 197            | 188                           | 10            | 83                        | 53                 | 0                | 2              | 2                     |
| Pickerington        | St Andrews Episcopal Church          | 203            | 181                           | 12            | 93                        | 139                | 0                | 4              | 0                     |
| Piqua               | St James Episcopal Church            | 65             | 55                            | 7             | 22                        | 52                 | 1                | 1              | 0                     |
| Pomeroy             | Grace Episcopal Church               | 39             | 17                            | 4             | 17                        | 0                  | 0                | 0              | 0                     |
| Portsmouth          | All Saints Episcopal Church          | 136            | 115                           | 13            | 65                        | 98                 | 2                | 2              | 0                     |
| Springboro          | St Francis Episcopal Church          | 83             | 81                            | 2             | 41                        | 52                 | 0                | 1              | 4                     |
| Springfield         | Christ Church Episcopal              | 380            | 234                           | 34            | 90                        | 102                | 0                | 1              | 0                     |
| Terrace Park        | St Thomas Episcopal Church           | 1,549          | 1,522                         | 0             | 247                       | 114                | 0                | 9              | 14                    |
| Trotwood            | St Margarets Episcopal Church        | 211            | 10                            | 6             | 75                        | 104                | 1                | 0              | 4                     |
| Troy                | Trinity Episcopal Church             | 133            | 79                            | 0             | 37                        | 0                  | 0                | 0              | 0                     |
| Urbana              | Church of the Epiphany               | 46             | 46                            | 3             | 20                        | 52                 | 0                | 0              | 0                     |
| Washington Court Ho | All Saints Lutheran Episcopal Church | 102            | 101                           | 0             | 48                        | 0                  | 0                | 1              | 0                     |
| Waynesville         | St Marys Episcopal Church            | 24             | 24                            | 0             | 11                        | 48                 | 0                | 0              | 0                     |
| West Chester        | St Anne Episcopal Church             | 483            | 478                           | 225           | 204                       | 143                | 0                | 3              | 10                    |

**Diocese of Southern Ohio**

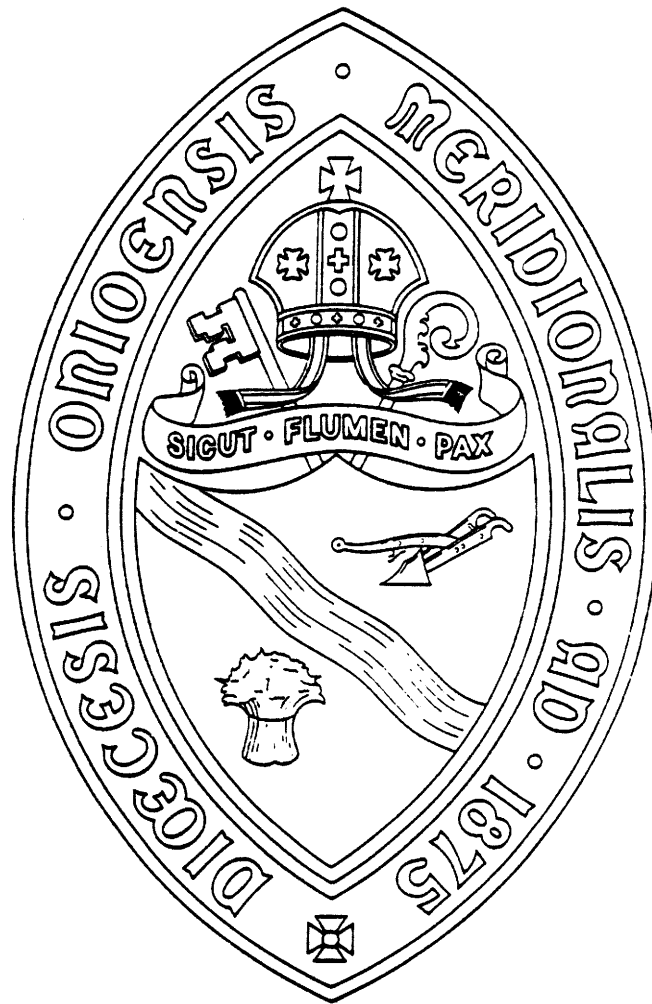
**Vital Statistics of Congregations and Missions**

Year in parentheses is last year of filing if not 2018

— BAPTISMS —

| City        | Congregation                 | Active Members | Communicants in Good Standing | Others Active | Average Sunday Attendance | Sunday Fucharists | 16 yrs and Older | Under 16 Years | Confirmed or Received |
|-------------|------------------------------|----------------|-------------------------------|---------------|---------------------------|-------------------|------------------|----------------|-----------------------|
| Westerville | St Matthews Episcopal Church | 122            | 122                           | 15            | 49                        | 104               | 0                | 3              | 3                     |
| Worthington | St Johns Episcopal Chureh    | 449            | 449                           | 0             | 183                       | 102               | 0                | 8              | 5                     |
| Wyoming     | Ascension and Holy Trinity   | 478            | 305                           | 0             | 115                       | 107               | 0                | 2              | 0                     |
| Xenia       | Christ Episcopal Church      | 84             | 43                            | 16            | 45                        | 37                | 0                | 0              | 0                     |
| Zanesville  | St James Episcopal Church    | 162            | 162                           | 0             | 27                        | 93                | 0                | 3              | 0                     |
| Total       |                              | 18,613         | 14,690                        | 1,753         | 6,075                     | 5,869             | 29               | 167            | 199                   |

# The Constitution and Canons of the Episcopal Church in the Diocese of Southern Ohio



2012

# Constitution of the Episcopal Church in Southern Ohio

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## **Article I**

### **Acceding to the General Convention**

This Diocese shall be known as the Diocese of Southern Ohio and, as now constituted, embraces territorially all that part of the State of Ohio lying south of the northern boundary of the counties of Belmont, Guernsey, Muskingum, Licking, Delaware, Franklin, Madison, Champaign, Miami and Darke; and, as a constituent part of the Protestant Episcopal Church in the United States of America, it agrees to be bound by and exist under the Constitution and Canons of that Church, and acknowledges their authority accordingly.

## **Article II**

### **The Election and Authority of a Bishop**

Section 1. The election of a Bishop, of a Bishop Coadjutor or a Suffragan Bishop, for this Diocese shall be made at an Annual session of the Convention, or at a Special session called for that purpose, provided at least sixty days before the time of such Annual or Special meeting a notice be sent in writing by the Secretary of the Standing Committee to every Episcopal Clerical member of the Convention and to every Congregation canonically in union with this Diocese.

The election shall be by concurrent vote of the Episcopal Clergy and Laity, voting by Orders, a majority in each Order on the same ballot being necessary to an election.

Section 2. The Bishop is the Ecclesiastical Authority of this Diocese, except as otherwise provided.

Section 3. There may be a Bishop Coadjutor as provided in the Canons of the General Convention, whom the Bishop, in case of absence or indisposition, may designate as the Ecclesiastical Authority of this Diocese.

Section 4. There may be a Suffragan Bishop in accordance with the Canons of the General Convention, whom the Bishop, or Bishop Coadjutor, in case of their absence of indisposition, may designate as the Ecclesiastical Authority of the Diocese. Upon the death or during the disability or absence of a Bishop (and in the event that there is no Bishop Coadjutor) and upon vote of the Convention, a Bishop suffragan of the Diocese may be placed in charge of the Diocese and become temporarily the Ecclesiastical Authority thereof until such time as a new Bishop shall be chosen and consecrated. "Absence" of a Bishop shall include any period of time following the effective date of resignation of a Bishop (in the event that there is no Bishop Coadjutor) and before the election and consecration of a new Bishop.

Section 5. The Bishop is the Chief Pastor of the Diocese and may officiate in the offices of the Church within any Congregation or elsewhere in this Diocese. The Bishop Coadjutor and the Suffragan Bishop, if there be such, shall have similar right to officiate.

Section 6. The Bishop is the Ordinary of all religious or benevolent organizations of the Church within this Diocese, and as such may attend and preside at any of their meetings, and has appellate jurisdiction over their proceedings, as far as is consistent with the law of the State.

Section 7. Whenever the Bishop shall issue a Pastoral Letter and so requests, it shall be the duty of every Minister in charge of a Congregation to read it to that Congregation on some occasion of public worship on a Lord's Day, not later than one month after it has been received. The Minister in charge may also cause copies of the same to be distributed to the members of that Congregation.

Section 8. All controversies between the Rectors of two or more Congregations, or between a Congregation or its Vestry and its Rector, or between persons adversely claiming to be Vestry members of a Congregation, shall be referred to the Ecclesiastical Authority for adjudication.

### **Article III**

#### **The Annual Sessions of the Convention and Quorum**

Section 1. There shall be a Convention of the Church in the Diocese which shall be the chief governing body of the Diocese and which shall hold at least one session each year. The Annual session of the said Convention shall be convened on the second Friday in November, or at a time to be set by the Bishop of the Diocese, with the advice and consent of the Standing Committee, unless otherwise ordered by a previous Annual session of the Convention, or as provided in Section 2 of this Article.

Section 2. For any sufficient cause, occurring after the designation of the place of the session, the Ecclesiastical Authority may change the time and place of such session.

Section 3. Notice of the meeting of the Convention shall be given as provided in the Canons.

Section 4. The presence of the Bishop, or the Bishop Coadjutor, or the Suffragan Bishop, if there be a Bishop, or a Bishop Coadjutor, or a Suffragan Bishop, and thirty of the Clergy entitled to seats in the Convention, and of Delegates from one-third of the Congregations in canonical union with this Diocese, taken together, shall be necessary for the transaction of business, but a smaller number may adjourn from day to day. In the event that both the Bishop and Bishop Coadjutor, if there be one, are prevented by illness, or other emergency, from attending the Convention, the Standing Committee may so certify to the Convention, and in such a case the presence of the Bishop, or the Bishop Coadjutor, if there be one, shall not be necessary for the transaction of business.

**Article IV**  
**The President of the Convention**

The Bishop, or at the Bishop's request, the Bishop Coadjutor shall be President of and preside in the Convention, and shall open it, or cause it to be opened with prayer. If there be no Bishop present, the Convention shall be called to order by the Secretary, and shall elect a President from among its voting members.

**Article V**  
**The Secretary of the Convention**

The Secretary of the Convention shall be appointed by the Bishop, subject to the approval of the Convention. The Secretary's duties shall be as set forth in the Canons. The Secretary may appoint any necessary Assistant Secretaries.

**Article VI**  
**Members of the Convention**

Section 1. The Convention shall be composed of Clergy and Lay Delegates. The Bishop or Bishops and every Minister of the Diocese canonically resident shall be members of this Convention.

In addition, ordained Ministers of other denominations who, with written permission of the Bishop and the Standing Committee, serve as Pastors in Congregations of this Diocese shall be members of this Convention.

Each Congregation in canonical union with this Diocese shall be entitled to one or more Lay Delegates as specified in the Canons. All Congregations shall be entitled to elect the same number of Alternates as Delegates.

The Lay Members of the Standing Committee, the Lay Members of Diocesan Council, the Lay Deputies to General Convention, the Trustees of the Diocese, the Chancellor of the Diocese, the Treasurer of the Diocese, and the members of the Executive Board of the Episcopal Churchwomen of the Diocese shall be accorded seat and voice, but not vote, at all sessions, Annual and Special, of the Convention.

Section 2. The Clergy and Lay Delegates in Convention shall deliberate in one body and shall vote as such on all questions not otherwise provided for, except when a vote by Orders is called for by eight members. On every question, unless otherwise provided, the votes of the majority of those present and voting, or, if the voting be by Orders, the votes of the majority of those present and voting in each Order shall decide. In such case, the concurrence of both Orders shall be necessary. When a vote by Orders is called for, each Cleric and Lay Delegate shall have one vote.

