

# Sample Resolution

## **Title**

*A brief and clear description of the subject of the resolution.*

### ***Example***

Directing that each vestry/mission council prepare a statement of stewardship.

## **Body**

*An optional “whereas” section which answers the question “why this resolution?” and a required “resolved” section which includes one or more declarative statements detailing what the resolution does.*

### ***Example***

**Whereas**, tithing is good both for the individual Christian’s soul and for the collective ministry of the churches, *and*

**Whereas**, Holy Scripture requires, at minimum, a 10% tithe from the faithful, *be it*

**Resolved**, that each Vestry and Mission Council of the Diocese of Southern Ohio prepare a Statement of Stewardship which clearly commits its members to prayerful and thoughtful giving; *and be it further*

**Resolved**, that such Statements of Stewardship be prepared and presented to their respective congregations by All Saints’ Day of 2023.

## **Explanation**

*Further information, clarifying terminology and/or an expansion of the meaning and intent of the resolution. Ideally, the resolution text itself is as clear as possible about who it affects and what it intends to do. Additionally, a best practice is to research prior similar resolutions approved by our diocese, province, and/or General Convention (available [here](#) and [here](#)) and possibly reference them in this section.*

### ***Example***

The Vestry or Mission Council is responsible for providing temporal leadership of its congregation and should set a positive example for those committed to its charge.

## **Impact**

*Explain how passage of this resolution will enable us of the Diocese of Southern Ohio to embrace the calling God has set before us through the Great Commission (Matthew 28:18-20). Resolutions have more impact on congregations and the diocese when they have a specific ask. Please consider what specifically you want congregations or the diocese to do as a result of this resolution: that is, read a book, set aside funds, write letters, attend an event, etc. Include at least one clearly-articulated and actionable impact below.*

### ***Examples of possible impacts:***

**Budgetary Impact:** Actual cost, source of funds, and if from Operating Budget, is it approved.

**Program Impact:** What is the intended action? Who is responsible to implement? How will this action relate to existing programs?

**Temporal impact:** When will this resolution take effect or be complete?

**Compliance impact:** What are the qualitative and/or quantitative metrics to signify this resolution has succeeded or is complete?

## **Presented by**

*Individual name(s) and church, committee, or commission.*

### ***Example***

Mr. Hugo Horton, Ms. Alice Tinker, and The Rev. Geraldine Granger, St. Barnabus Dibley

## **A note on Memorials**

If you are desiring for Diocesan Convention to pass a resolution to simply make a statement, *e.g.* to thank Convention hosts or to roundly condemn systemic racism, this is not a resolution but a memorial. These are meant as “a vehicle for transmitting information to General [or Diocesan] Convention,” rather like a formal memo ([General Convention Guidelines](#)) and are also meant to be rather rare as Diocesan Convention needs to be able to follow up on the business we do together. However, you may follow a similar format to the resolution and read up about the purpose and requirements of memorials via the link noted above.