## **Article VII**

### **Special Sessions of the Convention**

The Bishop or the Bishop Coadjutor shall have power to call Special sessions of the Convention when he may judge it important for the good of the Church, or when applied to for that purpose by the Standing Committee; and in case of a vacancy in the Episcopate, or the continued absence of the Bishops from the Diocese for six months, the Standing Committee shall have power to call a Special session of the Convention, and shall also do so, if applied to for that purpose by any five Presbyters or Vestries of the Diocese.

## **Article VIII**

### **The Standing Committee**

Section 1. The Standing Committee, which shall be the Council of Advice to the Bishop in charge of the Diocese, shall consist of three Clergy canonically and actually resident in the Diocese and of three lay persons, each of whom is a member in good standing in a Congregation in canonical union with the Diocese. Two members, one Clergy and one a Lay Person, shall be chosen at each Annual session of the Convention for a term of three years. No person may be elected for more than two (2) consecutive full terms. The officers of said Committee, required by the Canon of the General Convention, shall be elected annually by the Committee at their first meeting after the Diocesan Convention. At all meetings a majority of the members shall constitute a quorum.

It shall be the duty of the Secretary of the Committee to keep a faithful record of all proceedings in a book maintained for that purpose, to preserve the originals of all papers or letters addressed to the Committee, to attest to the Committee's acts, and to deliver to his successor all books and papers which by virtue of his office have been committed to him. The minutes of the Committee, and all papers in its custody or control relative to the Church, shall be subject to the examination of the Bishop and the Convention.

A vacancy occurring in the Committee may be filled by a vote of the remaining members by electing a person to serve until the next Annual session of the Convention of the Diocese, at which time the Convention shall chose a person to fill the unexpired term.

Section 2. when the Diocese is without a Bishop, or in the case of the inability to act of the Bishop and the Bishop Coadjutor, if there be one, and the Suffragan Bishop, if there be one, the Standing Committee shall be the Ecclesiastical Authority for all purposes declared in the Canons of the General Convention and of this Diocese. In the case of the absence from the Diocese of the Bishop and the Bishop Coadjutor, if there be one, and the Suffragan Bishop, if there be one, the Standing Committee, if authorized so to act under the Episcopal hand and seal, shall in like manner be the Ecclesiastical Authority.

## **Article IX**

### **Election of Deputies to General Convention and Members of Standing Committee**

Deputies to General Convention and members of the Standing Committee shall be elected by joint ballot of the Clergy and Laity and a majority of those present and voting shall be required for an election. In case of a failure or omission to elect such Deputies or members of the Standing Committee, the persons last elected shall continue to serve until others are chosen. If, after four (4) ballots, the election of Deputies to General Convention or members of the Standing Committee has not been completed, the positions still vacant may be filled by a plurality vote, if authorized by three-fourths (3/4) of the members of the Convention present and voting. Election by ballot may be dispensed with by an unanimous vote of the Convention. Alternate Deputies shall be elected as provided for in the Canons.

## **Article X**

### **Suspension or Dissolution of a Congregation**

Any congregation may be suspended from the right of representation in the convention, or its connection with the diocese may be wholly dissolved by a vote of two-thirds of each order, whenever the same be deemed conducive to the interests of the Church. Any Congregation which has not paid its full assessment for the preceding calendar year by June 30 of any year or by one week before the scheduled date for the Annual meeting of the Convention if that precedes June 30, shall, ipso facto, be deprived of Lay representation in that year's Convention unless excused by vote of the Convention.

## **Article XI**

### **Amending the Constitution**

A proposition for amendment shall be laid before an Annual session of the Convention in writing, and, if approved by a majority vote of the Convention, shall lie over until the next Annual session of the Convention; and if then adopted by two-thirds (2/3) of the total vote of the Clergy and Laity voting on the question, the proposed amendment shall become part of the Constitution, effective immediately or at the time specified in the amendment.

# The Canons of the Episcopal Church in The Diocese of Southern Ohio

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# Preliminary Canon

## **Definition of Terms**

**Assessment:** The annual financial contribution required from a Congregation for the support of the mission and ministry of the Diocese. Alternatively called the "Mission Share."

**Appellate Jurisdiction:** relating to appeals; having the power to review the judgment of another tribunal.

**Bishop Coadjutor:** a Bishop (helper to the Diocesan) with automatic right to succeed when the Diocesan retires or dies. Must be elected. (Sometimes known as the Bishop Elect.)

**Bishop Suffragan:** a Bishop, assistant to the Diocesan, who does not have the right of succession. Must be elected.

**Canonical:** in accordance with the Canons of the Diocese and/or the Episcopal Church. Eg: Clergy canonically resident in the Diocese.

**Canonical Certificate:** (Letters Dimissory). An official letter, signed by the Bishop, authorizing the transfer of Clergy to another Diocese.

**Chapel:** A regular group of worshipers who meet in an institutional, recreational, or retreat setting.

**Chaplain:** May be either ordained or Lay, as is the case in the National Board of Examining Chaplains.

**Church (or Episcopal Church):** The Protestant Episcopal Church in the United States of America otherwise known as The Episcopal Church.

**Clergy:** persons canonically ordained Bishop, Priest, or Deacon in The Episcopal Church.

**Congregation:** an organized body of believers, in a particular locality, in union with the Convention who worship in accord with the Constitution and Canons of the Episcopal Church and this Diocese. "Congregation" includes within its meaning, "Mission" and "Parish," unless in the particular context "Mission" or "Parish" is used to denote a particular status.

**Congregation not in Good Standing:** a Congregation which shall have failed to prepare and submit a Parochial Report, and or secure an annual audit as required by Canon XVI, Section 18.

**Convention:** the official Annual Meeting of the legislative body of the Diocese, convened to adopt the Budget for the coming year, and to initiate and/or approve recommended programs and policies of the Diocese. Special Conventions may be called for specific purposes (Constitution VII). Members of the Convention are all the Clergy canonically resident in this Diocese together with the duly elected or appointed Lay Delegates from each Congregation in union with this Diocese.

**Diocesan:** The Bishop of the Diocese. (cf. "Ordinary").

**Diocese:** a geographical unit in the Church, always under the supervision of a Bishop, or other Ecclesiastical Authority.

**Division, Vote By:** affirmative voters rise to be counted, then Negative voters rise to be counted. Used when voice vote is not conclusive.

**Ecclesiastical Authority:** authority relating to the Church, especially a formal and established institution. The Bishop of the Diocese or in the absence of the Bishop, the Bishop Coadjutor if there be one, or the Bishop Suffragan if there be one, or in the absence of all Bishops, the Standing Committee of the Diocese.

**Generic Terms:** any word or term used in these Canons that has an inherent connotation of gender (i.e. "he", "Clergyman", "Layman") shall be understood to be equally applicable to men and women.

***Ipsa facto:*** by the very nature of the case; by the fact itself.

**Journal:** The Diocesan Journal, published yearly, containing three parts:

- Annual reports of Diocesan Staff, Committees, Commissions, Task Forces, etc., as well as reports from affiliated organizations and institutions.
- In addition, a Pre-Convention document is published, containing information about the business which will be presented to the Delegates for action at the

Convention (Slate of Nominees, Report of the Resolutions Committee, the Budget, etc.)

- The official record, certified by the Secretary and the Bishop, of: The Minutes of the Annual Convention; Clergy listings, Diocesan Officers, Diocesan Statistics; deputies to the General Convention and to the Provincial Synod; and the names of the elected or appointed members of the Committees and Commissions.

**Members:** All persons who are members of this Church pursuant to the Canons of the Episcopal Church and who are enrolled within a congregation of this Diocese are members of the Episcopal Church within this Diocese.

**Mission:** a Congregation that has become certified as a Mission pursuant to Canon XVI, Section 16; or a Parish that has been certified as a Mission pursuant to Canon XVI, Section 17 subsections (b) and (c).

**Mission Council:** Persons elected by a Mission to fulfill the duties specified in Canon XVI.

**Mission Share:** The annual financial contribution required from a Congregation for the support of the mission and ministry of the Diocese. A Mission Share is an Assessment as that term is used in Article X of the Constitution of the Diocese.

**Mission Station:** a regular group of worshippers who may or may not seek to become an organized Mission.

**Notification of Congregations:** in the following order: the Rector, if there be one; the Vicar, if there be one; the Priest or Minister-in-Charge, if there be one; the Senior Warden.

**Notification of Vestries:** a document or the formal notice of some event, sent to the Senior Warden of a Congregation for presentation to the Vestry.

**Orders, Vote by:** Clerical and Lay votes counted by different sets of Tellers, and the results reported separately.

**Ordinary:** the Bishop of the Diocese; a prelate exercising jurisdiction over a specified territory or group. (cf. Diocesan).

**Parish:** a Congregation that has been certified as a parish pursuant to Canon XVI, Section 17 (a).

**Presbyter:** an ordained Priest in the Episcopal Church.

**Priest-in-Charge:** A duly ordained Priest serving in a Congregation by appointment of the Bishop.

**Rector:** a duly ordained Priest who has been called by the Vestry of and regularly settled in a Parish.

**Secretary of the Diocesan Convention:** Fulfills those functions required by Canon and may, at its vote, serve as Secretary of Council. The Secretary is a member of Diocesan Staff but is not necessarily an employee of the Diocese.

**Special Sessions, Notice of:** Notice to be sent at least sixty days in advance to all Clergy canonically resident in the Diocese and to all Congregations in union with the Diocese. (Constitution, Articles II and VII)

**Standing Committee:** Council of Advice to the Bishop, Ecclesiastical Authority of the Diocese when the Diocese is without a Bishop. (Constitution, Article VIII and Canon VII.)

**Trustees of the Diocese:** Officers of the Corporation, which has the same name, charged with the handling of Diocesan funds and property. (Canon XI).

**Vestry:** persons elected by a Parish to fulfill the duties specified in Canon XVI.

**Vicar:** a duly ordained Priest or Deacon, appointed by the Bishop to be in charge of a Mission and who serves at the pleasure of the Bishop.

**Viva voce:** word of mouth, voice vote.

## The Canons of The Diocese of Southern Ohio

### **Canon I The Seal of the Diocese**

#### *Authenticate Official Acts*

The Official Seal of the Diocese shall be in accordance with the design described as follows: "Around the rim run the words 'The Seal of the Diocese of Southern Ohio', in Latin. In the body are the usual key and crosier, surmounted by a mitre; Beneath, on a scroll, is the legend *Sicut flumen pax*". On a shield below, the field is green. Diagonally across it runs a silver stream, representing the river from which both the State and the Diocese take their name. To the lower left of the stream is a golden sheaf, taken from the State coat-of-arms; To the upper right of the stream is a plough in proper color as the emblem of Cincinnati, and the same shall be used to authenticate all official acts of the Bishop or of the Convention.

\*Isaiah 48:18 (Vulgate) *Utinam attendisses mandata mea: facta fuisset sicut flumen pax tua, et iustitia tua sicut gurgites maris.* "O that thou hadst hearkened to my commandments! Then had thy peace been as a river, and thy righteousness as the waves of the sea." (AV)

## **Canon II List of Clergy of the Diocese**

### *List to be prepared by Ecclesiastical Authority*

Section 1. The Ecclesiastical Authority shall prepare, or cause to be prepared, a list of all the Clergy canonically resident in the Diocese with their respective duties and places of residence.

### *List to be recorded*

Section 2. Such list shall be recorded by the Secretary of the Convention.

### *Record to be kept of canonical certificates*

Section 3. The Secretary of the Convention shall record all canonical certificates concerning the election or institution of Ministers; provided, that the same be accompanied by the certificate of the Ecclesiastical Authority that the same person so chosen to any Congregation in this Diocese is a qualified minister of this Church.

### *Certificate of reception to be recorded*

Section 4. (a) when Letters Dimissory shall have been accepted, the Clergy received shall procure from the Ecclesiastical Authority a certificate that they have been received into the Diocese in compliance with the Canons of the General Convention. Said clergy shall cause such certificate to be delivered to the Secretary of the Convention, who shall record the same.

### *Ecclesiastical Authority to certify names of Clergy received into the Diocese and Clerical Changes*

(b) The Ecclesiastical Authority shall also certify in writing to the Secretary, to be duly recorded, the names of all Clergy who shall, by ordination or in some other mode than as above specified, become canonically resident within the Diocese, to be duly recorded; and shall also certify to the Secretary the names of all Clergy deceased, transferred, deposed, suspended or resigned, in order that such names may, in the first three cases, be stricken from the record; and in the last two, that a minute of the sentence or fact be made.

### *List to be entered upon the Journal*

(c) A copy of such list shall be given to the Committee on Credentials prior to the opening of the Convention, and shall be entered upon the Journal.

### *Such record admitted as evidence in all trials, etc.*

(d) Such record, or copy thereof, or of such part thereof as may relate to the matter in question, duly attested by the Secretary, and the Seal of the Diocese, shall be admitted in evidence upon all proceedings or trials under any law or Canon in force in this Diocese.

## **Canon III The Convention**

### *Call of the Convention by a written or printed notice*

Section 1. Unless it be otherwise directed by the Convention the mode of giving notice of the meeting of the Convention shall be by printed or written notice, naming the time and place thereof, with the signature of the Secretary, sent by mail to all Clergy canonically resident in the Diocese, and to each Congregation, at least thirty days before the time appointed; the notice of the Special Sessions of the Convention shall be sent as required by Articles II and VII of the Constitution.

### *Organizing the Convention*

Section 2. The Convention shall be organized in accordance with the Constitution and the Rules of Order.

### *List of Clergy entitled to seats*

Section 3. Within one week before any session of the Convention of the Diocese, the Ecclesiastical Authority shall prepare, or cause to be prepared, a list of Clergy entitled to seats in the Convention. Such list, or a copy thereof, authenticated by the Ecclesiastical Authority, shall be filed with the Secretary, who shall record it.

### *Lay Delegates and their right to seats*

Section 4. (a) Each Congregation that has paid its annual Diocesan Assessments as provided in Article X of the Constitution shall be entitled to seat, voice and vote as follows:

1. Each mission - two lay delegates
2. Each parish - four lay delegates

Lay representation from each congregation shall be selected for the full convention year. No Lay Delegate shall be entitled to a seat in the Convention unless that person be confirmed or received and a member in good standing in the Congregation from which he or she is elected.

### *Election of Lay Delegates*

(b) The time, place and manner of holding an election of Lay Delegates and Alternate Delegates, and the notice for holding the same, shall be fixed by rules or Bylaws made by the Vestries or Mission Councils of Congregations, or by the Lay members of the same duly qualified at a meeting duly convened, provided that such election be held during the first four months of the calendar year. The Delegates so elected shall assume their duties at the next Annual Convention. No member of the Church in this Diocese shall be a voting member of more than one (1) Congregation in this Diocese for the purpose of electing Delegates to the Diocesan Convention.

Controversies in any such election shall be resolved by the Vestry or governing body of that Congregation or Fellowship in consultation with the Chancellor of the Diocese.

### *Report to the Secretary of the Convention*

Section 5. In order to compile the list of Lay and Alternate Delegates for use in the organization of the Convention, it shall be the duty of the Clerk or Secretary of the Congregation to report the names of such Delegates to the Secretary of the Convention immediately after the choices are made.

*Convention to decide contested seats*

Section 6. No other certificate or evidence of the election of a Lay Delegate as required in Section 4 shall be required, and Lay Delegates duly certified above shall be entitled to seats until further action of the Convention.

*Copy of these Sections to be sent*

Section 7. A copy of Sections 4, 5, 6 of this Canon shall be transmitted by the Secretary of the Convention to the Rector, Vicar, Priest-in-Charge and Vestry or governing body of every Congregation.

*Secretary of the Convention*

To give due notice of meeting of Convention Section 8. (a) In addition to the offices and duties elsewhere specified, it shall be the duty of the Secretary of Convention to give notice of any meeting of the Convention, in a written or printed letter transmitted by mail to all Clergy canonically resident in the Diocese and/or licensed to officiate in the Diocese and to every Congregation at least thirty days before the time appointed. This letter shall contain a notice of the time and place of holding the Convention, a printed copy of Sections 4, 5, 6, and 7 of this Canon relating to the appointment of Lay Delegates, and a form of certificate of their election.

*To distribute schedule of unfinished and new business*

(b) The Secretary shall have printed and distributed with the notice of the session of the Convention, a schedule of unfinished business and any new business to be presented to the Convention of which previous notice may have been given to the Secretary.

*To transmit certain documents to the Diocesan Convention*

(c) The Secretary shall have previously printed the reports of Officers and Committees to be presented to the Convention, when copy of such reports shall have been submitted to the Secretary in time to be included in Part I of the Diocesan Journal in advance of the Pre-Convention meetings. Such printed copies shall, if possible, be sent to each member and member-elect of the Convention.

*To notify those elected or appointed*

(d) The Secretary shall notify all Officers and Committees of their election or appointment within thirty days after the adjournment of the session of the Convention.

*To transmit documents to General Convention*

(e) The Secretary shall transmit to every General Convention, in addition to the documents mentioned in the Canons of the General Convention, a signed certificate of the appointment of Clerical and Lay Deputies.

*To transmit copies of the Journal*

(f) The Secretary shall transmit annually a copy of the Journal of the Diocesan Convention to the Secretary of the House of Deputies of the General Convention and to such Bishops of the Church and Secretaries of the Diocesan Convention or Convocations thereof as may request copies.

*Voting by orders in Election of a Bishop and other business*

Section 9. (a) In the election of a Bishop, voting by Orders shall be by secret written ballot and shall proceed as set forth in Article II of the Constitution.

(b) In other business, when a vote by Orders is called for by any eight (8) members (representing two (2) or more different Congregations), on any measure proposed for adoption by the Convention, voting will be by Orders. Voting need not be by secret written ballot but will be by any method specified by the President of the Convention.

## **Canon IV Deputies and Alternate Deputies to the General Convention**

*Deputies to be chosen*

Section 1. At the annual Convention in the second year before each regular meeting of the General Convention, Clergy and Lay persons shall be elected as Deputies to represent the Diocese at the General Convention in the number prescribed by the Constitution of the General Convention.

(a) Each Clerical Deputy shall be an ordained priest or deacon canonically resident in the Diocese.

(b) Each Lay Deputy shall be an adult communicant in good standing (as defined in the Canons of the General Convention) of a congregation of the Diocese.

(c) Deputies shall be elected by joint ballot of the Clergy and Laity, and a majority of those present and voting shall be required for election as required by Article I the Constitution and in accordance with the Rules of Order for the Convention.

(d) Deputies shall hold office until their successors shall have been elected and qualified except as indicated below.

*Alternate Deputies to be chosen*

Section 2. After the election of Deputies is completed, the same number of Alternate Deputies shall be elected from each Order in a single separate ballot from among the candidates who were not elected as Deputies. Individuals that withdraw from the election for Deputy after the first ballot for Deputies may be candidates for Alternate Deputy.

(a) Candidates for Alternate Deputies shall be ranked in the order of the total number of votes that they receive.

(b) In the single ballot for Alternate Deputies, as to candidates from each Order, voters shall cast no more votes than the number of Alternate Deputies to be elected from each Order.

(c) A majority vote shall not be required for election of Alternate Deputies.

(d) Alternate Deputies from each Order shall be elected according to the total number of votes cast for each candidate. Any vacancies occurring among the Deputies, Clerical or Lay, shall be filled by advancing into the list of Deputies the name highest on the list of Alternate Deputies of the same Order, in order of the highest number of votes cast.

*Deputies to signify inability to attend*

Section 3. If any Deputy be unable to attend, he or she shall notify the Secretary; and in such case, or in the case of vacancy, the Secretary of Convention shall designate from the list of Alternate Deputies, in the order of their record on the Journal, so many as may be necessary to insure as far as practicable, a full representation of the Diocese.

In the event that sufficient Alternate Deputies are not available, the Diocesan Council shall elect a sufficient number of persons from the appropriate Order to complete the deputation, or if the Bishop determines that is not possible, the Bishop shall appoint such persons from the appropriate Order as the Bishop deems fit to complete the deputation.

## **Canon V Deputies and Alternate Deputies to the Provincial Synod**

*Deputies to be appointed by the Bishop*

Section 1. (a) At the Annual Session of the Convention, the Bishop shall nominate the appropriate number of Deputies to the Provincial Synod, as recommended by the Synod. These Deputies, with the Bishop, shall represent this Diocese in the Provincial Synod. These nominations shall be confirmed by the Convention. These Deputies shall continue in office for one year or until their successors are nominated and confirmed.

*Qualifications*

(b) The Clerical Deputies shall be Presbyters or Deacons, canonically resident in the Diocese, and the Lay Deputies shall be confirmed or received and communicants in good standing in some congregation of the Diocese.

*Alternate Deputies*

Section 2. The Convention, in like manner, shall confirm the naming of the same number of Alternate Deputies. The names of the Deputies and Alternate Deputies shall be entered upon the Journal.

*Vacancies*

Section 3. Any vacancies occurring among the Deputies, Clerical or Lay, shall be filled by advancing into the list of Deputies the name highest on the list of Alternate Deputies of the same Order.

## **Canon VI Officers of the Diocese**

### *Treasurer of the Diocese*

Section 1. (a) There shall be a Treasurer of the Diocese, nominated by the Bishop, and elected by the Convention.

### *To receive and disburse money*

(b) It shall be the duty of the Treasurer, or persons designated by the Treasurer, to receive and disburse money collected under the authority of the Convention.

### *Funds to be deposited*

(c) All funds received by the Treasurer shall be deposited in a bank or trust company approved by the Finance Committee. Checks against such funds shall be signed or countersigned by a person or persons duly authorized by the Finance Committee.

### *To be bonded*

(d) The Treasurer shall be bonded in such amount and by such bonding company as may be approved by the Finance Committee.

### *Accounts to be rendered*

(e) The Treasurer's accounts shall be rendered annually to the Convention and shall be examined by an Auditor appointed by the Finance Committee.

### *May be removed*

(f) The Treasurer may be removed from office at any time by the Standing Committee, acting by and with the advice and consent of the Bishop, for any neglect, misconduct, or incapacity. In the event of such removal, or in case of infirmity, or of death, the Standing Committee may, with the advice and consent of the Bishop, choose a successor who shall hold office, under the same terms as the predecessor, delivering to said successor all monies, credits, accounts, papers and books, until the next Annual session of the Convention when the Convention shall elect a Treasurer.

### *Chancellor of the Diocese*

#### *Bishop may appoint*

Section 2. The Bishop, with the approval of the Standing Committee, may appoint a person learned in the law, as Chancellor of the Diocese, who shall be entitled, ex-officio, to a seat and voice in all sessions of the Convention; and to continue in office until death, or resignation, or revocation of appointment by the Bishop. The Chancellor, if an ordained person, must be canonically resident in this Diocese. If a Layperson, such person must be a member in good standing of some Congregation in this Diocese.

### *Registrar of the Diocese*

Section 3. (a) There shall be a Registrar of the Diocese, nominated by the Bishop and elected by the Convention.

(b) The Journals, files, papers, reports, and other documents which, under the Canons or otherwise, shall become the property of this Convention, shall be committed to the keeping of the Registrar.

*Shall procure and preserve documents, etc.*

(c) It shall be the duty of the Registrar to procure all such Journals, files, papers, reports, copies of charters and acts of incorporation of Churches, and other documents as may be of value in the history of this Diocese; to arrange, label, file, index and otherwise put in order and provide for the safe keeping of the same and all such others as may hereafter come into possession of the Registrar, in some safe and accessible place of deposit; and to hold the same under such regulations and restrictions as the Convention may, from time to time, provide.

*To record*

(d) It shall be the Registrar's duty also to prepare and to preserve, in a proper Registry book, a record of the ordination and consecration of the successive Bishops of the Diocese, designating accurately the time and place of the same, with the names of the ordaining and consecrating Bishops, and of the others present and assisting; to record a list of all the Presbyters and Deacons, and the dates of their connection with this Diocese, and to acquire copies of the charters and acts of incorporations of Congregations in the same, with such additional facts as may be worthy of preservation in the archives of this Diocese.

*Shall make an annual report*

(e) The Registrar shall make a report in writing at each Annual session of the Convention, which report shall be printed in the Journal.

*The Historiographer of the Diocese*

*Bishop may appoint*

Section 4. The Bishop, with the approval of the Standing Committee, may appoint a person qualified for the purpose, as Historiographer of the Diocese, whose duty shall be, to keep and preserve in suitable form a record of the important events pertaining to the history of the Diocese, and who shall continue in office until death, or resignation, or revocation of appointment by the Bishop. The Historiographer, if an ordained person, must be canonically resident in this Diocese; if a Layperson, such person must be a member in good standing of some Congregation in this Diocese.

## **Canon VII The Standing Committee**

*Shall choose a President and Secretary and record proceedings*

Section 1. The Standing Committee shall, at its first meeting, choose a President and Secretary from among its members. The Secretary shall record its proceedings. All papers in the Committee's hands relative to the Diocese, shall be subject to the examination of the Bishop and of the Convention, and a full report of the

Committee's acts shall be made at each Annual session of the Convention. This Canon shall not apply to any proceedings under Canon XVIII, Section 2.

*Council of Advice*

Section 2. The Standing Committee shall be a Council of Advice to the Bishop. It may be summoned by the Bishop whenever the Bishop shall wish for its advice; and it may meet of its own accord, and agreeable to its own rules, whenever it may be disposed to advise the Bishop.

**Canon VIII Diocesan Commission on Ministry**

Section 1. There shall be a Diocesan Commission on Ministry whose duties shall be to assist the Bishop as prescribed by the Constitution and Canons of the Episcopal Church.

Section 2. The Commission shall assist the Bishop with regard to the implementation of Canon III.1 of the Episcopal Church, "Of the Ministry of all Baptized Persons:"

- (a) In determining present and future opportunities and needs for the ministry of all baptized persons in the Diocese and the world.
- (b) In supporting the development, training, utilization and affirmation of the ministry of all baptized persons in the Diocese and in the world.

Section 3. The Commission shall assist the Bishop with regard to the needs for ordained and Lay professional ministries in the Diocese:

- (a) In determining present and future needs for ordained and Lay professional ministries in the Diocese.
- (b) In recruiting and selecting persons for Holy Orders and in guiding and examining Postulants, Candidates, and Deacons in training for Priesthood.
- (c) In providing for the guidance and pastoral care of the Clergy and Lay Persons who are in stipendiary and non-stipendiary positions accountable to the Bishop.
- (d) In promoting the continuing education of the Clergy and of Lay Professionals employed by the Church.

Section 4. The Diocesan Commission on Ministry shall consist of no fewer than six and no more than nine clergy and an equal number of lay persons to be appointed by the Bishop for a period of three years. Vacancies in the Diocesan Commission on Ministry shall be filled for the unexpired terms by appointment by the Bishop of the Diocese. The Chair shall be appointed by and serve at the Bishop's will and pleasure.

Section 5. The Diocesan Commission on Ministry may adopt rules for its work, subject to the approval of the Bishop, provided the same are not inconsistent with the Constitution and Canons of the Episcopal Church in the Diocese of Southern Ohio. These rules may include the appointment of committees from and beyond its membership to assist the Commission in its responsibilities. Ultimate responsibility shall remain with the Commission as a whole to report to the Bishop concerning an applicant's fitness and readiness for admission as a Postulant or Candidate, for ordination to the Diaconate and, if requested by the Bishop, to the Priesthood.

Section 6. The Diocesan Commission on Ministry shall report in writing and without delay the findings concerning each Explorer, Postulant and Candidate before his or her ordination to the Bishop and the Standing Committee. It shall likewise report annually, or more often on request, to the Bishop on the performance of other duties. It shall make such reports as called for under Title III, Canon 1, Section 4, and Title III, Canon 7, Section 4 of the Constitution and Canons of the Episcopal Church and shall transmit a copy of any reports to the Annual Convention of the Diocese.

**Canon IX (This Canon was removed by action of the 124th Annual Convention)**

## **Canon X Finance Committee**

### *Finance Committee Membership and Reporting*

Section 1. (a) There shall be a Finance Committee nominated by the Bishop and elected by the Convention at each Annual session of the Convention. The Committee shall consist of ten persons, at least six of whom shall be laypersons, and shall report to each Annual session and between sessions to the Diocesan Council, upon all such matters pertaining to the finances of the Diocese as may be assigned to it by Canon or referred to it by Convention or Diocesan Council.

### *Finance Committee Responsibility to oversee financial activity*

(b) The Finance Committee shall have the responsibility of overseeing the fiscal responsibility of Diocesan operations. In order to do this it shall:

1. Recommend changes and additions to the Diocesan Accounting Policies and Procedures as it feels desirable.
2. Review the status of all budgets at least bi-monthly, and report same to the Diocesan Council together with any recommendations it may wish to make regarding corrective action which should be taken in case of overexpenditure.
3. Arrange for, review and circulate the reports of, and see to the disposition of all recommendations resulting from audits of Diocesan accounts as provided for in Section 4 hereof.
4. Call to the attention of the Bishop and the Diocesan Council (or Convention) any conditions, practices, or actions that it deems to be improper, irresponsible, or not in the best interest of the Diocese.

*Authority to borrow*

Section 2. In order to enable the Treasurer to meet Diocesan obligations when due, and in anticipation of payments by the Congregations, the Finance Committee shall have the power to authorize the Treasurer to borrow money.

*Fiscal year to begin January 1st*

Section 3. (a) The fiscal year of the Diocese and of all of the Congregations in the Diocese shall begin on January first, in accordance with the Church's Canon.

(b) Each Congregation in the Diocese shall comply with the audit reports required by Title I Section 7 of the Church's Canons, under procedures established by the Finance Committee.

*Accounts to be audited*

Section 4. (a) Accounts having to do with the receipt and expenditure or investment of money of all Church organizations shall be audited by the close of the year, in accordance with the Church's Canon.

(b) In this regard, the Diocese may rely on the opinion of an independent auditor or regulatory authority of any duly authorized bank, trust company, or other financial institution having custody of Diocesan securities or other assets.

## **Canon XI Diocesan Trustees and Property**

*Election and term of office Five-year term*

Section 1. "The Trustees of the Diocese of Southern Ohio" is a corporation, not for profit, hereinafter referred to as Trustees, duly incorporated under the laws of Ohio. The Board of Trustees of that Corporation, hereinafter referred to as Board of Trustees, shall consist of five members of the church within this Diocese, no more than two of whom may be members of the clergy. Each Annual Session of the Convention shall elect one trustee, to serve for a term of five years, from and after the first day of December next after election of the Trustee. The Board of Trustees shall fill all vacancies, less than a majority, that may occur in its Board by reason of death, resignation or removal from the Diocese, or in any manner, by electing a Trustee to serve until the next Annual session of the Convention of the Diocese, at which time the Convention shall elect a Trustee to fill the unexpired term.

*Shall hold endowment fund and all Diocesan funds and property of defunct Congregations*

Section 2. (a) Said Trustees of the Diocese of Southern Ohio shall hold in trust, under the laws of Ohio, and also under any orders of any session of the Convention of the Diocese, any endowment fund, or any property, real or personal, that may be given, bequeathed, devised, or conveyed to it in trust for the use and benefit of the Diocese of Southern Ohio, or for any society, committee, or organization of such Diocese, or for the use and benefit of any Congregation, or society located within the Diocese of Southern Ohio.

(b) Said Trustees of the Diocese of Southern Ohio shall also take possession, in behalf of said Diocese, of any and all property of any Congregation, or society of said Church, within the territory of said Diocese, declared by said Diocesan Convention to be extinct or defunct, so far as the laws of the State do now or may hereafter, give power to said Board of Trustees so to do.

*May take in trust Congregation funds or property if desired*

Section 3. Said Trustees of the Diocese of Southern Ohio may at any time accept property, real or personal, that shall be given, bequeathed, devised, or conveyed to it to hold in trust for the use and benefit of the Diocese of Southern Ohio, or any society, committee, or Congregation of such Diocese; or for use in any Congregation or society, subject to the jurisdiction of the Convention of said Diocese, and under the Constitution, Canons and jurisdiction of said Church, in said Diocese; provided, that in the case the Congregation or society for whose use the property is so conveyed (while still within the territorial limits of said Diocese), shall be declared extinct or defunct by the Convention of said Diocese, or shall cease to be in recognized union with the said Episcopal Church in said Diocese under its Constitution, Canons, and jurisdiction, said trust property and real estate shall thenceforth be held and administered by said Corporation under the direction of the Convention of said Diocese.

*Shall report annually to Convention*

Section 4. The Board of Trustees shall report its acts and proceedings to the Convention annually, stating particularly, among other things, all donations or conveyances accepted by it during the preceding year.

*May elect a treasurer*

Section 5. The Board of Trustees may elect its own treasurer, under rules prescribed by it. It shall, among other things, order and provide for the investment and care of said funds and property. It shall have the power to do all things that may be necessary for the safe and profitable investment and disbursements thereof, and to receive at its convenience, the possession of any and all said funds from any former or other present members of the Board of Trustees of the same. It shall have all powers embraced within the terms of the certificate of incorporation of the Board of Trustees of the Diocese of Southern Ohio, now on file in the office of the Secretary of the State of Ohio, and under the Statutes of the State of Ohio, and may invest, reinvest, lease, manage, and control all property and funds vested in it for the best interest of said Church in said Diocese, subject to the direction and control of said Convention.

*May establish other organizations and/or corporations*

Section 6. (a) Under the authority and direction of the Trustees, and with the approval of the Diocesan Convention, other Organizations and/or Corporations may be established to carry out one or more of the powers and duties of the said Trustees.

Specifically, there have been created and now exist the following Corporations pursuant to this Section:

1. The Church Foundation of the Diocese of Southern Ohio, incorporated February 9, 1922 under the laws of Ohio; and

2. 412 Sycamore, Incorporated, incorporated January 24, 1964 under the laws of Ohio.

(b) It is the intent of this Section that any Organization and/or Corporation including the two above named shall have such duties and powers as will facilitate those purposes for which the Trustees (the Corporation) was formed without enlarging or abridging those purposes.

## **Canon XII The Diocesan Council**

Section 1. (a) There shall be a Diocesan Council, whose duty it shall be to carry out the program and policies adopted by the Diocesan Convention. The Diocesan Council shall have charge of the coordination, development, and prosecution of the missionary, education, and social work of the Church, and of such other work as may be committed to it by the Diocesan Convention.

### *Duties and Powers of Council*

(b) The Council shall exercise the powers conferred upon it by Canon, and such further powers as may be designated by the Diocesan Convention, and between sessions of the Diocesan Convention may initiate and develop such new work as it may deem necessary.

(c) The Council shall have the power to expend all sums of money authorized by the Budget approved by the Diocesan Convention, subject to such restrictions as may be imposed by the Diocesan Convention. It shall also have power to under-take such other work approved by the Diocesan Convention, or other work under the jurisdiction of the Council, the need for which may have arisen after the action of the Diocesan Convention, as in the judgment of the Council available income will warrant.

### *Membership*

Section 2. The Diocesan Council shall consist of the Bishop, the Bishop Coadjutor, if there be one, the Bishop Suffragan, if there be one, as ex officio members with voice and vote, and eighteen (18) persons, fifteen (15) of whom shall be elected by the Convention as set forth in Section 3 (a) below, and three (3) of whom shall be appointed by the Bishop as set forth in Section 3 (b) below. To be eligible for election or appointment to Diocesan Council, a person shall have the same qualifications as a person elected as a delegate to Diocesan Convention.

### *Elected Members*

Section 3. (a) The elected members of said Diocesan Council shall be elected, five (5) each year, by the Diocesan Convention, shall serve for three (3) years from the time of their election, and shall be eligible for reelection to not more than one additional

consecutive three-year term. There shall be a ratio of one (1) Clergy, canonically resident in this Diocese, to two (2) lay persons, each of whom shall be a member in good standing of a Congregation in the Diocese. The Nominating Committee shall provide a slate of candidates representative with regard to geography, expertise, minority groups, sex, age, and other appropriate considerations.

#### *Appointed Members*

(b) The Bishop shall appoint three (3) additional persons qualified as set forth in Section 3 (a) above, within 30 days following the adjournment of the Diocesan Convention to serve until the next Convention. These appointments shall be made so as, in the Bishop's judgment, to cause the council to be more reasonably representative with regard to geography, expertise, minority groups, sex, age, and other appropriate considerations. Such appointed members shall serve no more than three (3) consecutive years.

#### *Presiding Officer, Meetings, Quorum*

Section 4. The Bishop, or, in the absence of the Bishop, the Bishop Coadjutor, if there be one, or in the absence of both the Bishop and Bishop Coadjutor, the Bishop Suffragan, if there be one, shall preside at meetings of the Diocesan Council. In the absence of all Bishops, the Vice-Presidents shall preside in order. The Diocesan Council shall meet regularly at least six (6) times per year on its own schedule, and at other times at the call of three (3) members. A quorum to transact business shall consist of a majority of all members, including the ex-officio members, provided at least 15 days notice of the meeting has been given to all members.

#### *Vacancies*

Section 5. Vacancies in the Council membership shall be filled within 30 days as follows:

- If the member to be replaced was an appointed member, the Bishop shall make a new appointment.
- If the member to be replaced was an elected member, the replacement shall be chosen by the Diocesan Council, and shall serve only until the next regular election at which time a person shall be elected to complete the term.

#### *Authority to appoint its Officers*

Section 6. The Council shall elect from among its members First and Second Vice-Presidents, and shall appoint its own Recording Secretary.

#### *To make report*

Section 7. The Diocesan Council shall make a written report, summarizing its actions, to the Diocesan Convention each year, which report shall be printed in the Journal.

#### *Periodic Systemic Review*

Section 8. At intervals of no less than three nor more than five years the Diocesan Council shall arrange for a systemic review of the Diocesan organization and

operations with the conclusions and recommendations resulting therefrom reported to the Convention for its information and action.

### **Canon XIII Budgeting Process**

#### *Convention duty to establish an Operating Budget*

Section 1. It shall be the duty of the Convention to establish an annual Operating Budget (The Budget).

#### *Budget Committee Membership*

Section 2. To accomplish this, it shall establish a Budget Committee composed of three (3) elected members of Diocesan Council; three (3) members elected by Convention; three (3) members appointed by the Bishop; and the Bishop, the Diocesan Treasurer, and the Chairman of the Trustees, ex-officio. The Bishop shall designate one of these individuals to serve as Chair. One (1) person from each of the three (3) appointed and elected categories shall be a canonically resident Presbyter, and the others shall be lay persons. The following criteria are recommended for Budget Committee membership:

- (a) working knowledge of budget procedures;
- (b) personal and/or business experience appropriate to this committee;
- (c) some demonstrated experience on Diocesan programs which would reflect direct knowledge of "how the system works;"
- (d) willingness and ability to commit to monthly meetings in addition to Council meetings, and perhaps more in spring/early summer; and
- (e) representation with regard to geography, minority groups, sex, and age.

#### *Steps in Budget Process*

Section 3. The Budget Committee shall proceed as follows:

- (a) It shall accept requests for funding for all program and project work.
- (b) In addition, the Finance Officer shall cause funding requirements to be prepared for incorporation in the Budgets. The Finance Officer shall also be responsible for developing the estimated resources.
- (c) The Budget Committee shall adjust the requests and estimates as needed to achieve a balanced budget.
- (d) It shall be the duty of the Budget Committee and Diocesan Council to keep Convention delegates informed about the Budget.

(e) After the Draft Budget has been approved by the Diocesan Council, and as soon after June 1 as practicable, the Finance Officer shall advise each Congregation, on an informal and tentative basis, the information referred to in subsection (g) below in order that it may plan its Every Member Canvass.

(f) The Budget thus prepared shall be presented for approval to the Diocesan Convention. Convention may amend the Budget in accordance with the Rules of Order for the Annual Convention. The Convention's right to amend shall not be limited or diminished by the fact that informal and tentative data have been given to the Congregations in accordance with subsection (e) above.

(g) When approved by the Convention, the Budget shall be reported to each Congregation within one (1) month of the close of the Convention together with that Congregation's required assessment. Such assessments shall be determined on some fixed and uniform plan, based on the ability of each Congregation as shown on its Annual Parochial Report.

(h) Each Congregation shall inform the Diocese before March 1 of its intention to pay its assessment. If it cannot pay its assigned assessment, the Congregation shall immediately so inform the Finance Office of the Diocese.

(i) In light of the aggregate of all the assessments, the Diocesan Council may adjust the Budget.

#### *Assessment Expenses*

Section 4. The quota assessed on the Congregations shall provide for the salaries and housing (unless they are specifically endowed) of the Bishop, the Bishop Coadjutor if there be one, and Bishop Suffragan if there be one, and such contingent expenses as are set forth below:

(a) Traveling and other official expenses of the Bishop, Bishop Coadjutor if there be one, and Bishop Suffragan if there be one.

(b) The quota assessed on the Diocese by the General Convention and by the Provincial Council for contingent expenses.

(c) Publishing the Journal of the Convention, and such other documents as may be ordered by the Convention.

(d) The salary of the Secretary of the Convention (the Legislative Officer of the Diocese).

(e) Other administrative expenses including the operation of Diocesan Headquarters, Diocesan Convention, and Diocesan Council.

(f) The sum for the expenses of Clerical and Lay Deputies for attending upon the General Convention and Provincial Synod.

(g) Such other expenses as may be authorized by the Diocesan Convention or Council and listed in the Diocesan Accounting Policies and Procedures.

#### *Other Expenses and Income*

Section 5. (a) All other expenses of the Diocese not provided for by the assessment, the Church Foundation Budget, or the William Cooper Procter Fund, including those of any self-supporting, partially self-supporting, or specifically endowed operations, shall be supported entirely from gifts of individuals and Congregations, incidental earnings, and funds from Trusts and Endowments when appropriate according to the terms thereof.

(b) In the case of self-supporting, partially self-supporting, and specifically endowed operations, the Budget shall show the net cost (or income) to the Diocese. The total incomes and expenses shall also be shown.

#### *Remittal of Funds*

Section 6. It shall be the duty of the Vestry or Mission Council of each Congregation to provide for the collection of such sums as shall be needed to meet its assessment. The Vestry or Mission Council shall transmit the same in monthly installments.

### **Canon XIV Administration of Financial Affairs**

#### *Diocesan Accounting Policies and Procedures*

Section 1. Diocesan Council (Council) shall be responsible for the preparation, publication, and as is periodically required, revision, of a set of "Diocesan Accounting Policies and Procedures."

#### *Formation of Policies*

Section 2. (a) Council at a regularly called meeting shall adopt and authorize the original set of policies and procedures, and any subsequent revision thereof, with advice of any of the following bodies which may be affected by the policy or policies under consideration: The Finance Committee, The Trustees, The Church Foundation, 412 Sycamore, Inc., and the Congregations of the Diocese of Southern Ohio.

#### *Extent of Policies*

(b) The policies shall cover, but not necessarily be limited to the following: expense account approval, commitment authorization, invoice payment, budget over-expenditure authorization, interim and final budget reporting, asset depreciation (replacement reserve) funding and the annual parochial reports.

#### *Duty to Adhere to Policies*

Section 3. The Diocese and its affiliates and subordinates shall adhere to the Diocesan Accounting Policies and procedures as established herein.

### **Canon XV The Commission on Congregational Life**

### *Authority*

Section 1. The Bishop has authority over all missionary work within this Diocese. The Bishop shall establish a Commission on Congregational Life (COCL) to assist with the organization and oversight of Missions.

### *Membership*

Section 2. The Commission on Congregational Life shall consist of the Bishop, or the Bishop's representatives, ex officio and twelve members appointed by the Bishop. At each annual Diocesan Convention, the Bishop shall designate one member to chair the Commission.

### *Purpose*

Section 3. (a) The Commission on Congregational Life shall implement the mission strategy for the Diocese of Southern Ohio subject to the authority of the Bishop and Diocesan Council. In its implementation of the mission strategy COCL shall encourage, support, evaluate, and seek opportunities for the development and growth of all existing Missions and Parishes in the Diocese. COCL is also charged with the development of new Congregations. The Commission on Congregational Life shall be responsible, under the direction of the Bishop and Diocesan Council, for coordinating the implementation of Canon XVI.

(b) COCL shall make recommendations to the Bishop and Diocesan Council with regard to the founding of new Congregations

(c) COCL shall oversee changes in the status of a Congregation, changes in the designation of a Congregation, and the closing of a Congregation.

(d) The Commission on Congregational Life shall receive and review all requests for funding made by Congregations and shall determine financial support based on appropriate Diocesan budget resources.

(e) The Commission on Congregational Life shall conduct an Annual Review of all Missions.

## **Canon XVI The Congregations The Vestry/Mission Council**

### *Eligible voters*

Section 1. Every Congregation certified as a parish shall have a Vestry and every Congregation certified as a mission shall have a Mission Council.

Section 2. All members of the Church in good standing aged 16 or older shall be eligible to vote for the election of a Vestry or Mission Council and on other Congregational matters, who at the time of voting shall have contributed, by subscription or otherwise, to the support of the Congregation and who shall be entitled to enrollment on the list of members in good standing of the Congregation.

### *Electing the Vestry or Mission Council*

Section 3. Every Congregation of this Diocese shall meet annually, some time between the beginning of Advent and the end of Lent, at a date and time for which public notice shall have been given at least twenty (20) days in advance, for the purpose of electing a Vestry or Mission Council. Such meeting shall be opened with prayer, and shall be conducted according to the Rules or Bylaws of each Congregation. If a Congregation be incorporated, the Vestry or Mission Council shall also be the Board of Trustees of the Corporation. The Vestry or Mission Council shall consist of no fewer than five (5) nor more than fifteen (15) members, one of whom shall be Senior Warden and one Junior Warden; and all of whom shall continue in office until successors are chosen. The Vestry or Mission Council may, by a majority vote, elect to its body certain persons in the Congregation, not to exceed two (2) in number, to serve for a period of one (1) year. Such appointed persons may serve for the number of terms determined by the Vestry or Mission Council. The Senior Warden and Junior Warden shall be first elected, in succession, on separate ballots and the remaining members of the Vestry or Mission Council shall be elected on a subsequent separate ballot. Except for the Wardens, a Congregation may elect some of the remaining members of the Vestry or Mission Council for a term of two or more years, provided that no Vestry or Mission Council member shall serve for a period longer than six years without re-election, and that each year some of the Vestry or Mission Council must be elected.

*Alternate methods of election*

*Alternate Method 1*

Section 4. (a) Any Congregation of this Diocese, on recommendation of its Vestry or Mission Council, notice of which recommendation shall be given at the same time as notice of the Annual Meeting, may dispense with the direct election of the Senior and Junior Wardens by the members of the Congregation at the Annual Meeting of the Congregation so that, at such Annual Meeting, only members of the Vestry or Mission Council shall be elected. The election of the Senior Warden and Junior Warden shall be deferred until the first meeting of the newly constituted Vestry or Mission Council when said Wardens shall be elected in succession and on separate ballots from and by the members of that Vestry or Mission Council; and members of the Vestry or Mission Council so elected as Wardens shall, if the term of their election to the Vestry or Mission Council permit, serve out their full term after the expiration of their elected term as Senior Warden or Junior Warden.

*Alternate Method 2*

(b) Notwithstanding the procedure for election of Wardens and Vestry or Mission Council members provided for herein, any Congregation may, by enacting an appropriate regulation, adopt a procedure for the election of Wardens and Vestry or Mission Council members to be accomplished by a single ballot vote to be taken prior to the Annual Meeting. In this event, such ballot is taken following thirty days notice, given in the customary manner, and at such time and place as will enable the eligible voters to cast their ballots before, during, or after regular Church services on two Sundays prior to the Annual Meeting. Further, provision shall be made for inclusion of names on the ballot, in addition to those placed by the Nominating Committee, upon presentation of such names by a petition signed by five eligible

voters presented to such Nominating Committee, not less than two weeks prior to the first day of balloting.

#### *Terms of Wardens Office*

(c) Notwithstanding any other provision of this Canon XVI, any Congregation may provide by regulation or bylaw that the Senior Warden and the Junior Warden may serve terms of up to three years without re-election.

#### *Presiding Officer*

Section 5. The Rector of the Parish, or Vicar of a Mission, if present, shall preside at Congregation meetings, except that he or she may choose to designate a Layperson to preside, or may request the Vestry or Mission Council to elect a Layperson to preside. In the absence of the Rector or Vicar, or that of the Layperson presider, the order of priority for the Presiding Officer shall be ex-officio: 1) The Senior Warden; 2) The Junior Warden; and 3) The Secretary of the Vestry or Mission Council. Should none of the foregoing officers be present, the Congregation Meeting may elect one of its members to preside.

#### *Qualifications of Vestry or Mission Council members and Wardens*

Section 6. A baptized person may be elected to, and may serve upon the Vestry or Mission Council of a Congregation of which he or she is a member; provided, however, that to be eligible as a Warden, one must be at least twenty-one (21) years of age and a member in good standing; and provided further that a majority of the members of a Vestry or Mission Council must be at least twenty-one (21) years of age.

#### *Duties of Vestry or Mission Council*

Section 7. (a) It shall be the duty of the Vestry or Mission Council of the Congregation to take charge of the property thereof, and, except so far as the Congregation may have adopted some other plan under Section 14 of this Canon with regard to its endowment funds, to regulate all its temporal concerns. But a Vestry or Mission Council may not convey title or mortgage, or encumber the real property of a Congregation, or divert any of its endowments, or in any way alienate any of said property of a Congregation from the use of the Episcopal Church in the Diocese of Southern Ohio, without the previous consent of the Bishop and Standing Committee. It shall be the duty of the Vestry to elect and call a Rector and to provide for his or her maintenance. It shall be the duty of the Vestry or Mission Council to provide for paying all lawful assessments on the Congregation, to keep order in the Church during Divine Services and, in general, to act as helpers to the Rector, Vicar, or Priest-in-Charge in whatever way is appropriate to Laypersons for the furtherance of the Gospel; it being understood always that the spiritual concerns of the Church are under the exclusive direction of the Rector, Vicar, or Priest-in-Charge, in subordination to the Ecclesiastical Authority and Laws of the Diocese.

(b) It shall be the duty of the Vestry or Mission Council of the Congregation to maintain the property thereof and to insure the property at a prudent level for its replacement as determined by the Vestry or Mission Council and as approved by the Bishop and Standing Committee.

### *Duties of Wardens*

Section 8. It shall be the duty of the Wardens, especially to provide the elements for the Lord's Supper, to collect the alms at the administration of the same, to keep and disburse such alms in case the Church is destitute of a Rector, Vicar, or Priest-in-Charge, and while the Church is destitute of a Rector, Vicar, or Priest-in-Charge, to provide for the celebration of public worship, and the instruction of the congregation, by occasional clerical services, or by lay reading, as the circumstances may permit.

### *Called meetings of the Vestry or Mission Council*

Section 9. Meetings of the Vestry or Mission Council may be called by the Rector or Vicar, or in the absence of the Rector or Vicar, by the Senior Warden, and in the absence of both by the Junior Warden. A meeting may be called at the request of two members of the Vestry or Mission Council.

### *Secretary of the Vestry or Mission Council and duties*

Section 10. The Vestry or Mission Council shall elect a Secretary whose duty it shall be to take and record the Minutes of its proceedings, attest the public acts of the Vestry or Mission Council, preserve all records and papers belonging to the Congregation, not otherwise provided for, perform such other duties as shall be legally assigned and faithfully deliver to the Secretary's successor all books and documents in the possession of the Secretary belonging to the Congregation.

### *Treasurer of the Vestry or Mission Council*

Section 11. (a) The Vestry or Mission Council shall elect a Treasurer of the Congregation, whose duty it shall be to receive, disburse and account for the funds of the Congregation. Every Congregation shall comply with the audit requirements of the Church's Canons.

### *To be bonded*

(b) The Treasurer, and the Secretary if necessary, and such other officers who are charged with the handling or custody of funds, shall be bonded according to the requirements of the Church's Canons.

### *Vacancies in the Vestry or Mission Council and Extinction of Vestry or Mission Council*

Section 12. Vacancies occurring in the Vestry or Mission Council during the year may be filled by the remaining members. If the Vestry or Mission Council should become extinct or incapacitated for action, by the death or resignation of its members, the Bishop may call a special meeting of the Congregation (giving due notice thereof) to elect a Vestry or Mission Council to serve until the Annual Meeting of the Congregation next following; and, if the members of the Congregation shall refuse or neglect to assemble and elect as herein provided, the Bishop, with the advice and consent of the Standing Committee, may appoint three Trustees to take charge of the property and endowment funds of the Congregation, and to exercise the rights and functions of the Vestry or Mission Council until the Congregation shall elect the same.

*Congregations incorporated by Special Act excepted*

Section 13. Congregations incorporated under the laws of Ohio in force prior to the adoption of the Constitution of 1851 are excepted from any part of the Canons in conflict with the law under which such Congregations were incorporated and are excepted from the provisions of Section 3 of this Canon with respect to the dates on which the Annual Meeting of such Congregations shall be held.

*Congregations Endowments and Trust Funds*

*Endowments*

Section 14. (a) Any Congregation in this Diocese may adopt any plan of Congregation Endowment not inconsistent with the laws of Ohio, or with the Constitution and Canons of this Diocese or of The Episcopal Church.

*Trust funds may be placed with Trustees of the Diocese*

(b) It shall be the right and privilege of the custodians of all endowment funds, and other trust and permanent funds for Church purposes, so far as is permissible under the terms of the grant or bequest thereof, to advise and cooperate with the Trustees of the Diocese of Southern Ohio, hereinafter termed Trustees, and such custodians may deposit said funds in trust with the said Trustees to be held and administered by the aforesaid Trustees, to be used for the object or objects designated by the terms of the gift or bequest and a full, detailed statement of said fund or funds shall be reported annually to the Diocesan Convention.

*Duty of Ordained Ministers*

(c) It shall be the duty of Ordained Ministers to instruct their congregations from time to time that endowment funds, and other trust and permanent funds, may be placed directly into the hands of the Trustees of the Diocese of Southern Ohio, a corporation, to be held and administered by said corporation in trust, to be used for the object or objects designated by the terms of the gift or bequest. (See Digest of Canons of General Convention, "On Business Methods in Church Affairs.")

*Congregation Designations*

*Mission Stations and Chapels*

Section 15. (a) A regular group of worshippers who may, or may not, seek to become an organized mission may be designated as a Mission Station by the Bishop.

(b) A regular group of worshippers who meet in an institutional, recreational, or retreat setting may be designated a Chapel by the Bishop. There is no expectation that a Chapel will seek to become a new Congregation of the Diocese.

(c) Mission Stations and Chapels are under the jurisdiction and direction of the Bishop.

*Establishment of Missions*

Section 16. (a) At any time, twenty or more persons aged at least 18 years, at least two of whom shall be aged at least 21 years and members of the Episcopal Church, may petition the Bishop for permission to establish a Mission.

The form of petition shall be as follows:

*We, the undersigned, being moved by the Holy Spirit, desire to form a new Congregation. We will live and work to extend Christ's Kingdom, and commit ourselves to conform to the Doctrine, Discipline and Worship of the Episcopal Church. We ask the Bishop for permission to establish a Mission within the Diocese of Southern Ohio. We recognize that we are responsible to provide a place for worship and program, and to provide for such sacramental and pastoral ministry as seems appropriate in consultation with the Bishop.*

(b) The Commission on Congregational Life shall review the petition as it applies to the missionary needs of the Diocese, assess the prospects for the establishment of a new Congregation in that location, and report its recommendation to the Bishop. The Commission on Congregational Life shall consult with and seek the support of all Congregations contiguous to the territory of the proposed Mission.

(c) When the Bishop determines that the petitioners are able to provide a place for regular worship, and are willing to be evangelists for Christ, and can provide for sacramental and pastoral ministry, the Bishop shall by letter give provisional permission for the establishment of the Mission until the next annual Convention. The Bishop shall so inform the Commission on Congregational Life and Diocesan Council. The provisional Mission shall be presented for union with Convention at the next session of the annual Convention.

(d) The continuation of the Mission and its continued association with the Diocese shall be reviewed by the Bishop or his appointed representative, and by the Commission on Congregational Life, every other year, in the month preceding the anniversary of the letter of formation.

(e) Any Congregation in union with Convention may petition the Bishop to organize a Parochial Mission following the above guidelines. The Congregation shall satisfy the Bishop and COCL of its ability to sponsor and financially sustain itself and the Parochial Mission.

*Change in Congregation's Designation  
Designation as a Parish*

Section 17. (a) For Missions presently in union with the Convention, a change of designation from Mission to Parish shall be made by the Bishop upon recommendation of the Commission on Congregational Life. Criteria for such a change shall be consistent with the following, plus such other factors as the Bishop and Commission on Congregational Life may, from time to time, deem appropriate:

1. Celebration of public worship at least weekly.
2. Maintenance of an adequate level of ordained leadership as approved by the Commission on Congregational Life. Such leadership shall be compensated in accordance with the minimum Diocesan standards.
3. Payment of the Congregation's full annual Diocesan assessment

4. Servicing all legal debts of the Parish.
5. Twenty (20) or more persons aged 18 years or older from at least twenty separate households as members in good standing.

When granted, this designation is provisional until the Commission on Congregational Life submits a resolution to Convention that the Mission be received into union with the Diocesan Convention as a Parish and the Convention approves the resolution by a two-thirds vote of both Orders.

*Designation as a Mission*

(b) At any time, a change of designation from Parish to Mission may be requested by the Rector and Vestry in order to further the missionary strategy of the Congregation and Diocese. This request will be considered by the Bishop and the Commission on Congregational Life. If approved, the Bishop shall inform the Secretary of the Convention.

(c) For Parishes presently in union with the Convention, a change of designation from Parish to Mission may be made by the Bishop upon recommendation of the Commission on Congregational Life, when at the end of the second consecutive year, a Parish has been unable from its own resources to provide for any one of the following listed below:

1. Celebration of public worship at least weekly.
2. Maintenance of an adequate level of ordained leadership as approved by the Commission on Congregational Life. Such leadership shall be compensated in accordance with the minimum Diocesan standards.
3. Payment of the Congregation's full annual Diocesan assessment
4. Servicing all legal debts of the Parish.
5. At least twenty (20) persons aged 18 years or older from at least twenty separate households as members in good standing.

The change in a Congregation's designation shall take effect upon the Bishop's approval of the recommendation from the Commission on Congregational Life. Criteria for such a change of designation shall be consistent with those listed above plus such other factors as the Bishop, and the Commission on Congregational Life may, from time to time, deem appropriate.

*Congregations in Good Standing*

Section 18. (a) Any Congregation will be considered to be in Good Standing by meeting the following criteria:

1. The Congregation employs Clergy who are licensed in the Diocese; uses church buildings and grounds for purposes consistent with its consecration; and follows a course consistent with the doctrine, discipline, and worship of this Church.
2. The Congregation annually elects and regularly assembles a Vestry or Mission Council; annually sends representatives to the Annual Convention of this Diocese; pays its full Diocesan assessment for the preceding calendar year by June 30 of any year or by one week before the scheduled meeting of the Convention if that precedes June 30.
3. The Congregation has been diligent in its search for and election of a Rector, or has accepted the Bishop's appointment of a Vicar, or, in the case of a recognized Area and Cooperative Ministry, diligent in searching for and calling a Priest
4. The Congregation maintains adequate insurance to protect the Congregation's capital assets
5. The Congregation makes timely reports and prepares and submits to the Bishop or Ecclesiastical Authority the Parochial Report for the year ending December 31 preceding, not later than March 1 of each year.
6. The Congregation secures an annual audit of all accounts of the Congregation for the year ending December 31 preceding, under procedures authorized by the Finance Committee of the Diocese and reports such audit by September 1 of each year.
7. The Congregation recognizes the Bishop as Chief Pastor of the Diocese.
8. The Congregation shows evidence of financial stability, including protection for the principal portion of endowment funds from persistent invasion and by encumbering property only with the previous consent of the Bishop and Standing Committee.

(b) Should a Congregation fail to comply with Section 18 (a. 2), Section 18 (a. 5), and Section 18 (a. 6), that Congregation shall be denied Lay representation at that year's Diocesan Convention.

### *Congregations at Risk*

#### *Designation of a Congregation at Risk*

Section 19. Purpose (a) This Section is intended to address the exceptional case of a Congregation whose continued viability as a self-sustaining entity appears in jeopardy, such that a degree of episcopate intervention or oversight is needed as a means of restoring health to the Congregation. It is not intended to detract from the traditional right and responsibility of Parishes in the Episcopal Church to govern themselves. In those cases where an inquiry is initiated, and where a Congregation at Risk is declared, it shall be the duty and obligation of all parties to work and pray

toward the resolution of such problems in a climate of respect and charity in order to accomplish the speedy end or substantial amelioration of the conditions that led to the inquiry or to the declaration of the Congregation at Risk, and to restore the Congregation to spiritual and temporal health.

*Conditions Leading to Determination of a Congregation at Risk*

(b) No declaration of a Congregation at Risk may be made except upon a finding, following inquiry, that one or more of the following conditions exist in the Congregation:

1. The failure of a Congregation for two years or more, to be financially self-supporting. It shall not constitute a failure to be financially self-supporting that the Congregation shall have received funding from the Diocese, so long as the Congregation is self-supporting with such funding.
2. The failure for at least two years to elect a Vestry or Mission Council or to search diligently for and elect a Rector or accept the Bishop's appointment of a Vicar or, in the case of a recognized Area and Cooperative Ministry, to diligently search for and call a Priest.
3. The failure to pay the minimum Clergy compensation as required by Diocesan standards; or the failure for two years to pay such compensation from funds other than those provided by Diocesan assistance; or the failure to make timely payment of the premium under the Clergy pension system, or of the premium for any other obligatory insurance for the Clergy.
4. The refusal or willful failure to arrange for representation of the Congregation at an Annual Convention of the Diocese.
5. The failure or neglect to make canonically required reports, including the annual Parochial Report to the Bishop, or to pay Diocesan assessments.
6. Persistent and significant instability or decline in the financial or temporal condition of the Congregation, as evidenced by, for example, substantial invasion of the principal portion of endowment or trust funds, to such a degree that, in the judgment of the Bishop and the Standing Committee, the long-term viability of the Congregation is in jeopardy.
7. Persistent failure or neglect to conform to the business methods in church affairs required by the Constitution and Canons of the Episcopal Church or of the Diocese, including those requirements relating to the bonding of treasurers or other custodians of funds, proper record keeping, proper maintenance of books of account, an annual audit, and the maintenance of adequate insurance.
8. The purchase, use, or conveyance of property of the Congregation, or the incurring of debt, other than in conformity with the Constitution and Canons of the Episcopal Church and of the Diocese, except where such non-

conformity was inadvertent and resulted in no substantial prejudice to the property or temporal interests of the Congregation.

*Inquiry for Purposes of Restoration of Congregational Health*

(c) An inquiry by the Ecclesiastical Authority leading to a declaration of a Congregation at Risk under this Canon may be initiated by one of the following ways:

1. The Bishop, believing that one or more of the conditions in Section 19 (b) may exist, may initiate such inquiry;
2. The Standing Committee, believing that one or more of the conditions in Section 19 (b) may exist, may petition the Bishop to initiate such inquiry; or if the Standing Committee is the Ecclesiastical Authority, it may initiate such inquiry by unanimous vote;
3. The Rector or Vicar or Priest serving a recognized Area and Cooperative Ministry, or both Wardens, or a majority of the Vestry, believing that one or more of the conditions in Section 19 (b) may exist, may petition the Ecclesiastical Authority to initiate such inquiry.

(d) Upon proper initiation as provided in (c) above, the Ecclesiastical Authority may, itself or acting through its designates, conduct such inquiry into the condition of the Congregation. The Rector, Vicar, or Priest in Charge and Vestry or Mission Council of the Congregation which is the subject of such inquiry shall cooperate in an inquiry under the Canon, including providing to the inquiring entity, upon request, full and accurate information on the state of the Congregation and its affairs. Failure to reasonably cooperate shall be sufficient to permit a declaration that the Congregation is a Congregation at Risk.

(e) Upon a finding that the Congregation is a Congregation at Risk, one or more of the following measures to strive to restore the health of the Congregation may be had, in the discretion of the Ecclesiastical Authority:

1. Arrange for pastoral discussions to be held between the Bishop and/or the Bishop's representatives and the Rector or Vicar and Vestry or Mission Council of the Congregation to seek amelioration of the conditions that inhibit the health, mission, and ministry of the Congregation.
2. A plan for the Congregation to cure the conditions, which led to the declaration of a Congregation at Risk, agreed to by the Congregation within 30 days, and implemented thereafter in accordance with its terms.
3. Appointment by the Bishop of five or more adult Trustees to take charge of the property of the Congregation and exercise the rights and functions of a Vestry or Mission Council, during the pendency of these conditions. Said Trustees may or may not be from the Congregation.

4. In the case of a Parish, designation of a Priest in Charge during the pendency of these conditions; said Priest may or may not be the incumbent.

5. Conveyance of title of all real property to the Trustees of the Diocese, who shall hold the same in trust during the pendency of these conditions.

6. Such other measures, during the pendency of these conditions, as the Bishop, with the concurrence of the Standing Committee, shall determine (or as determined by the Standing Committee acting unanimously, if it is the Ecclesiastical Authority).

(f) In accordance with Canon XVI, Section 19 (b. 2), when any Congregation shall continue to fail to elect a Vestry or Mission Council, the Bishop, with the advice and consent of the Standing Committee as provided for in Canon XVI, Section 12, may appoint three trustees to take charge of the property of the Congregation and exercise the rights and functions of a Vestry or Mission Council, until the Congregation shall have elected a Vestry or Mission Council under the provisions of this Canon.

#### *Of Area and Cooperative Ministries*

Section 20. (a) Whenever two or more Congregations wish to share resources to provide ministry to a geographic area of the Diocese, or in conjunction with a geographic area of a neighboring diocese, they shall draft a Covenant in consultation with the Commission on Congregational Life and the Bishop or the Bishop's appointed representative(s).

(b) The Covenant shall contain, at least:

1. The method of selection of the leadership that will be shared by the Area Ministry, including ordained clergy and licensed lay ministries;
2. The method of financing the Area Ministry including the shared lay and ordained leadership;
3. The method by which the Area Ministry governing body is chosen;
4. The responsibilities of the Area Ministry governing body and the Wardens and Vestry and/or Mission Council of each of the member Congregations, and;
5. The method by which individual Congregations may associate with or disassociate from the Area Ministry.

The Covenant shall be approved by a two-thirds majority vote by each Vestry or Mission Council of the individual Congregations, and shall be subject to the approval of the Commission on Congregational Life and the Bishop.

(c) Any Congregation in the Diocese entering into a cooperative ministry with a congregation in an adjacent Diocese, or with an ecumenical or interfaith

congregation involving building use or other shared resources including personnel in this Diocese, shall be obliged to conform to the provisions of subsections (a) and (b) of this Section. Said Covenant must be reviewed by the Chancellor and is subject to the approval of the Commission on Congregational Life and the Bishop. This requirement does not include agreements to rent buildings.

(d) Any such Covenants shall be subject to all provisions of the Constitution and Canons of the Episcopal Church and this Diocese.

*Vacant Clergy Positions in Congregations*

Section 21. (a) Whenever a Rector's position in a Parish becomes vacant, or about to become vacant, the Wardens or other proper officials of the Parish shall notify the Bishop forthwith.

*Vestry to provide compensation*

(b) It shall be the duty of the Vestry of a Parish with no Rector to provide for the compensation of any Priest-in-Charge who may be appointed by the Bishop for the maintenance of temporary religious services therein.

*To meet with the Bishop to consider nominations*

(c) Within 30 days after being informed of such vacancy, the Bishop shall meet with a committee of the electing body of the Parish to consider the requirements of the position to be filled. If the position to be filled is that of an Assistant Rector, the Rector shall act as the committee of the electing body, and shall submit recommendations to the Vestry after having consulted with the Bishop regarding such recommendations.

The Committee and the Bishop may propose for nomination the name or names of clergy at this or any other time until the vacancy is filled. As soon as possible, but no longer than 60 days thereafter, at a second such meeting the Bishop and the committee shall consider all proposed nominees until agreement has been reached on one or more names to submit to the electing body for action, or until it becomes apparent that no agreement can be reached. If additional nominations are requested by the electing body or if an election is declined by the clergy designated, the procedures set forth above shall be repeated until an election has been completed. If the committee and the Bishop cannot agree on clergy to nominate to the electing body, and if the committee and the Bishop have consulted not less than three times attempting to reach such agreement, the nominations of both parties shall be submitted to the electing body for its consideration, and the electing body may then elect any one of such nominees.

*Written notice of election to the Bishop*

(d) A written notice of the election of a Rector or of an Assistant Rector, signed by the Wardens, together with any contractual agreements concluded between the Parish and the New Rector or Assistant Rector, shall be sent to the Bishop or other Ecclesiastical Authority of the Diocese. If the Bishop or the Ecclesiastical Authority shall be satisfied that the persons elected is a duly qualified member of the Clergy, and that he or she has accepted the office, the notice together with any contractual agreements shall be sent to the Secretary of the Diocesan Convention, who shall

record them. Such record shall be sufficient evidence to the Bishop or the Ecclesiastical Authority of the relation between the Clergy and the Congregation.

### *Congregations No Longer in Union*

#### *Closing Congregations*

Section 22. The Bishop, upon recommendation of the Commission on Congregational Life and with the concurrence of the Standing Committee, may declare "unable to continue," a Mission or Parish, whether incorporated or not, which is in union with the Convention. Such a declaration shall be based upon a finding that continued Diocesan financial support for such a Mission or Parish is unlikely substantially to foster the spread of Christ's Kingdom. Criteria for such a finding shall include, but not be limited to:

- Establishment of a reasonable certainty that the Congregation's stated mission can no longer be accomplished; and
- The Congregation includes no more than twenty separate household units currently pledging to its annual operating budget.

When such a declaration has been made, the Bishop shall cause to be negotiated a contract of closure which shall provide for the liquidation of the Congregation's capital assets and their reallocation, in accordance with Canon XI, Section 2 (b) by the Trustees as follows:

- Any unpaid Assessments and/or Parish Pledges remaining on the Diocesan books
- All other liquidated assets to other Congregational Life projects

Such a contract of closure shall be submitted to the Standing Committee upon whose approval the contract of closure shall constitute a recommendation to Convention that Convention rescind the admission of such Congregation into union with the Convention. Upon the acceptance of that recommendation by a vote of two-thirds of each Order of the Convention, such union shall be dissolved and the contract of closure shall become effective.

### *Differences between Rectors and their Parishes*

#### *Rector not to resign without Vestry consent, nor to be removed against Rector's will*

Section 23. Except upon mandatory resignation by reason of age, a Rector may not resign as Rector of a parish without the consent of its Vestry, nor may any Rector canonically or lawfully elected and in charge of a Parish be removed therefrom by the Vestry against the Rector's will, except as hereinafter provided.

### *Notice to Ecclesiastical Authority*

Section 24. If for any urgent reason a Rector or Vestry desires a dissolution of the pastoral relation, and the parties cannot agree, either party may give notice in writing to the Ecclesiastical Authority of the Diocese. Whenever the Standing Committee is the Ecclesiastical Authority of the Diocese, it shall request the Bishop of another Diocese to perform the duties of the Bishop under this Canon.

*Bishop to mediate*

Section 25. Within sixty days of receipt of the written notice, the Bishop, as chief pastor of the Diocese, shall mediate the differences between Rector and Vestry in every informal way which the Bishop deems proper and may appoint a committee of at least one Presbyter and one Lay Person, none of whom may be members of the Parish involved, to make a report to the Bishop.

*Mode of settling differences*

Section 26. If the differences between the parties are not resolved after completion of the mediation, the Bishop shall proceed as follows:

(a) The Bishop shall give notice to the Rector and Vestry that a godly judgment will be rendered in the matter after consultation with the Standing Committee and that either party has the right within ten days to request in writing an opportunity to confer with the Standing Committee before it consults with the Bishop.

(b) If a timely request is made, the President of the Standing Committee shall set a date for the conference that shall be held within thirty days.

(c) At the conference each party shall be entitled to have representation and to present its position fully.

(d) Within thirty days after the conference or after the Bishop's notice if no conference is requested, the Bishop shall confer with and receive the recommendation of the Standing Committee; thereafter, the Bishop, as final arbiter and judge, shall render a godly judgment.

(e) Upon the request of either party the Bishop shall explain the reasons for the judgment. If the explanation is in writing, copies shall be delivered to both parties.

(f) If the pastoral relation is to be continued, the Bishop shall require the parties to agree on definitions of responsibilities and accountability for the Rector and the Vestry.

(g) If the relation is to be dissolved:

1. The Bishop shall direct the Secretary of the Convention to record the dissolution.

2. The judgment shall include such terms and conditions including financial settlements as shall seem to the Bishop just and compassionate.

*Supportive services by the Bishop.*

*In event of failure or refusal to comply*

Section 27. In either event the Bishop shall offer appropriate supportive services to the Priest and the Parish.

Section 28. In the event of the failure or refusal of either party to comply with the terms of the judgment, the Bishop may impose such penalties as may be set forth in the Constitution and Canons of the Diocese; and in default of any provisions for such penalties therein, the Bishop may act as follows:

(a) In the case of a Rector, suspend the Rector from the exercise of the priestly office until the Priest shall comply with the judgment.

(b) In the case of a Vestry, invoke any available sanctions, including recommending to the Convention of the Diocese that the Parish be placed under the supervision of the Bishop as a Mission until it has complied with the judgment.

*Time may be extended*

Section 29. For cause, the Bishop may extend the time periods specified in this Canon, provided that all be done to expedite these proceedings. All parties shall be notified in writing of the length of any extension.

*Statements not discoverable or admissible*

Section 30. (a) Statements made during the course of proceedings under this Canon are not discoverable nor admissible in any proceedings under Title IV provided that this does not require the exclusion of evidence in any proceeding under the Canons which is otherwise discoverable and admissible.

(b) In the course of proceedings under this Canon, if the Vestry makes a charge against the Rector that could give rise to a disciplinary proceeding under Canon IV.1, all proceedings under this Canon shall be suspended until the charge has been resolved or withdrawn.

## **Canon XVII Miscellaneous Provisions**

*Registers and Annual Reports*

*All Clergy to keep a Register*

Section 1 (a) According to the Canons of the General Convention, each and all Clergy of this Church shall keep a Register of Baptisms, Confirmations, Communicants, Marriages and Burials, within his or her Cure, agreeable to such rules as may be provided by the Constitution of the Diocese where his or her Cure lies.

*This Register to contain certain particulars*

(b) The Register shall specify the name, place and date of birth of each person baptized, with the names of the parents and sponsors; the names of parties married; the names of persons buried, and also the time when each rite was performed.

*The Register to be carefully preserved*

(c) The Clergy shall make these entries in a book to be provided for that purpose, belonging to the Vestry or Mission Council of each Congregation. The book shall be the Congregation Register and shall be preserved by the Vestry or Mission Council as a part of the records of the Congregation.

*A list of Members in Good Standing to be kept*

(d) The list of members in good standing shall embrace all within the Clergy's Cure, as nearly as can be ascertained. The Clergy shall also keep a list of all of the families and adult persons within the Cure as far as practicable, and also an accurate list of the persons confirmed from time to time by the Bishop.

*Annual Reports of Congregations*

(e) It shall be the duty of each Congregation in union with the Diocese to render to the Bishop of the Diocese, or if there be no Bishop, to the Ecclesiastical Authority, an Annual Report (Parochial Report) on the form provided by the Episcopal Church.

*Equal Opportunity, Fair Employment and Non-Discrimination*

(f) No one shall be denied rights, status or employment in this Diocese based upon race, sex, age (40 and over), color or national origin, nor because of non-disqualifying physical, mental or medical disability.

*Extraparochial Clergy Reports*

Section 2. All Clergy not regularly settled in any Congregation or Church shall report the occasional services performed. If no services were performed, the Clergy shall report the causes or reasons which prevented the same. These reports, or such parts of them as the Bishop shall think fit, may be entered on the Journal of the Convention.

*Lay Readers*

*Lay Readers licensed*

*To conform to the Church's Canons*

Section 3. No one shall be considered as authorized to officiate as a Lay Reader in this Diocese, except in case of particular emergency, without a written License from the Bishop, or in case of a vacancy in the Episcopate, from the Standing Committee; and Lay Readers shall in all cases conform to the provisions of the Church's Canons.

**Canon XVIII Ecclesiastical Discipline**

*Incorporation of Title IV and Supplementary Provisions*

Section 1. Canon XVIII incorporates and supplements Title IV of the Canons of the Episcopal Church as the Canon for Ecclesiastical Discipline in the Diocese.

*Diocesan Disciplinary Board*

Section 2. There shall be a Diocesan Disciplinary Board to carry out the duties described in Title IV.5.1 of the Episcopal Church. The Disciplinary Board shall consist of seven (7) persons, three (3) of whom shall be laypersons, and four (4) of whom shall be Clergy.

The Convention shall elect five (5) members of the Disciplinary Board. The Bishop or Ecclesiastical Authority shall appoint two (2) members of the Disciplinary Board, one layperson and one Clergy, in consultation with the Chancellor and the Standing Committee. All members of the Disciplinary Board shall be knowledgeable in Canon or Civil Law, or both. All lay members shall be Members in Good Standing of a Congregation of the Diocese. All Clergy members shall be canonically resident in the Diocese.

#### *Terms*

Section 3. Members of the Disciplinary Board shall serve for three (3) year terms. The members of the Disciplinary Board shall take office immediately upon their election or appointment and shall serve until their successors are elected or appointed. No member of the Disciplinary Board may serve more than two (2) consecutive terms. If a member of the Disciplinary Board is serving in a specific matter pending when that member's term expires, that person shall continue to serve as a member for that pending matter through and until the conclusion of the member's consideration of the pending matter.

#### *Vacancies*

Section 4. Vacancies occurring on the Disciplinary Board shall be filled (i) for elected members, by majority vote of the members of the Disciplinary Board from persons otherwise qualified for election from the same order as the member vacating the Disciplinary Board when first elected, and (ii) for appointed members, by appointment of the Bishop or Ecclesiastical Authority from the same order as the member vacating the Disciplinary Board when first appointed. Any member elected by the Disciplinary Board or appointed by the Bishop to fill such vacancy shall serve until the expiration of the term of the vacating member.

#### *Report regarding President*

Section 5. The Disciplinary Board shall within two months of each Convention annually elect from its members a President and shall inform the President of the Standing Committee in writing of the name of the President of the Disciplinary Board.

#### *Church Attorney*

Section 6. The Bishop shall appoint one or more attorneys licensed in Ohio to serve as Church Attorney. A Church Attorney may be relieved of that office by a vote of five (5) of the seven (7) members of the Disciplinary Board. The Bishop shall appoint a lawyer to take the place of the Church Attorney so relieved, subject to consent of a majority of the Disciplinary Board.

#### *Continuation of Compensation upon Restriction Pursuant to Canon IV. 7*

Section 7. (a) In the event a member of the Clergy shall be subject to the provisions of Canon IV.7 of the Episcopal Church, the full compensation due to such member of

the Clergy shall continue for the duration of the Pastoral Direction, temporary restriction on ministry, or Administrative Leave (“Restriction”); provided that the period of mandatory full compensation shall not exceed ninety (90) days from the date the Restriction is imposed.

(b) The determination of the amount of compensation to be continued under this Section shall be the same compensation and benefits being paid to or for the benefit of the member of the Clergy immediately prior to the imposition of the Restriction.

(c) Compensation pursuant to this Section shall be paid by the Parish, Mission or other non-parochial entity employing the member of the Clergy at the time the Restriction is imposed.

(d) Only a duly ordained member of the Clergy Restricted by the Bishop or Ecclesiastical Authority who is engaged in full-time, part-time, supply or interim services to a Parish, Mission or other non-parochial entity within the Diocese shall be eligible to receive compensation under this Section.

## **Canon XIX Canons, Repealed or Amended**

### *Repealing Clause*

Section 1. The repeal of a Canon that itself repealed a prior Canon or portion of the Canon, does not revive the prior Canon or portion thereof.

### *Changes to be certified*

Section 2. The Secretary, with the Chair of the Committee on Constitution and Canons, shall at the close of each session of the Convention certify the amending or enacting language as passed in the Canons. The Secretary shall print the same in the Journal.

### *How Canons may be amended*

Section 3. The Canons may be amended or new Canons may be enacted, at the Annual session of the Convention, by a vote of the majority of the Convention. No existing Canon shall be changed, and no new Canon shall be enacted, unless such change or enactment shall have been referred to and reported upon by the Committee on Constitution and Canons.

### *Amended Canon to take effect*

Section 4. All changes in the Canons shall take effect immediately following the close of the annual session of the Convention at which they are adopted, unless another specific time is included in and passed as part of the amendment or enactment.